



ACADEMIC SENATE

APPROVED MINUTES

February 9, 2012

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps;
HEALTH SCIENCE DIVISION, Judy Swytak;
LANGUAGE ARTS DIVISION & LIBRARY, Michael Brydges;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Fumio Ogoshi;
SOCIAL SCIENCE DIVISION, Bryan Seiling;

2010-2012

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Jay Gardner

LIAISONS: ASSOCIATED STUDENTS: Jasmine Lee;

BASIC SKILLS: Cherie Dickey;

CAMPUS DIVERSITY:

CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;

CURRICULUM COMMITTEE: Mark Majarian;

FOUNDATION: Beth Piburn;

PROGRAM REVIEW COMMITTEE: Jolena Grande;

STAFF DEVELOPMENT: Rebecca Gomez;

UNITED FACULTY: Vacant

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PRESIDENT-ELECT: Gary Zager

Senators and Officers Absent: John Alexander, Joe Gallo, Molly Schulps, and Gary Zager

Alternates in Attendance: Beth Piburn for Judy Swytak

Liaisons in Attendance: Cherie Dickey, Jolena Grande, Jasmine Lee, Rosalie Majid, Mark
Majarian, and Beth Piburn.

Guests: Robert Simpson, Executive Vice President; Dr. Kasler, President; Dale Craig, United
Faculty President; David Nusbaum, SEM Faculty; Robert Mercer, Fine Arts Faculty;
David Halahmy, Social Science Faculty; Mary Forman, Christie Diep, Randa Wahbe,
Kathleen McAlister, Melanie Nabahani, and Kathryn Sonne, , Language Arts Faculty; and
Catherine Whitsett, Language Arts Adjunct Faculty

The meeting was called to order by President Pat Ganer at 3:05 PM.

President Ganer introduced the new Adjunct Faculty Senator, Kari Ann Pike, from Communication Studies. She also shared with the Senate the news of Karen Watson's death and that the memorial service will be held at 10 AM on Saturday. The family is asking for donations for a water project in India in lieu of flowers. The senate meeting will be adjourned in her memory.

I. Approval of Minutes

The motion to approve the minutes of January 26, 2012, passed with one minor spelling correction. M/S/P, 4 abstentions (Piburn/Urquidi).

II. Public Commentary

None.

III. Special Reports

A. Associated Students – Jasmine Lee

- March 5 – Associated Students are going to Sacramento to protest budget cuts. While there, they are making appointments to speak with the legislators.
- Club Rush is Wednesday and Thursday of this week.
- Next week, Associated Students is holding an American Red Cross Blood Drive

B. United Faculty – Vacant

- Dale Craig reported on the UF Board meeting held yesterday. The board discussed various topics including the middle college and negotiations on adding SLOs to the language in the contract, the 125 plan or medical savings account plan, accreditation, and the chancellor's evaluation. Dale mentioned that the IRS is looking at the use of pre-tax dollars for retirement and is scrutinizing the district for employees' use of benefit dollars for retirement.
- Concerning accreditation, Dale reported that the UF Newsletter will be out next week and available online at UFonline.org.
- The Chancellor's annual evaluation has been given to resource members at the Board of Trustees meeting. UF has received a lot of input from constituents with serious concerns from faculty regarding leadership and planning, especially on past, present, and future leadership. Dale is asking Senates to ask faculty for input as well.
- There are no wage concerns being introduced by UF in negotiations, since there is no growth money being considered. There was a question about wage decreases being introduced to which Dale Craig responded that there have been no indications that the district is considering decreases

C. Staff Development – Rebecca Gomez

- The Staff Development Office will be sending out a survey link to get feedback on the Opening Day activities.
- The next conference funding requests are due Thursday, February 16, 2012.
- Flex reporting is coming up as well. Rebecca will send out a reminder to all faculty.

- D. Curriculum Committee – Mark Majarian
 - Everything is moving ahead. There are still seat count issues.
 - E. Campus Technology Committee – Rosalie Majid
 - No report. The first meeting is next week
 - F. Academic Senate Treasurer’s Report – Ron Armale
 - No report.
 - G. Foundation Report – Beth Piburn
 - Americana is coming up at the end of the month and more than 500 tickets have been sold.
 - H. Basic Skills Committee – Cherie Dickey
 - No report. The first meeting is tomorrow.
 - I. Student Learning Outcomes Assessment – Nancy Deutsch
 - Deferred report until later in the meeting.
- IV. President’s Report – *Pat Ganer*
 President Ganer emailed the following report to Senators.
- A. Board of Trustees
 No meeting held since the last Senate meeting (5 Tuesdays in January).
 - B. District Planning Council/Chancellor’s Cabinet
 No meeting held since the last Senate meeting (5 Mondays in January).
 - C. Chancellor and Senate Presidents Meeting
 No meeting was scheduled.
 - D. Planning and Budget Committee - February 2, 2012
 The Budget update was presented; the electronic version of this was sent to the Senate in another email. Campus revenues from parking are down approximately \$200,000 due to the fact that, with the increased tuition, more students are receiving BOG waivers and their parking fees are capped at \$20 rather than the regular \$35.
- The college is investigating alternatives to the management of the bookstore. Revenues have dropped from approximately \$4 million in 2009 to \$2.5 million last year. College Bookstore Consultants are being utilized to present various options. Current staff is being kept apprised of all discussions.
- Scheduled maintenance projects were discussed. The district is only providing approximately \$50,000 towards these needs. By cutting other areas, Karen Cant has come up with \$670,000 to replace the roof and HVAC in Tech Ed I.

The campus Strategic Plan was discussed and issues related to English and Reading seem to have been resolved though some concerns still exist at the district level.

Santanu Bandyopadhyay provided an overview of what has been addressed in Cypress College's Follow-Up Report to Accreditation Recommendations. The report has been emailed separately. If there are any issues, they should be raised at the Feb. 9 meeting.

Current registration figures indicate that, campus-wide, we are at approximately 104% capacity. We are at approximately 313 over cap.

The Health Center Hiring Committee has been completed and will begin its work soon.

Preliminary information was provided about a potential District Multi-Cultural Center Innovation Fund. The intent of that fund will be to help address the achievement gap that exists among various student demographic groups.

Special requests for funding for PE for swim team travel and cardio machinery were approved.

Santanu Bandyopadhyay indicated that several of the Special Programs have yet to provide him the information regarding their program reviews that he has requested.

E. President's Advisory Cabinet - February 2, 2012

Several of the items were repeats from the PBC meeting. Those included the budget update, the campus strategic plan, the district strategic plan, the response to accreditation recommendations, enrollment, the Health Center Hiring Committee, and the bookstore.

Bob Simpson indicated that the District had requested more participants in the District Strategic Plan process and those individuals are now working on it.

Karen Cant reported on the work of the Smoking on Campus Task Force. A number of steps have been taken (e.g., the painting of lines) and they seem to be working. Other actions such as ordering sturdy ash receptacles have been ordered. The consensus seems to be that these actions are making a difference. Pat reminded the Senate that Gary Zager is on the task force, in case they would like to ask him for any further information.

The Orange County Department of Education is altering its approach to the Teacher of the Year ceremony from honoring one individual from each community college campus to one per district. The Chancellor's Staff agreed to rotate the nominee and to do so alphabetically so Cypress will be the first this coming year.

F. General

1. In the written report supplied before the meeting, President Ganer indicated the three documents developed as a partial response to the Accrediting Team would be discussed. She indicated in the written report that if Senators have suggested revisions, please come prepared to discuss them at the meeting. The more specific, the more helpful. If she is to represent Senate's concerns to DPC—and ultimately to the Board—she needs to have comments that are more specific than “I don't like it.” Please identify those items that you think may need to be deleted, those that you think need to be altered—and please indicate what alterations you wish—or any items that you believe need to be added.
2. President Ganer met with Bob Simpson and Mike Kasler regarding issues related to the collaboration with Buena Park High School. She believes it is their intention to provide the Senate with their responses in the form of an FAQ.
3. President Ganer announced to the Senate an item that came to her attention yesterday. The DPC agenda came out and includes an agenda item from Marcus Wilson, Fullerton Senate President. Marcus is suggesting that in consideration of president and provost openings at Cypress and SCE, respectively, and in an effort to reduce redundancies and consideration of structural realignment within the district, that Wilshire Continuing Ed be brought to Fullerton College under the Fullerton president and SCE on Cypress College campus under the Cypress President.

G. Discussion/Action on items in the President's Report

1. Strategic Plan: Kathy Llanos questioned President Ganer about how changes to the district strategic plan can be made. President Ganer will bring it to DPC on Monday.
2. Committee Appointments:
 - a. SLO Selection Committee
Several individuals are interested in serving on the committee to select the next SLO Coordinator. President Ganer asked the Senate to approve the appointment of:
Nancy Deutsch
Bryan Seiling
Brandy Young
Alison Robertson
Vicki Castle – (appointment is tentative until she can confirm that it will fit her schedule)
M/S/P (Saldana/Ogoshi)
 - b. Diversity Committee
There are 3 three-year terms expiring and 1 one-year term that remains on a position being vacated and needs to be filled– three incumbents will continue to serve along with a new appointment:
Virgil Adams (incumbent) –appointed to another 3-year term,

Fernando Oliveira (incumbent) –appointed to continue for one year,
Renee Ssensalo (incumbent) –appointed to another 3-year term,
and
Michael Brydges –appointed for a 3-year term.
M/S/P (Piburn/Deutsch)

- c. Steve Donley, chairperson, is looking for interested individuals to serve on the Strategic Direction 4 Planning committee to work to prioritize one-time funding requests and through 2014 work will be on other plans and goals.
Nancy Deutsch and Rebecca Gomez each volunteered to serve on the committee. M/S/P (Llanos/Majid)
- d. President Ganer asked Senators to provide input for the Chancellor's evaluation. She needs to have input within the next week or so to be included in the annual review.

3. District Planning Documents:

- President Ganer did not receive any comments from Senate regarding these three documents. Senators expressed the desire to see more decision-making that starts with faculty and progresses upward. Some senators feel as though they are not familiar enough with the processes find it difficult to critique the documents.

4. SCE Proposal

- During discussion, senators stated that realigning SCE with the credit side of the campus may be problematic. Though the idea of salary savings may be considered because other districts have colleges administering credit and noncredit offerings, it has been the sense of faculty to preserve SCE separate from credit offerings. Also, SCE has very few full-time faculty and relies on adjunct faculty for the fee-based classes, and the funding for fee-based classes is different than how the colleges operate. Senate members also voiced strong opposition to what appears to be a devaluing of what the School of Continuing Education offers to the community. Sense of the senate was opposition to this proposal.

V. Faculty Issues – Old Business

A. Middle College – *Pat Ganer*

Randa Wahbe, English Department Coordinator, distributed several documents regarding the Middle College concept. Christy Diep presented to the Senate a timeline of the Buena Park High School (BPHS) Middle College development. The English Department at Cypress College is unaware of how the English 100 class is being presented through the BPHS Middle College.

David Nusbaum, Math Department, mentioned that Math 141 was offered in the fall 2011 semester at BPHS, and did not receive any of the promised communication. The Math Department is not familiar with the tests being used and if students are receiving a college-level learning experience. The faculty member at BPHS did not meet the district's minimum qualifications for math faculty.

David Halahmy, History Department, has visited the BPHS campus, and was involved in the collaboration since the inception. He stated that it was difficult to arrange an instructor evaluation and when he visited the campus for an evaluation, the instructor was giving a test. There are still issues to be dealt with before the program continues.

Fumio Ogoshi, Biology Department, mentioned that in principle this could be a good idea, but the way it has been administered to date is problematic. The BIOL 101 that has been offered had no Cypress College faculty contact with BPHS faculty. There was some question as to which Cypress instructors were consulted by Paul de Dios when coordinating the courses with the BPHS Middle College.

President Kasler and EVP Bob Simpson addressed the Senate and faculty present. They mentioned the benefits for students starting their college experience while in high school. BPHS (part of Fullerton Joint Union High School District) named the program Middle College, though Cypress College never named the program. The intent of Cypress College was to help create a seamless bridge for high school students continuing their education. Dr. Kasler asked the Senators to consider the benefit for some students. Dr. Kasler reported to the Senate that he has been in contact with the BPHS Principal and asked him to stop representing Cypress College is offering English through the Middle College. The principal agreed to stop advertising on the marquee and print advertising.

Dr. Simpson addressed the Senate and wanted to assure everyone that there was no intention to offer courses through BPHS that are not up to our standards. The teachers would need to meet our minimum qualifications and the assessments and evaluations would be acceptable to our faculty. Cypress College has been calling the program a "collaboration between Cypress College and Buena Park High School" and not using the term Middle College, which has a specific meaning to include being on a college campus. Dr. Simpson hopes that we can have a dialogue to determine what we need to do to be comfortable offering courses at BPHS and students earning college credit. At the present time, students are not receiving college credit though they are receiving high school credit.

There are some faculty who feel as though the use of the Cypress College name and logo is problematic especially if students and parents are under the belief that they will receive college credit.

Dr. Simpson thought there was an understanding that the conditions that needed to be met were previously outlined. A senator stated that anytime our logo is used, we should have ultimate approval of the advertisement.

The Senate consensus seems to be that in the interest of oversight, the expectations need to be in writing. The faculty should meet with the other faculty and with the deans and principal at BPHS. There was a grant awarded to support this program at BPHS. The Fullerton Joint Union High School District innovation grant was to provide a college education for their students on the high school campus.

Dale Craig asked whether the teachers at the high school were considered adjunct faculty of the district. Dr. Simpson mentioned that the faculty are district employees by not considered adjunct faculty subject to the terms of the employment contract negotiated between AdFac and the district. The NOCCCD is not paying the teachers to teach. They are not receiving any compensation from the NOCCCD and we are claiming no apportionment for the courses. The teachers are only being paid by the high school district.

Dr. Simpson said that where the courses align, students could receive both high school and college credit for the same course. Not all faculty at the high school are eligible to participate in the collaborative program.

On Tuesday, the Board agenda item is to sign the service agreement contract for math, history, biology, and psychology. Although there is no service agreement signed for the courses taught last fall, there may be a way to give retroactive credit for the fall courses already completed. At the current time, there is no contract that has been signed. Paul de Dios has been principally involved in the collaborative body for Cypress College along with counselors and other faculty members.

It was noted that there is a model that could possibly be followed where Cypress College faculty could go to the high school and teach the class and the students enroll through the college.

Two resolutions were distributed, one from SEM and another from English. A motion to waive the second reading (Ogoshi/Seiling) failed. M/S/F

Mark Majarian suggested that there should be a process that includes the Curriculum Committee. It was also suggested that the Senate ask the Board of Trustees to pull the agenda item for one more meeting until the resolutions can be read and voted on. The English Department faculty noted that they are not opposed to collaborating with high schools but are not interested in this program. Jesse Saldana asked that more information regarding the parameters of the Innovation Grant received by BPHS be presented to Senate before any action is taken on the resolutions.

B. Other

None.

VI. Faculty Issues – New Business

- A. Grade Submission – Michael Brydges
Hold for next meeting.
- B. Honorary Degrees – *Pat Ganer*
Item will be held for next meeting.
- C. Access to SLO Assessment Completion – *Nancy Deutsch*
Hold for next meeting.
- D. Other
None.

VII. Announcements

- None.

VIII. Motion to adjourn the meeting in memory of Karen Watson, M/S/P (Llanos/Seiling).
Meeting adjourned at 5:50 PM.

Respectfully submitted,
Jolena Grande, Secretary