



ACADEMIC SENATE

APPROVED MINUTES

October 12, 2006

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Michael Brydges, Nancy Deutsch, Cherie Dickey, Michael Flores,
Michael Frey, Pat Ganer, Ian Holmes, Beth Piburn, Karen Watson.

ADJUNCT SENATOR: Catherine Whitsett.

LIAISONS: ASSOCIATED STUDENTS: Samantha Tinsay;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rob Johnson;
CURRICULUM COMMITTEE: Peggy Austin;
FOUNDATION: Beth Piburn;
IQA COMMITTEE:
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY:

ACADEMIC SENATE PRESIDENT: Steve Gold
ACADEMIC SENATE PAST-PRESIDENT: Fola Odebunmi
Senators Absent: Rob Johnson, Kathy Llanos
Liaisons in Attendance: Samantha Tinsay, Beth Piburn, Nancy Deutsch
Guests: Dr. Margie Lewis, Tony Garcia, David Glover, Jessica Iannotti, Bandit Jaraskul,
Josh Luna,

The meeting was called to order by President Steve Gold at 3:05 p.m.

I. Greetings from the College President *Dr. Lewis*

Dr. Lewis expressed her appreciation for the opportunity to attend the Senate meeting. She reported on the CC Leads program and its focus on developing leadership from within our college faculty and staff (handout on file). She announced that the weekly @Cypress will include a section reporting on decisions made at PAC. She encouraged participation at the 40th Anniversary Celebration which will be held on Saturday, October 21st, from 2-5 p.m. A variety of activities will be held on campus during that

time period. Copies of the initial draft of the program will be available next week. Regarding the last year's Graduation ceremony, Dr. Lewis said she appreciated the response from Senate and the increase in the number of faculty attending. Cherie Dickey will host the "after party" this year, and since her home is only one mile from campus, it is hoped that this will make it easier for everyone to attend.

Dr. Lewis then opened the floor for questions. She was asked if, since the district appears to be in a stronger position financially, there are any plans to hire additional classified staff, based on the prioritized list from last year. Dr. Lewis responded that much of the increase in funds was "one-time" money and that they need to look at on-going funds before hiring decisions can be made. Dr. Lewis was asked about the allocation of funds within the District and what was being done to increase the apportionment to Cypress; it was noted that while Cypress College is smaller than Fullerton College, we support many vocational programs whose smaller class sizes are mandated by external agencies. Dr. Lewis indicated that she is actively working towards increasing funds to the campus.

- II. M/S/2 absentions (Boettger/Brydges) to approve the minutes, as amended, of the September 28, 2006, meeting.
- III. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)

Samantha Tinsay indicated that Associated Students would like to have two student representatives on Senate, instead of just one.

- IV. President's Report *Steve Gold*

Due to the number of faculty issues on the agenda, Steve Gold deferred making a separate report and included his remarks in the discussion of faculty issues.

- V. Faculty Issues

- A. Process for Allocation of One-Time Funds *Bill Pinkham*

Bill Pinkham asked for a discussion about the process for allocation of One-Time funds. He noted that all requests from last spring were funded, which makes this is a good time to objectively discuss and evaluate the process. Last year, once the P.E. Division's requests had gone through the prioritization by the Direction Committees and by the Planning and Budget Committee, the priority order of their five requests did not match the order set by the P.E. Division. P.E. completely supports changes due to safety issues, but feels that if safety is not a concern, then each division's own determination of priority should be honored. Since safety issues must always be addressed first, Bill suggested that perhaps all requests involving safety should be taken out and handled by a separate process.

Steve Gold affirmed that the guideline is: a Division's priorities are supposed to be respected at the Direction Committees, and the Direction Committee priorities are

supposed to be respected at Planning and Budget, unless the written justifications really do not match up to the priorities or there are strong reasons for differing.

During discussion, it was noted by Senators serving on Direction Committees, that the individual Direction Committees do maintain a division's priorities among the requests that come to their Direction Committee. The re-ordering can inadvertently occur when a Division's requests have been separated out among several Direction Committees and then the Direction Committee lists are put together into one final list by Planning and Budget. Planning and Budget does have access to each Division's original priorities, and it was suggested that Planning and Budget communicate back to the Divisions when the final list does not reflect the original Division priorities.

It was also suggested that each Division be allowed to determine which Direction Committee the request goes to and that the Division should be notified if the request is sent elsewhere. It was agreed that the forms need to be clear and a single Direction Committee indicated on each request. Steve Gold will check and see that the forms are clear.

B. Prioritization of Full-Time Faculty Hiring

As agreed at the last Senate meeting, Steve Gold was given a copy of the documentation used by the Deans in determining the priority list for full-time faculty hiring. Due to retirements, there are currently eleven positions available. Steve reminded Senate that the size of the faculty is being maintained, not increased. The campus philosophy is to look at the campus as a whole and determine where the positions are most needed. Thus, a retirement in one division may be "replaced" by a faculty member in another division. In terms of the faculty as a whole, there are no "growth" positions this year.

Concern was expressed that when someone retires and is not replaced in that division, there is the danger that a program will be irreparably damaged and could ultimately be discontinued as a result.

It was M/S/U (Ganer/Brydges) that Steve and Fola be directed to cast a sideways vote at PAC on the prioritization of full-time faculty hiring, due to dissatisfaction with the process. During discussion, it was reiterated that the Senate's goal is to fully participate in the process with the Deans.

Senate will continue its efforts to have Senate representation on the prioritization committee, as requested last spring.

C. State Awards

There were no nominees for the Exemplary Program Award. The call for the Hayward Award will go out October 17.

D. Campus Posting Policy Complaints – deferred due to time constraints

E. Appointments to Direction Committees

Steve Gold reported that for the sake of continuity, current committee members who would like to stay on the Direction Committees are encouraged to do so. For the Direction One Committee (Instruction), the goal is to have at least one person from each Division.

F. Reassigned Time Task Force

Senate approved the following composition:

- Steve Gold (Senate President)
- Cherie Dickey (Senate President-Elect)
- Mike Kasler (Executive V.P. Instruction and Student Services)
- (1) Vocational Faculty
- (1) Non-vocational Faculty
- (1) Vocational Dean
- (1) Non-vocational Dean
- (1) Other Faculty

Senate approved the following faculty members:

- Ina Rydalch (representing Vocational Faculty)
- Rob Johnson (representing Non-vocational Faculty)
- Dan Snook

G. Revisions to the Constitution

Revisions need to be approved this academic year. A draft will soon be available.

H. Academic Freedom Policy – deferred due to time constraints

I. Compressed Calendar (16-week semester)

Will Heusser distributed a flyer (on file) for the informational meeting that will be held at Fullerton College on November 7th. He also distributed a sample of schedules (on file) of some of the colleges that will be represented at the meeting.

J. Supply Budgets *Craig Tomooka*

Craig Tomooka reported that in SEM over the past years, budgets have been decreased and the number of students served has been increased. There is a need for an increase in the science supply budgets. SEM would like to increase enrollment and the number of course offerings but cannot do this without a commitment of increased supply money. The science departments cannot make long-term decisions based on one-time funding, which is currently the source of most of their supply money. This is a huge issue for the science departments. Craig asked for a discussion of supply money issues throughout the campus. Other

senators reported similar difficulties. Steve Gold reported that Mike Kasler and Karen Cant are aware of the concern. Supply budget amounts have been restored to their levels prior to the most recent budget crisis, but this does not address the realities that some supply budgets are still 20% below their levels of 12 years ago, more sections are being offered, more students are being served, and the costs of materials have increased in that time.

K. Class Cancellation Policy

Mike Kasler gave Steve Gold a copy of the justification from the Deans for classes that ran with fewer than 15 students. In most cases, the cancellations were in situations where there were only 3-4 students or the class was a duplicate of another course offering. Division Senators were encouraged to ask their Deans for their understanding of the current class cancellation policy.

L. Number of Class Days for MW vs TR classes

Steve Gold reported that the Fullerton College Faculty Senate passed a resolution requesting United Faculty “to represent the faculty interests regarding the academic calendar, enter into discussions, and negotiations if needed, with the District regarding adjustments in the scheduling of classes to eliminate the discrepancy in the scheduling of course hours for classes of the same course.” A first reading was given to a resolution (Attachment 1), drafted by Steve Gold, in support of the Fullerton College Faculty Senate resolution. During discussion, it was noted that the greatest concern is when the variation is four or more hours. Some senators explained that while having the exact same number of hours is desirable, it may not be feasible to eliminate variations of two or fewer hours.

VI. Special Reports:

A. Associated Students: *Samantha Tinsay*

To increase team spirit throughout the campus, there will be a faculty/student sports tournament: softball, basketball, and volleyball. A.S. would like to have a participating faculty member from each division. The softball game will be November 16th.

B. Treasurer’s Report: *Craig Tomooka*

There is \$4,600 in the account. It was M/S/U (Piburn/Dickey) to send flowers to Vice President Nancy Byrnes, who just had spinal surgery, and Elisa Gigliotti, an adjunct faculty member who is hospitalized following a life-threatening car accident.

C. Staff Development: *Nancy Deutsch*

Nancy Deutsch reported that Staff Development disbursed between \$14,000 and \$15,000 in conference and travel during the first go-around, mainly for conference registrations.

- VII. Resolutions
 First Reading. See Attachment 1.
- VI. Announcements
- VII. Adjournment of the meeting at 5:18 p.m. M/S/U (Boettger/Dickey).

Respectfully submitted,

Karen Watson, Secretary
Attachment

Attachment 1

Proposed Resolution:

Whereas, the number of hours of instruction for a particular course should not vary depending on whether it is taught spring semester or fall semester, Monday/Wednesday or Tuesday/Thursday, etc., and

Whereas, variations of four class hours or more have become common, and

Whereas, such variations are detrimental to our students and to the integrity of our courses,

Therefore Be It Resolved, that the Cypress College Academic Senate supports the efforts of the Fullerton College Faculty Senate to eliminate such variations and urges United Faculty to consider such variations in its negotiations with the District regarding the academic calendar.

Attachment 1