



ACADEMIC SENATE

APPROVED MINUTES

December 8, 2005

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUSELING DIVISION, Deidre Porter;
FINE ARTS DIVISION, Rob Johnson;
HEALTH SCIENCE DIVISION, Kathy Boettger;
LANGUAGE ARTS DIVISION, Kathy Llanos;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Craig Tomooka;
SOCIAL SCIENCE DIVISION, Will Heusser;
VOCATIONAL TECHNICAL DIVISION, Dan Snook.

SENATORS-AT-LARGE: Cindy Alibrandi, Nancy Deutsch, Cherie Dickey, Pat Ganer,
Steve Gold, Beth Piburn, Doug Sallade, Randa Wahbe, Jane Wood.

ADJUNCT SENATOR: Catherine Whitsett.,

LIAISONS: ASSOCIATED STUDENTS: Daniel Sarwono; *absent*
CAMPUS DIVERSITY: Randa Wahbe;
CAMPUS TECHNOLOGY COMMITTEE: Gary Zager; *absent*
CURRICULUM COMMITTEE: Peggy Austin;
FOUNDATION: Beth Piburn;
IQA COMMITTEE: Renee Ssensalo and Brinda Subramaniam;
SITE AND FACILITIES COMMITTEE: Mark Majarian;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Linda Borla.

ACADEMIC SENATE PRESIDENT: Fola Odebunmi
ACADEMIC SENATE PAST-PRESIDENT: Michael Brydges
Guests: Nancy Byrnes, Kathleen Reiland, Karen Watson
Senators Absent:

The meeting was called to order by President Fola Odebunmi at 3:00 p.m.

- I. M/S/U (Alibrandi/Boettger) to approve the minutes of the November 10, 2005, meeting.
- II. Public Commentary
- III. Academic Senate President's Report: *Fola Odebunmi*

The Board took a position on the swap meet, and the decision was to go with the new contractor. DPC – fall budget allocation models. Looking at how to get more funds to the colleges. Fola reminded everyone of the 4 formulas that are being considered.

If anyone would like details on the formulas, Fola can provide a copy. Graduation committee – Fola said that we had better turnout the last two years, but we definitely need to improve the number of faculty who attend. Fola thanked Michael Brydges and Steve Gold for their work at improving last year's turnout.

Fola announced that Karen Watson was elected as senator-at-large for the spring semester vacancy.

IV. Special Reports:

A. Site and Facilities Committee *Mark Majarian*

The beginning of spring semester, the division deans will be reviewing what is actually possible for the remodel. It's important that at division meetings that the dean reports to the faculty and coordinates with the dept chairs so that faculty are not caught unaware. The Central Plant is up and running. They are doing a final testing and should be receiving a rebate after the state approval. The Cogen Plant is working. Math Learning Center may not be scheduled to open at the beginning of the semester.

Concerns were raised that we are going to have expensive, beautiful new buildings but students will continue to attend rundown, poorly insulated and equipped classrooms.

B. Associated Students *Daniel Sarwono (absent)*

C. IQA Committee: *Renee Ssensalo*

Renee will email the report. Renee reported that 80% of the IQA courses were excellent.

D. Curriculum Committee: *Peggy Austin*

Have had two meetings of the subcommittee for the credit/non-credit courses to make sure that we're not duplicating courses unnecessarily as well as to look at the course numbering.

CurricuNet will have beta testing of the software in March. We're currently working on modifying the system so that it reflects ours and Fullerton's forms. The CurricuNet trainer said that it's usually a two-hour training and after the first hour, people are comfortable to start working on their own. Curriculum committee will be discussing the process by which we will accept curriculum once the new CurricuNet program is in full operation. During next year, we'll be having partly paper/CurricuNet curriculum presented.

E. Adjunct Faculty Report: *Catherine Whitsett*

Met with Mike Kasler and they are hoping to make changes in adjunct faculty's access to supplies. Suggested that everyone gets an email address even if they end up setting up a forward system to one email address.

F. Campus Diversity: *Randa Wahbe*

No report.

G. Campus Technology Committee: Gary Zager (absent)

H. Staff Development: Nancy Deutsch

Can start offering workshops in the new LLRC starting January 30th. End of February will begin the instructional development course with Jessica Puma. She will be using MicroMedia 8 and can only have 10 people at a time. Also, the SLO workshops will be starting. Second Brain-based workshop will be on January 13th.

I. Treasurer's Report: Beth Piburn

No report.

J. Foundation Report: Beth Piburn

Made approximately \$29,000 on the golf tournament this year. The Americana kickoff was last week. Beth is trying to find out exactly how many faculty support the Foundation, so that we can encourage faculty to participate.

K. United Faculty: Linda Borla (absent)

V. Faculty Issues:

A. Educational Master Plan

Fola mentioned concern on the Legend Item DP – “Delete Program.” Concern that there is a policy of program discontinuance being worked on and that issue should be incorporated in the Master Plan.

Question on #6 – Clarification was asked as to whether the trend data is referring to the information recently filled out by departments. When the information goes to the departments in the spring, there will be a variety of data that has been gathered and looked at, not just what the departments have provided. Who is going to read the reports once they are completed and what will they be doing with them? A task force, created of faculty and division deans, will read through the material and then return it to Budget and Planning and then to PAC for approval. The goal is to have it ready for the Accreditation Team to see it in October. Suggested that possibly instead of creating a split of two 5-year plans, make it a 10-year plan. It seems hard to separate 5 years and then 10 years. Nancy Byrnes explained that the Strategic Plan is an operational plan, so it is hard to go out more than 4 years; also, it is driven by the EMP, so the two couldn't be encapsulated into one. It's meant to come after the Educational Master Plan. Suggested that we modify inclusion of addressing the courses to be deleted or programs to be deleted should not be a part of the EMP. Nancy is working on a mockup for faculty to look at regarding the use of these areas in the EMP. The period of time when the EMP is reviewed has not been determined yet. M/S/16aye/4 abstain (Piburn/Saldana) to accept with the deletion of “program” under Legend Section DP (change to DS) and add under #7 “Other Departments.”

M/S/18aye/1opposed/1abstain (Ganer/Johnson) that the committee have the authority to make any further changes to the document that are not reflective of any substantive changes that the senate has voiced opposition to.

B. Involvement of Faculty in Hiring Priority Process

Due to the short notice, only a few people - and only three divisions – were represented. At a recent meeting, Steve said that he is unaware of any other school that does not have faculty involved in the hiring priority process. Steve reminded everyone that just because we may be satisfied with the outcome does not mean that we should necessarily be satisfied with the process. Concern that there is no consistent criteria being followed in the designation of prioritization. Steve collected names of senators who would be interested in meeting in the spring to pursue this issue.

C. State Chancellor's Statement on 75/25

Steve passed out a statement from the Chancellor's office regarding 75/25 (on file). Steve pointed out that our district ratio is approximately 65/35. A couple of years ago the district pointed out to the State Chancellor that the numbers had been set up incorrectly. The district needed senate approval to make the change. During that negotiation process, we were assured that this was a "floor" not a "ceiling" and if we needed more, we would hire more. There doesn't seem to be a real consideration of what faculty positions we need; more what positions it is decided to afford. The Chancellor's office has stated that the district should have a goal to reach the 75/25 ratio. For each additional full-time hire, the district's cost would be \$55,000 per year.

D. Other

Code of Ethics – Question about the fact that the document is written in the third person. Suggested that the document be reworded to be stated in the first person plural. After discussion M/S/U that the Judiciary Subcommittee review the document and bring it back to Senate.

Equivalency Committee - Fola spoke with Michael Bird, and he has agreed to stay on the Equivalency Committee. Fola attended a committee meeting and was very impressed with the way the meeting is conducted.

VI. Resolutions:

Dan Snook passed out copies of the Vocational Technical Division Faculty's resolution authorizing its representatives to act on behalf of the VocTech Division to introduce a discussion of reassigned time before the Cypress College Academic Senate. The Voc Tech faculty voiced their frustration that theirs is the only division on campus that does not have reassign time for its department chairs.

Faculty Affairs subcommittee of Senate is going to be meeting to address the issue of reassign time. Fola has been informed that Mike Kasler has been charged

with looking into this issue, from the administration perspective, in the spring. The joint Senate/UF meeting in January will be addressing this issue.

VII. Announcements:

VIII. Adjournment of the meeting at 5:10 p.m. M/S/U (Piburn/Whitsett).

Respectfully submitted,

Cherie Dickey, Secretary