



ACADEMIC SENATE

APPROVED MINUTES

March 10, 2011

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;  
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;  
COUNSELING DIVISION, Deborah Michelle;  
FINE ARTS DIVISION, Molly Schulps  
HEALTH SCIENCE DIVISION, Sally McNay;  
LANGUAGE ARTS DIVISION & LIBRARY, Cherie Dickey;  
PHYSICAL EDUCATION DIVISION, Nancy Welliver;  
SCIENCE/ENGINEERING/MATH DIVISION, Alex Mintzer;  
SOCIAL SCIENCE DIVISION, Regina Rhymes;

2010-2011

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,  
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Julia Jordanides

LIAISONS: ASSOCIATED STUDENTS: Tiffany Saw and Jasmine Lee;

CAMPUS DIVERSITY:

CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;

CURRICULUM COMMITTEE: Cherie Dickey;

FOUNDATION: Beth Piburn;

PROGRAM REVIEW COMMITTEE: Jolena Grande;

STAFF DEVELOPMENT: Nancy Deutsch;

UNITED FACULTY: Regina Rhymes

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PAST-PRESIDENT: Rob Johnson

Senators and Officers Absent: John Alexander, Vicki Castle, and Molly Schulps

Alternates in Attendance: None

Liaisons in Attendance: Nancy Deutsch, Cherie Dickey, Jolena Grande, Beth Piburn, Regina Rhymes, and Tiffany Saw

Guests: Santanu Bandyopadhyay, Karen Cant, Philip Dykstra, Rebecca Gomez, Michael Kasler, Jeanne Miller, Therese Mosqueda-Ponce, Barbara Pinkowitz, Jessica Puma, and Robert Simpson

The meeting was called to order by Pat Ganer at 3:08 PM.

I. Approval of Minutes

The minutes of February 24, 2011, were approved with no additions or corrections. M/S/P (Dickey/Gallo).

II. Public Commentary

Theresa Mosqueda-Ponce, counselor, along with several students from the Puente Program, addressed the Senate regarding a proposal to recommend the elimination of regalia recognition in the official Commencement program except for academic honors. She suggested that Senate retain official recognition of special programs in the Commencement Program provided at Graduation. Current Puente Program students spoke regarding the importance of recognizing the Puente Program, Legacy Program, and other groups at graduation.

Jesse Saldana mentioned that he, along with Joe Gallo and Kate Reid, would be attending a special meeting tomorrow in Irvine, focused on starting a dialogue for creating transferable classes between the community colleges and the CSUs.

III. President's Report – *Pat Ganer*

A. Board of Trustees Meeting – *Pat Ganer*

President Ganer reported to the Senate on the major topics covered at this week's meeting of the Board of Trustees. There was a fairly lengthy discussion on the Fullerton Basic Skills Initiative. In addition, there was some focus, perhaps prompted by articles in the Los Angeles Times regarding the LA Community College District problems, scrutinizing the Fullerton PE building.

B. District Planning Council – *Pat Ganer*

President Ganer reported that a couple of weeks ago, DPC discussed the funding situation, with a recommendation and general consensus that the colleges make strong efforts to reduce summer offerings as a way to start addressing the budget deficit. Marcus Wilson indicated that in their discussion, Fullerton Senate is very opposed to making significant cuts to budget this summer, although they are looking at approximately \$750,000 in cuts. Fullerton Senate President Marcus Wilson is placing an item on agenda at this coming Monday's DPC meeting asking for a "cutback on the cutbacks," and pushing cuts into next year.

Bob Simpson, Karen Cant, and Mike Kasler were introduced and provided a discussion of the budget. Karen Cant began by addressing the Senate with a background on the state budget. According to Karen, Governor Brown is determined to balance the budget next year preferably with \$12.5 billion in reductions and \$12.5 billion in tax extensions (the latter must be voted on by the legislature and voters must pass this initiative in June). If either does not pass, there will be a need for more budget reductions. Currently, the campus is only looking at the best-case scenario assuming the tax vote passes. The board has made it clear that it places a high priority on the retention of District personnel, but we need to cut

\$12.5 million within the district. To date, at Cypress College eight classified positions have been eliminated (effective July 1<sup>st</sup>), vacancies have been identified, and service hours in student service areas have been reduced. The campus has taken deep cuts in hourly staff, and has saved \$750,000 to \$1 million dollars by not filling vacancies. Significant efforts are being made to balance the extended day budget first, which will better position Cypress College to deal with the cuts that will be coming in the future. The District could be facing \$25 million in budget reductions in the worst case scenario. Although there is enough money to buy a year without making reductions, Karen suggests this is not a good idea. Karen also confirmed that Cypress College does not need to send out “pink slips” at this point. President Kasler reminded Senators that Cypress College had \$6 million in carryovers from last year, primarily the result of being very conservative in not filling positions. Cypress College has saved money, but spent \$650,000 to \$700,000 more in the extended day allocations over what was budgeted. There is a pressing need to make additional cuts over the next several years. For next year, \$550,000 needs to come out of the extended day budget plus the \$300,000 being deficit spent right now. President Kasler suggests incremental cuts such as reducing summer school by \$300,000. Every \$3,000 is equivalent to one three-unit class. He recommends making reductions this summer and looking at fall and spring when there is more information. President Kasler stated that there are no “across the board reductions,” and some divisions are taking larger reductions than others are. He reiterated the three areas that state legislators are emphasizing that colleges focus their class offerings in transfer, CTE (Career/Technical Education), and basic skills. Bob Simpson provided Senators with additional information (see handout). He emphasized that Cypress College has been over-expended on the extended day budget for several years. There is a two-year plan to bring the extended day budget into balance. He mentioned that Cypress College was overextending by \$680,000 before this year, not factoring in the state budget deficit, along with \$300,000 projected for this year being over-expended in extended day budget. Bob outlined the plan to continue to balance the budget, but included the bad budget news coming from the state, which includes a \$12.5 million local deficit and a Workload Measure Reductions of 5% (reducing FTES target). Cypress College had 11,030 FTES target for this year, but is producing 1,000 FTES over the target. For Cypress College, it translates to a reduction of 560 FTES. Cypress College needs to balance the \$300,000 deficit first.

Karen and Bob are members of a DPC workgroup on the budget focused on budget reductions starting with summer 2011 reductions. Bob asked the deans to work with program faculty to develop three different scenarios (see handout). Working with program faculty, the deans identified reductions that will allow Cypress College to balance the extended day budget. With summer school reductions, Cypress College’s budget will be balanced going into the fall 2011 semester, but the 5% workload reduction remains to be dealt with. This equates to 180 3-unit equivalent sections (of the 563 FTES) that must be identified for reduction. The District has acted prudently and has the resources to take the cuts over a period of time. With the reserves, Cypress College has enough time to make prudent reductions in LHEs (lecture hour equivalents). Every LHE is about \$1,000 out of the extended day budget.

Joe Gallo mentioned that the Fine Arts Division took a huge hit up front. He noted that Fine Arts was offering special programs over summer (high school theater and high school dance), but rather than sacrifice other courses like transfer courses, Fine Arts decided to take those high school courses off-line and meet the reductions. Bob Simpson also mentioned that Health Science summer courses are primarily funded through grant money, and reducing these offerings does not really help with the extended day budget. In addition, Bob described how the approach the deans have taken meets the budget reductions, specifically mentioning the justification for leaving certain course offerings. He stated that it was decided that the best approach is to not cut fall and spring and try to maintain schedules. Once the budget is balanced, there is time to plan for further reductions.

A question was asked as to whether the other campuses within the district are doing the same. Bob Simpson responded, "Regardless of what other institutions are doing, we are doing things equitably." Karen Cant also mentioned that the District's ranking in the state is #3 in terms of the percentage of classes that are overcap, noting that other districts and colleges have already had to make very significant cuts in order to make their budget reductions. We have overextended ourselves to meet demands of students. A Senator also reminded everyone that in 2003, Cypress College made cuts to our schedule and Fullerton did not. Can President Kasler, Karen Cant, and Bob Simpson assure us that this will not happen again? President Kasler reiterated that there needs to be a level playing field. Cypress College has already cut vacant positions from the budget. Cypress College could continue to offer more sections, but student support services are being cut, and the campus should focus on what we do well. With that, Bob Simpson noted that there is a need to be treated fairly and equitably across the district and that Chancellor Doffoney is going to do that. Cypress College needs to get to an equal footing before distributions at the District are made. Cypress should not be affected by Fullerton's decisions and actions, and vice versa. Cypress College is 1,100 over FTES target, but Bob cautions the Senate to be careful on changing too many variables at one time in response to the questions about faculty limiting the number of students added to each course section.

At this point in the discussion, President Ganer reminded the Senate to consider what happens to educational quality when increasing the class size, and expressed concern for the message being sent to the legislature. She specifically noted that if faculty can educate greater numbers of students for same amount of money while claiming there is no decrease in educational quality, we are essentially undercutting any justification for the state to provide increased revenues. It also undermines the rationale presented to the Curriculum Committee regarding course size limitations. President Ganer thanked Mike, Karen, and Bob for coming to address the Senate. She also mentioned that Fullerton's Faculty Senate would be bringing a resolution to DPC to be exempted for this summer's cuts.

There was also a question as to the savings on utilities for summer cuts. President Ganer responded that only 15% of budget is operating costs (utilities, printing, and everything else). Shutting down the entire campus and furloughing the 11- and 12-month classified and administrative staff (which would exempt faculty in most

cases) would be the only way to make significant savings. She also noted that work backs up with no one on campus to do it until classified and administrative staff return.

C. Planning and Budget Committee – *Pat Ganer*

President Ganer reported that once again a discussion of the budget and Educational Master Plan took place. In addition, there was some discussion regarding the review of special programs. Since one-time budget requests from special programs come to PBC, Santanu Bandyopadhyay expressed concerns that program reviews need to be statistically viable and quantifiable. There will be increased scrutiny in all program reviews. There is a tendency that claims are being made that cannot be verified. Dr. Doffoney is constantly asking for proof.

D. President's Advisory Cabinet – *Pat Ganer*

No meeting last week.

E. Liaison Item - Fullerton College Academic Senate:

Marcus Wilson, Fullerton Senate, drafted a resolution discussed at the last meeting to support collective bargaining in Wisconsin. Pat Ganer read the resolution and asked for the sense of the Senate. There was no action taken by the Academic Senate.

IV. Faculty Issues – Old Business

A. Subcommittee Report on Dishonesty Policy – *Alex Mintzer*

The subcommittee has not met and there is no report. This item will be held for the next meeting.

B. Graduation Regalia – *Pat Ganer*

The motion from the subcommittee that the only recognition in the formal graduation program should be for the honor awards for GPA and the elimination of all the others was discussed. Cherie reported that in her division, the majority of faculty wanted groups to be allowed to be printed in the official graduation program, but with guidelines. Regina Rhymes reported her division wanted guidelines as well, with regalia recognition allowed to remain in the program. Kathy Llanos expressed concern for the development of guidelines being very difficult to determine and implement.

PAC has final word on this issue, and the Graduation Committee members represent a cross-section of different areas, with President Ganer representing faculty. The motion for Academic Senate to recommend to PAC that the only special recognition identified in the official graduation program be for the honor cords to go into effect for graduation of 2012. M/S/P (Johnson/Gallo) .Yeas=11, Nays=3, Abstentions=1

C. Faculty Awards – *Pat Ganer*

President Ganer outlined the situation with regard to expenses for Outstanding Full-time and Adjunct Faculty Awards, and the Charger Award. The Academic

Senate needs to make decisions regarding continued funding. It was clarified that the Outstanding Full-time Faculty awards are being paid from the Foundation. Nancy also mentioned that the Outstanding Classified Award is funded at \$500 by managers taking a collection. Jesse Saldana proposed to make it \$500 for each award and take a collection for the Charger Award, since the Foundation pays for outstanding faculty awards, and there is enough money in the account to pay for this year. Upon further discussion, it was decided to hold this item until the next meeting.

V. Faculty Issues – New Business

- A. Academic Computing: Mike Kavanaugh – *Pat Ganer*  
This item will be discussed further at the next meeting.

- B. Required Training For Distance Education Instructors - Rosalie Majid

Rosalie and Barbara Pinkowitz, faculty from Health Information Technology, addressed the Senate regarding concerns they had about required training for distance education faculty. Jeanne Miller and Jessica Puma provided their perspective regarding the issue. A motion was put forth to allow the DE Committee to develop a process for program flexibility for special circumstances with respect to the requirement of training of instructors who teach online/DE courses. M/S/F (Majid/Piburn).

- C. Student Recognition of Deceased Staff Members - *Pat Ganer*  
Danial Shakiri reported to the Senate on the Associated Students' desire to recognize staff members who passed away while still employed by the college. The general idea involves Associated Student creating a perpetual plaque and an award to give the family for the services and contributions made by the deceased staff members. This plaque would be for currently employed, active faculty, staff, and administration who pass away after June 1, 2010. The Senate supports Associated Students' idea of recognizing the death of the teacher or other staff member. Kathy Llanos mentioned the uniqueness of students recognizing faculty. President Ganer also mentioned the great student trustees Cypress has had on the BOT, and that many are impressed with the quality of our student trustee.

- D. Curriculum Chair Position - *Cherie Dickey*  
Cherie asks the Senate to redistribute the reassigned time for Curriculum Committee chairperson to 60% in the fall, and 20% for the spring, instead of 40% each semester, which more closely aligns to the workload. The motion (Dickey/Michelle) in support of the curriculum chair reassigned time realignment was passed.

## VI. Special Reports

- A. Accreditation Self-Study – *Cherie Dickey*
- Visiting team will be wearing lanyards with their name and photo that looks like the Cypress ID card.
  - There are three open forums; please consider attending.
- B. Associated Students – *Jasmine Lee*.
- Associated Students held a blood drive, which yielded 160 pints of donated blood
  - March in March: students went to Sacramento and visited 12 legislative offices.
  - AS elections have started; ballots are due on the 21<sup>st</sup>
- C. United Faculty – *Regina Rhymes*
- No report.
- D. Staff Development – *Nancy Deutsch*
- Nancy Deutsch announced that Stuart Rosenberg would be holding one-hour Turnitin.com workshops for faculty during the next two weeks.
  - Office 2010 training will be available in April.
  - “Thirsty Thursday” is scheduled for next week, after the accreditation visit.
  - Nominations for outstanding classified are due next Monday.
- E. Curriculum Committee – *Cherie Dickey*
- Cherie reported that the “Class size guidelines” document is being reviewed to see what can be done for classes that fall outside the guidelines.
- F. Campus Technology Committee – *Rosalie Majid*
- No report
- G. Academic Senate Treasurer’s Report – *Ron Armale*
- No report.
- H. Foundation Report – *Beth Piburn*
- Beth Piburn reported that the Americana banquet yielded \$116,000 that will be used for student scholarships.
- I. Basic Skills Committee – *Cherie Dickey*
- No report.
- J. Student Learning Outcomes Assessment – *Nancy Deutsch*
- No report.

## VII. Announcements

- None.

VIII. President Ganer adjourned the meeting at 5:44 PM.

Respectfully submitted,  
Jolena Grande, Secretary