



ACADEMIC SENATE

APPROVED MINUTES

October 14, 2010

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;  
CAREER TECHNICAL EDUCATION DIVISION, Dan Snook;  
COUNSELING DIVISION, Deborah Michelle;  
FINE ARTS DIVISION, Molly Schulps  
HEALTH SCIENCE DIVISION, Sally McNay;  
LANGUAGE ARTS DIVISION & LIBRARY, Cherie Dickey;  
PHYSICAL EDUCATION DIVISION, Bill Pinkham;  
SCIENCE/ENGINEERING/MATH DIVISION, Alex Mintzer;  
SOCIAL SCIENCE DIVISION, Regina Rhymes;

2010-2011

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,  
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Julia Jordines

LIAISONS: ASSOCIATED STUDENTS: Tiffany Saw;  
CAMPUS DIVERSITY:  
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;  
CURRICULUM COMMITTEE: Cherie Dickey;  
FOUNDATION: Beth Piburn;  
PROGRAM REVIEW COMMITTEE: Jolena Grande;  
STAFF DEVELOPMENT: Nancy Deutsch;  
UNITED FACULTY: Regina Rhymes

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PAST-PRESIDENT: Rob Johnson

Senators and Officers Absent: John Alexander, Deborah Michelle, Bill Pinkham, Molly Schulps,  
and Dan Snook

Alternates in Attendance: None

Liaisons in Attendance: Nancy Deutsch, Cherie Dickey, Jolena Grande, Regina Rhymes, and  
Tiffany Saw

Guests: Michael Kavanaugh, Michael McCombs, and Marty Orozco

The meeting was called to order by Pat Ganer at 3:05 PM.

- I. Approval of Minutes  
The minutes of September 23, 2010, were approved. M/S/U (Llanos/Dickey)
- II. Public Commentary  
None
- III. Guest Speaker – Academic Computing  
Mike Kavanaugh, Director of Academic Computing Technologies, came to Academic Senate to report on academic computing matters and answer questions regarding campus technology issues. He provided updates on campus email filter settings and student email addresses. Specifically, Mike reported that faculty have expressed concerns with the size of inbox space available to receive student assignments. The email system recognizes increases in emails to a particular inbox as spam and the filter settings blocks receipt. In order to allow the emails through the system, the spam filter had to be lowered and now allows more unsolicited email to get through the filter, but also allows faculty to receive the students' assignments. There also appears to be no resolution with the Yahoo email issue reported earlier this semester. Students with Yahoo accounts cannot receive bulk email messages generated from Cypress College email addresses. Mike also discussed the possibility of moving to Google email for staff and faculty email, which will replace GroupWise and allow for larger inbox storage.

Kathy Llanos thanked Mike Kavanaugh and his staff for the service provided throughout the year, their quick response to technology issues, and the pleasant demeanor of staff when answering service calls.

Mike Kavanaugh also provided information regarding additional services and products available to faculty, students, and staff on campus. He provided an overview of CCCConfer capabilities along with the technology available on campus to teleconference. CCCConfer is a free web-based service available through the state chancellor's office that allows voice, video, internet, and telephone integration. It is available to faculty and students. In addition, he mentioned that video conferencing is available on campus.

Through the state chancellor's office, students, faculty, and staff can purchase software applications for personal use using [UScollegebuy.com](http://UScollegebuy.com). There are negotiations underway with Dell Computer to offer system purchasing for students and faculty through the myGateway portal at reduced pricing.

#### IV. President's Report – *Pat Ganer*

##### A. Board of Trustees – *Pat Ganer*

President Ganer reported that the Board of Trustees has met twice since the last Academic Senate meeting on September 23, 2010. Sam Russo from AdFac addressed the Board regarding Assembly Resolution 148, which contains proposed legislation increasing pay and benefits for adjunct faculty throughout the state. The Board of Trustees recognized the outstanding faculty members from Cypress College who received their awards in May. Philosophy and

Religious Studies professor, Greg Cavin, provided his sabbatical report to the Board. Finally, President Mike Kasler announced the award of Title V Grant to Cypress College for \$3.2 million.

At the most recent Board of Trustees meeting last Tuesday night, Nancy Byrnes presented information to the Board on the current status of the educational master plan. She reiterated that the EMP is not a facilities plan per se, but is focused on education with facilities addressed in regards to educational planning. She reported that the timeline has been extended to allow for more faculty responses regarding where the institutions are going in the next 10-20 years. There is an increased emphasis on student success and community engagement is now included. The questions to be answered in the EMP include, "What can the college do to meet the needs in employment areas?" A department questionnaire has been distributed on campus as well.

The state of the budget was also discussed (see more thorough report below). President Ganer mentioned that the next Board of Trustees meeting will be held at Cypress College following the 12<sup>th</sup> Strategic Conversation to be held in the Theater lobby on Tuesday, October 26, 2010. Social hour is scheduled from 4 – 5 PM; a three part conversation will follow from 5 – 7:10 PM, and the board meeting to immediately follow the conclusion of the Strategic Conversation . Kathy Llanos addressed Associated Students and extended a personal invitation encouraging students to attend and participate in the Strategic Conversation .

B. District Planning Council – *Pat Ganer*

At the meeting last Monday, DPC discussed the new state budget that was received. The state budget is predicated on assumptions: (1) assumes increased tax revenues even though first quarter reports were flat; (2) assumes \$5.3 billion from the federal government; and (3) the planned deferral of \$1.9 billion into following fiscal years. These assumptions appear inaccurate and once the November election concludes, the new governor will most likely reopen the budget for discussion and require more accurate assumptions. For NOCCCD, the proposed budget, if it remains, would restore COLA to zero (from a negative COLA), providing \$573,000 to the district. There is money indicated for 2.2% growth (equal to \$3.3 million dollars), and \$1 million for categorical programs. President Ganer reported two major considerations with the proposed budget discussed at DPC: (1) should the district wait to make financial decisions until January when a more accurate assessment of the situation can be made, or move forward under the assumptions that the money will be provided; and (2) once the first situation is determined, what commitments should be made with the growth money of \$3.3 million? Should it be used to expand class offerings or provide services to students, or both? To summarize: the two issues to be decided: (1) does the district make a judgment and move ahead, or wait? And (2) once the money does come in, what direction should the district take in spending? If the decision is made now, Cypress College can offer additional classes in the spring semester, but if the money does not come in, the classes will have to be cancelled. Another issue discussed involved the individual

campuses: should the colleges decide how to spend the money or should the district (DPC) determine the distribution?

Now that there is a budget, money can be disbursed from the state. Fred Williams, Vice Chancellor of Finance, discussed with the County of Orange the potential for borrowing money in the event the amount from the state is inadequate because of proposed deferrals. The district will need to pay brokerage fees for assuming county debt. The United Faculty MOU is still not signed, but it is reported that only minor technical changes are needed.

President Ganer asked the Academic Senate for direction on how DPC should proceed. Cherie Dickey suggests that the district should refrain from moving forward with plans to spend based on a budget that is not fixed at the state level. Once the amount is determined, the campuses should be responsible for distributing the money. President Ganer also suggested that the campus should wait before deciding to add classes, and mentioned that students need counselors to make sure that they are placed in appropriate classes that they are prepared for, rather than allowing students to select classes on their own.

#### C. Chancellor's Cabinet – *Pat Ganer*

The focus of discussion at the Chancellor's Cabinet and District Planning Council focused on the updating the Educational Master Plan for the district. Nancy Byrnes has been recruited as the professional expert to assist in the completion of the EMP update. To date, there have been several meetings to formulate a plan for completion, with the timeline being expanded to allow for additional input from colleges and community at large. There will be a report made to the Board of Trustees in the future regarding the direction of the EMP update.

#### D. Planning & Budget Committee (PBC) – *Pat Ganer*

President Ganer reported that Alex Mintzer's request for consideration of electric vehicle charging stations on campus was discussed at PBC with no opposition from those present. It was agreed that the campus should investigate the possibility of adding charging stations, and in consensus, it was decided that PBC and the CTE division would be interested in looking into the possibility of adding stations on campus. Steve Donley, Dean of CTE, mentioned that he could work with Toyota to find solutions since Toyota is in partnership with Tesla.

Dr. Kasler reported on the Radiology Technology lab renaming issue reported previously this semester. In cooperation with Lynn Mitts and Dr. Sciacca, the Rad Tech lab inside the Rad Tech classroom will have a small plaque recognizing the donor. Dr. Kasler also reported that PBC will accept the recommendations from the faculty prioritization hiring committee regarding the critical positions at Cypress College. That prioritized faculty hiring list will be forwarded to the District to be considered for the 20 full-time faculty positions allocated to be filled this year among Fullerton, Cypress, and the School of Continuing Education. The Chancellor's Staff will determine how the positions

are divided between the campuses, but it is predicted that Cypress will receive eight with the possibility for as many as ten of the faculty positions. Fullerton has submitted 16 positions. The 20 positions for next year along with the 14 positions restored this year will fill 34 of the 40 positions cut from the budget last year. The prioritized list includes:

1. Dental hygiene
2. Nursing
3. Career counselor
4. Math
5. Accounting
6. Airline/aviation
7. General counselor
8. Human services
9. Chemistry

In addition to the nine critical positions, three more important positions to be considered were listed:

1. Music
2. PE/soccer/tennis/or water polo
3. Math (second position)

E. Title V Grant Steering Committee – *Pat Ganer*

President Ganer reported on the importance of establishing a steering committee for the grant. This committee is most important at the beginning of the grant and serves as an advisory committee. There is a need to appoint six individuals for a several year commitment. She reported that she is ready to select 5 faculty at this time, but would like to hold one appointment for a SEM representative since the grant is math and basic skills intensive. The following members have been appointed to serve:

- Cherie Dickey – basic skills
- Mary Forman – English
- Joe Gallo – Fine Arts
- Dave McCament – Health Science
- Randa Wahbe – English

The first meeting will be next Wednesday, from 3 – 4:30 PM. President Ganer reiterated the need for a SEM and ESL representative to serve, in addition to student participation from Associated Students.

F. Statewide Academic Senate Exemplary Program Award – *Pat Ganer*

President Ganer announced the exemplary program award nominations are due by November 9, 2010. The award recognizes innovative programs supporting student success, and each academic senate can forward one nomination to the state. For application and information contact Pat Ganer.

V. Faculty Issues – Old Business

A. Priority Registration Task Force – *Pat Ganer*

President Ganer reminded the Academic Senate that Fullerton College's Academic Senate is interested in reviewing procedures for priority registration. The initial focus will address the concern regarding which students receive priority registration. Currently, students with the longest tenure on campus receive earlier registration appointment merely because they have been on campus for so long, and the system does not take into account the number of courses student have withdrawn from in the previous semesters. Other areas to be discussed may include input from Dave Wassenaar, Dean of Admissions and Records, and Rick Rams, Dean of Student Support Services, and Associated Students, since one area to be addressed is priority registration for AS Executive Board members. President Ganer appointed Sally McNay and Rob Johnson to serve on the taskforce, and will contact Bill Pinkham for possible interest in serving.

## VI. Faculty Issues – New Business

- A. Building Plug-in Electric Vehicle Public Infrastructure – *Alex Mintzer*  
President Ganer reported earlier in the meeting on PAC's discussion and willingness to investigate the creation of electric vehicle charging stations on campus.
- B. Graduation Speaker and Regalia - *Pat Ganer*  
President Ganer reminded the Academic Senate that it is the responsibility of the Senate to select a graduation speaker for the 2011 Commencement. President Ganer distributed a brief biography of Timothy Naftali (on file), whom she heard speak to the League of Women Voters at their annual kick-off celebration. Mr. Naftali is the executive director of the Richard Nixon Library in Yorba Linda, which is part of the National Archives under the control of the federal government. He is an author and historian, interested in turning the library into an accurate historical depiction of events. The likely topic will address civic engagement which is what education is all about. Senators approved his name to be forwarded to PAC.

As noted previously, the Graduation Committee is soliciting input from the Academic Senate regarding specialized graduation regalia for programs and groups on campus that are listed in the commencement program. President Ganer will hold this issue until the next meeting, but mentioned that Dr. Simpson, Vice President of Instruction raised another issue to be discussed: Should students graduating with honors, or high honors, be recognized? Fullerton has specific guidelines though Cypress currently does not.

## VII. Special Reports

- A. Accreditation Self-Study – *Cherie Dickey*
- The draft of the Self Study is available on the campus website and will have its first reading at the next Senate meeting. The final version will be available tomorrow evening, though the graphics need to be reloaded, and Marc

Posner will need to reformat. There are no photos in the current draft, but will be added before submission. Cherie requests that senators forward concerns regarding the self-study as they are identified. When the site team arrives on campus, they will receive the J drive IP addresses on a flash drive to be able to access the necessary documents addressed in the self-study.

- Cherie reminded senators to read the areas pertaining to their division and program and peruse the other areas, and be prepared to provide a final vote of approval on November 1.
- B. Associated Students – *Tiffany Saw*
- Yesterday was Spirit Day and was well-attended. Red Ribbon week is upcoming.
  - Delegates from California Community Colleges are going to San Diego for a General Assembly meeting and will vote on resolutions.
  - The campus blood drive held on September 29 and 30, 2010, produced 230 donations, 30 more than the target goal of 200.
  - Eight people will attend C-SAW, California Community Colleges Student Advisors Leadership Training
- C. United Faculty – *Regina Rhymes*
- No report
- D. Staff Development – *Nancy Deutsch*
- Questions about what counts towards flex credit have surfaced. Nancy will send out an email answering those questions. Specifically, questions about department meetings counting towards flex credit need to be clarified. Special meetings convened to work on SLOs or curriculum can be used for flex credit, but regularly scheduled department meetings are part of the professional commitment of faculty. Travel associated with an instructor's discipline also can be used for flex credit if attending a conference, meeting, presenting, or attending an activity related to his/her course.
  - New Faculty Seminar on October 22 is open to all faculty for flex credit. The presentation on November 19 on student engagement and motivation is also available for flex credit.
- E. Curriculum Committee – *Cherie Dickey*
- No report
- F. Campus Technology Committee – *Rosalie Majid*
- No report
- G. Academic Senate Treasurer's Report – *Ron Armale*
- Ron reported that there is \$180 in the account.
- H. Foundation Report – *Beth Piburn*
- No report

- I. Basic Skills Committee – *Cherie Dickey*
  - No report
  
- J. Student Learning Outcomes Assessment – *Nancy Deutsch*
  - No report
  
- VIII. Announcements
  - Gary Zager announced that CourseSmart provides electronic books for the Kindle (electronic book reader). Ron Armale mentioned that some e-books are not ADA compliant because they do not provide for screen readers accessibility.
  - Jolena Grande shared the email received from Academic Senate of California Community Colleges regarding the upcoming Vocational Education Leadership Conference in Newport Beach, CA, in January.
  
- IX. President Ganer adjourned the meeting at 5:17 PM.

Respectfully submitted,  
Jolena Grande, Secretary