



ACADEMIC SENATE

APPROVED MINUTES

August 25, 2005

DIVISION SENATORS: BUSINESS DIVISION, Ali Moady;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,
Steve Gold, Beth Piburn, Doug Sallade, Randa Wahbe, Jane Wood.

ADJUNCT SENATOR: Catherine Whitsett;

LIAISONS: ASSOCIATED STUDENTS: Crystal Kroes; absent,
CAMPUS DIVERSITY: Randa Wahbe;
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager; absent
CURRICULUM COMMITTEE: Peggy Austin; absent
FOUNDATION: Beth Piburn;
IQA COMMITTEE: *Renee Ssensalo*; absent
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Tony Jones. Absent,

ACADEMIC SENATE PRESIDENT: Fola Odebunmi
ACADEMIC SENATE PAST-PRESIDENT: Michael Brydges

Guests:

Senators Absent: Doug Sallade

The meeting was called to order by President Fola Odebunmi at 3:05 p.m.

- I. M/S/U (Llanos/Boettger) to approve as corrected the minutes of the May 12, 2005, meeting.

- A. Faculty Issues:

Goals for 2005/2006

Fola announced that if there are any particular issues that senators and/or liaisons would like to have senate discuss to please present them to anyone on the executive committee. The following issues were presented:

- rewrite the equivalency process;
- rewrite the Cypress Senate constitution and bylaws;
- academic ranking at Cypress vs. Fullerton;
- emeritus rights.
- process to change the faculty work load for certain courses.
- reassign time had previously been tabled and went to the union. It was suggested that we need to investigate how reassign time varies from division to division
- the posted change in enrollment deadline from 2 weeks to 3 weeks.

The presidents of Cypress Senate, Fullerton Senate, and School of Continuing Education met regarding the equivalency committee's change in procedure. Confidentiality is the concern that the committee said prompted its change. Some of the presidents felt that the committee had a right to make the change; however, there was unanimous agreement to rewrite the equivalency committee process. It was suggested during senate that we make a stand as to how the Cypress Academic Senate feels and instruct our Cypress representative of the committee. Suggested that at the next meeting we have a resolution to that effect. Pat Ganer offered to develop the resolution.

Fola stated that it is important that we get some regular feedback from our representatives on various committees. She will be asking those representatives to please keep Senate up to date as to what is occurring on their committee. In that regard, it was suggested that we invite Michael Bird to come and discuss the equivalency committee's process with Senate.

Academic Senate - Orientation for New Faculty

Fola ask Senate to think about setting up an orientation for faculty. We will be trying to include it in the Joint Senate/Union meeting in January. It was suggested that the senate president go to the new faculty orientation day to conduct an orientation.

Shared Governance Committees:

Senate is currently creating a list of all of the shared governance committees and what the length of the terms are.

Fola announced five comprehensive evaluation committees that are needing a faculty member on each of the committees. Bob Vandergrift, Randa Wahbe, Rob Johnson, and Bill Pinkham volunteered. Fola will put out a call for one more that is needed.

On the 15th of September, the District Professional Development Committee will have a workshop for anyone interested in sabbatical.

We are needing to appoint a new IQA chair, with the approval of the Vice-president of Instruction. Fola will put out a call for those interested in the position.

During the summer, additional appointments were made for various committees:

June, Interim Dean of Counseling & Student Development hiring committee: Robert Grantham, Patty Pelachik, & Jane Jepson;
August, sent forward a name for the ISP hiring committee. Renay Laguana represented faculty.
Interim Dean Student Support Services – Joe Gallo and Jane Wood volunteered for that committee.

Public Commentary

Fola explained that she would like to include a time for Public Commentary on our agenda. Senate is in control for how long the visitor may speak. Sense of the senate that we include this item, but definitely try to set up a specific time limit of two minutes per speaker.

Other:

Bill Pinkham. During soccer games on the field by Holder, many balls go into the street. Last semester a woman almost had a serious car accident. The Physical Ed. Dept. is looking at purchasing a \$30,000 net to extend above the existing fencing, but the PE Dept. is concerned about that money being taken away from other important PE purchases. Also, on our campus track, there are extensive holes on the track that could cause walkers/joggers to trip. The department has been trying for about five years to get the repairs done. Bill asked for suggestions of the senate as to how to get these concerns dealt with.

II. Special Reports:

A. Academic Senate President's Report: *Fola Odebunmi*

Fola welcomed everyone to the fall semester. It has been tradition for Margie Lewis to attend one of our earliest meetings. She will be attending our next Senate meeting in September.

PAC – there was one meeting during the summer. They approved the budget for the classified positions. This year will be a look at campus-wide needs for classified positions. Approval was given for professor emeritus rights with the understanding that it will include retired administrators and staff. The final process of how to implement this will still be worked on.

Board of Trustees – discussion of budget. On Sept 3rd will be the public presentation of the budget at the board meeting. Two trustees resigned from the board, and the interviewing process was completed. New trustees are Michael Matsuta and Barbara Dunsheath.

B. IQA Committee: *Renee Ssensalo (absent)*

C. Treasurer's Report: *Beth Piburn*

Have approx \$220 in the working checking account. The executive committee is in the process of moving it to the credit union (OCTFCU). Have \$4,100 in travel account for the year. We used \$180 in supply account, but we do have some bills coming in related to graduation. We're supposed to have approx \$330 in hospitality account for this school year.

D. Adjunct Faculty Report: *Catherine Whitsett*

Adjunct faculty have a new contract. Got pay increases and 3 steps. Adjunct Faculty United will have its 3rd back-to-school open house on September 9 from 6:00 to 10:00 at Café Hidalgo.

E. Associated Students: *Crystal Kroes (absent)*

F. Campus Diversity: *Randa Wahbe*

The committee has not met yet this semester. They will have 3 openings; one is to complete Randa's term, and two full term positions are open. Meetings are the second Wednesday of every month from 2:30 – 4:00. Senate will send out a campus-wide call.

G. Campus Technology Committee: *Gary Zager (absent)*

Will meet Sept 13 for the first time.

H. Curriculum Committee: *Peggy Austin (absent)*

I. Foundation Report: *Beth Piburn*

Working on fundraisers and will have more at the next meeting. Resolution from our last meeting was given to Raul to look into any responsibilities Foundation may have regarding the emeritus rights.

J. Site and Facilities Committee: *Mark Majarian*

Having their first meeting next week. Mark will come to Senate and report as needed.

K. Staff Development: *Nancy Deutsch*

Dr. Janet Zadina will be coming back - based on participant recommendation and request. Nancy passed out a flyer for the event to be held on Friday, October 28, and November 4, 2005. The flyers will be sent out to the entire campus. Response to Pamela Cox-Otto was excellent. Hopefully we will be able to hold a flex activity with her next semester. Nancy has asked for a copy of her powerpoint to distribute to interested faculty.

L. United Faculty: *Tony Jones (absent)*

III. Resolutions:

V. Announcements:

Jane Wood announced that she will not be here during the spring semester. Senate will need to make a call to fill her position.

Ali Moady announced that the Business Division did not conduct their election at the end of last semester for the Business Division rep.. Ali will be taking care of running an election and reporting the results to senate.

Michael Brydges – anything we receive regarding academic freedom, please read it because it is a policy that is still being formulated, so please stay current on any writings on the topic.

Joint Event in January - Fola said if anyone thinks of any hot topics, to please let her know.

Fola reminded everyone that we need to start gathering data regarding classified staffing and supply budget needs from their divisions.

VI. Adjournment of the meeting at 4:55 p.m. M/S/U (Boettger/Piburn).

Respectfully submitted,

Cherie Dickey, Secretary