



ACADEMIC SENATE  
APPROVED MINUTES  
September 13, 2007

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;  
COUSELING DIVISION, Deborah Michelle;  
FINE ARTS DIVISION, Rob Johnson;  
HEALTH SCIENCE DIVISION, Rosalie Majid;  
LANGUAGE ARTS DIVISION, Barbara Kashi;  
PHYSICAL EDUCATION DIVISION, Bill Pinkham;  
SCIENCE/ENGINEERING/MATH DIVISION, Victoria Castle-Donovetsky;  
SOCIAL SCIENCE DIVISION, Regina Rhymes;  
VOCATIONAL TECHNICAL DIVISION, Dan Snook;

SENATORS-AT-LARGE: Michael Brydges, Nancy Deutsch, Kathy Llanos, Karen Watson,  
Michael Frey, Pat Ganer, Ian Holmes, Beth Piburn.

ADJUNCT SENATOR:  
LIAISONS: ASSOCIATED STUDENTS: Jeanette Vazquez;  
CAMPUS DIVERSITY: Allison Gotoh;  
CAMPUS TECHNOLOGY COMMITTEE: Rob Johnson;  
CURRICULUM COMMITTEE: Peggy Austin;  
FOUNDATION: Beth Piburn;  
IQA COMMITTEE: Kathy Alvarez;  
STAFF DEVELOPMENT: Nancy Deutsch;  
UNITED FACULTY: Dale Craig

ACADEMIC SENATE PRESIDENT: Cherie Dickey  
ACADEMIC SENATE PAST-PRESIDENT: Steve Gold  
Senators and Officers Absent: Jesse Saldana, Barbara Kashi, Ian Holmes  
Alternates in Attendance:  
Liaisons in Attendance: Jeanette Vazquez, Peggy Austin, Rob Johnson, Beth Piburn, Nancy Deutsch  
Guests: Robert Simpson, Daniel Lind, Jeanne Miller, Jessica Puma

The meeting was called to order by President Cherie Dickey 3:03 p.m.

- I. M/S/2 abstentions (Llanos/Johnson) to approve the minutes of the August 23, 2007 meeting, as corrected.
- II. Public Commentary: (Public commentary is time made available for issues to be brought before the Senate. No action will be taken at the time of the commentary and statements do not reflect the Senate position absent any action.)

No public commentary.

- III. Welcome and Introduction of the new Associated Student representative.

IV. Special Guest – Robert Simpson, Interim Executive Vice President.

Interim Executive Vice President of Cypress College introduced himself to the Senate. Bob stressed that his door is always open and to let him know about any concerns or questions we may have. He would be happy to come and address questions from the Senate.

V. President's Report Cherie Dickey

Faculty have been appointed to serve on the following committees:

- Professional Growth: Daniel Pelletier and Janet Fujimoto.
- Diversity: Holly Ann Lampe and Fernando Oliveira

Representatives from United Faculty, Fullerton Faculty Senate, and Cypress Academic Senate are investigating a model plan for going to a compressed calendar. This model will address the changes in classes and resources necessary for going to a compressed calendar.

At-Large Senator Michael Flores will not be able to complete his term of service; an election will be held to fill this position.

An Excel worksheet listing individuals who are currently on shared governance committees will be sent out to Senate members to edit. Any corrections to the spreadsheet should be sent back to Cherie.

Planning and Budget:

Received a copy of the State Budget Copy number 12. There will be a state budget workshop on the 18<sup>th</sup>. At that time we will have a better understanding of how the state's budget affects Cypress College.

There was a consensus vote to accept the recommended changes to Reassigned Time for Department Coordinators.

Cypress College FTES was up over the summer by 10% from last year. Fall is seeing an increase of over 700 registrations.

The midterm Accreditation Report is due March 2008. The Midterm Focus Report needs to be submitted. Cherie passed out a sheet detailing what is included for this report and explained that people will be asked to help write the portion which they have the expertise in.

Steve Donnally noted that the Title V VATEA Grant is winding down in 2008. A proposal for a new grant will be written.

President's Advisory Cabinet:

Cypress College is one of two Community Colleges in California to exchange transcripts electronically to four year institutions.

There was a construction update: the Student Center should be finished in early April and the Bookstore by winter break. The Gateway will be completed at the time the two new buildings are finished. Retrofitting concerns for the Humanities building remodel are being evaluated regarding earthquake concerns. We will know soon whether that will be a requirement and what the cost could be.

Since the budget is not available, the one-time funding is on hold.

Focus groups will review the new website at the end of the year. The Units list for reassigned-time was approved retroactively to Fall 2007 by PAC. It is noted that 3 units corresponds to 8 hours of work per week. The College will use these allocations for two years and then a task force will re-evaluate this.

There is a proposal to rename some streets of Cypress College. Cherie passed out a sheet with all of the proposed name changes and asked everyone to give feedback at the next senate meeting. .

There currently are 3 faculty replacement positions.

President Kasler suggested that it might be a good time to think about reorganization of management positions, due to the large number of interim positions currently in place. He will provide more information on this at the next PAC meeting.

#### District Planning Council:

Information about the budget was addressed, though still waiting for the state to finish their budget process.

There was discussion of how DPC addresses full time faculty hiring needs .

The Chancellor plans to discuss academic freedom, program discontinuance, and the allocation model on the agenda during this academic year.

#### Board of Trustees Meeting:

Rob Johnson attended the meeting. The Fullerton College Senate President discussed the curriculum issue of class size.

### VI. Faculty Issues

#### A. Gateway Training Nancy Deutsch

Nancy introduced Jessica Puma and Jeanne Miller.

#### B. Presentation on Web-enhanced Opportunities for Faculty Jessica Puma, Jeanne Miller, Nancy Deutsch

Jeanne Miller handed out a Web-enhanced document detailing what Web-enhanced instruction is. Online courses meet a minimum of 51% of the time on the Web with four meetings on campus. Hybrid courses meet a minimum of 51% on campus, the rest on the web. In a Web-enhanced course, there are three ways to enhance a course. The publisher website can be used, posting course documents such as syllabi, and using Blackboard. No instruction can be performed on the Web, such as posting quizzes and tests.

Jessica Puma described the new digital infrastructure Cypress College is building, along with the new building construction. She described the new Portal, website, and the upgraded Blackboard. A new document detailing Web-Enhanced Course Tools from Staff Development was handed out to the Senate. The new website provides a new presence for faculty, their own web page which all faculty needs to produce. This will be a public area and accessible to the public. If there is copyrighted material used by a faculty member, then it should be placed on the Portal or Blackboard since they are password protected.

The District Portal training starts this week and the website training starts next semester.

## VII. Special Reports

A. Associate Students      Jeanette Vazquez

Club Rush will be held Wednesday and Thursday September 18<sup>th</sup> and 19<sup>th</sup>. A Blood Drive will be held on the September 26<sup>th</sup>. A special election will be held Oct 3 and 4.

B. Treasurer's Report      Karen Watson

None

C. IQA Committee      Kathy Alvarez

None

D. Curriculum Committee      Peggy Austin, Daniel Lind

The Curriculum Committee was asked to mediate a conflict within the Philosophy Department regarding two classes which the department cannot come to agreement on. The Committee would like to send a letter asking for the Dean to mediate this issue and not the committee.

M/S/C (Ganer/Llanos) The Academic Senate supports the Curriculum Committee in its decision as to the means of resolving the curricular dispute in the Philosophy Department.

E. Campus Tech Committee      Gary Zager

There was a question as to who is the Senate liaison. The Faculty representatives on the committee will be contacted to coordinate who will serve.

F. Staff Development Nancy Deutsch

The SLO dialogues are continuing with good attendance. Representatives for Divisions and Departments are attending. A meeting will be held on the September 25<sup>th</sup> to determine recommendations. These recommendations will be brought to the Senate.

G. Foundation Report Beth Piburn

None.

H. Adjunct Faculty

None

I. United Faculty Dale Craig

Negotiations have started on salary and the academic calendar 08 – 09. The committee is in place creating a model for the 16 week calendar. The successor contract is still in negotiations. Three issues are still in negotiations, with load banking being one.

VIII. Adjournment of the meeting at 5:14 p.m. M/SU (Llanos/Watson)

Respectfully Submitted,  
Michael Frey  
Academic Senate Secretary