



ACADEMIC SENATE
APPROVED MINUTES
February 11, 2010

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
CAREER TECHNICAL EDUCATION DIVISION, Dan Snook;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps
HEALTH SCIENCE DIVISION, Sally McNay;
LANGUAGE ARTS DIVISION, Cherie Dickey;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Alex Mintzer;
SOCIAL SCIENCE DIVISION, Regina Rhymes;

SENATORS-AT-LARGE: Ron Armale, Michael Brydges, Nancy Deutsch, Michael Frey, Pat Ganer, Ed Giardina, Kathy Llanos, Beth Piburn, Alan Ransom;

ADJUNCT SENATOR: Catherine Whitsett

LIAISONS: ASSOCIATED STUDENTS: Danial Shakeri;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Cherie Dickey;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Kathy Alvarez;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Alan Ransom.

ACADEMIC SENATE PRESIDENT: Rob Johnson
ACADEMIC SENATE PAST-PRESIDENT: Pat Ganer
Senators Absent: Cherie Dickey, Nancy Welliver
Alternates in attendance: None.
Liaisons in attendance: Nancy Deutsch, Beth Piburn, Alan Ransom, Danial Shakeri
Guests: John Alexander, Kelly Carter, Les Doak, David Halahmy, Will Heusser, Stacey Howard, Daniel Lind, Fola Odebunmi, Marty Orozco, Gary Zager

The meeting was called to order by Rob Johnson, Academic Senate President at 3:05 pm.

I. Approval of Minutes

The minutes of the January 28, 2010, meeting were approved as revised. M/S/1 abstention (Piburn/Ransom)

II. Public Commentary

David Halahmy, Social Science Division, spoke to the deadline for turning in final grades. David prepares and administers essay exams to 250 students each semester. The exams are designed to prepare students for university work. To illustrate his point, he physically piled all 250 blue book exams on the table. He explained that five days after his last final was not enough time to grade the papers and do justice to the students. The danger was that it would encourage instructors to “dumb” down their courses just to meet the deadline. Having a deadline in January does allow him to finish grading the papers.

Michael Brydges, Language Arts Division, was concerned that he brought his class to the guest speaker on the myths of 2012, but was turned away because there were no other seats in CCC-216. He recommended that when a notable speaker is brought on campus, then the lecture should be scheduled in a larger venue.

Kathy Llanos, Language Arts Division, spoke to a concern of one instructor in her division. Her question to the Senate was a legal one: If an instructor catches a student taking a picture of a test that is being administered, does the instructor have the legal right to confiscate the cell phone?

Les Doak, Social Science Division, also spoke about the final grade submission deadline. Les assigns scientific research papers. He must read those papers for content and quality as required in his field. He asserted that five days was too short to assess the papers adequately.

Daniel Lind, Social Science Division, stated that the GE transferrable courses should meet the same curriculum standards as the CSU/UC courses, given that our courses are expected to be comparable to university classes. To give students easier tests and papers so that the grading deadline could be met was not meeting university standards.

Will Heusser, Social Science Division, stated that some courses have 45, 60, and up to 90 students. There are face-to-face and online courses and different types of tests and means of delivery. He suggested that the Senate research what other colleges establish as the deadline and feels that the Senate is misguided in establishing such a tight deadline.

The Senate approved a motion to suspend the agenda to discuss this issue further.
M/S/U (Llanos/Piburn)

III. Faculty Issues – Old Business

G. Five-Day Deadline for Submitting Grades – Regina Rhymes

Regina Rhymes asked if the Senate would reconsider the 5-day deadline for submitting grades. One Senator said that we need to gather more information from counselors and Admission & Records to understand the scope of the problem. Another said that we need to find out what the current policy is. It was pointed out that the Senate approved a motion last February to establish the five-

day deadline because so many faculty members had not turned in their grades by the fifth day of January. Fola Odebunmi asked why we should penalize all faculty members for those instructors who are not fulfilling their professional responsibilities. Isn't this a managerial/administrative issue that the deans should take care of? The Senate President thanked the Social Science Division faculty for coming to discuss the issue. This issue will be explored further.

The Senate approved a motion to suspend the agenda. M/S/U (Snook/Whitsett)

IV. Faculty Issues – New Business

A. CTE Division Parking for Instructional Cars – Dan Snook

Dan Snook and John Alexander explained that since the building of the bookstore and student center, there has been an issue with parking in Lot 2, a staff parking lot. Parking spaces in Lot 1 that were used for instructional cars were taken away for the turn-around for large trucks making deliveries to the bookstore. Now there is not enough parking for instructional cars for the Auto Technology and Auto Body Repair Programs. Because of faculty and staff complaints, these programs have reduced their fleet by 30 cars. The Auto Technology Department has 500 students and a fully equipped auto service which is needed to train those students in a nationally recognized program. The administration has put much pressure on the departments to move the cars that are parked in Lot 2. The department coordinators of those programs have tried to find different locations for parking the instructional cars. They have come to the Senate to figure out a solution to this problem. John Alexander asked what the coordinators could do to stop the pressure to reduce the cars even more, as well as the look of wrecked cars in the Auto Body Program. He asserted that he and Dan have worked with administration to find another place to park the cars. He asked what was more important – an instructional program or faculty/staff parking?

A Senator responded that the Senate was the place to bring this issue. The Senate discussed the need for a study to determine how many faculty and staff are working in each building and what their on-campus hours are to determine how the staff parking places should be distributed around campus.

B. Other – None

The Senate approved a motion to suspend the agenda. M/S/U (Michelle/Piburn)

V. Faculty Issues – Old Business

A. Catalog Rights and Graduation Options – Rob Johnson

At the January 28 meeting, the Senate voted to approve the new Catalog Rights statement in the catalog without the second requirement: *Any catalog that is or has been in effect during the time that they (sic: the students)*

have maintained continuous enrollment before graduation. Kelly Carter and Stacey Howard gave this explanation for reinserting this requirement:

1. It makes the jobs of the counselors and A&R easier.
2. It also helps the student if changes occur from the time the student enrolls until the semester they graduate. If it includes any catalog, then the student is less likely to have to take extra courses. It is especially helpful for nursing students who spend several years taking general education courses to come in under the catalog of the year they begin nursing.

There was considerable discussion whether the second requirement should be reinserted. The Senate approved the motion to reinsert that requirement into the proposal and accept the proposal as originally presented. M/S/3 abstentions (Llanos/Snook)

VI. President's Report

A. Budget Concerns

Fred Williams has warned the District to prepare for budget cuts; for Cypress that means 5-10 million dollars. The Banner Server needs to be upgraded or replaced to handle the volume of activity. It would cost \$40,000 to patch it for a year or two or \$600,000 to replace it. There is a proposal to create an innovation grant to encourage managers, faculty, and staff to develop innovation proposals. Discussions on committee make-up and dollar amount of proposals are now taking place. At this time, \$100,000 is available. One Senator pointed out that the ongoing costs of innovative projects should be one of the criteria for funding.

B. Educational Master Plan

Feedback from Senators on the EMP PowerPoint is requested by February 16.

C. Facilities

The remodels of the Fine Arts and Science, Engineering, and Math Buildings will not occur until 2012, if then. In the meantime, the estimate of replacing flooring and painting in both buildings is \$400,000; tuition collected from International Students will be used to pay for the work. This proposal was passed at President's Advisory Council. The College is still working on the punch list for the Humanities Building.

D. President's Advisory Council – February 4, 2011

- The College is exploring the purchase of an emergency calling system which will include texting, emailing, or phone calls to let students and staff know when the campus is closed.
- Paul Paiement, the Fine Arts Gallery Director, has been given access to the Orange County Museum of Art Outdoor Collection. Some of these sculptures will be displayed on our campus.

- A 125 plan is being discussed at the District. It will change the way our health care, child care, elder care, and benefits package will be reported to the IRS. The District Insurance and Benefit Committee is exploring the options. It might increase our retirement because it will increase our salary.

E. District Planning Council

One of the discussions centered on the definition of budget transparency. The Chancellor defined budget transparency according to the minimum required by law. Karen Cant offered this definition that clarified the nature of carry-overs: Carry-over is putting money in one category as an emergency to be used if necessary. Rob stated that it was important to tell people exactly what the money is to be used for, rather than putting it in the supply budget and moving it later.

F. Chancellor Selection

The Board received as an information item the revisions from the District Planning Council subcommittee. Compliments were paid to those who worked to develop the revisions.

G. CLASS Initiative

The CLASS Initiative designed primarily for CEOs is a grant in which our district is participating. A presentation was made to the Board of Trustees. Concerns about lack of faculty participation have been expressed. The Senate Presidents will once again approach Ned Doffoney to discuss this issue.

VII. Faculty Issues – Old Business

A. Catalog Rights and Graduation Options – Previously discussed.

B. AP 2431 Chancellor Selection – Previously discussed.

C. General Education Student Learning Outcomes – Nancy Deutsch

Senators were reminded that three divisions still need to discuss the proposed general education outcomes and send revisions to the General Education Student Learning Outcomes Subcommittee.

D. SLO Assessment Committee – Nancy Deutsch

Because of the lateness of the hour, the Senate approved a motion to table this agenda item. M/S/U (Giardina/Whitsett)

E. Novell GroupWise CC Email Limit – Alex Mintzer

Alex Mintzer agreed to discuss this issue at the next meeting.

F. Honorary Degrees – Rob Johnson

Discussion will continue next time.

G. Five-Day Deadline for Submitting Grades – Previously discussed.

H. Other – None.

VIII. Special Reports

A. Accreditation Self-Study – No report.

B. Associated Students - Danial Shakeri

Club Rush was held yesterday and today, February 10 and 11.

C. United Faculty – Alan Ransom

All faculty members will be invited to participate in “Stand up for Education” at the corner of Lemon and Chapman in Fullerton, on Thursday March 4, 2010, from 11 am to 1 pm.

D. Staff Development – No report.

E. Curriculum Committee – No report.

F. Campus Technology Committee – No report.

G. Academic Senate Treasurer’s Report – Beth Piburn

In the supply budget, the beginning budget balance was \$500.00; as of 2/4/10, the balance was \$500.00. In the travel budget, the beginning budget balance was \$4100.00; as of 2/4/10, the balance available was \$2596.26.

H. Cypress College Foundation – Beth Piburn

The 35th Annual Americana Awards will be held on Saturday, February 20. Faculty members have received invitations via email.

I. Basic Skills Committee – No report.

J. Student Learning Outcomes Assessment – No report.

IX. Announcements – None.

X. The Senate adjourned at 5:27 p.m. M/S/U (Michelle/Piburn)

Respectfully submitted,
Nancy Deutsch, Secretary