



ACADEMIC SENATE

APPROVED MINUTES

April 26, 2012

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps;
HEALTH SCIENCE DIVISION, Lynn Mitts;
LANGUAGE ARTS DIVISION & LIBRARY, Michael Brydges;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Fumio Ogoshi;
SOCIAL SCIENCE DIVISION, Bryan Seiling;

2010-2012

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Kari Ann Pike

LIAISONS: ASSOCIATED STUDENTS: Jasmine Lee;
BASIC SKILLS: Cherie Dickey;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Mark Majarian;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Jolena Grande;
STAFF DEVELOPMENT: Rebecca Gomez;
STUDENT LEARNING OUTCOMES ASSESSMENT: Nancy Deutsch
UNITED FACULTY: Vacant

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PRESIDENT-ELECT: Gary Zager

Senators and Officers Absent: John Alexander, Michael Brydges, Vicki Castle, Nancy Deutsch, Molly
Schulps, and Carlos Urquidi

Alternates in Attendance: Rob Johnson for Molly Schulps, Cherie Dickey for Michael Brydges

Liaisons in Attendance: Cherie Dickey, Rebecca Gomez, Jolena Grande, Jasmine Lee, Rosalie
Majid, Mark Majarian, and Beth Piburn.

Guests: Catherine Whitsett – Adjunct Faculty, Language Arts

The meeting was called to order by President Pat Ganer at 3:00 PM.

I. Approval of Minutes

The minutes from April 12, 2012, were approved (Dickey/Zager, M/S/P, 3 abstentions) with minor corrections.

II. Public Commentary

Catherine Whitsett indicated to the Senate that an adjunct faculty member having an issue with a student regarding a harassment complaint was terminated without a complete investigation of the complaint. Because termination issues are related to employment, it was suggested that the faculty member contact the adjunct faculty union

III. Special Reports

A. Associated Students – *Jasmine Lee*

- Last week, on Wednesday and Thursday, there was an event called Empowered, used to bring attention to what is going on in the community colleges.
- This weekend, the Associated Students will participate in the General Assembly of the Student Senate for California Community Colleges, April 27-29, where students will spend the weekend in Ontario participating in workshops focused on building leadership skills and discussing issues involving academic freedom, financial aid, shared governance policies, and students' rights.

B. United Faculty – Vacant

- President Ganer mentioned that the latest UF Online Newsletter is now available. There was mention about the accreditation processes along with the effectiveness of the Cypress College planning and budget processes. Jesse Saldana also spoke about the article regarding students and preferences for faculty contact outside of on-campus office hours.

C. Staff Development – *Rebecca Gomez*

- The last Conference Funding Deadline of the year was Friday, April 13, 2012. With the remaining money, some faculty who submitted requests were funded. She will be notifying the applicants.
- The Classified Staff Appreciation Luncheon will be held tomorrow at 11:30 AM.
- The End of the Year Luau is scheduled for Thursday, May 10, 2012. The cost of lunch is \$10. She hopes that faculty plan to attend as well as participate in the basket fundraising opportunity (chance to win a basket). Also, the discount cards will be available during the luau for those interested in saving money over the summer while vacationing.

D. Curriculum Committee – *Mark Majarian*

- All courses and program changes have gone through DCCC without any problems.
- The new Transfer Model Curriculum items are experiencing some “growing pains” and are a little tricky—they may need to be amended before being submitted to DCCC. Stacey Howard is still working on the faculty guide for TMC design.
- Course repeatability is still being discussed. Course repeatability is where students can repeat courses for credit they have previously successfully completed in order to build skills. These skill development courses have major changes coming,

though nothing has reached the statute stage (Title 5). Courses that are tied to CTE or vocational areas, where there is an outside accrediting body, will still be allowed repeatability, for credit; DSPS students can request an exception to the limitation. There was some discussion on how course repeatability impacts a student's financial aid.

- Mark mentioned that the Curriculum Committee is still working on the Class Size Guidelines, and Mark will try to present the final draft at the next Senate meeting. Kathy Llanos asked for some clarification on the class size document in regards to courses that currently (and historically) have seat counts that are different than the guidelines suggest. Mark asked Kathy to send him more information about specific courses so that he can locate the justification within CurricuNet for the variance.

E. Campus Technology Committee – *Rosalie Majid*

- No report.

F. Academic Senate Treasurer's Report – *Ron Armale*

- Ron will assist President Ganer and Vice President Zager with processing reimbursement for their recent travel to the Academic Senate Plenary Session.

G. Foundation Report – *Beth Piburn*

- Beth mentioned that the last Foundation meeting was earlier today. The Foundation is providing 12 faculty mini grants this year. The results will be sent out and announced on Opening Day.
- Beth also mentioned that as she departs the Foundation Board as the Academic Senate representative, that Senators should continue to support the Foundation and all the work it does for Cypress College students. Beth reported that the Foundation will be giving out more than \$200,000 in scholarships this year, as well as providing emergency funds and book loans. These are the major roles of the Foundation and it requires everyone's support.
- President Ganer thanked Beth for her years of service on the Foundation Board as the Academic Senate representative.

H. Basic Skills Committee – *Cherie Dickey*

- No report.

I. Student Learning Outcomes Assessment – *Nancy Deutsch*

- No report.

IV. President's Report – *Pat Ganer*

President Ganer emailed the following report to Senators:

A. Board of Trustees – April 24, 2012

- President Ganer needs to correct part of what is indicated in the last President's report. The Board actually tabled the Resolution regarding the Middle Class Scholarship Act. The Act, if funded, would provide \$150 million for the community colleges to expand affordability efforts
- The Board Meeting began with a special Budget Workshop. The Vice-Chancellor's Office presented an overview of the budgeting process and indicated the

recommendations of the CBF. All constituency groups were given an opportunity to respond. Members of the audience were invited to ask any questions that they wished or to make comments.

- Nineteen newly tenured faculty in the District were introduced and recognized. Five were Cypress College Faculty: Nancy Corrales, Sarah Jaffray, Elizabeth Pacheco, Parwinder Sidhu, and Carlos Urquidi.
- Most of the items on the Agenda were on the consent calendar. The only item of controversy was regarding the Middle Class Scholarship Act. While members of the Board, including those who voted for it, expressed some serious concerns, the Board voted to adopt the resolution.

B. District Consultation Council – April 23, 2012

- The DCC met with members of the Accrediting Teams from both Cypress and Fullerton for approximately an hour. Questions were asked regarding the recommendations to the District that had been given last year.
- DCC considered the recommendations from the Council on Budget and Facilities regarding next year's budget assumptions. DCC supported the recommendations of the CBF.
- DCC adopted legally mandated revisions in the policies related to the election of Student Trustees.

C. Chancellor and Senate Presidents Meeting

- No meeting was held.

D. Planning and Budget Committee – April 19, 2012

- Both Gary Zager and President Ganer were at the Statewide Senate Plenary Session. Ron Armale and Cherie Dickey were their replacements and will report on what occurred.

E. President's Advisory Cabinet

- Both Gary Zager and President Ganer were at the Statewide Senate Plenary Session. Ron Armale and Cherie Dickey were their replacements and will report on what occurred.

F. Liaison

- The Statewide Academic Senate Plenary Session was held in San Francisco from April 19 through April 21. Both Gary Zager and President Ganer attended. There were few resolutions under consideration that were very controversial, including ones that had been so controversial in the fall that they were tabled. The complete list can be obtained at the Statewide Senate website, asscc.org. President Ganer will copy the final set of topics for the resolutions if Senators wish to explore any particular items.
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G. General

- Meeting with the Accreditation Team—members of the Senate Exec (with Nancy Deutsch substituting for Ron Armale who had a class) met with the Accreditation

visitors and answered their questions. All indications were that they were pleased in the progress Cypress had made since the report came out last year.

- Professional Growth and Development Committee—The Senate will need to select a replacement.
- District Technology Committee—We will need to select a replacement
- Elections for at-large Senator—Eight people self-nominated. The Constitution provides for different means of filling any open seats. This will need to be discussed.
- Cherie Dickey has offered her home for the post-graduation celebration.

H. Comments and Questions

- President Ganer mentioned there may be a need in the future to add other items to special reports on the Senate Agenda. With the new district structures, materials that the President would normally hear at DCC will now be discussed in the, Budget and Facilities Council, and the Institutional Effectiveness Council.
- The Budget Workshop was held Tuesday night and every constituency group was asked to make a presentation. Today, Fred Williams came to Cypress to present the Budget Allocation Model. He will also make the presentation on other campuses.
- Gary Zager, Cherie Dickey, and Pat Ganer provided information to the Senate about the ACCJC visit on Monday, April 23. All believed the visit went well. President Ganer reported that the accrediting teams met with everyone on DCC, District Budget and Facilities, Senate executive committee, Cypress Planning & Budget Committee (PBC), and PAC President Ganer received very positive responses from the team for the progress Cypress College has made. The visiting team will make its recommendations to the Accreditation Commission and their decisions will probably be available by July 1, 2012.
- Mark and Cherie attended the Cypress Planning and Budget Committee meeting. Cherie and Mark reported that campus funded special programs have been under review. Five programs were given direction a year ago to provide a review, and three programs were funded for the next cycle. Another program (Legacy) did not completely show the progress anticipated, but was given an opportunity to develop a plan for improvement and provide that for the next PBC meeting. In addition, the committee needs to see more efforts directly related to academic student support instead of field trips because they are not evaluated in terms of outcomes (no context for assessing measureable outcomes). One program (UTAP) has not been funded because it failed to show improvement relative to student achievement and the cost of the program. In addition, the program had not addressed the measures and goals from the 2011 assessment plan but rather rolled them over into its 2012-2013 plan. Mark mentioned that we are in a tough budget situation and promoting student achievement is important as well as success rate, and that special programs need to provide significant enough results to justify their costs. If more students would be better served, the funds can be moved to other programs.
- Ron and Cherie attended PAC, and when Ron Armale asked what will happen to the money from the discontinued program, Dr. Simpson mentioned that the savings from the program could potentially fund 10 sections (3-unit) of courses.

All members got packets of the 23 one-time funding requests. Karen Cant presented information on the budget for next year with a \$1.8 million dollar campus shortfall. Karen explained that the college is well positioned to cover the shortfall. Specifically, there will be no replacement of retirees, not counting four positions that have already been processed. The other \$800,000 will come from other positions that will not be replaced or filled. There is no need to dip into other sources to cover the decrease because we already have the money. President Ganer mentioned that the District has been spending down the reserves, but we're rapidly cutting into the reserves we had. Our district has been pretty conservative all along and has saved us from many cuts over the past several years.

- President Ganer reported on the Senate Plenary session. She distributed a list of all the resolutions from the meeting. She mentioned that there was very little debate on the items, and the meeting was less contentious than in the past. The results of the vote are on the ASCCC website. Gary mentioned that his first experience was enlightening and a learning experience.
- Gary reported on the District Technology Consultation Council (formerly District Technology Committee), and mentioned that Michael Johnson is interested in continuing to represent the Senate. Gary is vacating his seat because of his new duties as incoming Academic Senate President. He is looking for someone to replace him. The meetings are the third Tuesday of every month at the district, from 2-3:30 PM. The council spends time dealing with how to implement technology use policies, rather than with hardware concerns. President Ganer asked for input from the Senate as to how to proceed. President Ganer mentioned that this may be one of the special reports to add to the agenda in the future. Monica Doman and Michael Johnson are the Senate reps to the Campus Technology Committee. There was a motion to make a call for a faculty member interested in serving on the committee (Gallo/Dickey). M/S/P, no abstentions. This motion is for one position available with a two year term. President Ganer will make the appointment with the approval of the Senate once she receives interest from faculty. President Ganer offered for Senate approval Michael Johnson to serve on the committee for a new two year term. There was a motion to approve President Ganer's appointment of Michael Johnson, (Gallo/Llanos) M/S/P.
- Gary Zager read the list of the 8 nominees that have already been received for the nine available At-Large Senator positions:
 - Ron Armale
 - Nancy Deutsch
 - Cherie Dickey
 - Christy Diep
 - Will Heusser
 - Kathy Llanos
 - Kathleen McAlister
 - Therese Mosqueda-Ponce

President Ganer read the Senate Constitution regarding how to handle the remaining at-large position, which can either be made by presidential appointment or another call for nominations and an election. After discussion,

there was a motion to have the Academic Senate President appoint, subject to confirmation of the Senate, the last at-large senator position. (Zager/Llanos) M/S/P, one nay.

There was a motion (Armale/Saldana) to reconsider the vote which would rescind the original motion, which failed.

President Ganer offered the appointment of Jolena Grande for the ninth position. There was a motion to accept President Ganer's appointment (Llanos/Seiling) M/S/P. Rosalie Majid offered to serve as a universal at-large senator alternate.

Before the next Senate meeting, the nominating committee will need to meet to find people interested in filling the secretary, treasurer, and fifth Senate Exec member positions that are available. The Nominating Committee will be chaired by Gary Zager along with two more people. (Seiling/Saldana) There was a motion to approve Lynn Mitts and Kathy Llanos as members of the nominating committee, M/S/P.

V. Faculty Issues – Old Business

A. Grade Submission – *Pat Ganer*

- Item will be held for the next meeting.

B. Charger and Outstanding Faculty Awards – *Gary Zager*

- The At-Large Senators met before this meeting and submitted Brinda Subramaniam from the Physics Department for the 2012 Charger Award.
- The Division Senators met before this meeting and recommend Jackie Barrett from Reading Department for Outstanding Adjunct Faculty Award and Christina Plett from the Math Department for Outstanding Full-Time Faculty Award. It was moved (Zager/Armale) to approve the recommendations, M/S/P. President Ganer will notify these individuals personally. Ron Armale will notify Brinda personally this evening.

C. Institutional Learning Outcomes – *Nancy Deutsch*

- Nancy, Pat, and Cherie have been working revisions on the proposal that was distributed previously. Santanu will be taking the proposal to PAC before it comes back to the Senate for consideration. Kathy Llanos suggested that all faculty receive a copy of the proposed ILOs so that they can be discussed. Nancy has already sent the document to the SLO Committee, and Cherie will send it out electronically to the Senate and ask division reps to distribute to their faculty members and ask for any comments or questions to be forwarded before our next meeting. It was the sense of the Senate to support the document that Cherie distributed.

D. Other

- None.

VI. Faculty Issues – New Business

A. Professional Growth and Development Appointment – *Pat Ganer*

- This committee meets to approve sabbatical proposals submitted by faculty. Jane Jepson is currently serving on this committee and is submitting a sabbatical proposal. She is recusing herself from the committee for next year. Lisa Clark is interested in serving on behalf of Jane.
- There was a motion (Zager/Dickey) to accept the appointment of Lisa Clark to the committee for next year. M/S/P.

B. Resolution for Mike Kasler – *Pat Ganer*

- President Ganer would like to have a resolution of service in honor of Mike Kasler. With Senate's approval, she will prepare it and send it out to Senate for review before adoption at the next meeting.

C. Professor Emeritus Recognition – *Pat Ganer*

- President Ganer sent out a call for division representatives to bring forward faculty for the designation. The following names have been submitted:
 - Sheridan Ball – Fine Arts
 - Jane Wood – Reading
 - Beth Piburn – Nursing

There was a motion (Johnson/Saldana) to approve these individuals for Professor Emeritus status, M/S/P. President Ganer will see Marc Posner regarding the possibility of including in the commencement program the names of faculty who passed away during the last year with an In Memorium section. Pat reminded the Senate that the Associated Students plaque will have their names added to it as well.

D. TCC (District Technology Committee) Appointments – *Gary Zager*

Covered under the President's Report earlier in the meeting.

E. Other

None.

VII. Announcements

- None.

VIII. Motion to adjourn the meeting at 5:05 PM.

Respectfully submitted,
Jolena Grande, Secretary