



ACADEMIC SENATE
APPROVED MINUTES
February 26, 2009

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Ian Holmes
HEALTH SCIENCE DIVISION, Rosalie Majid;
LANGUAGE ARTS DIVISION, Barbara Kashi;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Victoria Castle-Donovetsky;
SOCIAL SCIENCE DIVISION, Regina Rhymes;
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Nancy Deutsch, Michael Frey, Pat Ganer, Ed Giardina, Steve Gold, Kathy Llanos, Beth Piburn, Alan Ransom, Molly Schulps;

ADJUNCT SENATOR:
LIAISONS: ASSOCIATED STUDENTS: José Gonzalez;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Cherie Dickey;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Kathy Alvarez;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Alan Ransom

ACADEMIC SENATE PRESIDENT: Rob Johnson
ACADEMIC SENATE PAST-PRESIDENT: Cherie Dickey
Senators and Officers Absent: Cherie Dickey, Michael Frey, Ian Holmes, Regina Rhymes, Nancy Welliver
Alternates in Attendance: Laurie Morvan for Victoria Castle-Donovetsky
Liaisons in Attendance: Nancy Deutsch, José Gonzalez, Beth Piburn, Alan Ransom
Guests: Irene Barnett-Foster, Yiyang Li, Fiorella Torrico

The meeting was called to order by President Rob Johnson at 3:04 p.m.

I. Approval of Minutes

The February 12, 2009 Minutes were approved as written M/S/P (1 abstention) (Piburn/Ransom).

II. Public Commentary – None

III. President's Report – Rob Johnson

A. Academic Senate of California Community Colleges Spring Meeting

Rob Johnson asked if any Senators were interested in attending the ASCCC Plenary Session at the Westin Hotel, San Francisco Airport on April 16-18, 2009.

B. Americana Awards – February 28, 2009

Schools First Federal Credit Union has sponsored ten faculty to attend.

C. Board of Trustees Meeting – February 24, 2009

- Several individuals addressed the Board concerning the Fullerton College Athletic Field. The majority of speakers, who were from the college, addressed the community's concerns about the lighting, noise, and traffic.
- In regards to the Management Hiring Policy, one trustee requested a review and change to the policy that would allow the Board of Trustees to reserve the right to interview those who had not gone through the hiring committee process. It would also allow the Board to have access to all the applications and to interview any applicant, not just the finalists. The Board decided to put this issue on the agenda of an upcoming Board meeting and/or perhaps send it to committee.
- The Vietnamese community protest that occurred at Cypress College last week was also discussed. Mike Kasler thanked all the people who assisted in making this demonstration a peaceful one.

D. Planning & Budget Committee – February 19, 2009

- It was announced that this summer Cypress College is offering 40 fewer class sections than in Summer 2008. Cypress College remains over target for 2008-2009 by a manageable amount. The College will offer the same number of sections in Fall 2009 as it did in Fall 2008.
- The primary reason given for the change in summer school was to allow high school students to attend summer school, rather than university students. It is hoped that these high school students would then enroll for Fall 2009 after summer school ends.
- It was announced that Michael Kavanaugh, a long-time District IS employee, had been named Interim Manager, Systems Technology Services, to manage Academic Computing & Media Services.

E. District Planning Council

Fred Williams announced that with the adoption of the State budget, the District's state allocation for the next 18 months had been cut by \$2.5 million a year rather than the expected \$15 million. This amounts to about \$700,000 to \$800,000 in cuts for Cypress College.

F. Graduation 2009

It was decided that four marshals were needed for the ceremonies. Dr. Jack Scott, keynote speaker, has requested that his travel expenses be paid.

G. Accreditation Commission for Community and Junior Colleges (ACCJC)

The ACCJC has sent out a call for faculty to volunteer to be trained as members of site visit teams. Travel expenses will be paid. Please contact the President's Office if you are interested.

H. Reassigned Time

The department coordinators were asked by their deans to respond to these two questions: What would be the effect if your reassigned time were cut by 25%? What would be the effect if it were cut by 50%?

Alan Ransom, United Faculty liaison, reported that the duties for department coordinators (Article 16.5.1 and 16.6.1 on p. 43 of the UF Contract) were among the items being negotiated by the UF and District negotiation teams. One of the District re-openers is whether the reassigned time hours will appear on the staff assignment sheets.

I. State Budget

The State expects to meet the adopted state budget in three ways: raise taxes, defer payments for state capital outlay projects, and reduce spending. The State is no longer looking at differential funding for some fine arts and physical education classes. According to Scott Lay of the Community College League of California, California is now ranked 50th in the amount of money we spend per student.

J. Campus Budget

- The President's Staff is now requiring a campus justification for all requisitions that are being submitted for both the 08-09 and the 09-10 fiscal years.
- With all the rain the past few weeks, the College must now allocate funding to repair leaks in nine campus buildings.
- Numerous break-ins and thefts have been reported on campus, including the dismantling of several blue metal benches.

K. Distance Education Plan

A meeting has been scheduled with Mike Kasler to create an ad hoc group to review the Distance Education Plan and determine which college committees, entities, and/or departments have responsibility for different aspects of the plan.

IV. Faculty Issues

A. Enrollment Management Plan – Rob Johnson

A copy of the February 1, 2009, draft of the Enrollment Management Plan was distributed. Senators voiced concerns about the following sections:

- 3.2.1 – Clarification is needed as to the meaning of “a review of factors affecting student success in all courses that includes consideration of curriculum, pedagogy, class size, and out of class support.”
- 3.2.5 – Clarification of the Summer Readiness Program is requested.
- 4.8.1 – Will there be Cypress College faculty participation if a comparison/contract of high school and college curriculum is presented to area high school teachers? Concern was expressed as to how this would be handled.
- 6.5 – According to the Education Code and Title 5, the “district governing board shall develop policies on *academic and professional matters* . . . and rely primarily upon the advice and judgment of the *academic senate*.” Program discontinuance is one of those academic and professional matters.

Another concern that was expressed was that many of the verbs used in the document were extremely vague and must be defined, i.e. “support” in 3.2.1.

Based on these concerns, it was suggested that part of the approval process of the Enrollment Management Plan should include this stipulation: before any action is taken on any specific item in the Plan, detailed plans for implementation must be reviewed and approved by the Academic Senate.

B. Final Grade Submission – Rob Johnson

After discussion, it was the consensus of the Senate that Rob Johnson should strongly suggest to A&R that the announced deadline for submission of grades should be five (5) calendar days after the instructor’s last final, not the fifth day of the next month.

V. Special Reports

A. Associated Students — José Gonzalez

- Cypress College students and staff donated 177 pints of blood during the Blood Drive on February 18 and 19.
- On Friday, February 27, in Pasadena, AS representatives attended the community college rally “We Are the Key” which focused on the state budget.
- Club Rush is scheduled for March 4 and 5.
- Sixteen AS representatives and faculty advisors will attend the Sacramento budget rally on March 16.

- B. Treasurer's Report — No report.
- C. Program Review Committee (IQA) — No report.
- D. Curriculum Committee — No report.
- E. Campus Technology Committee — Rosalie Majid

The Committee will not meet until the new Interim Manager for Academic Computing, who was just approved by the Board of Trustees, calls a meeting.

- F. Staff Development — No report.
- G. Foundation Report — No report.
- H. United Faculty – Alan Ransom

The United Faculty Board approved submitting the 16-week compressed calendar with a four week intersession for approval of the membership.

IV. Announcements

José Gonzalez announced that on March 11, the Honors Program and AGS, the Honor Society, will play a softball game on the softball field at 4 p.m.

VII. Adjournment of Meeting

M/S/U (Piburn/Llanos) to adjourn the meeting at 5:13 p.m.

Respectfully Submitted,
Nancy Deutsch,
Academic Senate Secretary