



ACADEMIC SENATE

APPROVED MINUTES

February 9, 2006

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,
Steve Gold, Beth Piburn, Doug Sallade, Randa Wahbe, Karen Watson.

ADJUNCT SENATOR: Catherine Whitsett.,

LIAISONS: ASSOCIATED STUDENTS: Daniel Sarwono;
CAMPUS DIVERSITY: Randa Wahbe;
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager, absent;
CURRICULUM COMMITTEE: Peggy Austin;
FOUNDATION: Beth Piburn;
IQA COMMITTEE: Renee Ssensalo, absent;
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Linda Borla, absent.

ACADEMIC SENATE PRESIDENT: Fola Odebunmi

ACADEMIC SENATE PAST-PRESIDENT: Michael Brydges

Guests: Deborah Michelle, Robert Mercer

Senators Absent: Rob Johnson, Nancy Welliver, Doug Sallade, Randa Wahbe

The meeting was called to order by President Fola Odebunmi at 3:05 p.m.

- I. M/S/U (Llanos/Brydges) to approve the minutes as corrected of the January 26, 2006, meeting.
- II. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)
- III. Faculty Issues:

A. Hiring Prioritization

Steve directed everyone to the email that he sent to senate that summarized the suggested wording for hiring prioritization as created by the subcommittee to recommend to the administration (attached). During senate discussion, it was suggested that language be included that allows for an alternate in case a serving member has a commitment conflict. Steve will prepare the document as a resolution to be brought to Senate at our next meeting.

B. Faculty Involvement in Graduation

Fola reminded everyone of senators' and students' past efforts to increase faculty involvement in graduation. Michael suggested that we should encourage our new faculty members to attend and to continue the practice of personal emails that senators sent out last year. Steve stressed the importance of students being able to look out and see their instructors present at their graduation.

C. Reassign Time

Faculty Affairs subcommittee met reported that they have had three meetings as well as been busy gathering data outside of the meetings. Two areas – trying to get Cypress College's information correct (not sure if it's correct or complete) and determine how to increase reassign time, then look back and see how equitable it has been. Don't want to look at equity until looking at and accessing the need. Jesse reminded the division reps of the list of reassign time that was passed out at the last meeting and for them to check with their divisions to confirm the numbers. Our purpose is to gather information to have ready when administration sets up a task force to look at reassign time allocation. Fola asked for the division reps to return to the next senate meeting with information to validate and/or make sure the information is complete. Michael pointed out a change needing made related to senate release time: Senate had changed the past-president's release time to the fall only and the release time for spring was moved to the president-elect's area. Any other corrections should be given to Rob Johnson, who is chairing the subcommittee.

D. Senate Plenary Session

Fola had sent out a call for anyone interested in attending the State Academic Senate Plenary session in April. Michael strongly encouraged anyone who is considering eventually participating in senate as an executive member to consider participating in a plenary session. M/S/20aye/1abstain (Porter/Piburn) to authorize Steve, Fola, and Cherie to attend the plenary session.

IV. Special Reports:

A. Academic Senate President's Report: *Fola Odebunmi*

Fola brought up the issue of academic freedom when meeting with the other senate presidents, as well as during the senate presidents/Chancellor meeting.

SCE's senate voted unanimously to go forward with the current version (on file). Fullerton voted unanimously not to have any academic freedom policy rather than have what they consider to be a weak one. Sense of the Cypress Senate that we support the current version.

Program Discontinuance Policy – waiting to hear back from the Chancellor. He has some concerns about the document and will be getting back with that information at the next senate presidents/ Chancellor meeting.

Joint Senate Resolution – The rewrite presented by Cypress was rejected by Fullerton. SCE accepted Cypress' changes.

District Equivalency Committee – Michael Bird reminded Fola that he will carry on to the end of the semester, but that we need to be looking for a replacement person, and it would be helpful if that person could have time to attend some of the spring meetings to get acquainted with the committee's work before taking on the responsibility.

Orange County Teacher of the Year applications are out. Contact Paul Bottiaux with any questions.

PBC – still evaluating the classified needs request. PAC – the bid for the student center came in much less than anticipated. At 8:00 tomorrow, February 10th, is the District Management Association meeting, at the Anaheim campus.

B. IQA Committee: *Renee Ssensalo (absent)*

C. Treasurer's Report: *Beth Piburn*

Beth submitted a report showing a balance of \$189.75 in our OCTFCU checking account and the balances in our college accounts. (on file)

D. Adjunct Faculty Report: *Catherine Whitsett*

Catherine wondered if Cypress Senate would be interested in including adjunct faculty in the language in a Senate Resolution in terms of who is mandated to negotiate with the Board of Directors in a timely manner. It was suggested that Catherine work on a resolution to that effect and bring it back to senate.

E. Associated Students: *Daniel Sarwono*

Daniel Sarwono has been elected vice-president of Associated Students. AS is disappointed that the campus is down in enrollment because it also means less revenue for AS. Senior Day is coming up. AS is submitting a one-time funding request to get new computers, a cart to move equipment during special events, and funding for a 20-hour work-week person to man student activities from 5 – 7 p.m. in order to assist evening students. Currently, there is no one available for our evening students. Student Activities Center has been very busy with lots of students coming in and out. The current AS board has all of the positions filled.

- F. Campus Diversity: *Randa Wahbe (absent)*

Handouts are available listing current events.

- G. Campus Technology Committee: *Gary Zager (absent)*

- H. Curriculum Committee: *Peggy Austin*

Proceeding with CurricuNet and developing the screens that faculty will be using instead of our J-drive templates. March 21 – 23 will be training for the steering committee, then the curriculum committee itself will have training. After that will be campus-wide training. Also trying to coordinate curriculum review with SCE.

Curriculum Committee is in the Strategic Plan, but Peggy wanted to make sure that the committee is not left out of the Educational Master Plan. Fola suggested that Peggy email the concern to the EMP task force for their consideration.

- I. Foundation Report: *Beth Piburn*

Americana coming up on the 25th. Cost is \$150. Foundation has a limited number of opportunity drawings that cost \$100 each.

- J. Site and Facilities Committee: *Mark Majarian*

Mark passed out a schedule that Nancy Byrnes generated (on file) explaining the work completed and about to be completed. A short list shows work still to be done.

- K. Staff Development: *Nancy Deutsch*

Finished two weekends of the “Hire Me Workshop.” 135 attended on the 28th and 125 last Saturday. In the future, they will set a limit as to the number of participants. Many were finishing their degrees and were interested in finding out how to get adjunct positions.

Working on a new employee orientation that will be virtual and anyone will be able to access it online. Trying to make it very user-friendly. It will be under the office of Steve Duncan. Money has been made available from the District for new employees and department chair training.

Tomorrow is Understanding Shared/ Participatory Governance. For the new faculty seminar, Fola will be conducting an orientation of what the senate does. March 9th is the Futures workshop. Tech Ed is coming up and Nancy is waiting to get some information from them regarding the costs. Great Teachers workshop is in Santa Barbara this year. Money is available for registration fees. Nancy will be submitting a one-time monies request for Staff Development. Sense of the senate that Nancy ask for \$50,000 again this year.

L. United Faculty: *Linda Borla (absent)*

V. Resolutions:

VI. Announcements:

Nancy announced that the LLRC opened last week and yesterday it maxed out the computer use. Very exciting to see the students actively using the new facilities. The Distance Learning Lab will be opening for overflow if a class is not scheduled.

VII. Adjournment of the meeting at 5:01 p.m. M/S/U (Piburn/Boettger).

Respectfully submitted,

Cherie Dickey, Secretary

Steve Gold – Information Presented to Senate re. Hiring Prioritization

Here is a summary of what we decided yesterday regarding the faculty hiring prioritization process. If I have left out any details that should be mentioned, please let me know.

1. The process will be essentially the current process in which the nine division deans decide the hiring priorities, but with the addition of three voting representatives from the Academic Senate.
2. It is recommended that the three senate representatives be the president, president-elect, and past president, but with the restriction that no two of the senate reps should be from the same division.
3. The process will be "open" in the sense that the senate reps will have an obligation to report to the senate how and why decisions were made and whether there were significant disagreements. As in all shared governance procedures, however, the senate reps should respect the right of the deans to speak candidly without fear that their unfiltered comments will be quoted needlessly.
4. If the senate disagrees with the final prioritization list, it always has the option of making a recommendation directly to the college president, the chancellor, or the Board of Trustees.

This (with your additions or corrections) will be presented to the full senate next week, and I will make a few comments about why we rejected some of the other options.

Steve