



ACADEMIC SENATE

APPROVED MINUTES

September 8, 2011

DIVISION SENATORS: BUSINESS DIVISION, Jesse Saldana;
CAREER TECHNICAL EDUCATION DIVISION, Carlos Urquidi;
COUNSELING DIVISION, Deborah Michelle;
FINE ARTS DIVISION, Molly Schulps
HEALTH SCIENCE DIVISION, Judy Swytak;
LANGUAGE ARTS DIVISION & LIBRARY, Michael Brydges;
PHYSICAL EDUCATION DIVISION, Bill Pinkham;
SCIENCE/ENGINEERING/MATH DIVISION, Fumio Ogoshi;
SOCIAL SCIENCE DIVISION, Bryan Seiling;

2010-2011

SENATORS-AT-LARGE: Ron Armale, John Alexander, Vicki Castle, Nancy Deutsch, Joe Gallo,
Jolena Grande, Kathy Llanos, Rosalie Majid, Gary Zager;

ADJUNCT SENATOR: Jay Gardner

LIAISONS: ASSOCIATED STUDENTS: Jasmine Lee;
BASIC SKILLS: Cherie Dickey
CAMPUS DIVERSITY:
CAMPUS TECHNOLOGY COMMITTEE: Rosalie Majid;
CURRICULUM COMMITTEE: Mark Marjarian;
FOUNDATION: Beth Piburn;
PROGRAM REVIEW COMMITTEE: Jolena Grande;
STAFF DEVELOPMENT: Rebecca Gomez;
UNITED FACULTY: Vacant

ACADEMIC SENATE PRESIDENT: Pat Ganer

ACADEMIC SENATE PRESIDENT-ELECT: Gary Zager

Senators and Officers Absent: John Alexander, and Carlos Urquidi

Alternates in Attendance: Ed Giardina for Joe Gallo

Liaisons in Attendance: Cherie Dickey, Jolena Grande, Rebecca Gomez, Jasmine Lee, Rosalie
Majid, Mark Marjarian, and Beth Piburn.

Guests: Luke Latham, Adjunct Faculty – Science, Engineering, Math

The meeting was called to order by President Pat Ganer at 3:02 PM.

I. Approval of Minutes

The minutes of August 25, 2011, were approved with only slight grammatical corrections. M/S/P, 1 abstention (Zager/Deutsch).

II. Public Commentary

Cherie Dickey shared with the senate that Karen Watson from the Math Department is ill. Since she had been a long-time member of the senate, a card is being distributed for all senators to sign.

Nancy Deutsch announced that this would be Ben Izadi's last semester serving as SLO Coordinator. During the SLO Committee meeting, it was suggested that the position could be turned over to the Institutional Research Office. However, since this is a faculty driven process, the Senate needs to consider how it wishes to handle the SLO Coordinator position. Initially, it needs to be determined if there remains a need for the position to continue (will be placed on the agenda for the next meeting). Senators should ask their divisions how to proceed from this point forward. Randy Martinez has also resigned as SLO Facilitator. Nancy invited senators to contact herself or Ben Izadi with any questions.

III. President's Report – *Pat Ganer*

A. Planning and Budget Committee - President Ganer informed the Senate on continuing discussions of the state budget. In this update, she outlined the mid-year triggers that are very likely to occur based on the state not bringing in revenues as anticipated when the budget was originally passed. Mid-year budget cuts are extremely likely and include an increase in student fees for community colleges. Due to the lateness of the decision to increase fees, when it does occur, it is likely that collecting the additional fees will be delayed until the summer session.

BOG waivers information: the BOG waiver was established for students below a certain income level, and approximately 1/3 of our students received BOG waivers. With the increase in fees, more students became eligible for the waivers. . However, there is a major reconsideration under discussion at the state level. There is talk of setting limits on number of units to 150% of what is expected for a degree (cut-off BOG eligibility after 90 units, for example), since approximately 10% of BOG waiver students have more than 90 units. The real problem is Grade Point Average (GPA) according to Scott Ley of the Community College League. More than 1/3 of students with BOG waivers have less than a 2.0 GPA, and 38% of students fail to complete 1/3 of the units they attempt.

The college was at 113% of seat capacity when PBC met. PBC approved special funding for the lecture series for Geri Jewell, which was approved at the last Senate meeting and other one-time funding requests. Since the Senate had recommended that evaluation procedures be developed for the Lecture Series, the Institutional Research Office will develop such an instrument.

Another issue presented involved confusion with scheduling of classes under the new 16-week calendar. The issue was raised at PBC. Michael Brydges voiced some concerns with the passing periods between classes. He mentioned that the template allows more of a passing period than originally anticipated. This necessitates a longer day than previously scheduled. Dr. Simpson has indicated that flexibility for compelling reasons is available. President Ganer will ask Dr. Simpson to come to the next Senate meeting to discuss scheduling guidelines under the proposed template. She suggests that Senators contact their division dean for a copy of the template. Cherie Dickey suggested that in order to avoid confusion at this point, only the template distributed by the District be used in discussions so that we are all talking about the same template. We also need to know how it was created; for example, if it was provided by Jeff Horsley and negotiated with the union.

B. President's Advisory Cabinet – *Pat Ganer*

Deborah Ludford made a presentation similar to the one made at the previous Senate meeting. A discussion of the ARCC report also took place and it was distributed by President Ganer in an email to all Senators before the meeting.

Dr. Kasler has put together an advisory group to find locations for selecting a designated place for smoking on campus. Students would be encouraged to smoke only in the designated locale. He is looking for more of a culture change than a rule change to handle smoking on campus.

Basic Skills Initiative has provided funding for tutoring. SCE is assuming more of a load with the basic math courses; the intention is to try a different approach and still guarantee students a spot in higher-level courses. Current statistics indicate that only 3% of students starting at Math 10 will make it through the math sequencing. Deborah Michelle mentioned that the Basic Skills remediation for math is computer-based and non-credit through SCE, making it difficult for students already enrolled in math classes and under financial aid.

Colloquium update: Santanu Bandyopadhyay has added more individuals to the Strategic Planning Colloquium based on the suggestions provided by the Senate.

Campus, district, and city of Cypress litigation has been settled finally. The group involved was meeting in front of the library and was asked to leave, which they perceived as a violation of free speech. Based on the court decision, there are now three free speech areas available around the pond. Basically, any place around the pond is now a free speech area.

C. Committee Appointments – *Pat Ganer*

President Ganer sent a request for interested faculty willing to serve on Santanu Bandyopadhyay's evaluation committee. Cherie Dickey has been appointed to his evaluation committee. Staff Development Committee: three faculty volunteered to serve, Joyce Peacock from the Library and Michael Flores from Social Science were appointed to serve.

D. Social Media and Printer Policy – *Pat Ganer*

President Ganer sent out to Senators the social media policy. Deborah Michelle questioned what “appropriate actions” include. Gary Zager attempted to provide examples: removing posts from social media sites that are inflammatory, defamatory, etc. Vickie Castle questioned how much advisors are responsible for monitoring the posts on the club pages. Gary suggested starting with weekly monitoring, though if students are beginning to defame, then more often would be appropriate. The policy only impacts official pages supported by the district. A question was asked regarding what delineates official from unofficial. If it’s an official club recognized on campus and the club has an official site, then it is a district official site. If students create a page outside of the official site, they must dissociate from the campus. The students need a disclaimer to limit our liability. Kathy Llanos suggested adding these responsibilities to the list of advisor responsibilities. There have not been too many court cases to show what needs to be done to protect us from liability. Michael Brydges mentioned the difficulty of monitoring what students are doing on social media sites. Ron Armale believes that the advisor already has a number of responsibilities and with the number of groups seeking advisors, adding tasks to faculty might dissuade them from volunteering to be club advisors. Judy Swytak suggested an honor code be implemented for students to sign. Gary Zager suggested an agreement for using the site. President Ganer will take these concerns back to DPC when they discuss the issue again. Mike Kavanaugh wants to be on the agenda for the next Senate meeting to address the Senate in general, as in past semesters.

E. Program Discontinuance Working Group – *Pat Ganer*

President Ganer reported on the work being done by the joint committee of Cypress, Fullerton, and SCE (personnel. Dr. Simpson is chairing the group, and hopes to present an Administrative Policy to the Board of Trustees in December. Based on discussions from last week, Dr. Simpson has provided a draft of a possible AP and that has been distributed to the Senate. The next meeting is September 19, 2011, and President Ganer has asked the Senate to email her with any concerns. A more complete discussion will be on the agenda for the next Senate meeting. She encouraged all Senators to be prepared to discuss program discontinuance at the next meeting. Jesse Saldana expressed an interest in the timeline for program discontinuance, asking how long it would take to discontinue a program. President Ganer indicated that the specifics of factors such as timelines have not been fully discussed at this point.

IV. Faculty Issues – Old Business

A. Academic Honesty Policy – *Pat Ganer*

President Ganer reminded the Senate about the proposal approved last spring that was forwarded to PAC as a proposed policy change. Dr. Kasler, after reviewing the proposal with district legal counsel, suggested that he does not wish to take this forward. It is, of course, the Senate’s prerogative to take such a matter directly to the Board. Luke Latham, adjunct faculty from Biology, questioned the state chancellor’s legal opinion. The issue before the Senate: do we want to bring the policy directly to the Board of Trustees? It would be best if

Fullerton were on board as well. It would also require changing other Board Policies regarding what grades are and what they represent and the policies regarding standards of scholarship and student discipline Motion to reconsider the policy adopted last semester regarding Academic Honesty passed (M/S/P, Llanos/Schulps). Pinkham/Brydges moved to table the issue until the next meeting. M/S/P. This issue will be agendized for the next meeting. Luke Latham will send a copy of his presentation to all senators for consideration on the issue.

- B. Other – Jesse Saldana
Jesse Saldana questioned the distribution of community colleges to CSU service areas. He would like to know how service areas were determined and how they can be changed. President Ganer will ask Dr. Simpson to review this issue for the Senate.

V. Faculty Issues – New Business

- A. Adjunct Faculty Senate Representative – *Gary Zager*
Gary Zager issued a call for interested adjunct faculty willing to serve on the Senate. Jay Gardner from the Business Division volunteered to serve. Gary will inform Jay of his appointment to the Senate as adjunct faculty representative.
- B. Other – *Senate*
Kathy Llanos introduced the subject of Senate meeting times. In particular, she wanted a discussion of how long the meetings last. She suggested having the President's Report written so it can be distributed to Senators for them to read before the meeting and then providing time during the Senate meeting for discussion of only pertinent issues. She also suggested limiting the length of time that Senators can discuss issues. It would require a 2/3 vote of the membership to limit the amount of time to discuss issues; a motion to extend to discussion could occur and would also require a 2/3 vote. Cherie Dickey suggested that the Senate try to monitor ourselves on an informal basis.

Bill Pinkham addressed the Senate regarding the parking issue facing assistant coaches who are not faculty. Associated Students have faculty parking privileges for the executive board, but assistant coaches do not get faculty parking spaces. There are approximately 30 assistant coaches. President Ganer mentioned that Karen Cant should be contacted regarding the issue, since Diane Henry has already been consulted and supports Pinkham's proposal.

Ed Giardina addressed the Senate regarding the safety concerns on campus. Since last week, there have been three instances involving students and law enforcement on campus. There was a student arrested on campus last week who is employed as an hourly employee in the lab. President Ganer suggested resending the Dealing with Difficult Students handout to all faculty. Molly Schulps asked about the extension of campus property to parking areas. Mark Marjarian suggested having Shirley Smith address the Senate regarding the students' rights to privacy and our campus security. President Ganer will take

the issue to PAC to get a clear indication of when faculty are notified. Beth Piburn suggested using the hospital universal codes for alerts on campus.

VI. Special Reports

A. Associated Students – *Jasmine Lee*

- Jasmine Lee introduced herself to the Senate and provided some background information. She is an AS senator and Political Science major hoping to transfer to Berkeley or San Diego, and is working as an assistant in the Social Science Division.
- Jasmine reported that the Associated Students held a Welcome Back event last Wednesday and Thursday. The theme was “Heroes versus Villains” where students dressed in costumes and served hamburgers to those in attendance.

B. United Faculty – *Vacant*

- Dale Craig is seeking faculty willing to serve on the UF Board.

C. Staff Development – *Rebecca Gomez*

- Conference funding requests email was sent out earlier in the day for faculty looking to attend conferences. Staff Development is looking at offering additional workshops, such as Dealing with Difficult People.

D. Curriculum Committee – *Mark Marjarian*

- Mark reported to the Senate that the curriculum committee is working on the transfer model curriculum. He serves on a faculty discipline review group for TMC. Mark provided handouts regarding SB 1440 and the TMC. He explained the significance of the transfer model curriculum. Impacted campuses/departments do not have to guarantee the transfer. There is additional paperwork that must be filed with the state Chancellor’s office as well as the curriculum committee on campus. The timeline for submission is handled through the Instruction Office.

E. Campus Technology Committee – *Rosalie Majid*

- The first meeting of the semester will be next week, and Michael Johnson is the Academic Senate representative to the CTC.

F. Academic Senate Treasurer’s Report – *Ron Armale*

- No report.

G. Foundation Report – *Beth Piburn*

- No report.

H. Basic Skills Committee – *Cherie Dickey*

- The Basic Skills Committee just started meetings for this semester. They are preparing a new End-of-Year report to submit to the state. The forms have

been modified and there is a need to include measurable effectiveness and desirable outcomes as part of the action plans.

- I. Student Learning Outcomes Assessment – *Nancy Deutsch*
 - Previously reported.

- VII. Announcements
 - None.

- VIII. President Ganer adjourned the meeting at 5:05 PM.

Respectfully submitted,
Jolena Grande, Secretary