

ACADEMIC SENATE
Approved Minutes for May 8, 2014
Place: CCC – 419 3:00 pm to 5:00 pm

DIVISION SENATORS		PRESENT
Jesse Saldana	BUSINESS/COMPUTER INFORMATION SYSTEM	X
Kathleen Reiland	CAREER TECHNICAL EDUCATION DIVISION	X
Renee Ssensalo	COUNSELING/STUDENT DEVELOPMENT DIV.	X
Jim Hormel	FINE ARTS DIVISION	X
Jane Walker	HEALTH SCIENCE DIVISION	X
Sarah Jones	LANGUAGE ARTS/LIBRARY DIVISION	X
Nancy Welliver	PHYSICAL EDUCATION DIVISION	X
Laurie Morvan	SCIENCE/ENGINEERING/MATH DIVISION	X
Bryan Seiling	SOCIAL SCIENCE DIVISION	X
2012-2014 AT LARGE SENATORS		
	Nancy Deutsch	X
	Cherie Dickey	X
	Christie Diep	X
	Will Heusser	X
	Kathy Llanos	Absent
	Therese Mosqueda-Ponce	X
	Billy Pashaie	Absent
ADJUNCT SENATOR	Wayne Kistner	X
LIAISONS		
Frida Lugo	ASSOCIATED STUDENTS	X
Cherie Dickey	BASIC SKILLS COMMITTEE	X
	CAMPUS DIVERSITY COMMITTEE	
	CAMPUS TECHNOLOGY COMMITTEE	
Mark Majarian	CURRICULUM COMMITTEE	X
Rosalie Majid	CYPRESS COLLEGE FOUNDATION	X
Sarah Jones	STUDENT LEARNING OUTCOMES	X
Kathleen Reiland	PROGRAM REVIEW COMMITTEE	X
Rebecca Gomez	STAFF DEVELOPMENT	Absent
Randa Wahbe	UNITED FACULTY	X
ACADEMIC SENATE OFFICERS		
Gary Zager	President	X
Jolena Grande	President-Elect	X
Rosalie Majid	Secretary	X
Ron Armale	Treasurer	X
GUESTS: Daniel Lind, Susan Klein, Kathy Wada, Craig Goralski, Elayne Roberts, Craig S. Tomooka, Robert Mercer; Dr. Robert Simpson , Albert Miranda, Karen Cant, Santanu Bandyopadhyay		
ALTERNATES IN ATTENDANCE: Randa Wahbe for Will Heusser, Tina Johannsen for Billy Pashaie; Pat Ganer for Kathy Llanos.		

- I. **Call to Order:** After establishing a quorum, President Gary Zager called the meeting to order at 3:05 p.m. and recognized the following alternates: Randa Wahbe for Will Heusser, Tina Johannsen for Billy Pashaie; Pat Ganer for Kathy Llanos.
- II. **Adoption of the Agenda:** On motions duly made, seconded, and carried, the Agenda was approved as amended to reflect the deletion of one item under Unfinished Business: “Program Review Form Revision” and movement of two items under New Business to the next meeting – (1) Lack of Computer Lab designated for scheduling one or two classes per semester and (2) CCCCCO Scorecard and Faculty Inquiry Group on Acceleration. (Seiling/Wahbe)
- III. **Approval of Minutes:** On motions duly made, seconded and carried, the minutes of the April 10, 2014 meeting were approved as submitted. (Dickey/Seiling)

IV. **Public Commentary:**

Ron Armale, Instructor in the SEM Division, congratulated Cherie Dickey for earning her Doctorate in Education.

VII. **Faculty Issues – Unfinished Business**

A. **Classroom Utilization -- Emphasis on Journalism Space**

Journalism Professor Robert Mercer described in detail the substandard and unsatisfactory “temporary” educational swing space (old Fine Arts cafeteria) which Journalism has now occupied for over seven years. Privacy is nonexistent because walls and office doors are not allowed within the area. Because of an inability to properly lock and secure the Journalism space, over \$6000 in equipment has been stolen. Hazards in the space include dangling wires, poor ventilation and air circulation, and blocked access for students and emergency responders. A 12 foot ceiling for a studio is needed to teach TV Journalism. In the old Studio, Journalism used to produce TV pilots in conjunction with Hollywood directors. That is no longer possible. Students need studio experience before they can go into internships. Professor Mercer felt very strongly that his department cannot wait for a bond measure and measures need to be taken immediately to correct the situation.

President Simpson explained active and inactive space designations have been made to assure Cypress College is well-positioned so that SEM and Fine Arts remodels remain on the top of the priority list at the State when capital expenditure bonds or local bonds are approved. If inactive space is activated as a short term fix for Journalism, Cypress College’s priority listing on future major projects is seriously damaged. A major concern with any projects at Cypress College is to structure them appropriately and legally while mitigating Department of State Architect exposure. Any review by the State Architect jeopardizes the College’s priority rankings for SEM and Fine Arts remodels.

Karen Kant, Vice President of Finance, reported that a second meeting is scheduled for next week with Dean of Fine Arts, Albert Miranda and Professor Mercer to review the Journalism space bids that had been received in response to Professor Mercer's request. It is hoped that these bids which total over \$250,000 will address Professor Mercer's concerns.

President Zager thanked Dr. Simpson, Karen Kant and Albert Miranda for meeting with the Academic Senate to discuss the important issue affecting education.

V. Special Reports

A. Associated Students

Ms. Lugo announced the results of last week's Associated Students General Elections. Next year's President will be Jocelyn Zaragazo and the new Student Trustee for the remainder of the semester is Chidinma Okoroama.

B. United Faculty:

Dr. Wahbe reminded everyone to vote in the United Faculty elections. Ballots were sent to home addresses. The latest edition of UF News is available online and will be distributed to faculty mailboxes.

C. Staff Development:

Faculty selected for the Great Teachers' Seminar and the Online Teaching Conference will be notified next week. Recipients in the last conference funding period will be notified shortly. Thank you to everyone that participated in the Luau and opportunity drawing for the baskets.

D. Curriculum Committee: No report.

E. Academic Senate Treasurer's Report:

On motions duly made, seconded and carried, funding of \$900 for registration was approved for the Chairman of the Curriculum Committee and Articulation Officer to attend the Statewide Curriculum meeting in July. (Armale/ Deutsch)

President Zager will request from District Coordinating Council an increase in the Academic Senate travel budget.

F. Cypress College Foundation:

Senator Majid encouraged everyone to attend the Foundation's 2014 Scholarship Awards ceremony on May 12, 2014 from 1 pm to 3 pm in the Campus Theater.

G. **Basic Skills Committee:**

Senator Dickey reported the Committee had been working on collecting information for its annual report due in fall. The Committee had finalized its vision and mission and was sharing information with newly appointed Committee members so they are ready to start in the fall.

H. **Student Learning Outcomes Assessment:** No report

I. **Program Review and Department Planning:** No report

J. **District Council on Budget and Facilities:**

Senator Grande distributed to Senators for their review the agenda which included the rationale and salaries for each of the new 7.5 positions that would encumber ongoing monies that are no longer available for campus needs.

VI. **President's Report**

President Zager met with the **President of Cypress College** on May 6, 2014 and discussed his upcoming visit to the Senate to discuss space utilization; the Staff Development Coordinator vacancy; and the potential bond issue. President Zager reported the Academic Senate Executive Committee had concurred with Dr. Simpson's request for approval to hire a second full time Dental Hygiene faculty member. The Dental Hygiene Department Coordinator is retiring December 2014 and has a full semester load-banked. At the same time, the Dental Hygiene Program is undergoing full accreditation review this next academic year. With two newly tenured faculty members and a newly hired instructor beginning in the fall, the department would be short one full time position with a full accreditation to manage.

Planning and Budget Committee (PBC) met on May 1, 2014 and discussed the placement of the Legacy Program on hiatus because of declining student participation and program success. A committee was appointed to redirect and invigorate the Legacy Program. PBC also discussed the District's contracting for out-of-state computer backups; ranking of one-time budget requests and the water bill crisis at Cypress College.

President's Advisory Committee (PAC) on May 1, 2014 reviewed the final prioritization for Classified Needs hiring. The Summer Boost Program is Basic Skills Initiative and Title V Grant collaboration which will provide summer math classes to 300 incoming freshmen who assessed below college math and will allow these students to retake the College math assessment for Math 100 at the end of the summer. Thus, remedial Math classes would be accessible for those who really need them.

President-elect Grande attended the **District Coordinating Council (DCC)** where the new 7.5 positions at the District were presented along with four proposals pertaining to the Extended Day Budget allocation.

The Graduation Planning Committee, Institutional Effectiveness Council, and Board of Trustees had not met since the last Academic Senate

meeting. There were no **Committee Appointments**. However, there is a call out for Staff Development Coordinator and Senators and interested faculty are encouraged to apply.

VII. Faculty Issues – Unfinished Business

B. SEM Division Resolution for Summer Course Length – Second Reading

On motions duly made, seconded and carried on second reading, the following SEM Division Resolution on Summer School Length was approved. (Armale/Wahbe)

Whereas there does not exist an explicitly defined procedure used consistently across NOCCCD with regard to summer session scheduling and length of summer courses, and

Whereas there does not exist a clear guideline that considers specific curriculum requirements and faculty input in determining the length of summer courses, and

Whereas faculty are the experts when considering the pedagogical soundness of the length of summer courses, and

Whereas the integrity of our curriculum could be jeopardized if the length of summer courses is determined without faculty input, and

Whereas student success may be negatively impacted if the length of summer courses is determined without faculty input,

Therefore, be it resolved that discipline specific faculty and the Cypress College Academic Senate must be involved in the decision making process when determining the length of summer courses.

President Zager will forward the resolution to the President of the College and to the Fullerton College and SCE Senates.

C. Academic Senate Constitution Amendments Election Results:

President Zager reported that the five Academic Senate Constitution Amendment packages submitted for faculty approval passed with at least a 2/3 majority vote of full time and adjunct faculty. 237 valid ballots were returned -- 94 adjunct and 143 full time. Please refer to Attachment #1 for the individual tally counts.

Divisions are now responsible for electing new Senators. Current Division Representatives are in the first year of two-year terms. New Senators elected will serve a two-year term (2014-2016). There will be three Senators from Language Arts, Science/Engineering/Math, Health Sciences, and Adjunct Faculty; two Senators from Counseling, Career Technical Education, Social Sciences and Fine Arts; and one Senator from Business/CIS, Physical Education, and Library/Learning Resource Center. The Curriculum Chairman will be a voting member of the Academic Senate. Current Division Senators are responsible for the election of Senators within their respective Divisions. The new Senators will be seated at the last meeting of the semester.

D. Possible Bachelor's Degree Program at Cypress College:

Proposed Senate Bill 850, if approved, will amend existing laws to allow public postsecondary community colleges to establish a statewide baccalaureate degree pilot program at not more than 15 community college districts to be determined by the Chancellor and approved by the Board of Governors. The Bill would authorize each of the 15 participating districts to offer one type of baccalaureate degree at one campus within the district.

In anticipation of the bill passing, the Chancellor of the North Orange County Community College District has done an analysis of Cypress College degree programs and determined a fitting degree would be Mortuary Science since there is no Bachelor's Degree in Mortuary Science in a State university in California. Senators did feel it was premature to identify one program without the faculty having vetted all programs that might qualify and be interested.

While Senators were generally supportive of the intent of Senate Bill 850, concerns were raised on how this program would be funded in light of the fact that there are many unmet needs for current campus associate degree programs. Senator Walker commented proposed changes in the law did support the mission of the community colleges with regard to meeting California's workforce needs. Baccalaureate degree programs would be self-sustaining and not take away from existing budgets. Ultimately, the sense of the Senate was to support Senate Bill 850.

E. Funding Faculty Recognition Awards

Senator Dickey reported the Foundation had received a very large contribution earlier in the week raising the Faculty Recognition Award budget to over \$3000.

On motions duly made, seconded, and carried, the Senate approved \$1,500 to award \$500 for each of the three faculty awards and reserved the remaining \$1500 for next year's recognition awards. (Diep/Johannsen)

President Zager, the President of the College, and Social Science Dean surprised all three honorees when they appeared in their classrooms with balloons to inform them they were had received a faculty recognition award. The honorees are Becky Floyd, Randy Martinez, and Claudia Simpson

VIII. Faculty Issues – New Business

A. Professor Emeritus Rank:

On motions duly made, seconded and carried, Professor Emeritus rank was awarded to the following retired faculty: Fernando Olivero from Language Arts; Carol Zakala, Anne Herzog and Carol Green from Health Sciences;

George Beyer from Fine Arts; and Paul Bottiaux from Physical Education.
(Diep/Seiling)

D. Nominating Committee for Senate Officers Election

President Zager, Senator Seiling, and Senator Diep volunteered to serve on the Nominating Committee. The Nominating Committee is to prepare a ballot for Secretary and Treasurer. Elections for these two positions will occur at the next Academic Senate meeting after the newly elected Senators are seated as the first order of New Business.

E. Temporary Adjustment of Seat Counts at Division Level to Accommodate Student Groups

SEM Instructor Craig Tomooka inquired about the process for reserving seats for special populations, for example, STEM Squared Club or Puente students. While there did not appear to be a defined process, Senators felt it was important for special populations and student organizations tied to meeting grant objectives to have access to needed classes. Dr. Wahbe felt that when seats are reserved, a statement should be included in the schedule identifying it as a special class. It was also important that any process must provide for the instructor to control distribution of all authorization codes to special classes.

F. ASCCC Leadership Conference: On motions duly made, seconded, and carried, \$800 per person was approved for the members of the Senate Executive Committee to attend the ASCCC Leadership Conference in San Diego on June 12 -14, 2014. (Grande/Seiling)

IX. Adjournment: On motions duly, made, seconded, and carried, the meeting adjourned at 5:40 pm. (Diep/Seiling)

Respectfully Submitted,

Rosalie Majid
Academic Senate Secretary

Attachment #1: Ballot Results Academic Senate Constitution Amendments <i>237 valid ballots: 94 adjunct; 143 full time</i> <i>All packages passed with at least a 2/3 majority.</i>	
<p><u>Package 1</u></p> <p>Clarification of Senate Procedures and Update Senator Duties:</p> <p>Strengthen References to “10+1” (pg 1, Art. 3, Sec. 1b & pg 4, Art. 5, Sec. 3a) Collegiality Language (pg 2, Art. 3, Sec 3) Update Division Names (pg 3, Art. 5, Section 2b) Specify Senator Duties (pg 5, Art. 5, Sec. 3b) Defining/Choosing an Alternate (pg 6, Art. 5, Sec. 3c6) Election of Replacement Past-President (pg 7, Art 6, Sec. 4) Presidential Appointments (pg 7, Art. 6, Sec. 6d & pg 7, Art. 6, Sec. 7b) Institutionalize Senate Seminar and Handbook (pg 8, Art. 6, Sec. 7c and d) Maintenance of Senate Website (pg 8, Art. 6, Sec. 8c) Clarify Special Meeting in Fall and Spring (pg 9, Art. 7, Sec. 2) Clarify Proxy Rule (pg 9, Art. 7, Sec. 7) Brown Act Language (pg 9, Art. 7, Sec. 8 & pg 10, Art. 9, Sec. 2b & pg 6, Art. 6, Sec. 3)</p>	<p>Yes: 215</p> <p>No: 17</p>
<p><u>Package 2</u></p> <p>Senate Restructure:</p> <p>Addition of Library/LRC Senator (pg 3, Art. 5, Sec. 2b) Expand Adjunct Faculty Representation (pg 3-4, Art. 5, Sec. 2a, 2b, and 2d) Expand Number of Division Senators (pg 3, Art. 5, Sec. 2b) Eliminate At-Large (pg 4, Art. 5, Sec. 2c, 2e3 & pg 5-6. Art. 5, Sec. 3bc & pg 10, Art. 9, Sec. 1)</p>	<p>Yes --179</p> <p>No -- 56</p>
<p><u>Package 3</u></p> <p>Term Limits:</p> <p>Senators may serve three consecutive terms (six years) followed by one year off before serving as a voting member again, with exceptions for those serving executive board member terms and in the case where no other faculty member is willing to serve. (pg 4, Art. 5, Sec. 2g)</p>	<p>Yes -- 183</p> <p>No --43</p>
<p><u>Package 4</u></p> <p>Teaching Requirement:</p> <p>Senators must teach a minimum of one unit or have the equivalent in student contact hours while serving as a voting member. (pg 4, Art. 5, Sec. 2b)</p>	<p>Yes--166</p> <p>No-- 68</p>
<p><u>Package 5</u></p> <p>The Curriculum Chair:</p> <p>Curriculum Chair becomes a voting member (pg 4, Art. 5, Sec. 2e4) Curriculum Chair replaces “5th Wheel” on Executive Committee (pg 6, Art. 6, Sec. 2)</p>	<p>Yes-- 166</p> <p>No-- 64</p>