



ACADEMIC SENATE

APPROVED MINUTES

November 11, 2004

DIVISION SENATORS: BUSINESS DIVISION, Ali Moady;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Mark Majarian;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Karen Watson;
SOCIAL SCIENCE DIVISION, Carlos Sandoval;
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,
Fola Odebumi, Beth Piburn, Doug Sallade, Randa Wahbe, Jane
Wood.

ADJUNCT SENATOR: Sam Russo. absent

LIAISONS: ASSOCIATED STUDENTS: Karen Johnson;
CAMPUS DIVERSITY: Susan Williams; absent
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager;
CURRICULUM COMMITTEE: Pat Ganer; absent
FOUNDATION: Kelly Carter; absent
IQA COMMITTEE: Carol Mattson;
SITE AND FACILITIES COMMITTEE: Mark Majarian; absent
STAFF DEVELOPMENT: Nancy Deutsch; absent
UNITED FACULTY: Tony Jones. absent

ACADEMIC SENATE PRESIDENT: Michael Brydges.
ACADEMIC SENATE PAST-PRESIDENT: Steve Gold.
Guests: Sherry Ward
*Senators Absent: Dan Snook, Bill Pinkham, Cindy Alibrandi, Nancy Deutsch, Pat Ganer,
Doug Sallade*

The meeting was called to order by Michael Brydges 3:06

- I. Approval of the Minutes:
M/S/P (11/0/4) (Wood /Llanos) to approve as corrected the minutes of the
October 28, 2004, meeting.

II. Special Reports:

A. Academic Senate President's Report: *Michael Brydges*

Graduation Keynote speaker: the committee is working successfully on coming up with names and making a final decision. If anyone has suggestions, forward them to Deidre Porter or Rhanda Wahbe.

President Lewis has asked that more faculty be represented at the graduation ceremony. Some concerns Michael shared with her: stipend for speaker and concerns for cap and gown costs. Senate discussed possibly switching to the company that Fullerton College uses that had lower prices than Josten's. Sense of the Senate regarding faculty paying for their own cap and gown was that it didn't seem to be a reason that caused those who would normally attend to continue to attend. May need to go back to divisions and encourage faculty to follow the past practice of one-third of faculty attending from each division or a general call to encourage all faculty to try to attend and show the support to our students because it is so meaningful to them. Some ideas that were considered were: Fine Arts posters, Cypress College newspaper articles, flyers to encourage faculty involvement.

Michael Byrd is going to be on the comprehensive evaluation committee for Tammy Oh. Sense of the senate was for Michael to make the appointment.

Mike Kasler is getting ready to have the Catalog, Registration and Schedule Committee. He needs 3 faculty; one must be a counselor. Michael will send out an open call.

Program Discontinuance: Michael emailed Andrea Sibley-Smith's email and attachment to senate members showing the options. (on file) We currently have no program discontinuance policy in effect. Michael suggested that we send a draft to administration to get feedback on the options. After discussion, the Senate's first choice would be to eliminate choices A, B, C that were provided, but if agreement could only be made by accepting one of the choices, Cypress Senate was willing to work with Choice B.

New funding formula: Michael emailed the Power Point and handouts (on file). They are trying to get a new formula because no one understands the present formula for funding. The move has been towards a funding formula that would be comprehensible and understandable. Concerns were raised that the committee setting up this formula is made up of business people and not educators. The statewide Academic Senate will not be making a stand on this until April; our board stated that that is too long to wait. Sense of the senate that we definitely are open and need a change from the present formula, but we need to have the proposal made clearer. Michael will contact a statewide Academic Senate representative to see if there is more information available to help clarify the Financial Proposal.

By the Spring Statewide Academic Senate Session, Senate has to take forward our decision regarding the math/English requirement.

B. IQA Committee: *Carol Mattson*

Carol reported that the committee had its first meeting on Monday. They reviewed Human Services and Sociology. All of the first-cycle 4-year studies are in or on their way. An annual review is due by all of the remaining departments. Instructions are in an email that Carol is sending out. The consistency of the self-studies have been excellent. Carol was told that Jerry Burchfield is going to be the Fine Arts rep but she hasn't heard from Jerry. Michael will contact Jerry to ask if he would like to be appointed, and Michael will bring that back to the next Senate meeting.

C. Treasurer's Report: *Beth Piburn*

Beth reported that the senate has \$211 in its B of A checking account. Beth is looking into exactly what the Academic Senate's budget is. Beth hopes to have more at our next meeting.

D. Adjunct Faculty Report: *Sam Russo* *absent*

E. Associated Students: *Karen Johnson*

The Associated Students have started a food drive to build 25 traditional food baskets for 25 Cypress College student families. There are flyers that explain exactly what they would like to have added to the buckets around campus. Everyone also got an email regarding a fundraising event at El Torito.

Karen read a statement that expressed the serious concerns that students have regarding the rising costs of textbooks. (on file) It was suggested that this issue be move forward to the Academic Senate Student Affairs Committee for further dialogue and investigation. It was also suggested that Associated Students look at what CCLC has addressing these concerns as well as bringing up this concern at PAC.

F. Campus Diversity: *Susan Williams* *absent*

Rhanda passed out a flyer for International Education Week (on file).

G. Campus Technology Committee: *Gary Zager*

Gary provided senate with a summary of the issues discussed at the last Campus Technology Committee. One issue CTC was concerned about was the role or lack of shared governance in the decision-making of computer replacements across campus. The initial replacement plan was simply to replace existing systems on a 4 to 5 year cycle. The next survey from Media Services will be in January and will be

specific to faculty and other groups in terms of the specific computer needs in different areas on campus in order to decide the way the next funding will be spent. A new calendar has been posted showing the replacement schedule for faculty computers that will be starting next week. The senate thanked Gary for keeping it posted via a handout as to the activities of the CTC.

Concerns were voiced as to who exactly makes the final decisions as to the priorities in terms of campus technology. It was recommend that our representatives bring up this issue at the next Planning and Budget meeting and to get clarification as to which direction committee handles technology.

H. Curriculum Committee: *Pat Ganer* *absent*

Michael stated that the Self Study went to the Board this week. A copy is in the Senate office.

I. Foundation Report: *Kelly Carter* *absent*

J. Site and Facilities Committee: *Mark Majarian* *absent*

K. Staff Development: *Nancy Deutsch* *absent*

Michael reminded everyone that funding for conferences is due by Monday, November 15, 2004, to Staff Development.

L. United Faculty: *Tony Jones* *absent*

III. FACULTY ISSUES:

A. Teacher Prep Program – Sherry Ward

Sherry handed out an overview of the Teacher Prep program, schedule of classes for the program, and list of the GE courses that apply toward any CSU multiple subject integrated program. In March, Cypress College had approximately 60 active students. Within 7 months, we are up to 270 students in the program. Heather Brown put together statistics which are presented in Sherry's handout. The program has bi-monthly information meetings for students to learn about the program. Velia Lawson is booked each Tuesday specifically for Teacher Prep. They are forming alliances with Adult Ed and DSP&S with 6 internships in Special Ed. and are discussing bringing back the Education Dept. in the Social Science Division. The only concern is that the Teacher Prep Program is only funded year to year. They now have a website linked from the Quick Links at the Cypress College website. They are also working on developing an 18-unit certificate for para-professionals.

B. Academic Freedom – Steve Gold

Steve reported that three models were discussed during a meeting with Fullerton: 1. grievance committee would come to the person that the senate designates as an expert on the academic freedom policy, 2. District would come to the senate with the request for a designee, or 3. committee (similar to the equivalence committee) would be on-going so that if someone were accused of something then they would call in a faculty member in that specific area. Steve stated that the committee discussing this issue is currently faculty only. It has not gone to District Planning Counsel yet; we are trying to get an agreement as to what faculty at both campuses want. Concerns were raised about the confidentiality rights of the person being accused, and would it be appropriate for the senate to be told of the issues. Sense of the senate was that it is only interested in helping to draft the academic freedom policy but not to be part of any formal grievance procedure unless specifically requested by the faculty member involved.

IV. Resolutions:

V. Announcements:

VI. Adjournment of the meeting at 5:20 p.m. M/S/U (Porter/Wahbe).

Respectfully submitted,

Cherie Dickey, Secretary