



ACADEMIC SENATE

APPROVED MINUTES

April 26, 2007

DIVISION SENATORS: BUSINESS DIVISION, Susana Jianto;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Michael Brydges, Nancy Deutsch, Cherie Dickey, Michael Flores,
Michael Frey, Pat Ganer, Ian Holmes, Beth Piburn, Karen Watson.

ADJUNCT SENATOR:

LIAISONS: ASSOCIATED STUDENTS: Josh Luna;
CAMPUS DIVERSITY: Allison Gotoh;
CAMPUS TECHNOLOGY COMMITTEE: Rob Johnson;
CURRICULUM COMMITTEE: Peggy Austin;
FOUNDATION: Beth Piburn;
IQA COMMITTEE: Kathy Alvarez;
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY:

ACADEMIC SENATE PRESIDENT: Steve Gold
ACADEMIC SENATE PAST-PRESIDENT: Fola Odebunmi
Senators and Officers Absent: Cherie Dickey, Ian Holmes, Dan Snook
Alternates in Attendance:
Liaisons in Attendance: Kathy Alvarez, Peggy Austin, Nancy Deutsch, Beth Piburn
Guests: Victoria Castle-Donovetsky, Adam Howard, Deborah Michelle, Regina Rhymes

The meeting was called to order by President Steve Gold at 3:07 p.m.

- I. M/S/1 abstention (Boettger/Piburn) to approve the minutes of the April 12, 2007 meeting.
- II. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)

No public commentary.

III. Special Guest: Nancy Byrnes (Vice President, Educational Support and Planning)

Cypress College received \$1 million for facilities, technology, infrastructure, and equipment (Goal 7 of the District Strategic Plan). The Administration would like to see a major portion spent on the Gateway, which would provide a welcome entry and direct visitors to the Student Center. A significant part of this expense would be for underground support (e.g., water, drainage, sewer, electrical support for lights), which needs to be done first. The rest would be for hardscape and landscape. There is also an area by the new Student Activities location that needs hardscape and landscape.

Nancy distributed copies of a prioritized list of facilities one-time funding needs, "Proposed Use of One-Time General Purpose Funding, March 27, 2007" (on file) and answered questions regarding various items on the list.

During subsequent discussion, Senators agreed that in determining how to allocate funds, the first priority should be legality; the second priority should be safety, which in some sense becomes a judgment call; and the 3rd priority is everything else. It was noted that the architects are building to code, but our campus operates on a higher standard in providing easy access to ADA students. This difference was missed in examining the plans for the current bond remodeling, but we will be aware of it for future remodels.

M/S/U (Piburn/Odebunmi) to direct Senate PAC representatives to support a reprioritization of these items to put Items 11, 5, and 6 at the top of the list.

Item 11 – Install ADA Upgrades in Gym I Restrooms (The restrooms in Gym I are not ADA compliant, which is a particular problem for the wheelchair basketball team.)

Item 5 – Install Automatic Doors in the Student Center (To meet the campus standard for ADA accessibility, automatic doors are needed at five entrances and two restrooms.)

Item 6 – Install 7 Automatic Doors (These are needed to bring other areas on campus up to the campus standard for ADA accessibility.)

Senators also requested that Senate PAC representatives question the location of the glass referred to in Item 2 – Install Protective Film on Non-Tempered Glass (In spite of the extensive renovations that have occurred on campus, there is still a significant amount of glass that is non-tempered). If Item 2 is in a heavy traffic area, then it needs to take priority.

IV. President's Report *Steve Gold*

A. District Curriculum Committee

Steve noted that in the DCCC unapproved minutes of the March 2 meeting, distributed with the April 13 agenda, there is a statement that the average class sizes at Cypress and Fullerton are "both still below the funding average of 35 set by the System Office." Steve emailed the Chancellor, who agrees that there is not a set number.

B. ASCCC Spring Plenary Session

Steve Gold and Cherie Dickey attended the Spring Plenary Session last week. Steve reported on the following key issues:

- The State Senate is actively working to ensure that the Board of Governors (BOG) follows shared governance practices, especially in regard to their request to the chancellor for a statewide standardized assessment to be administered to all entering community college students. The BOG would like a recommendation by November 2007, which is a very short time frame for a policy that would have to be implemented on all community colleges in the state.
- Proposed Title 5 changes are detailed in a 150-page document, annotated with comments by the new State Academic Senate President, Mark Lieu. Many of the changes are just moving items around in the document. One of the more substantial changes refers to course repeatability. Steve will email the document to interested Senators. Peggy Austin is in the process of annotating a version of this document to identify the changes that are true content changes. She will email Senators a completed copy.
- Student Learning Outcomes (SLOs) were a major theme throughout the Session. The federal government is trying very hard to impose standards and make the accrediting agencies impose the standards on the colleges.
- The “Poppy Copy” – Steve sent an email to “allusers” regarding this document, formally named “Basic Skills as a Foundation for Student Success in California Community Colleges.” The document contains resources and best practices. It is clear that Basic Skills will continue to be a major theme throughout the community colleges. The Basic Skills Initiative came out last summer and gave us additional funds, and additional categorical funds will probably be forthcoming for use in the Basic Skills Areas.

C. Shared Governance

The Board of Trustees approved the \$1.1 million for classified positions and \$800,000+ for SCE, following a more thorough discussion at DPC on these items, so Steve was glad the Board sent them back for the discussion.

D. Prioritization of One-Time Funding

The Direction Committees have completed their prioritizations and the Planning and Budget Committee is now discussing the overall prioritization.

Steve expressed concern about the low number of faculty participating on the Direction One Committee. Prior to this year, there had been a number of faculty, from various divisions, serving on the Direction One Committee. At the beginning of this year, PBC had expressed concern about “balancing” the faculty representation, and the decision was made that there should be no more than one faculty representative from each division. As it turned out, perhaps due to individual scheduling conflicts, only five of the nine divisions had representatives who attended the final prioritization meeting, which resulted in fewer faculty members attending than in the past. (One faculty member submitted priority rankings but could not

attend the meeting.) While Senators involved both last year and this year indicated that the committee functions very well and faculty and division needs are represented, they also expressed frustration that the change had resulted in lowering rather than increasing faculty involvement.

A Senator expressed concern over an apparent change from recent past practice: instructional program(s) requested technical equipment and these requests were not submitted to the Direction One Committee. The primary concern was that these requests had been written and marked with the idea and expectation that they were going to Direction One and that had been overridden after submission, without committee members having seen them.

E. Graduation

Over ninety faculty plan to attend, which is a 50% increase over a few years ago. Based on the excellent job they have done in the past, Carol Lewis and Kathy Llanos have been asked to be the name readers again.

V. Faculty Issues

A. Luminis Portal Project Volunteer Invitation *Adam Howard*

Adam Howard, District IS Project Leader, presented an overview of the NOCCCD Luminis Portal Project. The portal software was purchased from Sunguard, the company that created Banner, and is designed to integrate with Banner. The portal project has three overarching goals:

- Reduced or single sign-on
- Targeted Communications
- Unified Development Platform

Adam invited faculty to become involved now, early in the process. Since the goal is to have a version operational by November 2007, faculty participation is needed this spring and through the summer. To learn more about the project, faculty should visit <http://www.luminis.nocccd.edu> or contact Adam directly at ahoward@nocccd.edu.

During discussion, Senators recommended that a call for volunteers be sent to all faculty as soon as possible. Faculty may contact Adam, at the email address listed above, to volunteer time and/or to communicate ideas or suggestions.

B. Learning Communities *Michael Brydges*

Michael distributed two flyers (on file): the first provides information about the development of Learning Communities and the second announces the new Dental Talk Learning Community, which links a Dental Assisting class with a Speech Communications class. There will be a general Learning Communities informational meeting on May 2nd, 4-5 p.m. The focus will be on developing interdisciplinary learning communities and the exciting opportunities that learning communities provide for faculty from different disciplines to work together.

C. Academic Rank

The District wants to put Academic Rank into Board Policy. Steve noted that qualifications vary widely among community colleges. The current qualifications for rank were developed as a joint effort of Cypress and Fullerton Colleges. After discussion, Senate agreed that Steve should contact all faculty directly, via email, detailing the history of the Academic Rank classifications and asking for feedback on the continuation of these distinctions and their qualifications.

D. Constitution Update and Election of Officers

Steve announced the results of the faculty vote: the changes to the Constitution were approved. Senators should bring their annotated copies of the Constitution to the next meeting so that changes to the By-Laws can be discussed.

Election of officers will occur at the next meeting, and those elected will take office at that meeting. New and continuing Senators will vote on the new officers.

E. Local Awards *Cherie Dickey*

The recipients of this year's Cypress College Academic Senate awards are:
Charger Award (formerly, Faculty Development Award) - Meg Wilson
Outstanding Full-Time Faculty Award - Kathy Godshalk
Outstanding Adjunct Faculty Award - Bryan Seiling

VI. Special Reports:

A. Treasurer's Report *Craig Tomooka*

The balances in the Senate accounts are:

OCTFCU	\$189.75
Hospitality	\$413.04
Operating Expenses	\$171.56

B. IQA Committee *Kathy Alvarez*

Kathy has been the IQA chairperson for the past year and will continue as chair for the remaining two years of the 3-year term. She reported that the committee is working on:

- Rewording the IQA form to relate directly to the Educational Master Plan (EMP)
- Bringing the IQA rotation into the new 6-year cycle: They are considering having every department do the full IQA report (Form I) every six years and then an update on the other five years. Peggy Austin raised the issue of the impact this might have on the Curriculum Committee, and it was agreed that the IQA and Curriculum committees need to work together on this.
- Adding a prioritization to the list of action plans
- Encouraging faculty in every department to read the instructions carefully and to take advantage of the "helpful hints" page

Information will continue to be available on the J: drive until the portal is available. The committee now has faculty representation from all divisions except P.E.

C. Campus Technology Committee *Rob Johnson*

The committee is moving ahead on the campus webpage and has selected a vendor, subject to approval at the Board of Trustees meeting on May 8. They are still working on the technical details.

D. Staff Development *Nancy Deutsch*

Nancy distributed a flyer for the conference “Strengthening Student Success II – Making a Difference.” This is an excellent conference, and it sold out early last year. Presenters are individuals who have created programs that have increased student success.

VI. Resolutions

VII. Announcements

VIII. Adjournment of the meeting at 5:15 p.m. M/S/U (Boettger/Johnson).

Respectfully submitted,

Karen Watson, Secretary