

ACADEMIC SENATE
Approved Minutes for March 08, 2018
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Bryan Seiling	X
President-Elect	Craig Goralski	X
Secretary	Joel Gober	X
Treasurer	Michael Klyde	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Bret Clarke	X
Career Tech. Education 1	Carlos Urquidi	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Mymy Lam	X
Counseling 2	Yolanda Duenas	X
Fine Arts 1	Katalin Angelov	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Damon de la Cruz	X
Health Science 2	Dave McCament	X
Health Science 3	Lynn Mitts	X
Language Arts 1	Susan Klein	X
Language Arts 2	Keith Vescial	X
Language Arts 3	Kathy Wada (Lianna Koeppel for KW)	X
Library/Learning Resource Center	Billy Pashaie	Absent
Kinesiology & Athletics	Margaret Mohr (Silvie Grote for MM)	X
Science, Engineering, Math 1	Adam Eckenrode	X
Science, Engineering, Math 2	Joel Gober	X
Science, Engineering, Math 3	Garet Hill	X
Social Science 1	Gary Zager	X
Social Science 2	Jason Thibodeau	X
Adjunct Senator 1	Tonya Cobb	X
Adjunct Senator 2	Jaclyn Magginetti	X
Adjunct Senator 3	Nicole Neitzke	Absent
LIAISONS		
Accreditation Self Study	Liana Koeppel	X
AdFac	Tonya Cobb	X
Associated Students	Diondre Hollingsworth	X
Campus Diversity	Maha Afra	Absent
Campus Technology	Peter Maharaj	Absent
CC Foundation	Damon de la Cruz	X
CTE	Carlos Urquidi	X
Distance Education	Kathleen McAlister	X
Program Planning and Review	David Halahmy	Absent
Professional Development	Ruth Gutierrez and Michael Brydges	Absent
Student Success Committee	Keith Vescial	X
Student Learning Outcomes	Christie Diep	X
United Faculty	Tina Johannsen	X
GUESTS: Cypress College President Schilling, 25 Unnamed Cypress College Students		

- I. After establishing a quorum, Academic Senate President Seiling called the meeting to order at 3:00 pm with two alternates in attendance, Silvie Grote for Margaret Mohr, and Lianna Koeppel for Kathy Wada.
- II. **Adoption of the Agenda:** A motion was made to move items Faculty Issues D School Shootings Discussion/Responses to Public Commentary. The motion carried and the revised agenda was adopted unanimously.
- III. **Approval of Minutes:** None.
- IV. **Public Commentary:** Professor Alex Mintzer asked the senate to bestow Professor Emeritis status, title, and privileges to himself and all other SERP retirees. President Seiling said that the senate would definitely see that it would happen in a timely matter so that retiring faculty would not lose their Cypress College email service and address. The senate then acknowledged and thanked Professor Mintzer's many years of service to the college.
- V. **Faculty Announcements and Invitations**
Senator Thibodeau voiced concern about how Liaison Johannsen was cut out of discussion at the last senate meeting. President Seiling stated that he limited Liaison's Johannsen discussion based on the [Rule of Germaneness](#) in order to strictly adhere to the published and passed agenda item. Seiling felt that Johannsen's comments were drifting too far afield from the agendized topic.

President Seiling announced that Cypress College's production of the musical *Grease* will open tomorrow! High school students will be involved in the production, so it is part of the "Dual Enrollment" program. It is predicted that the production will be a great success based on the extraordinary talent it has attracted to the stage! It will run for two weeks. All are encouraged to attend.

VI. Special Reports

- A. **Associated Students:** Student Representative Diondre Hollingsworth mentioned that the blood drive was happening right now.
- B. **United Faculty: (1:02:05)** Liaison Johannsen said elections will be coming out soon. The calendar is a big issue. UF is frustrated with calendar issues. Negotiations are moving forward but the District is not.
- C. **Adjunct Faculty United (AdFac):** Senator and ADFAC United vice-president Cobb said their process with the District has progressed from negotiations to fact-finding with a scheduled date of April 19th. The major issue is concerning re-hire rights for part-timers, SB 1379 which is now at the fact-finding mode. See website for more information regarding SB 1379. Negotiations have begun addressing AB 119 (New Employee Orientation Law). AdFac is still searching for qualified union

members to fill 2 paid positions, 1) Committee on Political Education (COPE) Chair, and 2) Negotiating Team Member. Job descriptions can be found in the AdFac Constitution online at www.adfacunited.org/publications (see Article V, Sections 7 & 8). If interested, contact AdFac at (714) 526-5759 or by email. The next meeting will be held March 16th at 12:30pm at the AdFac office located at 305 N. Harbor Blvd, Suite 313 in Fullerton. Several AdFac Board members will be serving as elected delegates at the California Federation of Teachers (CFT) Convention in Costa Mesa the weekend of March 23rd. Please look up AdFac on Facebook for regular updates and information.

D. Professional Development (PD)(1:13:44): Senator Vescial read some comments from liaisons Gutierrez and Brydges. There will not be a District presentation next year. There a Strengths Finder Workshop last week, are working on a webinar so more people can participate. Email proposal for FLEX activities for fall 2018 will go out in the next week or two. Equity cohort is meeting this Friday, and are working on an action plan.

E. Curriculum Committee: Chairman Majarian said no report.

F. Treasurer's Report: Senator Klyde no new report.

G. Cypress College Foundation: No report.

H. Student Success Committee: No report, no meeting yet. The college is still trying to figure out what it is.

I. Student Learning Outcomes Assessment: Liaison Diep wants to send out an email now stating that faculty need to complete their fall 2017 data entry in eLumen by the end of spring 2018 semester. They want to have drop-in workshops in April, the dates and appointments are forthcoming. A motion was made for senate approval of sending the proposed email out to all faculty and also have President Seiling send a similar email out to all campus deans. The motion passed. (1:23:50) Senator Zager made a motion that the senate make a recommendation to the budget process (Planning and Budget Committee) to compensate adjunct faculty \$50.00 stipend when they complete their fall and spring SLO data entry into eLumen. The Zager motion was unanimously passed.

J. Program Review: No Report.

K. Accreditation Self Study: Liaison Koeppel reported that subcommittees for the ACRC meeting next week have been established for instructional SLOs and the student services and administrative outcomes.

L. District Council on Budget and Facilities (CBF): No report.

M. Diversity Committee: No report.

N. CTE: No report.

O. Distance Education (DE): Liaison McAlister reported that the Ally accessibility software is in process of being implemented into CANVAS and it will go live fall 2018 semester. Instructors interested in becoming part of the pilot for Ally implementation should contact DE.

VII. President's Report and Committee Appointments

A call will go out for one member to the District Equivalency Committee. Ian Holmes was approved for the Strong Workforce Proposal Committee

See President's Report in Appendix 1 for additional information.

VIII. Faculty Issues—Unfinished Business

A. Cypress College Faculty Awards: The Cypress College Foundation has agreed to pay each of the three awardees from 2017 \$500.00, and to continue that support for 2018 as well. President-Elect Goralski will send out an email soon to call for nominations.

B. Curriculum Committee By-Laws

Chairman Majarian reviewed revisions to the By-Laws. A motion was made to recommend that reassign time for the Curriculum Chair from 40% to 60% and was passed unanimously. A motion was made to approve the proposed Curriculum By-Laws and it was unanimously passed.

C. Curriculum Committee Chair

The Senate discussed the process for selecting a new Curriculum Chair, with particular attention given to the minimum requirements for the position. The current position receives 40% reassign time. No vote was taken to expand the pool of applicants to non-tenured full-time faculty, and the issue will be revisited at a later meeting.

D. School Shootings Discussion/Response (4:07 – 56:48)

Senator Pashaie and Academic Senate president Seiling welcomed Cypress College President Schilling and about 25 students to the meeting to speak about the recent school shootings in Florida and the unrelated potential threat on Cypress College that prompted cancellation of Monday morning classes on March 5th. President Schilling recalled the incidents and time-line which lead up to the decision to close the campus. The goal of the decision-making process was to say that the safety of students and entire college community matters, and that Cypress College will do everything we can do to make sure that there is not even a chance that something like this can happen at Cypress College. Students were invited to speak, and many voiced their concerns and opinions while the Senate and Presidents Schilling listened attentively.

President Seiling presented a second reading of the resolution in support of student-led walkouts over school shootings scheduled for March 14th and April 20th. The resolution passed without opposition with one abstention by Senator McCament.

IX. Faculty Issues—New Business

- A. Course Schedules:** Not discussed.
- B. Posting of Program Reviews:** Not discussed.
- C. SERP Response:** Not discussed.
- D. Adjunct Training Stipend:** Not discussed.
- E. Guided Pathways:** Not discussed.

X. Adjournment: A motion was duly made and carried to adjourn at 5:06 pm.

Respectfully Submitted,

Joel Gober
Academic Senate Secretary

The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.

APPENDIX 1. President's Report

CYPRESS COLLEGE

ACADEMIC SENATE PRESIDENT'S REPORT (03/08/18)

Here is a summary of the main topics discussed in the various committee and other meetings since the last Senate session. I will be happy to answer any questions you may have about anything contained within the report. Here we go:

The Board Meetings: (02/27/18)

I was unable to attend this Board meeting. President-Elect Goralski filled in for me at the meeting. He will provide an update to any relevant information that was covered. I understand it was a very short meeting.

PBC (Planning and Budget Committee):

Discussion about the Future of PBC/PAC – The discussion about getting rid of PAC or combining it with PBC continued. We decided to keep the PBC schedule the same – meeting the first and third Thursday of the month. However, we did agree that PAC should meet once a month, on the first Thursday of the month following PBC. We are going to try this out for the semester to see how it works.

ACCJC Institutional Set Standards – As part of accreditation, the college needs to establish standards of success in a number of categories. These numbers may have increased importance as the state rolls out its new funding model. As such, we need to have better outreach and explanations as to the process. It is my guess many of you are not sure what these are. If they are going to be more important, we need to understand them better. This will require us to have earlier and more frequent discussions across the campus to get appropriate feedback. There will be more to come on this topic.

One-Time Funding Update – The deadline to apply for One-Time Funding was March 1st. 17 requests were received and those requests are being screened to see if there are other sources of funding that may be used for them. The list will then go to PBC for ranking. I believe this ranking should actually begin in Program review, and we will be working to see how we can make that happen.

Veteran's Club Funding – The committee approved a Special Funding request from the Veteran's Club for awards, medals, and T-shirts for a 5K Race they use to raise money for Veteran's activities. This is seed money that will be used to raise other money. As such, it was suggested that PBC loan the Veteran's Club the money that they could then pay back with the money they raised. The idea of having to pay "seed money" back was generally supported, but because there was no current policy in place regarding doing so, we decided

not to set the precedent with the Veteran's Club request. Honestly, I have a tough time asking the Veteran's for anything. They have given enough.

PAC (President's Advisory Cabinet):

Guided Pathways – There was some clarification given on how the Anaheim Pledge and Charger Experience relate to each other. Dr. Schilling distributed a handout that explained the Charger Experience. I will send a copy in the Senate Reading Materials for this week.

Student Participation – We need more students to be part of our conversations on Guided Pathways and many other issues. For this reason, Dr. Schilling has asked that we try to bring a student to the various discussions we have on campus. This can be any number of meetings, but she was particularly interested in having students participate in both our Leadership Meeting and District Strategic Conversation taking place in early April. We are all encouraged to attend both meetings and to bring a student along with us. If you can also bring a colleague who might not normally attend such a meeting that would be great too. The bottom line: we really want and need greater student and faculty input in our decision-making processes.

DCC (District Coordinating Council):

Anaheim Pledge/Promise Program Update – There was an update provided on the Anaheim Pledge/Promise Program. The District has entered into an agreement with the Anaheim Union School District to collaborate in a pledge program that will allow particular cohorts of students to receive a free year of community college education. The Chancellor is concerned that we may not be doing enough to move this forward and may lack adequate personnel support for the colleges. To address this, the District is authorizing Professional Expert pay for the District part of the work. I am not sure how necessary this is. The money could be better spent on the individual personnel needs at the campuses instead of the District. It also seems like the Anaheim Pledge is work that should fall under someone's current job description.

We do need to do a better job of explaining how our Charger Experience fits into the Anaheim Pledge. If you do not know what either of these things are, you have proven my point. I am sending you some information on the Charger Experience with the Senate Readings for this week to help explain what it is and how it fits into the larger pledge/promise discussions.

Budget Update – There is still some uncertainty regarding the new funding model coming from the state. It does appear that we are in a little better shape than first thought. We are being fully funded on our total FTES, including all adjustments for coding clean up and Summer Shift. Cypress will benefit by this, at least in the short-term. The long-term impact is less certain. One of the big issues is how districts will be paid, or not paid, for non-credit course work. There is also serious discussion about combining the various Categorical funds (Basic Skills, SSP, Strong Work Force Funding, etc.) that are available into one large pot.

Other Updates – I left the meeting early to attend a separate meeting on Meta-Majors. President-Elect Goralski will update the Senate on discussion in DCC regarding Winter Intersession and the Organizational Structure Analysis being undertaken by the District.

DEMAC (District Enrollment Management Advisory Committee):

Due to the incident at Cypress College on March 5, the DEMAC meeting was cancelled.

IECC (Institutional Effectiveness Coordinating Council):

The committee did not meet since our last meeting.

CBF (Council on Budget and Facilities):

The committee did not meet since our last meeting.

Other Senate Business:

Senate Discussions – I want to apologize for the tone of the last Senate meeting. Controversial and emotional topics were discussed, and things got heated. I am a person who likes to argue, but that part of me has to be in check when conducting the meetings. The Senate President is the traffic cop who is supposed to keep things moving, and not someone who adds to the traffic jam. I will do a better job of that going forward.

Dialogue on School Safety – The recent cancellation of classes this past Monday brought the harsh reality of school shootings to our front door. What we experienced Monday was not a drill; it was a real-life test of our systems and processes. , the campus and District response was swift, decisive, and built on a desire to keep the campus safe.

I want to underscore that campus safety is of paramount concern for everyone at the District and on the campuses. We should all feel able to express our concerns and have an open dialogue on the issue, and our administration is committed to that. We are have had and will continue to have many opportunities to discuss our concerns, fears, and anything else. As a Senate, we have been encouraged to discuss the issue extensively and take whatever action we deem necessary and/or appropriate. Therefore, to be blunt, enforcement of our “All Users” email policy is not the same as stifling debate, forcing faculty to think a particular way, or administration sticking their heads in the sand on the issue, all criticisms that I have heard recently. If you really believe that Dr. Schilling and Dr. Marshall do not want the topic of school safety to be discussed or that they are not on “our side” of this issue, my words may not convince, but you are simply mistaken. It does us no good and serves no constructive purpose to perpetuate that myth.

Meta-Majors Work Group Update – The group decided that the Meta-Majors structure we should use in Guided Pathways at the campus is the same as our current division structure. There was some concern expressed that our discussions about Meta-Majors would threaten that structure and force departments to move to new divisions. This was not the case. We now have a key issue resolved that will allow to move forward on other guided pathways work.

“Grab and Go” Program – If you are interested in hosting a Grab and Go basket in your division, let me know. I want to thank all of those who have supported the program thus far and ask others to consider donating to a basket.

I look forward to discussing the contents of this report. Respectfully submitted by Bryan Seiling,
Academic Senate President