

ACADEMIC SENATE OFFICERS		Present
President: Craig Goralski		X
Past-President: Bryan Seiling		X
Secretary: Damon de la Cruz		X
Treasurer: Kathleen McAlister		Absent
Curriculum Chair: Silvie Grote		X
Senators: Please indicate departure time if you leave before adjournment.		
Academic Senators		
Business/CIS 1	Bret Clarke	X
Career Technical Education 1	Amanda Gargano (T1, Y1) Jeremy Peters (Alt)	X
Career Technical Education 2	Michael Klyde/Paul Kelley (T3, Y2)	X
Counseling 1	Mymy Lam (T1, Y2)	X
Counseling 2	Marisa Lehmeier (T1, Y1)	X
Fine Arts 1	Katalin Angelov (T2, Y1)	X
Fine Arts 2	Paul Paiement (T3, Y1)	X
Health Science 1	Damon de la Cruz (T1, Y1)	X
Health Science 2	Lynn Mitts (T2, Y1)	Absent
Health Science 3	Julia Cherney (T1, Y1)	X
Language Arts 1	Liana Koeppel (T1, Y2)	X
Language Arts 2	Michael Brydges (T1, Y1)	X
Language Arts 3	Kathleen McAlister (T1, Y1)	Absent
Library/Learning Resource Center 1	VACANT	
Kinesiology:	Bill Pinkham/Margaret Mohr (T2,Y2) Thomas Valentine for Mohr(ALT)	X
Science/Engineering/Math 1	Adam Eckenrode (T2, Y2)	Absent
Science/Engineering/Math 2	Joel Gober (T3, Y1)	X
Science/Engineering/Math 3	Ron Armale (T1, Y1) Nicole Ledesma (Alt)	X
Social Science 1	Gary Zager (T1, Y2)	X

Social Science 2	Jason Thibodeau (T1, Y2)	X
Adjunct Faculty Senator 1	Jenifer Kalamian (T1, Y1)	X
Adjunct Faculty Senator 2	Jaclyn Magginetti (T1, Y2)	Absent
Adjunct Faculty Senator 3	Daniel Pueblos (T1, Y1)	X
Liaisons		
Associated Students	Robert Mounce	X
Campus Diversity	Maha Afra	Absent
Campus Technology	Peter Maharaj	Absent
CC Foundation:	Damon de la Cruz	X
Program Planning and Review	Maha Afra	Absent
Professional Development	Michael Brydges/ Ruth Gutierrez (Alt)	X
United Faculty	Dale Craig	Absent
Student Success Committee	VACANT	
Student Learning Outcomes	Christie Diep/ Nicole Ledesma	X
AdFac United	Tonya Cobb	Absent
Accreditation	Liana Koepfel	X
CTE Liaison	Carlos Urquidi	Absent
Distance Education	Kathleen McAlister	Absent
Basic Skills	Cindy Shrout	Absent
Council on Budget and Facilities	Craig Goralski	X
GUESTS PLEASE SIGN ON BACK	GUESTS PLEASE SIGN ON BACK	
	GUESTS:	
Print Name:		Campus Role:
Thomas Valentine		Adjunct
Annette Letcher		Faculty

ACADEMIC SENATE
Minutes for March 14, 2019
Place: CCC – 414 3:00 pm to 5:00 pm

AGENDA:

- I. Establish Quorum and Acknowledge Alternates**
 - a. Establishment of quorum at 3:07
 - b. Alternate(s)
 1. Thomas Valentine for Margaret Mohr
- II. Adoption of the Agenda**
 - a. Motion to move IX D before Special Reports
 - b. Motion to move IX B to after IX D
 - c. Motions were made by Craig Goralski and Seconded by Bryan Seiling (M/S/U)
- III. Approval of Minutes from 02.28.2019**
 - a. M/S/U
 - b. One abstention, Ron Armale
- IV. Public Commentary (3 minutes per speaker)**
 - a. Maria Alvarez – Cypress College Mobile App, Cypress Connect
 - b. Challenge to find a problem on campus and create a digital solution. Prize is \$10K and a trip to MIT.
 1. Challenge to find a problem on campus and create a digital solution. Prize is \$10K and a trip to MIT.
 2. Linda Borla discussed discrepancies with the UF balloting system. UF is using BigPulse, to distribute eballots. You need to provide UF with your personal email address to receive eballots. These eballots target you emails spam box as a default. Many faculty do not know this and are not receiving eballots. An email transmission between Linda and UF is attached to these minute.
 - c. Michael Klyde has not received a response from UF after several attempts to communicate with them.
- V. Faculty Announcements and Invitations (2 minutes per speaker)**
 - a. Bryan Seiling announced that the Cypress College Foundation has collaborated with Smile.Amazon.com This allows people to designate the Cypress College Foundation as a recipient of a donation made that as a percentage of purchases.

VI. Special Reports (3 minutes per Report)

a. Associated Students

Robert Mounce

1. Open House Wednesday
2. A student Trustee has been selected for the B.O.T.
3. Blood drive was a success
4. Club Carnival 03.26.2019
5. AS retreat is upcoming
6. AS Banquet is upcoming
7. AS has proposed to submit two faculty members for the Faculty of the year Award. Bryan moved to accept two candidates, the first person would be awarded if eligible, if not the second person would awarded. Gary Zager second. M/S/U

B. United Faculty

Dale Craig

1. No Report
2. Craig Goralski noted that the UF President has decided that it is no longer the UF President's duty to attend the senate meetings, PAC and PBC.

C. AdFac

Tonya Cobb

1. No Report

D. Professional Development

Michael Brydges/
Ruth Gutierrez

1. Rape Aggression and Defense (R.A.D) continuing
2. March 21, 6p FITE club hosting For Life, a conversation with "4 Lifers"
3. Green zone training by Vets is on March 11, was a success
4. April 9th District Strategic Conversation
5. Funding Travel Reports, please make sure to get your area Dean's signature, and follow up with your Dean.
6. Equity Survey has been circulated via email

E. Curriculum Committee

Silvie Grote

1. ADT status, 27 active 5 pending
2. 40 ADTs available

3. The committee has made some revisions to by-laws and will continue to work on edits in the upcoming meetings.
4. Work flow in Curricunet is being streamlined
5. DCCC – The curriculum committee chairs shared MOU, gave senate stance regarding MOU. Described the MOU as negotiating outside of the UF contract.

As an institution, we will continue to reuse course numbers after 5 years of inactivity.

Presented the desirable format for the Cypress College Catalog and Schedule per curriculum committee recommendations and strong input from the Counseling department.

F. Academic Senate Treasurer’s Report Kathleen McAlister

1. No Report

G. Cypress College Foundation Damon de la Cruz

1. No Report

H. Student Equity and Achievement Committee Vacant

1. No Report

I. Student Learning Outcomes Assessment Christie Diep

1. SLO Handbook is being updated.

J. Program Review and Department Planning Maha Afra

1. No Report
2. Craig Goralski reported that PAC has given approval for the changes to the Program Review Chair Job Description

K. District Council on Budget and Facilities Craig Goralski

1. Covered in President’s report

L. ACCJC Self Study

Liana Koeppel

1. Final Placement will be announced at end of June
2. Working on the Midterm Report
3. PFI (plans for improvement)
4. RFI (recommendations for improvement)
5. QFE (quality focus essay)

M. CTE Liaison

Paul Kelly

1. No Report

N. Distance Education

Kathleen McAlister

1. No Report

O. Diversity, Equity and Inclusion Committee

Maha Afra

1. Equity Survey has been circulated via email
2. March 20th

VII. President's Report and Committee Appointments

a. Appointments

1. Manager of M&O Armando Mendoza, if the committee does not wrap up before the end of the semester Craig Goralski will serve.
2. Craig Goralski will also serve on the comprehensive evaluation committee for Julie Kossick.
3. Virgil Adams will serve on the comprehensive evaluation committee for Arturo Ocampo.
4. OER Liaison – Amy Ward will report to Kathleen McAlister
5. Motion made by Bryan to approve the appointments, Gary Zager second. M/S/U

b. Strong Work Force - need of CTE top Code 04.03.19 faculty presentations of proposals. Julie Cherney and Michael Klyde volunteered to serve on this committee

c. Health Insurance Benefits Committee

1. Rates still not available.
2. Craig requested this data as quickly as possible.

d. Coach Don Johnson passed away 02.06.2019

VIII. Faculty Issues – Unfinished Business

a. Faculty Awards (10 minutes)

Bryan Seiling

Bryan Seiling discussed faculty awards, Full-time faculty, Part time faculty and Charger award. An email will circulate with the nomination information. There is plan to highlight recipients at the commencement ceremony.

b. Senate Elections (10 minutes)

Bryan Seiling

Bryan Seiling discussed the positions that senate will vote on at the end of the semester. These include Treasurer, Secretary and President-Elect. Elections will happen at the end of the semester. There was also a note that at April Division meetings termed out senators will need to be replaced.

IX. Faculty Issues – New Business

a. Update on unfinished business regarding Senate lecture/lab pay resolution.
(10 minutes)

Christie Diep

The Resolution regarding lecture/pay was revisited. Christie related the disparity to pay comparability across districts.

Craig moved to extend the meeting 10 minutes, Liana second. M/S/U

b. Presentation on Grade Submission and Excused Withdrawals (15 min)

Craig Goralski

David Booze, Paul de Dios and Carmen Dominguez will presented on the topics of grade submission and excused withdrawals (Title V Revision). David Booze discussed how an Excused Withdrawal (EW) would be incorporated in to grading. Withdrawals can impact financial aid where as EWs would not. They also discussed grade submission deadlines as a factor of Banner upgrades.

c. District Director Position Follow-Up (10 minutes)

Craig Goralski

At the CBF meeting the Senate Presidents and UF President continued to stand in opposition to management positions. Chancellor Marshall did not change her position to bring the District Director of Professional Development position forward. The hiring committee will be meeting in April. Craig queried the senate as to whether or not they want Bryan on the hiring committee or if another representative might be better suited. Liana motioned to replace Bryan with Michael Brydges, Bryan Seiling second. M/S/F

d. Graduation Program (10 minutes)

Craig Goralski and
Therese Mosqueda-Ponce

Puente requested the recognition of sashes at graduation and in the commencement program. The senate, with unanimous approval, had previously voted this on. This seems to be an oversight by the graduation committee. This issue should be resolved by the next graduation.

X. Adjournment

- a. Joel Gober moved to adjourn, Liana, second. The meeting was adjourned at 5:18 M/S/U

The agendas for all Cypress College Academic Senate meetings can be found on line at www.cypresscollege.edu/facultystaff/senate. Agendas are physically posted in the window of TE3, 2nd floor.

It is the intention of the North Orange County Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the NOCCCD will attempt to accommodate you in every reasonable manner. Please contact Damon de la Cruz, Academic Senate Secretary, at 714-484-7000 ext. 46006 or Craig Goralski, Academic Senate President, at (714) 484-7000 ext. 48374 at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

To: Dana Clahane, UF President
Gabriella Fernandez, UF Elections Chair
From: Linda Borla, Professor of English
CC: Cypress College Full-time Faculty, Cliff Schuster, CTA Staff

RE: UF Elections Questions

How will we vote if we can't get an email ballot?

As a former United Faculty officer and grievance rep, I have been repeatedly asked this question by my Cypress colleagues who have not received "snail-mail" ballots in the past or Big Pulse ballots for electronic elections.

Here are more specific elections questions:

1. Will UF provide paper ballots to members who do not receive emails?
2. Has UF considered posting an elections link at the UF website rather than relying solely on email notifications that often don't get delivered or end up buried in spam?
3. Who do members contact to get their private email addresses in the elections database? What is the deadline?
4. Could UF confirm the private email address on file for each member before the election? Who do members contact to do so?
5. Will UF be sending out the directions about how to find the ballots delivered to spam?
6. Who is on the Elections Committee, and how do members contact them?

Please advise your Cypress constituency. Many have felt disenfranchised for years from their rightful place in their union's elections process.

Sincerely,

Linda Borla

Professor of English

Cypress College

- UF Board Member, 1998-2011, 2014-2016
- UF Secretary, 2003-2011
- UF Grievance Rep, 2014-2016

CCA Board Member, 2003-2011, 2014-2016