



ACADEMIC SENATE
APPROVED MINUTES
August 27, 2009

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps;
HEALTH SCIENCE DIVISION, Rosalie Majid & Sally McNay;
LANGUAGE ARTS DIVISION, Cherie Dickey;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Alex Mintzer;
SOCIAL SCIENCE DIVISION, Regina Rhymes;
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Nancy Deutsch, Michael Frey, Pat Ganer, Ed Giardina, Kathy Llanos, Beth Piburn, Alan Ransom;

ADJUNCT SENATOR:
LIAISONS: ASSOCIATED STUDENTS: Ken Vialva;
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Cherie Dickey;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Kathy Alvarez;
STAFF DEVELOPMENT: Nancy Deutsch;
UNITED FACULTY: Alan Ransom

ACADEMIC SENATE PRESIDENT: Rob Johnson
ACADEMIC SENATE PRESIDENT-ELECT: Pat Ganer
Senators and Officers Absent: Dan Snook
Alternates in Attendance:
Liaisons in Attendance: Nancy Deutsch, Cherie Dickey, Rosalie Majid, Beth Piburn, Alan Ransom, Ken Vialva
Guests: Ron Armale, Michael Brydges, Mike Kasler, Bob Simpson

The meeting was called to order by President Rob Johnson at 3:06 p.m.

I. Approval of Minutes

The May 14, 2009 Minutes were approved as revised. M/S/2 abs. (Piburn/Ransom).

II. Public Commentary

Dr. Mike Kasler, President of Cypress College, thanked all faculty members for taking in more students. As of August 27, the enrollment was 16,450 students. Even with all the petitioners, there have been very few complaints. He expressed his wish for a "great year" for the Cypress College community.

Dr. Bob Simpson, the Executive Vice President, told the Senate that the work all faculty members do is so important to the college, specifically serving on accreditation self-study committees, assessing SLOs, and serving more students even with drastic budget cuts. He said, "Providing quality instruction in difficult budget times is hard, but it is extraordinary how well we are addressing the students' needs."

When asked what effect the record-breaking enrollment will have on the spring schedule, Dr. Simpson responded that there will be disproportionate cuts in the number of classes for Spring 2010. Whereas Fullerton College cut 20% of all classes across all divisions for this fall, Cypress College had already sent out assignment sheets and so according to the UF Contract, full-time faculty schedules could not be changed. However, many Friday afternoon, Saturday, and Sunday classes were cut from the schedule, except those taught by full-time faculty members to make their load. Compared with Fall 2008, 90 fewer classes were scheduled and 20 undersized sections have been cut from the schedule. Because of the reduction of the number of sections, the fill rate is at 100% or better. For the 2009-2010 academic year, there are 5700 FTES in the Fall and 4500 FTES scheduled for the spring. Dr. Simpson expressed the hope that deans have been collaborating with department coordinators to cut classes for Spring 2010. For 2010-2011, the college will have time to prepare a more balanced schedule between fall and spring.

III. President's Report – Rob Johnson

A. Board of Trustees Meeting – August 25, 2009

- The Board and Mike Kasler honored Steve Gold as a recent retiree and former Academic Senate President who served two terms.
- There was extended discussion and controversy concerning the proposed AP 2431, Chancellor Selection.

B. Cypress College Budget

Scheduling one summer session has worked out well, in that the number of FTES was reduced. The College has addressed budget cuts well.

C. Fullerton College President

Kathie Hodge has been named Vice-Chancellor of Instruction at the District, effective October 1. A presidential search process is being planned.

D. AP 2431, Chancellor Search

At the August 25, 2009, Board of Trustees meeting, a draft of the revisions to AP 2431 was presented for the first reading. Of major concern to the Academic Senate are the following sections:

Section 1.2 reads, in part, "The process by which the Chancellor is selected is the prerogative of the Board and is not a shared governance matter related to 'broad policy and planning' subject to the provisions of Administrative Procedure 2510. " The Senate expressed a concern that the Board is too broadly

interpreting its prerogative regarding its powers, in reference to the shared governance process.

Section 4.2.1.2 reads “For each representative committee position as indicated above, the appropriate constituent group shall submit the names of at least three (3) nominees to the Board of Trustees. The Board will appoint representatives from the nominees, taking into consideration the balance of the committee with respect to ethnicity, gender, and functional representation.” It is the consensus of the Senate that the Senate is best qualified to choose our representative, not send forward three names. According to the discussion at the Board meeting, the concern is that the selection committee not be too homogenous.

Section 5.2 reads “If the Board is not satisfied with the finalists recommended by the screening committee, the Board may direct the committee to forward additional candidates for the Board’s consideration. In exceptional circumstances as determined by the Board, the Board may conduct an independent review of the applications and determine the candidates it will interview as finalists.” To disregard the recommendations of the selection committee and to conduct an independent selection of candidates would send the message that the recommendations of faculty, classified staff, administrators, students and community members were of little or no consequence. Why are these groups being asked to serve on the selection committee if their recommendations can be ignored?

E. Planning & Budget Committee and President’s Advisory Cabinet

These two committees have not met.

IV. Faculty Issues – Old Business

A. Reassigned Time Task Force – Rob Johnson

The Senate reaffirmed that Rob Johnson should report to the President’s Advisory Council that this budget crisis is not the time to re-examine the non-departmental reassigned time, especially since the Senate is concerned that budget constraints might be one of the motivations to reduce non-departmental reassigned time whether it is warranted or not, in contrast to several years ago when the overall campus-wide amount of department coordinator reassigned time was increased.

B. Electronic Course Materials, including Textbooks – Nancy Deutsch

Two concerns were expressed. According to the directions for developing a syllabus developed by the Curriculum Committee, a faculty member must provide a copy of the syllabus. In the past only paper copies were available to distribute. Now online instructors do not provide a paper copy. Must face-to-face instructors provide paper copies? Cherie Dickey, Curriculum Chair, will research this issue. Another concern is that instructors are no longer providing paper copies of course materials, but are instead posting materials on MyGateway, Blackboard, or their own web site. While the electronic posting of course materials reduces the cost

to the college, the economic burden to the student who has no printer at home is increasing. Should faculty members be encouraged to send extensive course materials to production to be sold as a packet which greatly reduces the cost to the students?

V. Faculty Issues – New Business

A. Approval of Self-Study Faculty Participants – Cherie Dickey

The response to the call to serve on self-study committees has been good; 67 people have said that they will participate on the Accreditation self-study committees and sub-committees: 42 faculty, 12 classified, 8 managers, and 5 students from Associated Students. However, one division needs to have faculty representatives on the committee. The Division Senator from that division was asked to encourage division faculty to participate. The Senate approved the following list of faculty members: Billy Pashaie, Monica Doman, Jeremy Peters, John Alexander, Carlos Urquidi, Stuart Rosenberg, Ruth Gutierrez, Barbara Kashi, Mary Forman, Cathy Franklin, Donna Friess, Sarah Jones, Michael Brydges, Olga Moran, Keith Vescial, Christie Diep, Cindy Owens, Becky Floyd, Beth Piburn, Marcus Marquardt, Jeanne Miller, Ben Izadi, Michael Frey, Joel Gober, Cindy Shrout, Rosalie Majid, Jessica Puma, Donna Woo, Larry Curiel, Regina Rhymes, Parwinder Sidhu, Deidre Porter, Stacey Howard, Sujata Chiplunkar. M/S/U (Piburn/Mintzer)

B. Graduation Speaker – Rob Johnson

The Senate must identify the graduation speaker for May 2010. Rob encouraged faculty to start thinking about possible speakers now.

C. A&R Policy Regarding Petitioners – Kathy Llanos

Kathy Llanos is concerned that the directions from A&R prohibits petitioners from sitting in a class they are hoping to add. Having petitioners sit during the first two or three weeks of class is important so that they do not miss important class instruction.

Also, Senators were reminded that September 5 is the last day for students to add or drop classes. It was noted that many students add classes they may not want in order to make a full load, hoping to later drop them after they have added the class(es) they truly wanted. This question was asked: if instructors find that they have 41 out of a 45 seat count, for example, do they have to add four students who have not attended the first two or three weeks of class? It was the consensus of the Senate that this decision should be left up to the discretion of the individual instructor.

D. Student Equity Plan – Rob Johnson

The Student Equity Plan, revised over the summer, was presented to the Senate for the first reading. In addition to corrections of typographical errors and suggested syntactical revisions, these recommendations were made to the Student Equity Committee.

- Senators requested that, in the future, the department chairs of affected departments, i.e. the ESL and basic skills departments, should be given a first draft to read and review, and given the opportunity to comment or ask questions.
 - On p. 7, there are many other terms that should be defined in addition to the three that are listed.
 - On p. 31, Senators requested that the actual statistics which are referred to but not specifically identified, be included in the document so that ESL and Basic Skills departments can address the needs of learning disabled students.
- Rob Johnson reminded Senators that the Student Equity Plan approval vote was scheduled for the next Academic Senate Meeting on September 10.

VI. Special Reports

A. Associated Students (AS) — Ken Vialva

- A record 37 students are now members of the Associated Students Council.
- A Welcome Back event is scheduled for Wednesday and Thursday, September 2-3 from 11:30 am to 1:30 pm around the pond. Faculty are invited to attend.
- The Board of Trustees approved the appointment of Ken Vialva to the Citizens Oversight Committee.

B. Academic Senate Treasurer's Report — Beth Piburn

There was a question of whether the Curriculum Institute registration fees for Cherie Dickey had been paid. Nancy Deutsch will check into this.

In the School's First Checking account, the balance is \$189.75.

In the college accounts, there is \$4100 allocated for conferences and \$500 for supplies.

C. Foundation — Beth Piburn

Beth asked Senators to encourage all faculty to participate in the Pull for Cypress event to raise money for the Foundation.

D. Basic Skills Committee — Cherie Dickey

The Basic Skills Committee had its first meeting last Friday. With budget cuts, the Committee has less funding to work with than expected. Expenditures that were approved were the purchase of computers for the Reading Department,

scanners for the Supplemental Instruction Program, and tutors for the Learning Resource Center. The Committee is being very cautious in its spending.

E. Curriculum Committee — Cherie Dickey

The Curriculum Committee has not met.

F. Campus Technology Committee — Rosalie Majid

The Committee has not met. The first meeting is in September.

G. Staff Development — Nancy Deutsch

All Senators were encouraged to investigate the electronic District-Wide Staff Development Calendar found on MyGateway.

F. Student Learning Outcomes Assessment – Nancy Deutsch

The General Education Forum scheduled for September 9 has been postponed until after a WASC/ACCJC conference on program SLOs at the end of September. A new date, time and place for the forum will be announced soon.

I. United Faculty – No report

VII. Announcements – None

VII. Adjournment of Meeting

The Senate voted to adjourn the meeting at 5:06 p.m. M/S/U (Piburn/Llanos).

Respectfully submitted,
Nancy Deutsch,
Academic Senate Secretary