

ACADEMIC SENATE
Approved Minutes for February 12, 2015
Place: CCC – 414 3:00 pm to 5:00 pm

ACADEMIC SENATE OFFICERS		PRESENT
President	Jolena Grande	X
Past-President	Gary Zager	ABSENT
Secretary	Bryan Seiling	X
Treasurer	Laurie Morvan	X
Curriculum Chair	Mark Majarian	X
ACADEMIC SENATORS		
Business/CIS	Jesse Saldana	X
Career Tech. Education 1	Kathleen Reiland	X
Career Tech. Education 2	Michael Klyde	X
Counseling 1	Renee SSensalo	ABSENT
Counseling 2	Renay Laguana-Ferinac	ABSENT
Fine Arts 1	Jim Hormel	X
Fine Arts 2	Paul Paiement	X
Health Science 1	Joe Franks	X
Health Science 2	Jane Walker	X
Health Science 3	Rebecca Gomez	X
Language Arts 1	Sarah Jones	X
Language Arts 2	Keith Vescial	X
Language Arts 3	Pat Ganer	X
Library/Learning Resource Center	VACANT	VACANT
Physical Education	Nancy Welliver	X
Science, Engineering, Math 1	Laurie Morvan	X
Science, Engineering, Math 2	Joel Gober	X
Science, Engineering, Math 3	Ron Armale	X
Social Science 1	Bryan Seiling	X
Social Science 2	Craig Goralski	X
Adjunct Senator 1	Tonya Cobb	X
Adjunct Senator 2	J. Y. Ho	X
Adjunct Senator 3	Mark Popeney	X
LIAISONS		
Associated Students	Tanya Washington	X
Campus Diversity	VACANT	VACANT
Campus Technology	Doug Sallade	ABSENT
CC Foundation	Lynn Mitts	X
Program Planning and Review	Kathleen Reiland	X
Staff Development	Peggy Austin	X
United Faculty	Dale Craig	X
Basic Skills	Cherie Dickey	X
Student Learning Outcomes	Sarah Jones	X
GUESTS: Nancy Deutchsh, Christie Diep, Cathy Franklin, Jennie Hurley, Tina Johannsen, Susan Klein, Donna Landis, Kathy Llanos, Kathy Wada, and Dr. Robert Simpson		

- I. After establishing a quorum, President Jolena Grande called the meeting to order at 3:05 p.m. with no alternates in attendance.
- II. **Adoption of the Agenda:** After debate and on motions duly made and seconded, the discussion of AP 4020 moved to be part of the Curriculum Committee Report (Seiling/Goralski).

After debate about the wording of Agenda item “Resolution of Condemnation”, the Senate moved to change “department survey” to a “personal correspondence.” The motion passed 20 to 1. Senators Voting Yes: Armale, Cobb, Franks, Ganer, Gober, Gomez, Goralski, Ho, Hormel, Jones, Klyde, Majarian, Morvan, Paiement, Popeney, Reiland, Saldana, Vescial, Walker, Welliver. Senators Voting No: Seiling. There were no abstentions.

The Senate moved to limit the time on debate for each item to the time stated on the Agenda (Seiling/Armale). The vote was unanimous with no abstentions. After debate and on motions duly made and seconded, the Agenda was approved by unanimous vote.

- III. **Approval of Minutes:** With minor corrections for spelling, the Minutes for the November 13th, 2014 Senate meeting were approved by unanimous vote (Majarian/Goralski). The Minutes for the December 12, 2014 Senate meeting were approved without changes (Majarian/Saldana). The vote was unanimous.
- IV. **Public Commentary:** Ashlie Griffiths, the Special Projects Director of Student Equity, introduced herself and expressed how excited she was to be here. She stated that she would present updates at future Senate meetings.

Professor Cathy Franklin spoke in reference to comments made at the last Senate meeting during discussion of the “Resolution of Condemnation” that she believes mischaracterized the Language Arts Division. Disputes within the Language Arts Division were publically commented on as being “ridiculous” and a reflection of “pissiness” and it was suggested that there would be an imposition coming from the Senate. She asserted that the Language Arts Division was not in disarray, that it is fully functional, and that they were making sound decisions for students, staff, and faculty. She admitted that there had been difficult and tumultuous times, and that impasses have happened that shouldn’t have. But, the members of the Division work collaboratively and well together and have reached compromise and agreement on important issues including Reading Proficiency, future accelerated Reading courses, and support for the “Resolution of Condemnation.”

Senator Ganer also spoke on comments made during debate of the “Resolution of Condemnation” at the last Senate meeting. She stated that one Senator complained he had spent a large amount of his Senate time refereeing disputes within the Language Arts Division. She looked back through the Minutes of the 43 meetings

since that Senator had joined the Senate and found only 10 instances in which internal issue of the Language Arts Division were discussed.

College President Dr. Robert Simpson welcomed the Senators back and thanked them for their work and commitment. He updated the Senate on the status of Measure J. There is a hearing on February 18th, and things look favorable for the District. However, if the plaintiffs are successful, it could be a 6 to 9 month delay. He underscored the need for the Senate to address some important and pressing business. First, in preparation for our Accreditation Self-Study, the college needs to establish Institutional-set Standards for Student Success. What is the level of completion and success? The Senate should support the plan going forward. Second, there is much to do regarding the status of SLOs. We are woefully behind and have to catch up. SLOs are under faculty purview and any plan going forward needs to be endorsed by the Senate. Third, there is significant work ahead in determining course work and GEs in relation to the new B.A. Program in Mortuary Science.

Senator Seiling read a letter given to him anonymously with a request to read in Public Commentary. The letter was accompanied by 3 documents: a copy of a recent Orange County Register article on a sexual harassment case at the campus, a copy of the "Resolution of Condemnation," and a copy of a letter submitted for Public Commentary during the debates on amending the Academic Senate Constitution. The letter was critical of the Senate wading into the incident with the mailboxes in the Language Arts Division.

V. Special Reports

- A. **Associated Students:** Tanya Washington introduced herself as representing Associated Students. Club Rush will be held February 18th and 19th from 11:30 to 1:30 by the pond.

- B. **United Faculty:** Dr. Randa Wahbe informed the Senate that negotiations with the District are underway. United Faculty is asking for a 9% increase on all faculty salary schedules. A UF salary comparability report of 12 districts found we were among the lowest paid on a series of benchmarks that were examined. In a surprise to UF, the District hired a firm to do their own study that is not yet completed or presented. Regardless, the District offered a counter of 0.85%, or the state's COLA, which does not seem to reflect a commitment to comparability. The cost of a 9% faculty salary increase would be somewhere between \$4.5 and \$5 million. United Faculty is optimistic for the 9% proposal given that District Vice Chancellor of Finance Fred Williams has stated that the 2015-16 budget is the best he has ever seen. He also expressed enthusiasm for continued growth in 2016-17.

The new edition of UF News is out. It contains an update on the contract negotiations, an article on collegiality, and a reminder about the upcoming election for UF President, Vice-President, and various members of the Rep Council across the District. The deadline for nominations is February 20th.

UF has received questions about the new minimum qualifications for “cultural sensitivity” on all of the current full-time faculty job announcements. The District has stated that cultural sensitivity needs to be a minimum qualification on any job description. With applications needing to be pre-screened for minimum qualifications, there is concern about how to pre-screen an application for cultural sensitivity. There is no data provided in the applications that can be used for determining cultural sensitivity, and this appears to overstep Title 5 requirements for minimum qualifications to be based on content expertise. The UF Executive Board would like more clarification of this from the District.

Fola Odebunmi, former Academic Senate President and former United Faculty President, and current CCA Treasurer, is running for a place on the NEA Board. The UF Executive Board proudly supports and endorses her candidacy.

The next Rep Council meeting is February 25th in CCC419 from 3-5 pm. All faculty are welcome to attend.

- c. **Staff Development:** Peggy Austin informed the Senate of a recent faculty workshop addressing retirement. It was designed to help prepare for the long haul. Both UF and Schools First made presentations. The next seminar will be March 10th and all faculty are welcome. It will address the topic of mentoring, which will be quite important given the 18 new faculty hires coming in the fall.

Staff Development is continuing to visualize what it can and should accomplish. It is considering changing its name to “Professional Development” to keep up with the trends coming from the state. Peggy, Mary Forman, and other committee members will be attending a CCCCS meeting in Ontario.

The new conference funding applications for spring 2015 are out and have been modified to get a wider range of applicants. Classified and Certified staff members are encouraged to apply. The process of funding will continue to be revised with a potential for caps on the amount of funding that can be received within a calendar year.

There are a several upcoming Staff Development events. On February 20th there will be a Universal Design for Learning Workshop from 9-12 in the LRC.

On March 5th in honor of International Day of the Girl, the Diversity Committee will present a screening of the film *Girl Rising*. On March 24th Cypress will host the Strategic Conversation in the Theater Lobby beginning at 3:30 pm. The topic of discussion will be Student Equity.

- D. Curriculum Committee:** Jenny Hurley, Campus Articulation Officer, updated the Senate on Associate Degrees for Transfer (ADT). SB 1440 instructed community colleges to develop transfer degrees to streamline students moving to the CSU and UC systems. Cypress College is 100% compliant with this obligation. We currently offer 19 ADT, with 2 more recently receiving Board approval (Spanish and Journalism), and two others being sent to the DCCC (Chemistry and Film, TV, and Electronic Media). Two more are being developed in Biology and Economics. The number of ADT offered at Cypress makes us one of the leaders in the state in that category.

Curriculum Chair Mark Majarian presented updates being suggested to AP 4020 to clarify how DCCC operates in the curriculum process. With great leadership from Jennifer Combs, Curriculum Chair at Fullerton College, the changes reflect a desire to include SCE in the language and further underscore the institutional uniqueness of the three campuses while reaffirming the willingness of all campuses to collaborate with each other. After discussion on specifics of the changes and what action the Senate could take at this time, it was agreed the Senate would be asked to vote on the changes at the next meeting.

There was also a presentation on how changes coming from the state have impacted course approval. Due to changes at the state level regarding curriculum approval timelines and requirements, it is necessary for Cypress to adjust the submission timelines on the campus. Keeping in mind the time needed to get through the approval process of our Curriculum Committee, DCCC, Board, and State, the following revised timelines will expedite all the approvals necessary for our submitted curriculum to be offered. For courses/programs effective fall 2016, the pre-launch deadline will be March 27, 2015 with the launch date being June 30, 2015. For course/programs effective fall 2017, the pre-launch deadline will be February 5, 2016 with the launch deadline being April 15, 2016. The changes will allow courses to go through tech review in the spring for approval in the fall. This may require the Curriculum Committee to meet once a week in the spring as opposed to every other week as they currently do. But it will allow the curriculum process to run more efficiently. There was discussion about the impact of the changes on the pilot B.A. Program in Mortuary Science as well as the need for other possible

exceptions. The Senate will be asked to vote on the changes at the next meeting.

- E. **Academic Senate Treasurer's Report:** No Report
- F. **Cypress College Foundation:** The Americana Awards will be held at the Disneyland Hotel on Saturday February 28, 2015 at 6:00 pm for the silent auction and 7:00 pm for the ceremony. Everyone is encouraged to attend this wonderful, first-class event. The dinner is \$225 per person and tickets may be purchased through Laura Stephens in the Foundation office. There are currently 471 tickets sold and our goal is 560. The big raffle prize a Yamaha ATV. Tickets are \$50 and only 200 tickets will be sold.
- G. **Basic Skills Committee:** Pending Senate approval of the new BSI co-chair, Dr. Cherie Dickey informed the Senate this would be the last update. She was proud and excited to inform the Senate that the committee is investigating why students are stopping-out of their sequence in English, Math, and ESL. 15-20% of students fail to take the next course in their sequence. There will be an electronic survey distributed to all impacted faculty for use with their student groups. It is hoped this will help explain why this is happening.
- H. **Student Learning Outcomes Assessment:** The committee received feedback and recommendations from an outside consultant on how prepared we are for our next Accreditation evaluation. The SLO committee has laid out an action plan addressing the points raised in the consultant's 25-page report. One of the most pressing needs to increase support for SLOs. Collecting and entering the data is a big undertaking and faculty need support to accomplish this task.

There was extensive discussion about how the process has changed from what it was originally to what it is now. In addition to greater support, there needs to be training at the level of the individual departments and instructors. There was mention of the inefficiency of using Trac-Dat as our SLO management system and the need to connect with CurricuNet. Concern was expressed that we are currently still guessing at what must be done and that we need more clarity from the state and ACCJC before we undertaking a massive revision of our SLO processes. The Senate will be asked to vote on a proposed increase for support at the next Senate meeting.

- I. **Program Review and Department Planning:** The committee is currently completing its review of the CTE programs and writing their Annual Report. There is still a problem with the variety of information the committee is getting from programs regarding SLOs and outcomes. The committee asked for more

feedback from ACCJC and the Administration on our responsibilities for reporting SLOs. The current standard of “periodic reporting” is too vague. It was also reported that the new expectations is that SLOs should be updated every year as opposed to our current understanding of every three years.

- J. District Council on Budget and Facilities:** President Grande reported on the Budget Allocation Forum that took place last week. She encouraged all to attend future Budget Forums. They address how money is allocated and how we can ask for it.

VI. President’s Report:

The Senate discussed the need to fill the role of Past-President in the medical absence of Gary Zager. The Executive Committee will divide those obligations until Past-President Zager returns.

The Senate approved the following committee appointments by unanimous vote:

1. Enrollment Management Committee – Christie Diep (LA), Mark Majarian (FA), and David Nussbaum (SEM)
2. Staff Development Committee – Kathleen High (Adjunct)
3. Basic Skills Initiative Co-Chair – Cindy Shrout (SEM)

The Senate still needs to make appoints to the following committees:

1. Campus Diversity Committee (3 people needed)
2. District Institution Effectiveness Coordinating Committee
3. District Technology Coordinating Council
4. Registrar Hiring Committee (Still need one more)
5. Innovation Fund Ad-Hoc Committee

The Senate approved the appointment of the following people to members of Comprehensive Management Evaluation Committees:

1. Rick Rams’ Committee – Allan Reza (EOPS Counselor)
2. Dave Wassenaar’s Committee – Jeannie Miller (Business/CIS)
3. Eldon Young’s Committee – Stuart Rosenberg (LA)
4. Keith Cobb’s Committee – Alan Reza (former Financial Aid)
5. Marla McBride’s Committee – Janet Winkler (HS)
6. Darlene Fishman’s Committee – Katie Cruz (HS)

There was a call placed for candidates to run for the Board of Governors of the CCC Chancellor’s Office. Two faculty responded that they were interested and, per application instructions, requested a letter of support from the Senate. Due to there not being enough time to meet the interested parties and draft a letter, the Senate was unable to meet the request.

- VII. Adjournment –** The meeting was adjourned at 5:04 pm.

Respectfully Submitted,

Bryan Seiling
Academic Senate Secretary

Video of the meeting may be viewed at youtube.com.
The Minutes of all Academic Senate meetings can be found at
<http://www.cypresscollege.edu/facultystaff/senate>.