



ACADEMIC SENATE
APPROVED MINUTES
March 12, 2009

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Ian Holmes
HEALTH SCIENCE DIVISION, Rosalie Majid;
LANGUAGE ARTS DIVISION, Barbara Kashi;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Victoria Castle-Donovetsky;
SOCIAL SCIENCE DIVISION, Regina Rhymes;
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Nancy Deutsch, Michael Frey, Pat Ganer, Ed Giardina, Steve Gold, Kathy Llanos, Beth Piburn, Alan Ransom, Molly Schulp;

ADJUNCT SENATOR: Irene Barnett-Foster

LIAISONS: ASSOCIATED STUDENTS: José Gonzalez;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Cherie Dickey;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Kathy Alvarez;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Alan Ransom

ACADEMIC SENATE PRESIDENT: Rob Johnson
ACADEMIC SENATE PAST-PRESIDENT: Cherie Dickey
Senators and Officers Absent: Nancy Deutsch, Ian Holmes, Beth Piburn
Liaisons in Attendance: Cherie Dickey, José Gonzalez, Alan Ransom
Guests: Bob Simpson

The meeting was called to order by President Rob Johnson at 3:03 p.m.

I. Approval of Minutes

The February 26, 2009 Minutes were approved as corrected M/S/P (Llanos/Saldana).

II. Public Commentary – None

III. Guest Speaker – Bob Simpson, Executive Vice President

Bob Simpson shared with the Senate the research effort going on at the District to adopt an electronic student education plan product. The one they felt was far superior and less expensive interacts with ASSIST. It looks like the District is moving in the

direction of adopting this. It will allow the counselors to do effective advising/planning more efficiently. Counselors from Cypress who attended the presentation were very excited about what they saw.

Various current legislation is focused on containing textbook costs. Section 112 adopted last year requires colleges, by 2010, to publish for students all of the relevant information they are required to purchase. The District is working on a process with both colleges to meet the federal requirement. Before a process is put in place, there will be meetings down the line with the two campuses to work out the best plan.

Our Strategic Plan states that by Fall 2010 we are to develop a framework for discontinuance of programs and services. The lead person for this was written as the Executive Vice President. There was an attempt in the past to establish a district-level program discontinuance plan. Bob agreed that it's a very difficult and touchy subject, but institutional decisions are made that impact programs out of expediency and necessity rather than the best way - which is with a clear plan and process. Discussion is going to be initiated again at the Chancellor's Staff level as directed by the Board. Bob would like to hear from the Senate our sense of the framework that needs to be done at the college. It's unsure whether, at the district level, Chancellor's Staff is going to start with the past document that had been worked on for several years or whether they are going to start from scratch.

Bob asked: What is our plan to address the charge from our Strategic Plan? Do we have a work group to look at different issues? Does the Academic Senate want to take charge of developing the framework of the policy? Our framework could be our regular process - working with Chancellor's Cabinet with the current document. Rob stated that the Chancellor has asked for some feedback on this issue at the next Senate Presidents' meeting with the Chancellor (possibly by end of April).

Steve Gold asked about the part of the Strategic Plan that states "services" as well as programs. Bob suggested that we take that up at a future Senate meeting to develop a framework for the non-program items. He also discussed "program" as related to SLOs. Should the definition of "program" on SLOs be the same as "program" re. program discontinuance? Bob stated that for instructional programs, it is through the state curriculum adoption process. SLO is more broadly based on accreditation language, but we can definitely do more research on that. Jesse said that we need to make sure that faculty are aware of the differences in what makes a program. Some of the sections that are being looked at for discontinuance are more "disciplines" rather than "programs." He suggested that the focus maybe should be on "discipline discontinuance" rather than "program."

Bob thanked the Senate for the opportunity to come and have a discussion on these issues.

IV. President's Report – Rob Johnson

A. Americana

Rob reported that it was the first time he had attended. He thought it was nice event and wanted to publicly acknowledge and thank School's First Credit Union graciously for providing the tickets. Rob is hoping to have an opportunity to go again. The event raised over \$100,000 for the Foundation.

B. Area D meeting on March 28th at Orange Coast College & ASCCC Plenary

If you are interested in attending, please contact Rob. Spring Plenary is April 17 – 19 at the Airport Westin. Registration deadline is April 3rd. We need to see how many people would like to go and how many we can afford to send. Rob would like to go and if anyone else is interested, please let Rob know ASAP. It was M/S/U to authorize Academic Senate funds to be used to send two members to the ASCCC Spring Plenary. (Rhymes/Barnett)

C. Election of Senate Officers

Election of President-elect, Treasurer, and Secretary is coming up. Rob said to be thinking about it, and he will also send an email call to Senate asking for anyone interested in any of the positions to email him directly.

D. Board of Trustees – March 10, 2009

At this point, the community colleges have a pretty good budget with the least reductions. But Fred Williams is anxiously looking to the May revise with what other cuts could be coming. Right now it's \$2.5 million cuts in ongoing for the district. The decision has been made not to cut classes for fall and we are planning to continue with the same number of classes for spring 2010 as in spring 2009. Another topic is the ongoing discussion of the Child Care Facility at Fullerton. Three alternative plans were brought forward; one plan or a hybrid of the three will be brought back to the Board. Also there was continued discussion for the "Fullerton Stadium." There is going to be a community meeting on it this week. The Management Hiring Policy was discussed (7120-4). Board felt that the way things are is fine and they do not need to make any revisions except in one case – the hiring of the chancellor.

The Cypress College Academic Senate directs its president to express its strong opposition to any suggestions from board members that would result in the bypassing in the Hiring Committee's recommendations for positions that are selected by the Board. M/S/U (Ganer/Llanos)

E. Planning & Budget Committee – March 5, 2009

- A subcommittee for Cypress College and also a district budget subcommittee are looking at long lists of suggestions from all the district. The Cypress

College subcommittee has added items from the District's list that are specifically directed to this campus. Our campus committee is trying to single out the suggestions where some specific savings can be quantified or something can bring in specific revenue.

- One-time budget requests have gone forward. Most are going to Direction I. Those committees will be meeting in a few weeks.
- Classified Needs Assessment list has worked through the Planning & Budget review process.

F. President's Advisory Cabinet – March 5, 2009

- Security issue on campus – There have been a variety of places on campus with break-ins and thefts: SEM – textbooks stolen; Auto shop– tools; Humanities remodel – people going in the gutted building; benches damaged or unbolted in preparation to take. Looking into having round-the-clock security at the Humanities Bldg.
- Categorical Program Site Visit – Rob participated and felt it was a good experience and had heard positive comments from the team.
- Job Description for Accreditation Chair has been sent out to all faculty. It will be a 60% reassigned time for the position.

IV. Faculty Issues

A. Shared Governance & the "10 + 1" – Steve Gold

Steve Gold presented the draft version of a brochure he is preparing. It explains the Senate's role in shared governance, including the specific Ed Code and Title 5 language that gives the Senate its powers and responsibilities. Part of the Title 5 regulations is the list of "10+1" academic and professional areas for which the district governing board is to either "rely primarily" on the recommendations of the Senate or reach "mutual agreement" with the Senate.

B. Program Discontinuance – Rob Johnson

Based on the discussion with Bob Simpson, the Senate asked Rob to contact the other senate presidents to review the current Program Discontinuance document, explain that Cypress will be putting the document on the agenda at a future Senate meeting and asks that they do the same so that we have the effort of all three Senates.

C. Enrollment Management Plan – Rob Johnson

Rob shared the most recent version of the Enrollment Management Plan. At the last meeting, it was determined that more faculty should be a part of the committee. The EMP committee decided to leave the decision as to exactly how many faculty up to Academic Senate and for Rob and Cherie to report back to the committee at its next meeting what the decision was. It was the feeling of Senate that the breadth of areas the plan is to address is too broad and suggested specific changes for Rob and Cherie to take back to the committee.

D. Reassigned Time – Rob Johnson

Rob asked if anyone had heard if others besides department coordinators are being asked to evaluate the effect if reassigned time was reduced. Members reported that they had heard that other faculty receiving reassigned time were also being asked. Alan Ransom also reminded the Senate that, contractually, the only time that an adjustment to department coordinator reassigned time can be made is at the time of a new term for the department coordinator position. The feeling amongst Senators was that all of this frustration could have been avoided if the emails asking for coordinator input could have clearly said that everyone and everything is being looked at so that people wouldn't have reacted defensively that a group was being singled out.

E. AP 4300 Field Trips and Excursions

Discussion at Chancellor's Cabinet regarding students who cannot afford to go on required field trips being accommodated in some way so that they can participate. Discussion centered around if a student is in a class and can't afford a field trip, how is that determined, where does the instructor send the student to make arrangements for financial need so that the instructor knows ahead of time how to handle it? The policy states that no student shall be denied access to the class's activities. It was suggested that AP 4300 Section 6.0 be revised to include contact information of specific resources for students with financial need. The Senate suggested that an email could be sent to faculty to let them know that if they have a student with financial needs to take a field trip, Associated Students, Foundation, and Financial Aid are places where they can ask for help.

F. AP 7210-5 Faculty Code of Ethics

Question – should we be singling out one group for a code of ethics or should there be one code of ethics for the District? Maybe the Senate should adopt its own code of ethics, but why should the District have a code of ethics for faculty? What is the purpose? Is it that faculty would be disciplined if they don't follow it? This should be a code of ethics created by faculty and then adopted by the board. Pat Ganer shared that the Accreditation Standards require a code of ethics for a college, but she was unsure whether it mandates one for each group or a general one for the college. Discussion regarding the fact that each group should be writing their own code of ethics that are unique to their area; for example, faculty do not have fiduciary responsibilities to the college, but other areas do.

G. Institutional Effectiveness Task Force – Nancy Deutsch

This item was tabled until the next meeting.

H. Adjunct Election – Cherie Dickey

Irene Barnett has been appointed by the Senate President to serve as the adjunct Senator.

V. Special Reports

A. Associated Students — José Gonzalez

- Club Rush took place last week. Three or four more clubs were formed this year. This coming Monday, 15 representatives from Cypress College Associated Students, as well as Cherie Dickey for Academic Senate and Sonia Duran from EOPS, will be going to Sacramento for the “March In March” rally and will also be meeting with several legislators.
- There will be a special election on Tuesday because of updating the constitution and exec positions.
- Honors Club won the softball game with a score of 9 – 2. Dr. Kasler threw out the first pitch.

B. Treasurer’s Report — No report.

C. Foundation — No report.

D. Curriculum Committee — Cherie Dickey

The committee is working on its Issue Bin list. Some sub groups have been formed to work on specific areas so that we can cover everything this semester. We are also creating a “FAQ” sheet to help faculty with specific parts of the curriculum/CurricuNet process.

E. Campus Technology Committee — No report.

F. Staff Development — No report.

G. United Faculty – Alan Ransom

16-week calendar – Faculty will get a ballot this week to vote whether or not UF should submit the calendar for negotiations. At the very earliest, the first year that it could be implemented if adopted would be the academic year 2010. Also, a questionnaire will be coming out on student learning objectives.

V. Announcements

There will be a reception this evening in the Photo Dept for two new exhibits: “Night Lives of Seniors” and “Kala.”

VII. Adjournment of Meeting

M/S/U (Gold/Llanos) to adjourn the meeting at 5:56 p.m.

Respectfully Submitted,
Cherie Dickey,
Acting Academic Senate Secretary