

| ACADEMIC SENATE OFFICERS | | Present |
|--|---|----------------|
| President: Craig Goralski | | X |
| President-Elect: Jason Thibodeau | | X |
| Secretary: Damon de la Cruz | | X |
| Treasurer: Michael Brydges | | X |
| Curriculum Chair: Silvie Grote | | X |
| Senators: Please indicate departure time if you leave before adjournment. | | |
| Academic Senators | | |
| Business/CIS 1 | Peter Molnar (T1, Y1) | X |
| Career Technical Education 1 | Jeremy Peters (T1, Y1) (Alt Jeanette Jones) | Absent |
| Career Technical Education 2 | Michael Klyde/Paul Kelley (T3, Y2) | X |
| Counseling 1 | Sarah Coburn (T1, Y1) | X |
| Counseling 2 | Marisa Lehmeier (T1, 1) | X |
| Fine Arts 1 | Katalin Angelov (T2, Y1) | X |
| Fine Arts 2 | Paul Paiement (T3, Y1) | Absent |
| Health Science 1 | Damon de la Cruz (T1, Y1) | X |
| Health Science 2 | Lori Collins (T1, Y1) | X |
| Health Science 3 | Julia Cherney (T1, Y1) | X |
| Language Arts 1 | Liana Koeppel (T1, Y2) | X |
| Language Arts 2 | Michael Brydges (T1, Y1) | X |
| Language Arts 3 | Kathleen McAlister (T1, Y1) | X |
| Library/Learning Resource Center 1 | Leslie Palmer (T1, Y1) | X |
| Kinesiology: | Sergio Cutrona (T1, Y1) | X |

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|---|---|---------------|
| Science/Engineering/Math 1 | Adam Eckenrode (T2, Y2) | X |
| Science/Engineering/Math 2 | Joel Gober (T3, Y1) (Alt Christina Plett) | X |
| Science/Engineering/Math 3 | Victoria Castle (T1, Y1) | X |
| Social Science 1 | Steven Estrada (T1, Y1) | X |
| Social Science 2 | Will Heuser (T1, Y1) | X |
| Adjunct Faculty Senator 1 | Jenifer Kalamian (T1, Y1) | Absent |
| Adjunct Faculty Senator 2 | Laya Lebdeh | X |
| Adjunct Faculty Senator 3 | Vacant | |
| Liaisons | | |
| Associated Students | Preston Jimenez | X |
| Diversity, Equity and Inclusion | Maha Afra | X |
| Campus Technology | Peter Maharaj | Absent |
| CC Foundation: | Damon de la Cruz | X |
| Program Planning and Review | Bryan Seiling | X |
| Professional Development | Michael Brydges | X |
| United Faculty | Christie Diep | X |
| Student Equity and Achievement Committee | Alison Robinson/Gisela Verduzco | Absent |
| Student Learning Outcomes | Jennifer Coopman | X |
| AdFac United | Jenifer Kalamian | Absent |
| Accreditation | Liana Koeppel | X |
| CTE Liaison | Jeremy Peters (Alt Jeanette Jones) | X |
| Distance Education | Kathleen McAlister | X |
| Basic Skills | Cindy Shrout | Absent |
| Council on Budget and Facilities | Craig Goralski | X |
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| GUESTS | | |
| | GUESTS: | |
| Print Name: | | Campus Role: |
| Yongmi Han | | International Students Program |
| Eileen Haddad | | IRP Office |
| Deidre Porter | | Title V Grant |
| | | |

ACADEMIC SENATE
Minutes for February 27, 2020
Place: CCC – 414 3:00 pm to 5:00 pm

AGENDA:

I. Establish Quorum and Acknowledge Alternates

- A. Establishment of quorum at 3:04
- B. Christina Plett for Joel
- C. Jeanette Jones for Jeremy Peters

II. Adoption of the Agenda

Add SLO Second read to Faculty Issues New Business IXa
M(Silive)/S(Liana)/U

III. Approval of Minutes from 02.13.2020

The minutes will be distributed and approved at the 03.12.2020 senate meeting

IV. Public Commentary (3 minutes per speaker)

Trustee Blount provided the senate with his background in education.

V. Faculty Announcements and Invitations (2 minutes per speaker)

- A. Victoria Castle shared information about the Study Abroad program that will be going to Rome, Italy. There will be a meeting on 03.04.2020 at 5:30. There are monies available to students.
- B. Bryan Seiling thanked Trustee Blount for attending the senate meeting and his continued support for faculty.
- C. Mike Klyde announced the Toyota T10 new orientation for the 2022 cohort is Tuesday, March 10.

VI. Special Reports (3 minutes per Report)

- A. Associated Students

Presten Jimenez

Presten reported that there was a vote for the OCTA bus pass sticker. The response was overwhelmingly in favor for the bus passes. He also informed the senate that AS had a Student Social last week. The social had a good response. AS circulated a "Why students drop" survey. Bylaw changes were voted on that affect general and special elections. Student will be helping at

Kinderaminata. Presten and the Student Trustee attended meeting to discuss the role of AS.

B. United Faculty Christie Diep

1. Christie informed the senate that the next mediation session is scheduled for Monday, this is a much shorter time period than the last interval.
2. Christie also mentioned that the Board of Trustee meeting is being well attended by faculty from all three campuses.
3. Christie discussed her “did you know” emails. The most recent one covers faculty review of on-line classes.

C. AdFac Jenifer Kalamian

1. The union is having a member drive.
2. Please let adjunct faculty know that Jenifer is the new rep.
3. AdFac is working on negotiations in June. Concerns are rehire rights and a winter intersession.

D. Professional Development Michael Brydges/Ruth Gutierrez

1. A survey for Flex went out, please take the time to complete the survey.
2. Retreat 3/26-3/27, sign up date has passed.
3. LeDerick Horne, a speaker and poet activist will be on campus 3/5. This is an open campus event.
4. PD in conjunction with Marla McBride has organized a suicide prevention discussion scheduled for 03.30.2020
5. Growth Mind Set 2 is scheduled for March 20th.
6. April 14 is the strategic conversation.
7. May 7th is the Luau.

E. Curriculum Committee Silvie Grote

1. There is a new DE addendum. Please review the most current addendum
2. Silvie attended a district curriculum meeting that focused on equivalencies between institutions
3. Jan 31 was pre-launch. There are over three hundred courses still outstanding. The deadline has been extended to April.

4. The Chancellors Office has put out an announcement about the Curriculum Management System. There are five candidates and there will be demonstrations by each of these vendors.

F. Academic Senate Treasurer’s Report

Michael Brydges

No report

G. Cypress College Foundation

Damon de la Cruz

The Americana is February 29th, the faculty cost is \$150

H. Student Equity and Achievement Committee

Alison Robinson/
Gisela Verduzco

1. No Report

I. Student Learning Outcomes Assessment

Nicole Ledesma
/Jennifer Coopman

1. Jennifer reminded everyone that the SLO data load scorecard into eLumen will happen at the end of March

J. Program Review and Department Planning

Bryan Seiling

1. The Program Review Committee is going to provide greater support for Adjunct SLO concerns.
2. Monday will begin the specialized instructional program reviews.
3. The Program Review Annual Report should be presented sometime after spring recess.

K. District Council on Budget and Facilities

Craig Goralski

No Report

L. ACCJC Self Study

Liana Koeppel

1. Eileen and Liana attended the ASCCC Accreditation Institute. The focus was on accreditation and equity.
2. The Accreditation Standards have changed. This will affect the next Self-Study Report.
3. Every School will get an accreditation coach to assist the institution in the accreditation process.

M. CTE Liaison

Lisa Clark

1. Automotive Technology received continued accreditation with accolades. They had problems getting funding for the accreditation process. This is because they did not have a distinct budget.
2. Dean Reiland is looking for volunteers for Strong Workforce Development Committee to review grant funds.

N. Distance Education

Kathleen McAlister

1. DE will be having a meeting next week where they will be working on a draft of the Distance Education Plan. After committee approval, Kathleen would like to present a summary of the draft to the Senate Body. It will be distributed for comments (via a survey). The committee hopes to get the plan approved by the end of the semester.
2. The budget was reviewed at the District Technology Committee. Funding was being supplanted with One-time Funds. There was a discussion regarding add codes. Add Codes can't be active while the waitlist is active. Instructors can request for the waitlist to be turned off so that add codes can be used.
3. Add codes are active for up to five days after the initial use by a student.

O. Diversity, Equity and Inclusion Committee Report

Maha Afra

1. No Report

VII. President's Report and Committee Appointments

A. Appointments:

1. Jenelle Herman – LGBTQ+ liaison, M (Liana)/S (Michael B.)? U
2. Craig is going to put out a broad call for the VPI Hiring committee. He will have names to put forward at the next senate meeting. He will provide his nomination for Senate approval at the same meeting.
3. Craig announced that nominations/selection for the Outstanding Full-time faculty, Outstanding Adjunct Faculty and Charger award will be held on April 2. This will require a special meeting at ~2p or 2:30p. If possible, please be early to be part of the process. This date allows for the submission of selected individual's names to be placed onto the commencement program.

B. Craig worked with Deidre to finalize the language for the Guided Pathways Co-chair call. The call should be out next week. The hope is to approve the co-chair by March 12.

C. The EFMP meeting was on Friday. There were some major changes to the facilities component. This was based on input received during forums. Craig suggested that the EFMP team reach out to the stake holders that would be affected by new or moved buildings and facilities. The EFMP team is presenting to senate April 2.

D. Richard Fee has resigned from his position and is electing to use retreat rights to a faculty position. Craig informed the Senate that this process is supposed to go through senate.

E. CBF and DCC have approved a number of One-time Funding monies. This still needs to be approved by the Board of Trustees. Professional Development will receive roughly \$300K.

VIII. Faculty Issues – Unfinished Business

Transfer Center (15 min)

Penny Gabourie

The Transfer Center demonstrated their new Hub. This is available on student access Canvas. This includes online counseling, transfer 101, and other student resources. May 12 is the Transfer Center celebration event.

IX. Faculty Issues – New Business

A. SLO Handbook Second Read (5 minutes)

Jennifer Coopman

The new SLO Handbook was presented at the last meeting for review by the senate. There was a point of clarification regarding professional development in the handbook referring to student or faculty professional development. The Senate voted on approval for the handbook. M (Brydges)/S (Steven)/ U, one abstention, Jason.

B. Evaluation of Distance Education Faculty (5 minutes)

Kathleen McAllister

Kathleen gave an update of the D.E. plan. There are no clear guidelines for evaluation of DE courses. Kathleen has been opening and closing courses for evaluation. A discussion followed regarding the evaluation process per the current contract. There is an evaluation tool, Evalukit, that is available that could aid in the evaluation process. Kathleen asked senate for approval to use Evalukit.

C. Graduation Sash for Speech and Debate Team (5 Minutes)

Liana Koeppel

Liana submitted a request for the senate to approve graduation sashes for the Speech and Debate team. The senate discussed the appropriateness of approving said sashes. It was decided that because the team is tied to curriculum the sashes are appropriate. M (Julia)/S (Michael)/U

D. Graduation Sash for International Students Program (5 Minutes)

Yongmi Han

Yong presented a proposed sash for the ISP with rationale (3.0 or better GPA) why the sash would be appropriate. M (Michael)/ S (Kathleen). Bryan called a point of order asking if the Senate has the authority to rule on these sashes. There was a discussion regarding the role of senate to approve sashes worn for a variety of reasons. Jason proposed an amendment to approve the sash for all graduating international students regardless of GPA. M (Michael)/ S (Kathleen)/, one abstention, Victoria.

E. Student Per Diem Increase (10 minutes)

Liana Koeppel

Employee per diem is ~\$55, student per diem is \$25. The student per diem has categorical designation, i.e. dinner = \$12.50. There was a discussion about what an increase would look like and how it would impact the faculty per diem. The sense of the Senate was supportive for proposing a student per diem increase to the Board of Trustees.

Steven made a motion to extend the Senate Meeting 10 Minutes. M/S/U

F. Test Guided Pathways Self-Assessment Document Discussion (10 Minutes)

Eileen Haddad and Craig Goralski

Eileen discussed the updated draft of the Guided pathways Self-Assessment Document. Liana moved to approve the draft, Jason, seconded. U

X. Adjournment 5:14p

Michael moved to adjourn, M/S/U one abstention from Steven

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Damon de la Cruz, Academic Senate Secretary, at 714-484-7000 ext. 46006 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.