



ACADEMIC SENATE

APPROVED MINUTES

February 10, 2005

DIVISION SENATORS: BUSINESS DIVISION, Ali Moady;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Mark Majarian;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Karen Watson;
SOCIAL SCIENCE DIVISION, Carlos Sandoval;
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,
Fola Odebunmi, Beth Piburn, Doug Sallade, Randa Wahbe, Jane Wood.

ADJUNCT SENATOR: Sam Russo., *absent*

LIAISONS: ASSOCIATED STUDENTS: Karen Johnson;
CAMPUS DIVERSITY: Randa Wahbe;
CAMPUS TECHNOLOGY COMMITTEE: Rob Johnson for Gary Zager;
CURRICULUM COMMITTEE: Pat Ganer;
FOUNDATION: Kelly Carter; *absent*
IQA COMMITTEE: *Renee Ssensalo*;
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Tony Jones. *absent*

ACADEMIC SENATE PRESIDENT: Michael Brydges.

ACADEMIC SENATE PAST-PRESIDENT: Steve Gold.

Guests:

Senators Absent:

The meeting was called to order by President Michael Brydges at 3:05 p.m.

I. M/S/U (Llanos/Alibrandi) to approve the minutes of the January 27, 2004, meeting.

A. Faculty Issues: Michael Brydges for Steve Gold

Supply Budgets – faculty have raised concerns regarding inadequate ongoing funding. Do we need a task force to investigate limited funding for departments' programs? During times that we were going through the bankruptcy, supply budgets were reduced, but they have never been restored. Michael asked senators to discuss this issue with their divisions and be prepared to discuss it again at our next meeting.

B. Other: Formation of Strategic Plans – It seems that some of the directions and goals that were discussed at the retreat have shifted and changed when the direction committees were formed. Michael’s understanding is that there is still flexibility in what has been stated as the objectives. Spring is set, but objectives for fall can still be readjusted; therefore, Michael strongly encouraged faculty to sign-up for a Direction Committee and stated it was not too late.

Concerns were raised that faculty who are on direction committees are not aware of the goals of the other direction committees. Copies of each direction’s goals should be given to all direction committees as a matter of reference. President-Elect, Fola Odebunmi, will E-mail the senate another copy of the present members on each committee.

II. Special Reports:

A. Academic Senate President’s Report: *Michael Brydges*

Lisa Campbell, Andrea Sibley-Smith and Michael met with Jeff Horsley. The respective presidents expressed concerns that if an allegation such as sexual harassment were to be filed, it seemed that there were only plans to talk to the complainant and someone associated with knowledge of the story. There were concerns that it is unbalanced because the faculty member involved isn’t notified until later into the process. The faculty member should be given some notification that a complaint has been brought forward. Michael will provide senate with follow-up.

Program Discontinuance at DPC meeting: there were some questions regarding the timeline of Program Discontinuance. It was decided that a subcommittee of faculty and administration should be formed. If anyone has some available time, when Michael sends out a call to Senate, he asks that people try to attend. The meeting time isn’t always available for the same people to attend, so if more were involved, we would always have someone who would be up-to-date with the issue and discussion.

During the Board meeting: letter from faculty presidents’ joint letter re. AB 1417. Board Trustee, Nancy Rice, expressed appreciation the follow statement included in the faculty response, “Until the playing field is equal in ALL the California Community Colleges and ALL students are funded EQUALLY, accountability to Statewide educational outcome priorities is going to demonstrate unequal results that cannot be compared.” For a complete copy of the Faculty response, faculty are encourage to e-mail Michael or visit the Academic Senate Office.

Before today’s meeting, Michael had been asked by a faculty member if serving on IQA and adjunct evaluations were part of a contractual obligation. Michael reported that, contractually, if someone does not want to work on IQA, they’re not obligated – although it could be detrimental to their department if no one is participating. Regarding evaluation of Adjunct faculty members, full-time faculty members are not required to evaluate adjunct. The responsibility of evaluating adjunct faculty does fall on the Division Dean, however, if full-time faculty would like to help out on the process they are certainly encouraged.

Hiring committee is being formed for the position of Vice-Chancellor of Finance and Facilities. Sense of the senate to appoint Michael Bird, Culinary Arts, to the hiring committee.

The District is forming the hiring committee for the District Director of Information Services and needs a faculty representative from Cypress College. The senate voted to approve the appointment of Gary Zager, Social Science, to represent Cypress College.

If faculty need funding for a program that they're involved with, they should talk to Foundations. There may be something that they can help with and Kelly Carter has shared with Michael that "It doesn't hurt to ask."

This weekend is "Hire Me" to learn about the process of interviewing. Michael will be the faculty respondent for this workshop. Diane Henry and Margie Lewis will also be on the panel of respondents.

VocTech conference – Jolena will not be needing funding support from Senate because as stated in an earlier e-mail Michael forwarded to all faculty, the statewide Academic Senate has agreed to provide full funding to all Vocational faculty who attend this conference.

B. IQA Committee: *Renee Ssensalo*

The first IQA meeting of the spring semester is this coming Monday. They will be going over rotations 2, 3 and 4 involving approximately 38 departments. So far about half of the departments have sent theirs in. Renee has sent out reminders to deans. The reviewing process will be four to six weeks. They are finishing Rotation 1, which was 11 departments. Their final responses are coming in and they are going over those.

C. Treasurer's Report: *Beth Piburn*

Beth passed out an updated summary of the senate's finances. The checking account is going to be moved to the OCTFCU credit union

D. Adjunct Faculty Report: *Sam Russo (absent)*

E. Associated Students: *Karen Johnson*

AS conducted its blood drive on Tuesday and Wednesday. They collected 116 units of blood that will be going to Long Beach Memorial and St. Josephs Hospital. AS has just endorsed a letter to the governor to visit our campus. Special elections will be conducted on February 15th and 16th. Several positions are open for the duration of the school year. They also have a lot of senator and programmer positions that are open. Karen asked that senators spread the word among their students. The Stand-By-Me brochure is off to the printer. Marc Posner is planning to also post it on the web. AS is looking for a strategic plan facilitator for Saturday the 26th to help plan some goals and assess their needs.

A committee has been formed and student reps set up for the Orange County Teacher of the Year nominations. Boxes and forms are being set up in each division area.

F. Campus Diversity: *Randa Wahbe*

It is currently in Black History Month, and several wonderful events are planned. The Storytelling Festival will be on the 23rd. There will also be a panel discussion and Battle of Choirs event. Randa passed out the calendar of events.

G. Campus Technology Committee: *Robert Johnson for Gary Zager*

At the last CT meeting, they discussed the idea of a survey that Rob brought up at our last Senate meeting. There were concerns that the process would take a minimum of a year to complete. They want to investigate desires and needs, and sorting those will be the difficult part.

They also discussed concern of technology not being a direction, but a thread. There were concerns that without the commitment to technology, there would be excuses to spend the money in other ways.

Senate expressed concern that there's not enough backup support available for repair of miscellaneous electrical items such as projectors, slide carousels, etc., in a timely manner because media services' employees' have too heavy a workload. Division Senators will be working on a joint letter to present faculty concerns.

H. Curriculum Committee: *Pat Ganer*

Subcommittee of curriculum members from both campuses and the district met to decide on the electronic processing program. The decision was made for CurricuNet. If only one campus were to purchase it, it would be approximately \$70,000; if both campuses switch, the total would be \$100,000. It is now going to go to the Chancellor's Cabinet. At DCCC, curriculum representatives from both campuses made it clear that they are all supportive of investing in the program. Implementation will take approximately one year.

UC has changed the timeframe to submit courses for IGETC. Past practice has been to get documents to them in the fall. Now, everything has to be submitted between June and September. We will be having to change our schedule to deal with IGETC courses in the spring rather than the beginning of fall. If we wait until fall, it would mean an entire year before those courses would be processed.

Departments with seminars – we have some problems with the shells. Hopefully decisions will be made soon and information distributed by your reps.

I. Foundation Report: *Kelly Carter (absent)*

J. Site and Facilities Committee: *Mark Majarian*

Meeting did not take place this week, so nothing to report until the next meeting.

The Orange County Register had an article on Friday regarding our district's bond spending.

K. Staff Development: *Nancy Deutsch*

Nancy will be sending out a calendar of all of the staff development events for the rest of the year. If faculty have not received a flex contract, it will be in their mailboxes soon

L. United Faculty: *Tony Jones (absent)*

Michael reported that in a 6 – 1 margin that the 5.41% offering was not adequate. UF has put a memo in faculty mailboxes.

III. Resolutions:

V. Announcements:

Fola – reminded everyone to check their email for the various award nominations.

Fola reported that special funding requests at PAC that were approved: Upgrading L-216, \$237,000; repair of the bleachers in the gym, \$64,300; bond elevators exceeded their budget by \$181,000 and needed the additional monies.

Deidre – The committee is working on the graduation speaker: they haven't heard back from Patricia Siever yet to see if she will be available.

In the counseling department's meeting, it was discussed that some students go to Fullerton College for their math because of a lower requirement in order to get the higher course; for English, ESL students can get into English 100 with a lower grade in ESL 186 than we require here. The departments have said that they first want to get actual numbers from Heather before being concerned. Beth suggested that faculty attend the IMPACT meeting to hear more discussion on these issues.

VI. Adjournment of the meeting at 5:10 p.m. M/S/U (Piburn/Porter).

Respectfully submitted,

Cherie Dickey, Secretary