



ACADEMIC SENATE  
APPROVED MINUTES  
March 13, 2008

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;  
COUSELING DIVISION, Deborah Michelle;  
FINE ARTS DIVISION, Rob Johnson;  
HEALTH SCIENCE DIVISION, Rosalie Majid;  
LANGUAGE ARTS DIVISION, Barbara Kashi;  
PHYSICAL EDUCATION DIVISION, Bill Pinkham;  
SCIENCE/ENGINEERING/MATH DIVISION, Victoria Castle-Donovetsky;  
SOCIAL SCIENCE DIVISION, Regina Rhymes;  
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Michael Brydges, Nancy Deutsch, Kathy Llanos, Karen Watson,  
Michael Frey, Pat Ganer, Ian Holmes, Beth Piburn, Ed Giardina.

ADJUNCT SENATOR:  
LIAISONS: ASSOCIATED STUDENTS: Pauline Allen;  
CAMPUS DIVERSITY: Allison Gotoh;  
CAMPUS TECHNOLOGY COMMITTEE: Rob Johnson;  
CURRICULUM COMMITTEE: Peggy Austin;  
FOUNDATION: Beth Piburn;  
IQA COMMITTEE: Kathy Alvarez;  
STAFF DEVELOPMENT: Nancy Deutsch;  
UNITED FACULTY: Dale Craig

ACADEMIC SENATE PRESIDENT: Cherie Dickey  
ACADEMIC SENATE PAST-PRESIDENT: Steve Gold  
Senators and Officers Absent: Barbara Kashi, Bill Pinkham, Dan Snook, Ian Holmes, Beth Piburn  
Alternates in Attendance:  
Liaisons in Attendance: Nancy Deutsch, Rob Johnson, Peggy Austin, Kathy Alvarez, Dale Craig  
Guests: Will Heusser, Mike Kasler

The meeting was called to order by President Cherie Dickey 3:05 p.m.

- I. M/S/1 (Llanos/Watson) Approval of Minutes for February 28 as corrected.
- II. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)

None

III. President's Report Cherie Dickey

Planning and Budget and President's Advisory Cabinet

A construction update was provided and discussed. The final layout for the movement of the Humanities faculty is being prepared. Currently, the space allowed for faculty is not adequate. Some departments do not have sufficient desks for all faculty members.

No definite news with the budget. It is known that there are \$31 Million in cuts with a District cut of \$1.9 Million for this year. The District has stated its intention to absorb this reduction for this year.

The upcoming Colloquium was discussed by PAC.

IV. Faculty Issues

A. Academic Rank

The document providing details of the Academic Rank changes was handed out. The senate will review this document for the next senate meeting.

B. Program Review Form

The administrator's report is now being incorporated into the new Program Review form. It used to be two separate reports. One half of all programs would be done every year so that all would be done every two years. The senate requested that the time frame be changed to review courses every three years.

C. Draft of BP4021 Program Discontinuance

The senate had some concerns over the wording of the policy. A broader definition of what constitutes a Program was discussed.

D. Draft Document re Courses Offered in a Shortened Time Frame

The senate continued its discussion as to whose responsibility it is for determining appropriate time frame(s) for course offerings. Peggy provided feedback that she had received from curriculum committee members.

E. Basic Skills Initiative Action Plan

Nancy Deutsch provided the Senate with documents showing the process and final action plan created by the Basic Skills Initiative Task Force. Nancy explained that the task force met more than a dozen times since last semester and worked on a self-assessment and action plan that will be implemented in the 2008-2009 school year. Nancy and Cherie answered questions regarding some of the specific items in the BSI Action Plan. Several senate members expressed their excitement about the document and how it will help their students. Cherie thanked Nancy for all of the hard work she put in which insured the task force completing the work on time.

#### F. Listing of Dept Coordinator Hours on Staff Assignment Sheets

First, President Mike Kasler commented that Cypress College is doing well with the accreditation process, SLOs, and Basic Skills Initiative. He noted that he was proud of all of the accomplishments of the campus in these areas.

Mike listened as several senators voiced their concerns about the scheduling of department coordinators' reassigned time: Many coordinators do their work during the summer, on weekends, and in the evening, usually when they can set aside large blocks of time. Expecting coordinators to be on campus and on duty at specific hours three, four, or more hours per week does not show understanding of the way they do their jobs. The emphasis should be on results, not on hours spent. Although the increases in units are appreciated, the good feelings generated have been undercut by the implication that coordinators need closer supervision. There is no consistency in the way the deans are interpreting the guidelines. The way sick leave is handled is an issue.

Mike expressed his appreciation of the work the coordinators do, and he promised to consider the senate's concerns and discuss them with the deans.

#### G. Senate President Term of Office

The executive committee feels that to better represent Cypress College that a two year term of office is necessary. The sense of the senate is that a passage change to the constitution should be written to reflect a new two year term of office for the senate president.

#### V. Special Reports

##### A. Associated Students

None

##### B. Treasurer's Report     Karen Watson

None

##### C. IQA Committee     Kathy Alvarez

None

##### D. Curriculum Committee     Peggy Austin

Peggy let the senate know that her term of office is ending as Curriculum Chair and that a new chair will need to be appointed.

E. Campus Tech Committee

For the most part Campus Technology Committee has deferred its time to the Website sub-committee. That committee has gone through training and is currently looking at ways to introduce the coming new site to the rest of the campus community. Some may find that they will not have as much access to change things of their own as they may wish. This is necessary in order to preserve the overall look and feel of the site on multiple levels. There will be a need for hiring more people in Frank Smith's area to maintain and update the site in a timely way. Right now the site is scheduled to go live some time during the first week in May. That does not mean the entire site will be fleshed out. It will be only those areas that can be properly populated so that prospective and ongoing students can access the things they need for registration, etc.

F. Staff Development Nancy Deutsch

None

G. Foundation Report Beth Piburn

None

H. Adjunct Faculty

None

I. United Faculty

Discussions between the District and UF about a one-time bonus or a COLA is still ongoing. The District is strongly arguing for a one-time bonus and not a COLA. Next year there will not be COLA nor growth next year. The categorial budget will be cut by 10% next year. After the spring break, a ratification vote will be held for the new contract. Nominations are open in March for seven positions on the UF board.

J. Campus Diversity

None

VII. Announcements.

Donna Friess is Cypress College's Orange County Teacher of the year candidate. The ASCCC Area D meeting is Saturday April 5<sup>th</sup> at Coastline Community College. Accreditation deadline is April 15. The Faculty Awards deadline was today.

VIII. M/S/U (Watson/Johnson) Adjournment of the meeting at 5:45 p.m.

Respectfully Submitted,  
Michael Frey  
Academic Senate Secretary