



ACADEMIC SENATE

APPROVED MINUTES

February 24, 2005

DIVISION SENATORS: BUSINESS DIVISION, Ali Moady;  
COUSELING DIVISION, Deidre Porter;  
FINE ARTS DIVISION, Mark Majarian;  
HEALTH SCIENCE DIVISION, Kathy Boettger;  
LANGUAGE ARTS DIVISION, Kathy Llanos;  
PHYSICAL EDUCATION DIVISION, Nancy Welliver;  
SCIENCE/ENGINEERING/MATH DIVISION, Karen Watson;  
SOCIAL SCIENCE DIVISION, Carlos Sandoval;  
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,  
Fola Odebunmi, Beth Piburn, Doug Sallade, Randa Wahbe, Jane Wood.

ADJUNCT SENATOR: Sam Russo, absent.

LIAISONS: ASSOCIATED STUDENTS: Karen Johnson;  
CAMPUS DIVERSITY: Randa Wahbe;  
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager;  
CURRICULUM COMMITTEE: Pat Ganer;  
FOUNDATION: Kelly Carter, absent;  
IQA COMMITTEE: Renee Ssensalo, absent;  
SITE AND FACILITIES COMMITTEE: Mark Majarian, absent;  
STAFF DEVELOPMENT: Nancy Deutsch;  
UNITED FACULTY: Linda Borla.

ACADEMIC SENATE PRESIDENT: Michael Brydges.  
ACADEMIC SENATE PAST-PRESIDENT: Steve Gold.

Guests:

*Senators Absent: Nancy Welliver, Randa Wahbe*

The meeting was called to order by president, Michael Brydges at 3:07 p.m.

- I. M/S/U ( Boettger/Llanos) to approve the minutes of the February 10, 2004, meeting.
  - A. Faculty Issues:
    - Supply Budget – Steve Gold

In an SEM division meeting, there was discussion of the fact that the budgets for the Biology and Chemistry Departments went down during our harder economic times, but

unfortunately, those numbers have never gone back up. The on-going budgets don't get talked about during Planning and Budget. As our FTES goes up, our money goes up. If we're enrolling more students in these courses that need these supplies, why aren't their budget allotments going up as well?

Senators provided specific examples: Language Arts Division - 2 years ago 40% of the supply budget was taken away and has never been reinstated. Health Science – budget cut about 8% about 3 years ago and has never been restored. Voc-Tech has been using the same allotment since the '80's – despite the rising costs of supplies. Across-the-board cutting due to the bankruptcy has also never been restored. After much discussion, it was felt that Senate should get a better understanding of what “supply budget” means so that our representatives on Planning & Budget have a better understanding of where funding should be supported. Steve will request that the issue be put on the Planning and Budget agenda.

#### Senate Letter – Cindy Alibrandi and Carlos Sandoval

Cindy and Carlos thanked the Senate for the helpful feedback. They passed out a sheet listing the concerns that were discussed. The three main concerns are related to 1. a lack of technical support available for older equipment and installation of new equipment, 2. a shortage of classified staff, and 3. a lack of routine maintenance, especially for older equipment. Sense of the senate to invite Frank Smith to come to senate to discuss these issues.

#### II. Special Reports:

##### A. Academic Senate President's Report: *Michael Brydges*

The Union is trying to get a Prop 98 speaker to come on campus. They are hoping to set it up for a Thursday when Senate is already meeting so that we can conduct our business from 2: 00 – 3:00 and then have the speaker come from 4:00 – 6:00.

Michael passed out information from a presenter at the Board meeting regarding refinancing the bond.

PFE funding: DPC looking at various proposals. It is still at the beginning stages.

Chancellor's Cabinet – Michael will email the Senate with the information as to where to look on the J Drive for information on some specific policies such as Academic Freedom, Program Discontinuance, etc. Michael would also like feedback from Senate before the Chancellor's Cabinet meeting on Monday, March 7, on two items in the Board Policy: Chapter 5, Student Services, and Chapter 4, Academic Affairs.

Paul Bottiaux is interested in feedback regarding publicity guidelines on campus. If anyone has concerns as to how and where items are posted, contact Paul. During construction, certain areas are difficult to use, such as the chain link fence. Concerns were raised in Senate regarding freedom-of-speech issues. It was strongly suggested that some of the provisions be re-examined and if adjustments are not made, the Senate should voice its concerns. Michael will bring the Senate's concerns to PAC.

The campus was recently notified that administrative offices are moving. Michael asked about the relocation of the Academic Senate office. Nancy Byrnes is looking into possible options.

Michael brought up the concerns regarding technical support at BPC. Michael rearticulated the concerns at PAC about lack of technical support.

Graduation – the form has been distributed for faculty to order caps and gowns. Margie has emailed Michael to ask if there is anything that she can do to encourage faculty participation. Sense of the senate that Senate should take the lead to encourage fellow faculty members to participate. The company, Academic Cap and Gown, will be the rental company.

Dave Wassenaar let Michael know that he and Regina are willing to come back to senate if there are any more concerns or questions. Some faculty are not getting the drop notices, and it was suggested that those faculty contact Dave directly.

Program Discontinuance – getting ready for a committee of faculty and administrators.

Cypress and Fullerton Associated Students are meeting regarding the issue of units being required for a student to serve as board trustee.

B. IQA Committee: *Renee Ssensalo* (absent)

C. Treasurer's Report: *Beth Piburn*

No report.

D. Adjunct Faculty Report: *Sam Russo* (absent)

E. Associated Students: *Karen Johnson*

Elections held the week of the 12<sup>th</sup> was deemed invalid. AS is committed to hold a fair and legal election. They will do the election over on March 9<sup>th</sup> and 10<sup>th</sup> from 9:00 – 1:00 and 4:00 – 7:00. Some changes have been made, and they are confident that this election will be valid.

The Stand-by-Me project is at the printer and being assembled. Once AS has the addresses for spring graduates, they will be mailing them out. AS is hoping that this creates an increase in faculty participation. Students can photocopy the brochure in order to give them to more than one faculty member.

Paul Bottiaux, AS president, Fullerton's AS president and student trustees will be meeting to discuss unit load for student trustees. They will be discussing their differences. Karen will update senate at the next meeting. Fola – at DPC, there was discussion of the ed code being the minimum requirement, but it is possible to have more units. Sense was that someone at that level should be more available to students.

AS will be having a visit from the accreditation team.

Activities: Senior Day on March 10<sup>th</sup>. AS is responsible for the entertainment part of the event. March 18<sup>th</sup> is KinderCaminata. AS will have a leadership booth.

Who's Who nominations were due yesterday. The students nominated will be recognized at graduation. Orange County Teacher of the Year nominations - concerned that there weren't enough nomination forms available. AS is making sure that AS student hourly go around to check that the forms are available.

F. Campus Diversity: *Randa Wahbe absent*

Michael announced that the Hate-Crimes Forum will be on Tuesday, March 15<sup>th</sup>. Faculty should strongly encourage students to attend.

G. Campus Technology Committee: *Robert Johnson for Gary Zager*

No report.

H. Curriculum Committee: *Pat Ganer*

Seminar shell courses have changed for all seminars on campus to give faculty maximum flexibility of courses. We got our date from IGETC/UC and got the September date. However, we still have to consider new courses in the spring semester rather than the beginning of the fall semester as we had previously done. There will be some slight changes to the Academic Honesty policy for Senate to approve. Basic changes are dealing with the inclusion of information regarding the TurnItIn.com program and that faculty using that program should have that information included within their syllabi.

Curriculum committee will be having a special meeting on March 15<sup>th</sup>. The accreditation site visitation committee is wanting to attend a curriculum committee meeting before their exit interview. The exit interview will be on Thursday, March 17<sup>th</sup>, at 2:00. Pat encouraged senators to attend that meeting. Tuesday and Wednesday of that week will have open forums, but the times have not been set. The visitors will be looking through documents more than visiting classrooms; however, there will be some classroom visitations.

I. Foundation Report: *Kelly Carter (absent)*

Kelly had a report emailed out and will answer any questions about it at our next meeting.

J. Site and Facilities Committee: *Mark Majarian (absent)*

K. Staff Development: *Nancy Deutsch*

A group of faculty will be attending the Colloquium for Teaching and Learning next week.

Flex contracts have gone out.

Randy Martinez from the Psychology Dept, along with Heather Brown and Nancy, will be conducting workshops regarding assessing student learning outcomes. They would like to have people to come as departments. One will be in June and also in August during the optional flex days. Faculty can earn equivalent unit credit for participating.

L. United Faculty: *Linda Borla*

UF is extending an invitation to Senate members to attend the next Board meeting on March 8<sup>th</sup>. UF president, Lisa Campbell, will be reading a statement from UF. The meeting starts at 5:30. UF has serious concerns about the fact that NOCCCD faculty are not making as much as comparable districts. M/S/U (Piburn /Odebunmi) Senate supports UF request for faculty to attend the board meeting and encourages all faculty to participate in the March 8<sup>th</sup> meeting.

III. Resolutions:

V. Announcements:

VI. Adjournment of the meeting at 5:10 p.m. M/S/U (Piburn /Deutsch).

Respectfully submitted,

Cherie Dickey, Secretary