

ACADEMIC SENATE
Approved Minutes for May 25, 2017
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Bryan Seiling	X
Past-President	Jolena Grande	X
Secretary	Joel Gober	X
Treasurer	Michael Klyde	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Ben Izadi	Absent
Career Tech. Education 1	Kathleen Reiland	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Renee Ssensalo/Mymy Lam	X
Counseling 2	Yolanda Duenas	X
Fine Arts 1	Joyce Patti/Kati Angelov	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Lynn Mitts/Damon de la Cruz	X
Health Science 2	Liz Putman	X
Health Science 3	Tina Johannsen	X
Language Arts 1	Ruth Gutierrez/Susan Klein	X
Language Arts 2	Keith Vescial	X
Language Arts 3	Kathy Wada	X
Library/Learning Resource Center	Billy Pashaie	X
Physical Education	Margaret Mohr	X
Science, Engineering, Math 1	Adam Eckenrode	X
Science, Engineering, Math 2	Joel Gober	X
Science, Engineering, Math 3	Garet Hill	X
Social Science 1	Will Heusser	X
Social Science 2	Craig Goralski	X
Adjunct Senator 1	Tonya Cobb	Absent
Adjunct Senator 2	Katie King	X
Adjunct Senator 3	Jaclyn Magginetti	X
LIAISONS		
Accreditation Self Study	Liana Koeppel	X
AdFac	Tonya Cobb	Absent
Associated Students	Tanya Washington	X
Basic Skills	Christie Diep	X
Campus Diversity	Maha Afra	Absent
Campus Technology	Doug Sallade	Absent
CC Foundation	VACANT	VACANT
CTE	Kathleen Reiland (Interim)	X
Distance Education	Kathleen McAlister	X
Program Planning and Review/SLOs	Kathleen Reiland	X
Professional Development	Ruth Gutierrez	X
Student Learning Outcomes	Sarah Jones	Absent
United Faculty	Tina Johannsen	X
GUESTS: Cypress College President Bob Simpson		

- I. After establishing a quorum, Academic Senate President Bryan Seiling called the meeting to order at 3:00 pm with one alternate in attendance.
- II. **Adoption of the Agenda:** On motions duly made and carried, agenda item VIII. Faculty Issues—Unfinished Business A. Further Revisions of the Senate By-Laws was removed. On motions duly made and carried the Agenda was adopted as amended.
- III. **Approval of Minutes:** On motions duly made and carried the May 11, 2017 Academic Senate minutes were approved with the following changes: the inclusion on page 4 of the statement that UF will not write a faculty code of ethics policy; the addition of clarifying information to the Accreditation Self-Study report on page 3; other minor grammatical corrections as noted.
- IV. **Public Commentary:** Retiring College President Bob Simpson thanked the Senators for their hard work throughout the past academic year. In speaking of his upcoming retirement, he expressed gratefulness for serving as the College President and for being able to work with so many wonderful faculty over the years. President Simpson also announced that Kathleen Reiland was selected as the Interim CTE Dean.
- V. **Faculty Announcements and Invitations:** Academic Senate President Seiling congratulated the Cypress Women's Softball team on their phenomenal season. President Seiling reported that 525 students will be walking for graduation. Senator Tina Johannsen reported that 33 students will be graduating from the Psychiatric Technology Program. Treasurer Mike Klyde reported that the Cypress College Automotive Technology Program is #1 in the nation. Susan Klein reported that 340 scholarships were awarded by the Cypress College Foundation. Adjunct Senator Katie King commended Christie Diep for being the Cypress College nominee for OC Teacher of the Year.

VI. Special Reports

A. Associated Students: Tanya Washington shared heartfelt appreciation for her time in the Senate and at Cypress College. Tanya mentioned many faculty who have touched her life throughout her time at the college. Faculty applauded Tanya for her hard work, dedication, and abundant enthusiasm and expressed their sincere good wishes for her as she transfers. The Senators concluded that Tanya will be greatly missed.

B. United Faculty: UF President Tina Johannsen shared a written statement that was read at the last Board of Trustees meeting. Johannsen is completing her tenure as a Senator and as UF President; however, for the Fall 2017 semester she will serve as the UF representative on Senate. The newly elected UF President is Dana Clahane from Fullerton College, and the newly elected UF Vice-President is Michael Flores from Cypress College.

C. Adjunct Faculty United (AdFac): No report.

D. Professional Development: The position received administrative approval for 80% reassigned time. The new mandatory Flex Day is Thursday, August 24th. The agenda is set as follows: Morning Session 9:00 am to 11:00 am; Lunch Break 11:00 am to 12:00 pm; Afternoon Session 12:00 pm to 3:00 pm. Further details will be mailed to faculty during the summer.

E. Curriculum Committee: No report.

F. Academic Senate Treasurer's Report: No report.

G. Cypress College Foundation: No report.

H. Basic Skills Committee: Keith Vescial reported that the Student Success Committee will be creating the Integrated Plan according to the new State mandated integration requirements for SSSP, Student Equity, and BSI. It is anticipated that many faculty will be involved in creating the Integrated Plan. President Seiling noted that it will be important for many faculty to be comprehensively involved.

I. Student Learning Outcomes Assessment: President Seiling reported that Jolena Grande was the only faculty member to respond to the Senate President's campus-wide call for a new SLO Coordinator. Jolena Grande was named Student Learning Outcomes Coordinator.

J. Program Review: Kathleen Reiland sent out the annual report to all faculty. President Seiling reported that Christie Diep was the only faculty member to respond to the Senate President's campus-wide call for a new Program Review Coordinator. Christie Diep was named Program Review Coordinator.

K. Accreditation Self Study: Self-Study Chair Liana Koepfel reported on the previous Board of Trustees meeting where both Cypress and Fullerton presented the final draft versions of their respective Self-Studies. Liana reported that the Cypress final draft is available on the Cypress College website for viewing and feedback. At the BOT meeting, Fullerton faculty expressed strong concern that the Cypress Self-Study uses Fullerton College data as evidence of funding issues arising from the current District Extended Day Budget model. The Cypress Self-Study utilizes data from the District Annual Financial Report, which includes all three campuses. Fullerton faculty concerns had been previously recognized and discussed by the Cypress Accreditation Self-Study Steering Committee. The Committee determined that the Fullerton data should remain in the Cypress report as supporting evidence. At the BOT meeting, three Fullerton faculty representatives spoke in strong opposition to the inclusion of Fullerton data in the Cypress Self-Study report. The BOT expressed concern over the conflict and wondered why Cypress had not reached resolution with Fullerton. The BOT

indicated that without a collegial resolution, future interactions between the Colleges might be impacted. The BOT asked for the conflict to be resolved and suggested a possible delay in approval for Cypress College. The BOT deferred to Chancellor Marshall who recommended approval of the Cypress final draft, though she did not overtly express support for Cypress' position. The BOT approved the Cypress Self-Study on a 5-2 vote. Changes are now being worked out concerning the section that includes Fullerton College data. Fullerton faculty would prefer any data presentation that includes Fullerton to be removed based on the argument that faculty are not using Cypress data in the Fullerton College Self-Study report. The Cypress Accreditation Self-Study Steering Committee has discussed a compromise and created a possibility that would eliminate direct references to Fullerton College, while still including important data. Kathleen Reiland suggested that percentages be included for greater comprehensiveness.

L. District Council on Budget and Facilities: No report.

M. Diversity Committee: No report.

N. CTE: See agenda item.

O. Distance Education: Kathleen McAlister reported that the faculty survey was sent out on 5/16 to all DE faculty. She reminded faculty to check their clutter box if they haven't yet received the survey. The survey will provide important data for the DE Plan. A workgroup will be created in the fall in order to revise, update, and improve the DE Plan. One faculty member from each division will be needed, and Senators were asked to announce the workgroup information at their first division meeting in the fall. The Canvas pilot is moving forward. Only faculty who have had Blackboard training are eligible.

President Seiling shared that the DE Coordinator position is still in negotiations because administration is holding firm to a 1-year position as opposed to the Senate approved 3-year position. President Seiling emphasized that the Senate approved 3-year term with 60% reassigned time needs to be honored. He further articulated that the current lack of commitment from administration could impact accreditation.

VII. President's Report and Committee Appointments

Senate President Seiling has a meeting scheduled with incoming Cypress College President JoAnna Schilling in order to discuss Senate goals. President Seiling stated that goal setting needs to be a Senate priority as we move forward into a new era on campus. Senator Goralski cautioned that many items presented by administration will be under the guise of budget concerns. Faculty need to have time to ask questions and deliberate.

VIII. Faculty Issues—Unfinished Business

B. Adjunct Senator Elections

Past-President Grande reported that a call went out to all adjunct faculty announcing the three Adjunct Senator positions. Four faculty responded, and a formal ballot will go out at the start of the fall semester.

IX. Faculty Issues—New Business

A. Seating of New Senators

New Senators are as follows: Mymy Lam for Counseling; Kati Angelov for Fine Arts; Damon de la Cruz for Health Science; Susan Klein for Language Arts. Seats yet to be filled are as follows: Business, CTE, and Social Sciences.

Academic Senate Officer Election

President-Elect (40% reassigned time): Craig Goralski (Social Sciences) was nominated and elected unanimously.

Secretary (20% reassigned time): Discussion ensued about the use of a recording secretary. President Seiling indicated that this item will be written into the By-Laws after further discussion next semester, particularly because the position is not currently compensated. Questions were raised concerning the recording of meetings. President Seiling reminded Senators that Senate meetings are under the Brown Act and therefore open to the public. Accordingly, everyone is welcome to attend and record the meetings for themselves.

Ballots were distributed for voting on the following candidates for Academic Senate Secretary:

1. Damon de la Cruz (Health Science)
2. Joel Gober (SEM)
3. Billy Pashaie (Library)

Joel Gober was elected Academic Senate Secretary by majority.

Treasurer (no reassigned time): Mike Klyde (CTE) was nominated and elected unanimously.

B. Curriculum Chair

Motion to approve Mark Majarian as Interim Curriculum Chair (1-year position) passes unanimously. President Seiling stated that an official process for electing the Curriculum Committee Chair will be put into place in the fall.

C. Setting of the Meeting Calendar for 2017-2018

Academic Senate calendar meeting dates of 2nd and 4th Thursdays of each month in the academic calendar were approved. Motion for an additional fall semester meeting on Thursday, August 31, 2017 was approved.

D. Adoption of eLumen LOMIS (Learning Outcomes Management and Information System)

Kathleen Reiland reported that eLumen was discussed with and demonstrated to various campus groups, including Program Review Committee and SLO Committee (both gave a unanimous thumbs-up). In addition, eLumen has also been discussed in the Curriculum Committee and reviewed by members of the Academic Senate. Kathleen explained that eLumen is already used by Fullerton College, and it is an integrated system that will provide the disaggregated data essential for future evaluation and planning. Discussion ensued. Kathleen explained that TracDat data can be archived and the eLumen system will give us a fresh start with mapping and creating meaningful SLO data. Parameters for administration access can be set in the program. Kathleen Reiland volunteered to help implement eLumen for the fall semester with faculty training reported to take less than an hour. The curriculum component of eLumen was also discussed. Kathleen conveyed that the District will be looking at eLumen in the fall as the possible District replacement for Curricunet. President Seiling shared that both PBC and PAC gave a thumbs-up for eLumen and will move forward with adoption based on Senate approval. Kathleen Reiland proposed that if faculty vote to adopt eLumen the QFE report will recognize that as a campus we haven't done as well as expected with SLOs; however, with the implementation of eLumen we are demonstrating that we have the capability to meet all of the ACCJC Standards going forward. Further discussion ensued.

Motion to adopt eLumen as the new Cypress College Learning Outcomes Management and Information System passed unanimously.

E. Strong Workforce Applications

President Seiling sent the Strong Workforce grant proposals to all Senators for review. Discussion ensued concerning the hasty timeframe for review and the thoroughness of the vetting process. Area overlap was discussed in relation to the performance based funding of the grant; some programs included in the grant proposals don't directly impact CTE. In addition, questions of clarity arose concerning Division Dean oversight and approval. President Seiling shared that he was informed by CTE Dean Steve Donley that the documents sent for review were considered to be pre-grant proposals. Dean Donley is seeking Senate input on prioritization. Further discussion ensued. Because of the amount of proposals presented at one time, the hasty presentation of the proposals, and the lack of detailed information necessary to answer faculty questions, the Senate was unable to provide input. President Seiling stated that starting next year the Academic Senate, as the faculty representative body, needs to have earlier and more comprehensive input on campus grant proposals that concern faculty and 10 + 1 issues.

F. Update on Lab/Lecture Hour Parity

Senator Margaret Mohr shared that she will be bringing this issue back to Senate in the fall, as lecture/lab parity impacts programs and curriculum.

Adjournment: Meeting adjourned at 5:11 pm.

Respectfully Submitted,

Joel Gober
Academic Senate Secretary

JG/cd

The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.