

ACADEMIC SENATE
Unapproved Minutes for December 11, 2014
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Jolena Grande	X
Past-President	Gary Zager	ABSENT
Secretary	Bryan Seiling	X
Treasurer	Laurie Morvan	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Jesse Saldana	X
Career Tech. Education 1	Kathleen Reiland	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Renee SSensalo	X
Counseling 2	Renay Laguana-Ferinac	X
Fine Arts 1	Jim Hormel	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Lynn Mitts	ABSENT
Health Science 2	Jane Walker	X
Health Science 3	Rebecca Gomez	ABSENT
Language Arts 1	Cherie Dickey (alternate)	X
Language Arts 2	Keith Vescial	X
Language Arts 3	Pat Ganer	X
Library/Learning Resource Center	VACANT	VACANT
Physical Education	Bill Pinkham	ABSENT
Science, Engineering, Math 1	Laurie Morvan	X
Science, Engineering, Math 2	Dee Ann Sato (alternate)	X
Science, Engineering, Math 3	Ron Armale	X
Social Science 1	Bryan Seiling	X
Social Science 2	Craig Goralski	X
Adjunct Senator 1	Tonya Cobb	X
Adjunct Senator 2	J. Y. Ho	X
Adjunct Senator 3	Mark Popeney	X
LIAISONS		
Associated Students	Amanda Aros	ABSENT
Campus Diversity	VACANT	VACANT
Campus Technology	Doug Sallade	ABSENT
CC Foundation	Lynn Mitts	ABSENT
Program Planning and Review	Kathleen Reiland	X
Staff Development	Peggy Austin	X
United Faculty	Dale Craig	X
Basic Skills	Cherie Dickey	X
Student Learning Outcomes	Sarah Jones	ABSENT
GUESTS: Nancy Deutchsh, Christie Diep, Susan Klein, Daniel Lind, Kathy Llanos, Robert Mercer, Kathy Wada		

I. After establishing a quorum, President Jolena Grande called the meeting to order at 3:02 p.m. with two alternates in attendance.

II. **Adoption of the Agenda:** After debate as to whether all items on the Agenda fell within the purview of the 10 +1 scope of the Academic Senate, and on motions duly made and seconded, the Agenda was approved with the Resolution of Condemnation set for a time no later than 4:45 to be sure it was addressed before the meeting adjourned. The motion passed 18 to 1. Senators Voting Yes: Armale, Cobb, Dickey, Ganer, Ho, Hormel, Klyde, Laguana-Ferinac, Majarian, Morvan, Paiement, Popeney, Reiland, Saldana, Sato, Seiling, Ssensalo, and Vescial. Senators Voting No: Goralski. There were no abstentions.

A Motion to remove the Resolution of Condemnation from the Agenda was defeated. Senators Voting Yes: Goralski, Saldana, and Seiling. Senators Voting No: Armale, Cobb, Dickey, Ganer, Hormel, Klyde, Morvan, Paiement, Sato, and Vescial. Senators Ho, Laguana-Ferinac, Majarian, Popeney, Reiland, and Ssensalo abstained. The Agenda was then adopted by unanimous consent.

The Senate moved to limit the time on debate for each item to the time stated on the Agenda (Seiling/Reiland). The vote was unanimous with no abstentions.

III. **Approval of Minutes:** Due to a corrupted file, the Minutes for the November 13th, 2014 Senate meeting could not be presented. They will be presented for approval at the first Senate meeting of the spring.

IV. **Public Commentary:** Executive Vice-President Dr. Santanu Bandyopadhyay addressed the Senate on the Annual Report being sent to ACCJC in late March or early April. The report calls for institution-set standards related to Student Success. Specifically, the college needs to 1) define the institution-set standard for course completion and 2) describe the process used to define those standards. Because these are academic issues, Dr. Bandyopadhyay asked the Senate to engage in a conversation to address both tasks.

V. **Special Reports**

A. **Associated Students:** No Report

B. **United Faculty:** UF President Dale Craig informed the Senate that negotiations with the District were starting with the first issue being a Salary Comparability Study. He also stated that a Calendar had been agreed for the next year, but not beyond. The most notable change is that the next Veteran's Day Holiday will be observed on November 11th, a Wednesday.

C. **Staff Development:** Peggy Austin announced that we are through the first funding cycle and that the next one ends February 19th, 2015. The committee will be looking at expanding the priorities on the forms to reflect current funding.

- D. **Curriculum Committee:** Curriculum Chair Mark Majarian informed the Senate that the committee had processed 300 courses and 50 programs. Approximately 5 ADTs were vested.
 - E. **Academic Senate Treasurer's Report:** No report
 - F. **Cypress College Foundation:** No Report
 - G. **Basic Skills Committee:** The committee recently had its last meeting of the semester. A person has tentatively come forward to replace Dr. Dickey as co-chair. The committee is working on the Action Items from their report and will report to the Senate in the spring on some of their exciting work.
 - H. **Student Learning Outcomes Assessment:** No report
 - I. **Program Review and Department Planning:** The committee completed the reviews for this cycle and will prepare their yearly report in the spring. One issue that surfaced was how differently programs were handling SLOs. The committee asked for more feedback from ACCJC and the Administration on our responsibilities for reporting SLOs. There will also be a discussion in the spring of revising the rotation of Program Review from 3 years to 6 years.
 - J. **District Council on Budget and Facilities:** President Grande reported that money is coming in and we hope to capture 1% growth. The District is also hiring more faculty than originally thought. Cypress will now be getting 19 positions with Fullerton getting 39 and SCE getting 4. The money being allocated for the Student Equity Plan will be divided into two separate installments. The first 50% will be allocated to Fullerton and Cypress using the traditional 60/40 split. The other 50% will be allocated based on the performance of the plans at each campus.
- VI. **President's Report:**
President Grande is still seeking nominees to the following committees:
1. Campus Diversity Committee (3 people needed)
 2. District Institution Effectiveness Coordinating Committee
 3. District Technology Coordinating Council
 4. Registrar Hiring Committee (Still need one more)

Alternate Senator Dickey suggested that each Division Senator announce the need for volunteers to these committees at their Opening Day Division meetings in the spring. President Grande stated she would also mention it in her Opening day remarks.

President Grande informed the Senate that Senator Seiling agreed to be on the Chancellor's Hiring Committee.

There is discussion about creating a campus-wide Maintenance Hour that would restrict access to campus buildings to facilitate proper maintenance.

VII. Faculty Issues – Unfinished Business

A. Distance Education Coordinator:

The Senate still needs to choose a full-time faculty member for the Distance Education Coordinator position. After some discussion as to how we may get someone to volunteer, the Senate moved to refer the issue to committee (Seiling/Reiland). The committee will work on a new job description among other things. The committee will consist of Jeannie Miller, Jessica Puma, Kathleen Reiland and other volunteers that may respond to President Grande's call. The motion passed unanimously with no abstentions.

B. Staff Development Coordinator:

The Senate stills needs to define the process for choosing the next Staff Development Coordinator. Concerns about the amount of work and lack of support were raised. President Grande stated that Dr. Simpson was sure there was adequate administrative support through the President's Office, and that there was even office space for the Staff Development Coordinator to use on the 3rd floor of the CCC. The Senate moved to refer the issue to committee (Seiling/Majarian). The vote was unanimous with no abstentions.

C. UF Support of Board Policy 3505:

UF President Dale Craig presented a new Board Policy UF would like to have adopted. There are numerous security concerns facing faculty at each of the District campuses. The proposed Board Policy would require a Campus Alert & Response Team (CART) at each campus. The Senate was asked to support the idea of the proposal and not the specific language. After some discussion, the Senate moved to support the concept behind proposed Board Policy 3505 (Reiland/Seiling). The vote was unanimous with no abstentions.

D. Committee to Revise By-Laws Update:

Senator Seiling presented the first round of changes being suggested by the By-Laws Committee. The changes being proposed update the By-Laws to comply with Brown Act and changes made to the Academic Senate Constitution. An overview of changes was given by committee chair Christie Diep, and there was discussion about the length of term of the Adjunct Senators, the process and procedures of elections, and the funding for elections and other Senate business. Suggestions for revisions were made, and a revised copy of the changes will be distributed at the next Senate meeting.

E. Report on Special Program Review: Court Reporting:

The report was set-aside until the next Senate meeting.

F. Student Supervision in Instructional Space

Professor Robert Mercer presented for the sub-committee. They found that there was no “line of site” policy that could be applied to the issue of student supervision. There was discussion of student use in instructional space and student use of specialized spaces such as automotive shop or theater. Senator Seiling stated that Dr. Simpson clearly stated that the issue with supervision in instructional space was not a “line of site” policy issue. The language “line of site” is being used in describing supervision and restricting student access by some divisions. That should stop, and the policy governing supervision of students in instructional spaces should be the focus.

VIII. Faculty Issues – New Business

A. Campus-Wide Golden Hour:

Senator Hormel initiated a discussion of creating a campus-wide “Golden Hour” in which no classes are scheduled. The idea was to create a specific time each day when faculty are encouraged to interact with each other and share ideas and concerns. There was wide support expressed for the sentiment and idea, but there were also numerous concerns expressed about the ability to enact something institutionalized on a campus-wide basis. There was encouragement of trying to create something at the Division level. The Senate moved to refer the issue to committee (Ho/Seiling). The vote was unanimous with Senators Morvan, Ssensalo, and Walker abstaining. The committee will research the feasibility of creating a campus-wide Golden Hour and report back at the next Senate meeting.

B. Resolution of Condemnation of Unprofessional Conduct – First Read:

Senator Vescial introduced Kathy Wada, ESL Department Coordinator, to give background for the resolution being presented. Back in early November, it is alleged that a confidential department survey had been removed from a faculty member’s mailbox in the Language Arts Division. The survey was then photocopied, placed in white envelopes, and placed in all the full-time faculty mailboxes in the Language Arts Division. Professor Wada underscored how such actions violated core principles of the school. She cautioned that the contents of the survey could not be discussed because it was part of an on-going investigation being conducted by Campus Safety.

Alternate Senator Dickey read the Resolution of Condemnation and the floor was opened to comment and questions.

Senator Seiling stated that he preferred to wait until any investigation was complete before he voted on the Resolution. He added that he was disappointed that this appeared to be another example of an internal problem in

Language Arts spilling over into the larger Shared Governance processes. He compared it to other instances where this has occurred in Program Review, Curriculum, Senate business, and even the EMP. He hoped that Language Arts would address their internal differences but asserted that if they couldn't, it was the Senate who would have to do so.

Curriculum Chair Majarian stated that there might be better ways to handle such incidents, such as creating a sub-committee to air grievances. He stressed that this would bring people together and promote healing. Senator Reiland expressed concern that this was a disciplinary issue better handled by administration or UF. Senator Hormel questioned what the Resolution would do that the on-going investigation would not. ESL Coordinator Wada responded that this was an academic and professional matter that went beyond any earlier disagreement within the Language Arts Division. The resolution seeks to condemn one egregious act. Senator Seiling stated that he wasn't prepared to accept the narrative being presented as fact and found gray areas that didn't make things so cut and dried. The Resolution will be presented for a vote at the next Senate meeting.

IX. Adjournment – The meeting was adjourned at 5:04 pm.

Respectfully Submitted,

Bryan Seiling
Academic Senate Secretary

Video of the meeting may be viewed at youtube.com.
The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.