



ACADEMIC SENATE

APPROVED MINUTES

September 14, 2006

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Kathleen Reiland for Dan Snook, *absent*

SENATORS-AT-LARGE: Michael Brydges, Nancy Deutsch, Cherie Dickey, Michael Flores,
Michael Frey, Pat Ganer, Ian Holmes *absent*, Beth Piburn, Karen Watson.

ADJUNCT SENATOR: Catherine Whitsett.

LIAISONS: ASSOCIATED STUDENTS: Samantha Tinsay;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager, *absent*
CURRICULUM COMMITTEE: Peggy Austin;
FOUNDATION: Beth Piburn;
IQA COMMITTEE:
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY:

ACADEMIC SENATE PRESIDENT: Steve Gold
ACADEMIC SENATE PAST-PRESIDENT: Fola Odebunmi
Guests: Dale Craig, Alex Culp, Elsa Garcia
Senators Absent: Ian Holmes

The meeting was called to order by President Steve Gold at 3:04p.m.

- I. M/S/U (Piburn/Saldana) to approve the minutes as corrected of the August 24, 2006, meeting.
- II. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)

III. President's Report *Steve Gold*

A. One-Time Funding

As a result of the large amount of one-time funding the college received, all of last spring's requests for one-time funds were approved. There is some money left over after funding the one-time requests, and most of it will probably be used to supplement remodeling expenses.

Steve reminded Senate that when COLA money is received by the college, it is treated as "one-time" money the first year and then becomes part of "on-going" funds in the following years.

B. Planning and Budget Committee and DPC

Cypress College had a shortfall in FTES from last year, which affects our funding from the state. It is anticipated that Cypress College will recoup this loss and reach the target FTES goal. FCC is budgeted for zero growth and is just trying to maintain their FTES level.

The District received additional state Basic Skills money and divided it as follows: \$133,000 to Cypress College, \$282,000 to Fullerton College, and \$1,100,000 to SCE.

Concern was expressed that no faculty members were included on the initial ad hoc committee charged with determining how the Cypress College Basic Skills money would be allocated. Faculty reported after specifically asking to participate, the final committee meeting included representatives from each department that would receive Basic Skills money. Even though the committee reached consensus on the list to be submitted, the request to have faculty members act as tutors (at faculty pay rates) was rejected and the budgeted amounts were reallocated. During discussion Senate agreed that, even with the short time schedule, every effort should have been made to immediately and completely involve faculty in the decision-making process.

C. State Academic Senate Disciplines List

It is time for faculty to look at the Disciplines Lists and see if there are any new disciplines or changes to minimum qualifications they want to introduce. Change proposals may be submitted anytime through February 2007. (The Disciplines List establishes the minimum qualifications for the faculty of the California Community Colleges. The State Academic Senate reviews the list every two years.)

D. Final Exams and Graduation

To increase faculty participation at graduation, Senate asked Steve to pursue the approach of having both Fullerton College and Cypress College graduation

ceremonies on Thursday night. The Chancellor could alternate annually and Board of Trustee Members could divide between the two campuses.

E. Dual Enrollment with High Schools

Administration is reexamining the concept of dual enrollment. In contrast to the previous Bridge program, Cypress College faculty would teach the courses on high school campuses. Students would receive Cypress College credit for the course and possibly high school credit. After discussion, it was the sense of the Senate that: 1) there would need to be administrative control and oversight, and 2) each course should be taught only by Cypress College full-time faculty or by adjunct faculty who have taught at Cypress College for at least one year.

F. Committee Appointments

Faculty have been appointed to serve on the following committees, and were confirmed by Senate:

- Daniel Lind to Nina DeMarkey Evaluation Committee
- Jolena Grande to Andrea Hannon Evaluation Committee
- Sujata Chiplunkar to Staff Development Committee
- Fola Odebunmi to Margie Lewis Evaluation Committee

IV. Faculty Issues

A. Educational Master Plan

1. After discussion, a few changes were requested and Steve Gold will communicate them to Nancy Byrnes. Among these changes were:
 - Aviation should be included as a “unique program.”
 - Aviation is listed under the topic of declining FTES, but after a temporary drop, enrollment is now back up: Fall 2001 14.42, Fall 2002 14.73, Fall 2003 5.98, Fall 2004 10.99, Fall 2005 15.4. It was noted that with improved technology, the expensive simulator is no longer needed, and updating the lab equipment would not be costly.
 - Add to Reassigned Time: “Additionally, the Health Science Division departments cited the immense amount of time needed to maintain individual program accreditation standards.”
 - The Photography Department is concerned that their cited numbers are inaccurate.
2. Concern was expressed that the EMP should be a visionary document. It was noted that the follow-up accreditation report, due October 15, is driving the current deadlines. During discussion it was agreed that the document should be accepted (rather than approved), with the suggested corrections, so that it will be available for the accrediting team to review. Before any decisions are made based on the plan, Senate would like to have the document revisited and fine-tuned.

B. Accepting New Students in Week 3 of the Semester

Faculty are not obligated to accept new students in the third week if they feel that students will have missed too much material.

C. State Awards – deferred due to time constraints

D. Technology Issues -- Accessibility of Web pages/Ethical Use of Mass Media/Junk E-mail – deferred due to time constraints

E. Condensed Calendars

Fullerton Academic Senate is interested in looking at this again. Will Heuser would like to get feedback from Cypress College faculty before meeting with representatives from FCC. Brief discussion indicated that while many faculty at Cypress College may be in favor of a condensed calendar, others (e.g., most faculty in the SEM Division) are not.

F. Reassigned Time – deferred due to time constraints

G. Process for Prioritization of Full-Time Faculty Hiring – deferred due to time constraints

H. Election of Adjunct Senator

There have been no nominations. Catherine Whitsett is available for the first semester but not the second. Names can be submitted to Steve Gold, who will appoint an adjunct senator.

I. Other

New Strategic Plan – Senators are encouraged to review the new plan and email comments to Steve Gold as soon as possible. The goal is to finalize it next week at Planning and Budget and PAC.

V. Special Reports:

A. Associated Students *Samantha Tinsay*

This fall A.S. will sponsor two blood drives, six weeks apart.

B. Treasurer's Report *Craig Tomooka*

No report.

C. IQA Committee *Renee Ssensalo*

No report.

D. Curriculum Committee *Peggy Austin*

1. Peggy presented the Proposed Approval Process for Curriculum Changes (on file). M/S/U (Frey/Brydges) to approve.

2. The Chancellor would like the class size issue to be resolved. A subcommittee of DCCC will be working on it.
- E. Campus Technology Committee: *Gary Zager* No report.
- F. Site and Facilities Committee: *Mark Majarian*
1. Mark reported that there have been problems with the co-generator plant. It will be tested Sunday, September 17, 2006, which will require power to be shut down throughout the campus at 3 AM and then restored at 11 AM. Mark was asked to find out and report to Senate what rebates and savings there will be to the college when the cogenerator is up and running.
 2. The Student Activities Center should be complete sometime between January and March 2008. Water leakage and mold issues in the current Student Activities area have been resolved.
 3. There will be 5 days of pile driving for the SCE building, starting September 25th. It is not expected to be as loud as the pile driving for the LLRC.
 4. Work for the field restrooms has to go out to bid. The goal is now December 2006.
 5. Administration is very concerned that safety standards be maintained at all times. Faculty should let Mark know of any safety issues that they observe. Faculty may also email Nancy Byrnes directly.
- G. Staff Development: *Nancy Deutsch* No report.
- H. Foundation Report: *Beth Piburn*
Beth submitted the following written report:
1. Title V Matching Funds: The fund is meeting its goal of matching the grant funds. The next two years will be a challenge since we have to raise \$75,000.00 each year.
 2. Alumni: We are contacting as many alumni as possible in order to encourage them to attend the college's 40th Anniversary Party in October.
 3. Strategic Partners: This is starting slowly but the Foundation is still seeking new business partners. We are also developing an Internship program for the college.
 4. Mini-Grants: We supplied 28 mini-grants to faculty & staff at the end of 2006 school year.
 5. Scholarships: We awarded \$28,000.00 to a total of 251 students. The Foundation also has funds available for student loans (to be repaid after Graduation).
 6. 2006-07 Activities:
 - Golf Tournament: October 9th, 10 AM
 - Pres. Theater Party: October 13th, 6 PM
 - 40th Anniversary Campus-wide Celebration, 2-5 PM
 - Americana Awards: February 24th

