



ACADEMIC SENATE

APPROVED MINUTES

March 24, 2011

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps
HEALTH SCIENCE DIVISION, Judy Swytak;
LANGUAGE ARTS DIVISION & LIBRARY, Cherie Dickey;
PHYSICAL EDUCATION DIVISION, Nancy Welliver;
SCIENCE/ENGINEERING/MATH DIVISION, Alex Mintzer;
SOCIAL SCIENCE DIVISION, Regina Rhymes;

2010-2011

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Julia Jordanides

LIAISONS: ASSOCIATED STUDENTS: Tiffany Saw and Jasmine Lee;

CAMPUS DIVERSITY:

CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;

CURRICULUM COMMITTEE: Cherie Dickey;

FOUNDATION: Beth Piburn;

PROGRAM REVIEW COMMITTEE: Jolena Grande;

STAFF DEVELOPMENT: Nancy Deutsch;

UNITED FACULTY: Regina Rhymes

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PAST-PRESIDENT: Rob Johnson

Senators and Officers Absent: John Alexander, Cherie Dickey, Nancy Deutsch, Joe Gallo, and
Julia Jordanides

Alternates in Attendance: None

Liaisons in Attendance: Jolena Grande, Jasmine Lee, Beth Piburn, Regina Rhymes, and Tiffany
Saw

Guests: None

The meeting was called to order by Pat Ganer at 3:04 PM.

I. Approval of Minutes

The minutes of March 10, 2011, with amendments, will be sent to senators for consideration at the next meeting.

II. Public Commentary

None.

III. President's Report – *Pat Ganer*

A. Board of Trustees Meeting – *Pat Ganer*

President Ganer reported to the Senate about the lengthy presentation at the Board meeting. There was a presentation by the School of Continuing Education regarding basic skills. Patrick McCallen, representing the McCallen Group, provided the Board with an overview of the state budget situation and of services available from his consulting group, which includes consulting and lobbying efforts to school districts. Patrick McCallen formally served as the head of the Faculty Association of California Community Colleges for over 20 years. At the conclusion of his presentation, it became apparent that he may be soliciting the district to enter into a service contract with his consulting firm. President Ganer asked for the Senate's stand regarding this issue. It was the sense of the Senate at this point to not support any projected proposal.

B. District Planning Council – *Pat Ganer*

President Ganer deferred to Rob Johnson for the report from DPC, since she was not able to attend. DPC called a meeting during the accreditation site visit, which was held shortly after a meeting of the subcommittee on the budget discussing the budget possibilities for the next two to three years. According to Rob, there is currently no waiver for the district's full-time faculty obligation, and paying the penalties for failing to meet the FTFO will be less expensive than hiring the new faculty positions that were pulled back earlier this semester. In addition, hiring the new positions and having subsequent layoffs would be counterproductive. The Budget Subcommittee knows it is facing, at minimum, a state-mandated 5% workload reduction; major decisions needing to be made within the next two to three months. Cypress College has already committed to balance the extended day budget through reductions in summer school offerings. Fullerton College extended day budget deficit is \$700,000, but Fullerton faculty do not feel that all cuts should be made in summer school offerings. Fullerton College will reduce by \$560,000 of the \$700,000. Some members of DPC asked what the penalty would be for noncompliance in terms of budget reductions. Dr. Doffoney will not allow a campus to avoid cuts. For example, if Fullerton College does not make cuts in the summer, those reductions and others related to the 5% workload reduction will need to be made in the fall and spring semesters. Fred Williams distributed information regarding best and worst case scenarios in terms of cuts. According to Rob, negotiations with all constituent groups will bring everything back to the table in terms of reductions. Another issue at DPC was in regards to equitable reductions,

reducing the number of faculty, and overload for fall. There was some discussion of increasing the faculty load from 15 to 17 or 18 units, with no change in pay. Rob reported that Cypress College has made cuts using good criteria that retain program integrity. Some programs cannot function without adjunct faculty, and there are some potential programs that could be lost on all of the campuses. The topic of program discontinuance for the district was also discussed. Lastly, Rob reminded Senators that there will be bad news regarding the budget situation and discussions will not be pleasant.

C. Planning and Budget Committee – *Pat Ganer*

President Ganer reported that the FTES projection for next year requires a reduction of 563, the equivalent of 185 sections in the fall and spring semesters that need to be cut. It was reported that the governor recently signed a bill that would increase fees for students from \$26 to \$36 a unit. Although unsure of when the fee increase will take place, Scott Lay's email announcing the fee increase also included an expectation that the governor's budget will be an all-cuts budget. It was originally planned that the \$25 billion deficit for California would be met through budget cuts and tax extensions for those taxes that expire at the end of June. With an all-cuts budget, the likelihood is that budget scenarios will be more significant in terms of reductions (worst-case scenario). In the best-case scenario, \$8 million will be cut from the District budget, but with an all-cuts budget from the state, it is more likely that \$14 million will be cut along with a suspension of Prop 98 funding levels, that could mean \$22 million in cuts. Since 85% of the district budget is for personnel, reductions of staff may be considered. Even if the tax extensions make it to a special election, people who tend to vote in special elections are different than those participating in regular elections and support for tax extensions is dwindling.

PBC also discussed the process for one-time funding requests.

D. President's Advisory Cabinet – *Pat Ganer*

In addition to a discussion of the budget situation, PAC approved the graduation regalia proposal that would limit official recognition of graduation regalia to honors in the commencement program beginning in 2012.

E. Liaison Item:

1. Fullerton College Exit Interview: Faculty were made aware of factors related to the Fullerton College Accreditation Exit Interview.
2. Reassigned Time Task Force: Bob Simpson and President Ganer have discussed the reassigned task force and the need to revisit the process. Dr. Simpson wants the task force to look at the process involved in determining the distribution of reassigned time. When the original task force met, the reassigned time was distributed by the campus, but there is a question as to whether it would be better to allow the divisions to determine the distribution of reassigned time allocated within their divisions. The task force would not determine the amount of reassigned time or make decisions regarding reassigned time, only to determine if it would be better for the divisions to distribute the reassigned time. Rob Johnson mentioned that there is specific contract language for department coordinators. Gary Zager asked if the Senate should postpone the discussion

until better budget times. Kathy Llanos reminded the Senate about the amount of work involved and agreed that the campus should wait until the budget situation is clearer. She believes that the way the task force is presented to faculty will influence the way faculty will respond. The impetus for revisiting the issue stems from some faculty dissatisfaction with the results of the first task force. Some concerns over the equitable distribution of reassigned time have been raised. When the first task force met, it was under better budget situations and dealt with increasing department coordinator reassigned time.

3. General reminders – President Ganer reminded senators that this is the year that division senators are up for election, which usually occurs in April. Each division is responsible for conducting its own election for divisional senators. A call needs to go out to members of divisions who may be interested in serving, and a deadline for accepting nominations and elections need to be set. Division Office Managers usually help counting ballots. Senate will be dealing with this issue again in April. President Ganer distributed flyers with information regarding Hands Across California on April 17, 2011, and ASCCC membership cards.
4. An issue has arisen regarding faculty chairs of campus committees acting appropriately in disseminating information to members of their respective committees. A faculty member was upset by a decision of a committee chairperson (faculty member) to not disseminate information to members of the committee. The committee chairperson wanted discretion regarding dealing with faculty concerns. It is the sense of the Senate that communication should normally be passed on to members of the committee but that the Senate also recognizes that some discretion is inevitable. Jesse Saldana suggested that the Senate look at procedures related to governance rules.

IV. Faculty Issues – Old Business

- A. Subcommittee Report on Dishonesty Policy – *Alex Mintzer*
The subcommittee met and Cherie Dickey, Gary Zager, and Alex Mintzer are working to suggest language that would clean up the catalog impacting academic dishonesty. The proposed modifications will be submitted to the Senate for review at the next meeting. The state education code is cited in the catalog, and it appears on a state level, that faculty have the right to determine the project grade and the course grade. It was suggested that there might be history (prior litigation) that influences the wording of the academic dishonesty policy. The subcommittee will check with the Vice President of Instruction and Dean of Counseling to determine if specific language was used previously because of a lawsuit.
- B. Faculty Awards – *Pat Ganer*
Subcommittees have met and chosen three finalists for each of the three awards. Division senators need to contact the nominator to solicit three letters of recommendation for each nominee from the nominator. Rob will have the letters by the next Senate meeting so decisions can be made regarding the recipients. There were no new nominations for the Charger Award; persons from last year's nominees thus constitute the pool.

President Ganer outlined the situation with regard to expenses for Outstanding Full-time and Adjunct Faculty Awards, and the Charger Award. The Academic Senate needs to make decisions regarding continued funding. It was clarified there is a custodian account with the Foundation with \$2,100. The Foundation provides \$1,000 for the Outstanding Full-time Faculty Award. The Senate can use the funds in the custodian account to fund the Adjunct Faculty Award and the Charger Award. Raul Alvarez mentioned to Beth Piburn that the Senate could ask the Foundation for funding the Charger Award at \$500 once the custodian account is empty. There is no consistency with funding for the Adjunct Faculty Award. Last year, the Foundation provided \$1,000 for the Charger Award. The Senate needs to decide if recipients should receive a monetary award, if so, how much should the award be, and once the money runs out from the account, how can the awards be funded. Beth Piburn suggested that the Senate ask the Foundation for \$500 for the Charger Award and use the custodian account for the Adjunct Faculty Award, with awards of \$250. Gary Zager suggested that the Senate ask the Foundation to fund the Adjunct Faculty Award at the same level as the Full-time Faculty. President Ganer needs resolution on this issue from the Senate. The Foundation will continue to fund the Outstanding Full-time Faculty Award at \$1,000. It was moved (Saldana/Armale) that the Senate fund \$500 for each Charger and Adjunct Faculty Award for the next 2 years. M/S/P. The money in the account will be exhausted in two years.

V. Faculty Issues – New Business

- A. Academic Computing: Mike Kavanaugh – *Pat Ganer*
This item will be discussed further at the next meeting.
- B. Curriculum Chair Position - *Cherie Dickey*
This item will be held for the next meeting since Cherie Dickey is not present and there are still no faculty members interested in serving as the chair. Kathy Llanos suggested that Senators review the roster of former and current representatives to personally ask individuals to serve.
- C. Honorary Degree – *Pat Ganer*
At Raul Alvarez's request, President Ganer would like the Senate to consider awarding honorary degrees to Frank Garcia and Irv Pickler. The Foundation is requesting these awards to two individuals with exceptional service to Cypress College and their communities. Because of time considerations related to printing degrees and obtaining regalia, PAC discussed the item before the Senate met but understood that the recommendation must come from the Senate. Beth Piburn provided background information supporting the awarding of honorary degrees. The motion (Llanos/Saldana) to award honorary degrees to Irv Pickler and Frank Garcia passed. M/S/P, one abstention. It was suggested that the Senate establish an ad hoc committee to develop guidelines for bestowing honorary degrees for those who have contributed to Cypress College and the community.

- D. Committee Appointments – *Pat Ganer*
President Ganer needs to appoint a replacement for Fernando Olivera who serves on the district equity committee. Fernando is taking a break from serving in the fall semester. The Senate approved President Ganer appointment of Virgil Adams to serve for the fall semester only.

President Ganer also needs to appoint a faculty member to serve on the District Study Abroad Committee. This committee has representatives from Cypress, Fullerton, and administrators. They are responsible for selecting the sites for study abroad and participate in selecting faculty who apply to teach abroad. They also assist in interviewing students who apply to participate in the program. Committee members' major job on campus is recruiting. Melanie Nabahani is very interested in serving, but the other Cypress College representatives on this committee are also from the Language Arts Division. There was discussion about needing diversity on the study abroad committee, but the Senators expressed support for the selection of Melanie Nabahani.

Special Reports

- A. Accreditation Self-Study – *Cherie Dickey*
- President Ganer reported that Marc Posner posted the video on the exit interview and suggests that faculty view the exit interview if they did not get a chance to attend. The site team will make recommendations to ACCJC and will have a final report by June.
 - At Fullerton College, there were two reports given to the site team visitors during two different open forums held on that campus. One report was from the Latino Faculty Association and the other from the equivalent of Inter Club Council President (not the same as Associated Students). Neither are official minority reports.
- B. Associated Students – *Jasmine Lee*.
- March in March: students went to Sacramento and visited 12 legislative offices.
 - This Friday is Kindercominata.
 - General Assembly will be April 1-3.
- C. United Faculty – *Regina Rhymes*
- No report.
- D. Staff Development – *Nancy Deutsch*
- No report.
- E. Curriculum Committee – *Cherie Dickey*
- No report.
- F. Campus Technology Committee – Rosalie Majid

- No report
- G. Academic Senate Treasurer's Report – *Ron Armale*
- No report.
- H. Foundation Report – Beth Piburn
- Beth Piburn reported mini grants are now open for faculty and encouraged Senators to tell faculty to apply.
- I. Basic Skills Committee – *Cherie Dickey*
- No report.
- J. Student Learning Outcomes Assessment – *Nancy Deutsch*
- No report.
- VI. Announcements
- Gary Zager mentioned that the District Technology Committee is developing guidelines for social networking sites including student club pages. There is a need for a central person on each campus to act as co-administrator.
- VII. President Ganer adjourned the meeting at 5:06 PM.

Respectfully submitted,
Jolena Grande, Secretary