



ACADEMIC SENATE

APPROVED MINUTES

October 27, 2011

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;  
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;  
COUNSELING DIVISION, Deborah Michelle;  
FINE ARTS DIVISION, Molly Schulps  
HEALTH SCIENCE DIVISION, Lynn Mitts;  
LANGUAGE ARTS DIVISION & LIBRARY, Michael Brydges;  
PHYSICAL EDUCATION DIVISION, Bill Pinkham;  
SCIENCE/ENGINEERING/MATH DIVISION, Fumio Ogoshi;  
SOCIAL SCIENCE DIVISION, Bryan Seiling;

2010-2012

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,  
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Jay Gardner

LIAISONS: ASSOCIATED STUDENTS: Jasmine Lee;

BASIC SKILLS: Cherie Dickey

CAMPUS DIVERSITY:

CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;

CURRICULUM COMMITTEE: Mark Marjarian;

FOUNDATION: Beth Piburn;

PROGRAM REVIEW COMMITTEE: Jolena Grande;

STAFF DEVELOPMENT: Rebecca Gomez;

UNITED FACULTY: Vacant

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PRESIDENT-ELECT: Gary Zager

Senators and Officers Absent: John Alexander, Jay Gardner, and Gary Zager

Alternates in Attendance: None

Liaisons in Attendance: Cherie Dickey, Jolena Grande, Rebecca Gomez, Rosalie Majid, and  
Mark Marjarian.

Guests: Ed Giardina, Devon Tsuno, Michael Johnson, Faculty – Fine Arts; Randa Wahbe, Kathy  
Wada, Sarah Jones, Faculty – Language Arts; David Nussbaum, Faculty – SEM; Sean  
Sevilla, Student – Fine Arts

The meeting was called to order by President Pat Ganer at 3:00 PM.

I. Approval of Minutes

The motion to approve the minutes of October 13, 2011, was approved. M/S/P, 1 abstention (Gallo/Michelle).

II. Public Commentary

Sean Sevilla, a student at Cypress College studying in Fine Arts, addressed the Senate regarding policies that would affect course repeatability. He supports the ability of students to repeat courses that enable them to develop skills, especially in the performing arts.

III. President's Report – *Pat Ganer*

President Ganer emailed the following report to Senators.

A. Board of Trustees

1. The first part of the Oct. 25 Board Meeting was a Strategic Conversation held at Cypress College. There was significant participation from across the District addressing the theme of Student Success. Several Senators were in attendance and may wish to provide their reactions to the event.
2. The second half of the Board Meeting took place immediately following the above. A fair amount of discussion focused on the recent recommendations of the state's Student Success Task Force and the implications of those recommendations for the community college system.

B. District Planning Council/Chancellor's Cabinet

1. There was no budget update as nothing new has been provided by the State.
2. Deborah Ludford reported on the progress that is being made by those working on the Educational Master Plan and on the Accreditation Work Groups. Comments related to the former are due by Nov. 14 and those related to the latter by Nov. 21.
3. DPC spent considerable time discussing the Program Discontinuance Policy for a first read. Those changes will be sent to you so that you may continue to provide input as the Policy is being finalized.
4. DPC approved several non-controversial changes in BPs/APs. Some are being sent back to relevant groups for further input.

C. Chancellor and Senate Presidents Meeting

No meeting with the Chancellor has taken place since our last meeting

D. Planning and Budget Committee

1. PBC was given the information indicating that a "focused" summer school, similar to '11, will be offered in 2012. Unless there is a major upturn in the state's economic condition, summer school is extremely unlikely in 2013. The District will need to consider a number of ancillary issues.
2. Bob Simpson presented the Staggered Model for the 16-week calendar schedule template and indicated that it seems to offered sufficient

flexibility and still allows the District criteria to be met. PBC unanimously approved the Staggered Model.

3. Bob Simpson presented the recommendations of the Faculty Prioritization Hiring Committee. PBC unanimously approved the recommendations.
4. Santanu Bandyopadhy presented information regarding the Strategic Plan, which will be discussed at the Leadership Team Meeting in November and the Dashboard which will soon be distributed to the campus.

E. President's Advisory Cabinet

1. Students are working with Karen Cant regarding the legal issues related to methods of charging Student Benefit and Student Representative Fees.
2. The "Smoking Committee" has been meeting but no specific recommendations have yet come forward.
3. The Staggered Model for class scheduling on the 16-week calendar was approved by PAC. Mike Kasler wants to be sure that he has received feedback from all of the Deans and, per the District's desire, still wants our group to meet with the Fullerton group to assure that there are no difficulties with the slightly different models.
4. Mike Kasler expressed his appreciation for the work done by the Faculty Prioritization Hiring Committee and indicated that he will take forward the recommendations with some adjustments in the priority order of the top six.
5. Santanu Bandyopadhy presented information regarding the Strategic Plan, which will be discussed at the Leadership Team Meeting in November and the Dashboard which will soon be distributed to the campus. A question was asked regarding the Dashboard. The Dashboard, reports on student persistence, completion rates, etc., and provides information about student population, etc., which is normally distributed to high school principals and counselors
6. Bob Simpson raised issues regarding student conduct. He stressed the importance of the classroom teacher as the critical link and noted the importance of "journaling" any incidents so that a record can be kept and used in the decision-making process.

F. General Comments

1. A request has come from the Deans for the Academic Senate to consider a change in the frequency with which Program Reviews should be conducted. Our current policy indicates it should take place every three years; the Deans are requesting a shift to every six years as is done at Fullerton. This should be discussed at the Senate meeting. There was a motion to change the program review cycle from 3 years to 6 years (Gallo/Armale). Another Senator moved to refer the item to the Program Review Committee, for input and concerns to be brought back to the Senate. The Program Review Committee will report back to the Senate (Majid/Seiling). M/S/P, 3 nays, no abstentions.
2. The Graduation Committee met on Oct. 18. Graduation will be on Tuesday, May 29, 2012, immediately following the Memorial Day

Weekend. Discussion again focused on the length of the graduation. After an analysis of the timing based on the tape, Marc Posner concluded that the main reason for the increase in the length of the program is the significant increase in the number of students who are attending. Rather than expecting a 90-minute program, people should prepare for a 120-minute program. There was some discussion about awarding Graduation Speaker and former student Kirsten Vangness an honorary degree although no formal proposal has yet been advanced; the students may look at another way of honoring her.

3. The Region D Meeting for the Statewide Academic Senate was held on Saturday, Oct. 23.
  - a. Initial discussion focused on a recap of the recently released recommendations of the Student Success Task Force; those recommendations are now publicly available and the information has been sent to the members of the Senate. The concern was raised regarding possible efforts to “slow down” the process but, at this point, it is not clear how likely that is. While some items are noncontroversial, there are quite a few that different groups will regard as problematic.
  - b. Discussion was held regarding the common assessment for placement. It was indicated that different colleges can have different cut scores and it will not be mandated for colleges to use one particular assessment test; the mandate is to have such a test available.
  - c. The afternoon discussion focused on the resolutions to be presented at the Statewide Plenary Session on Nov. 5. The process at the regional meetings does not allow for the debate on the resolutions, only decisions as to whether they are significant enough to be forwarded for consideration. Additional amendments and resolutions were also considered at the meeting.
  
- G. District innovation fund committee – Pat called for interested faculty. Linda Borla is Pat’s nomination for the committee since there were no objections to the appointment.

#### IV. Faculty Issues – Old Business

- A. District Educational Master Plan – *Pat Ganer*  
Due to time constraints, this item will be agendaized for the next meeting.
- B. Other – none

#### V. Faculty Issues – New Business

- A. SLO Coordinator – *Nancy Deutsch*  
Nancy requested that an ad hoc subcommittee be convened to work with her to revisit what the campus has been doing and to determine what would best fit the

college from now on. She is hoping that the subcommittee returns to the Senate with a proposal. Michael Brydges, Vicki Castle, Mark Marjarian, and Bryan Seiling are interested in serving on the subcommittee. Nancy will contact these Senators and will report back to the Senate as soon as it is feasible.

- B. Student Learning Outcomes Discussion – *Gary Zager*  
This item will be agendaized for the next meeting.
- C. Class Rosters with Student ID Photos – *Jesse Saldana*  
Jesse suggested that the Senate request from administration that Banner be utilized to create rosters with student photos, and report back to the Senate on the feasibility, and it was so moved (Saldana/Gallo), M/S/P. Cherie suggested that Senators submit questions to Pat regarding the options available.
- D. Credit Courses Two Levels Below Transfer – *Kathy Llanos*  
Sarah Jones and Kathy Wada presented information to the Senate on the impact of shifting courses from the credit to the non-credit side (from Cypress and Fullerton to the School of Continuing Education). Providing information to Senators regarding the district timeline of discussion, Sarah and Kathy elaborated on a number of items dating back to the District Collaborative Retreat in January 2011, where the discussion began. In the August draft of the District Educational Master Plan, it read that SCE should offer basic skills courses that are two or more levels below college level. From the Academic Senate President's report from the February meeting, Kathy and Sarah read where a question was asked about the move of basic skills courses to non-credit. Again, in the September 22 Academic Senate President's Report, it was stated that the chancellor reported on legislation being considered that might eliminate funding for courses two levels below. In the October 7 draft, the January district retreat summary included using SCE as the preferred provider for those students testing below college level, which is now included in the Comprehensive Master Plan. This information was shared with the Basic Skills Committee last week, and it was decided that the issue needed to be brought to the Academic Senate along with a proposal for two resolutions.

There was discussion about the impact on the number of faculty if these sections were cut, especially in terms of faculty unable to teach in other areas. It was also mentioned that there would be a disproportionate impact on certain classes of students: 38% of Hispanic students are enrolled in remedial courses, along with African American students, which are covered by Title 5 grant funding.

- E. State-wide Academic Senate Recommendations on Course Repeatability for Fine Arts and Physical Education – *Mark Marjarian*

President Ganer provided an overview of the process to the Senate: in the latter part of 2010, the Board of Governors asked for a policy restricting repeatability. The Chancellor's Office indicated the direction that it wanted to take. It was

brought to the Academic Senate Spring Plenary Session, where the statewide Senate voted against the proposal.

The statewide Academic Senate working with the Chancellor's Office established a task force regarding repeatability, and included faculty who would be impacted by changes to the repeatability policy,

There are questions about how thoroughly the repeatability issues were vetted with impacted faculty. Certain performance-based classes are separated from skill-based courses in terms of repeatability.

There was a motion (Gallo/Seiling) directing President Ganer to take the amended resolution to the Senate Plenary Session. The original resolution distributed to the Senators will be amended to include a directive that President Ganer takes this to the Statewide Senate. There was a second motion (Schulps/Michelle) to suspend the rules that would require a second reading, M/S/P. This is only focused on the concerns of Fine Arts faculty and will not impact PE. After much discussion, Beth Piburn suggested that Mark Marjarian and President Ganer work out the details that need to be included in the resolution for her to present at Plenary next week. President Ganer needs clarification on how she should vote at the meeting next week. The proposed resolution was tabled indefinitely (Deutsch/Llanos). Piburn (for Majid)/Dickey(for Brydges) moved that attempts should be made at the Plenary to reduce the restrictions that are being proposed by the Task Force on those disciplines, M/S/P. it was the sense of the Senate that President Ganer will work with discipline faculty to draft a resolution that will be presented

- F. Addition to BSI/ESL Committee Membership – *Cherie Dickey*  
There is a need for a student representative on the BSI Committee, which requires amending the makeup of the committee to add a student representative. It was so moved, (Dickey/Piburn), M/S/P
  
- G. Resolution: BSI/ESL Courses: Decision-Making Process – *Cherie Dickey*  
Cherie read the first proposed resolution relating to the courses two levels below college level presentation that Kathy Wada and Sarah Jones previously provided:  
Whereas dialogues have already occurred regarding SCE becoming the “preferred” and “primary provider of basic skills instruction in the district” as stated in the NOCCCD CMP October 7 draft, p. 6-8; Whereas making SCE the preferred and primary provider of basic skills instruction has important implications regarding the appropriateness of student instruction with respect to their preparedness for college level courses;  
Whereas credit basic skills and ESL faculty have not been sufficiently or significantly included in this dialogue; Therefore, be it resolved that any further dialogue and future decisions regarding the roles and goals of noncredit and credit basic skills/ESL instruction fully include credit basic skills and ESL faculty and the deans of the disciplines involved;

And be it further resolved that the Academic Senate convey this resolution to the appropriate college governance structures.

Deutsch/Gallo moved the adoption of the resolution, M/S/P. Llanos/Deutsch moved to suspend the requirement for a second reading as required by the Senate Constitution. M/S/P.

H. Resolution: BSI/ESL Credit Courses – *Cherie Dickey*

Cherie read the second resolution:

Whereas the "outcomes and goals of both noncredit or credit basic skills"/ESL are not the same;

Whereas the curriculum and delivery of instruction in noncredit and credit courses are pedagogically different in scope and nature; Whereas credit basic skills and ESL courses are specifically designed and taught to have a direct connection to and provide support for college academic programs across the curriculum; Whereas the minimum qualifications for instructors teaching credit and noncredit courses are different;

Whereas the Cypress College mission statement states: "Cypress College enriches students' lives by providing high quality education for transfer to four-year institutions, associate degrees, career technical education, and certificate coursework, as well as basic skills and opportunities for lifelong learning" (emphasis added);

Whereas the Cypress College basic skills/ESL committee opposes the shifting of credit basic skills/ESL courses two or more levels below college level to noncredit;

Therefore, be it resolved that the Cypress College Academic Senate likewise opposes the shifting of credit basic skills/ESL courses two or more levels below college level to noncredit.

And be it further resolved that the Academic Senate convey this resolution to the appropriate governance structures.

Michelle/Llanos moved the adoption of the resolution, M/S/P, with one abstention. Michelle/Urquidi moved to suspend the requirement for a second reading as required by the Senate Constitution. M/S/P

I. Other  
None

VI. Special Reports

A. Associated Students – *Jasmine Lee*

- On Red Ribbon Day, Associated Students handed out pamphlets, cookies, and cupcakes to students in support of being drug-free.
- Associated Students will hold Pumpkin Bash tonight to celebrate Halloween
- Associated Students will hold the annual Thanksgiving food drive again this year, and hope that turkeys will be donated from Ralphs or Food For Less

B. United Faculty – *Vacant*

- No report.
- C. Staff Development – *Rebecca Gomez*
  - No report.
- D. Curriculum Committee – *Mark Marjarian*
  - TMC is coming through with ATT in Psychology, Biology, and Business.
- E. Campus Technology Committee – *Rosalie Majid*
  - No report.
- F. Academic Senate Treasurer’s Report – *Ron Armale*
  - No report.
- G. Foundation Report – *Beth Piburn*
  - Beth encourages Senators to support the Foundation in the Pull for Cypress Campaign.
- H. Basic Skills Committee – *Cherie Dickey*
  - No further report. See items above.
- I. Student Learning Outcomes Assessment – *Nancy Deutsch*
  - No report.
- VII. Announcements
  - None.
- VIII. President Ganer adjourned the meeting at 5:45 PM.

Respectfully submitted,  
Jolena Grande, Secretary