

ACADEMIC SENATE
Approved Minutes for May 22, 2014
Place: CCC – 419 3:00 pm to 5:00 pm

DIVISION SENATORS		PRESENT
Jesse Saldana	BUSINESS/COMPUTER INFORMATION SYSTEM	X
Kathleen Reiland	CAREER TECHNICAL EDUCATION DIVISION	X
Renee Ssensalo	COUNSELING/STUDENT DEVELOPMENT DIV.	X
Jim Hormel	FINE ARTS DIVISION	X
Jane Walker	HEALTH SCIENCE DIVISION	X
Sarah Jones	LANGUAGE ARTS/LIBRARY DIVISION	X
Nancy Welliver	PHYSICAL EDUCATION DIVISION	X
Laurie Morvan	SCIENCE/ENGINEERING/MATH DIVISION	X
Bryan Seiling	SOCIAL SCIENCE DIVISION	X
2012-2014 AT LARGE SENATORS		
	Nancy Deutsch	X
	Cherie Dickey	X
	Christie Diep	X
	Will Heusser	ABSENT
	Kathy Llanos	X
	Therese Mosqueda-Ponce	X
	Billy Pashaie	ABSENT
ADJUNCT SENATOR	Wayne Kistner	X
LIAISONS		
Frida Lugo	ASSOCIATED STUDENTS	Absent
Cherie Dickey	BASIC SKILLS COMMITTEE	X
	CAMPUS DIVERSITY COMMITTEE	
	CAMPUS TECHNOLOGY COMMITTEE	
Mark Majarian	CURRICULUM COMMITTEE	X
Rosalie Majid	CYPRESS COLLEGE FOUNDATION	X
Sarah Jones	STUDENT LEARNING OUTCOMES	X
Kathleen Reiland	PROGRAM REVIEW COMMITTEE	X
Rebecca Gomez	STAFF DEVELOPMENT	
Randa Wahbe	UNITED FACULTY	X
ACADEMIC SENATE OFFICERS		
Gary Zager	President	X
Jolena Grande	President-Elect	X
Rosalie Majid	Secretary	X
Ron Armale	Treasurer	X
GUESTS: Lynn Mitts, Tina Johanssen, Robert Mercer, Susan Johnson, Craig Goralski, Mary Forman, Pat Ganer, Renay Laguana- Ferinac, Keith Vescial, Kathy Wada, Susan Klein		
ALTERNATES IN ATTENDANCE: Randa Wahbe for Will Heusser Tina Johanssen for Rebecca Gomez		

- I. After establishing a quorum, President Gary Zager called the meeting to order at 3:05 p.m. and recognized the following alternates: Randa Wahbe for Will Heusser, Tina Johannsen for Rebecca Gomez.
- II. **Adoption of the Agenda:** On motions duly made, seconded, and carried, the Agenda was approved as amended to reflect re-sequencing Item VIII F. After Graduation Party to immediately follow the President's Report. (Dickey/Morvan)
- III. **Approval of Minutes:** On motions duly made seconded and carried, the minutes of the April 24, 2014 meeting were approved with the following correction to Item VIII-A. Classroom Utilization Procedures on page 8: Journalism swing space was not in the "old Humanities Cafeteria" but rather in "Fine Arts Building." (Dickey/Deutsch)
- IV. **Public Commentary**

Journalism Professor Robert Mercer thanked everyone for their support. \$50,000 has been allocated to create a sound proof wall with a window which makes it possible for Journalism students to do Studio productions and construct a new entrance as you enter from Lot 8 with a restricted key which enhances security. Unfortunately the 12 foot ceiling did not materialize.

Senator Kathy Llanos publicly complemented and thanked the Academic Senate Secretary Rosalie Majid for exemplary performance of her duties preparing agendas and writing Senate minutes this past year especially in light of the many controversial and complex issues debated by the Senate this past academic year.

As their participation on the Academic Senate comes to a close, Language Arts faculty Kathy Wada thanked Cherie Dickey, Nancy Deutsch and Kathy Llanos for their service to the College and their representation on the Senate as both Division and At Large Senators. Cherie Dickey oversees the English Success Center and serves as Basic Skills/ESL Co-Coordinator. Nancy Deutsch coordinates the Title V Grant which has brought many worthy programs to support Hispanic students. Kathleen Llanos has been a consistent voice promoting and lobbying for the ESL Program at the College.

Language Arts Faculty Dr. Randa Wahbe expressed extreme dismay because a faculty member is fighting to retain his position because formal complaints were filed based on comments made in Senate meetings.

Language Arts Faculty Dr. Randa Wahbe, speaking as a member of the English Department, expressed concern over what she perceived as misappropriation of the "English Department" name to create an "English/Reading Department." There is no "English/Reading Department." They are two distinct disciplines.

On behalf of Phil Dykstra, Senator Dickey asked everyone to review and comment on the draft from the Cypress College Strategic Plan: Refined Existing Directions, Goals, Objectives, and Action for 2014-17.

V. Special Reports

A. Associated Students: No Report

B. United Faculty:

Dr. Wahbe distributed the results of the recent UF election. All seats at Cypress College were filled except for one in SEM. UF meetings will be at Cypress College in even numbered months and at Fullerton College during odd numbered months. The Negotiations Team is being formed.

C. Staff Development: No report.

D. Curriculum Committee:

The Curriculum Committee Chair reported his Committee approved 322 courses and 60 programs and certificates this past year. New Associate Degrees for Transfer (ADT) in Philosophy and Anthropology will be vested in the fall. The Journalism ADT is being finalized. Mr. Majarian recognized the Curriculum Committee members and classified support staff for all their hard work to assure the integrity and continued excellence of Cypress College curriculum.

E. Academic Senate Treasurer's Report:

Senator Armale reported funding for the Senate Executive Committee to attend the June leadership conference would not be coming from the Senate budget but rather from District funding. He reported the Senate had spent most of money budgeted for this past year.

F. Cypress College Foundation:

The Foundation Scholarship Award Ceremonies were exceptional with many student photos appearing on Facebook pages.

G. Basic Skills Committee:

Dr. Dickey reported her Committee had begun preparations for the End of Year Report due shortly after the onset of the next academic year. The Committee has funded exciting events planned for summer and fall. President Zager commented on the Summer Boost program.

H. Student Learning Outcomes Assessment: No report.

I. Program Review and Department Planning: No report

J. District Council on Budget and Facilities:

Senator Grande reported the Council was forwarding to the District Coordinating Council for its approval the 7.5 new positions at District Education Center. There were four separate proposals for reallocation of extended day budget also going forth.

VI. **President's Report**

4:00 pm

Gary Zager

President Zager noted how impressed he was not only with the commitment of the Senators but also their desire to make a difference. Heated discussions merely demonstrate how much everyone cares and how hard they are willing to work. He expressed pride in having been able to share the Senate floor. President Zager thanked all for their courteous and professional treatment and asked this same treatment be extended to the incoming President during her term.

President Zager met with the **President of the College on May 20, 2014**. Since there was only one applicant for Staff Development Coordinator, Dr. Simpson has elected to hire a professional expert for summer and fall and work to attract additional candidates in the fall. President Zager shared the results of the "Sense of the Senate Poll" on a potential Bond Measure. Of the senators who responded, twelve were in favor and one opposed. This information would be given to District. President Zager felt a Senate resolution regarding the bond measure was premature since the District has not yet taken definitive action.

Planning and Budget Committee (PBC) met on May 15, 2014. In an effort to develop the Legacy Program, a CSUF researcher led a focus group with current and past Legacy students to hear perceptions and concerns. Dr. Simpson and Karen Cant met with the Legacy Advisory Committee which is only the second meeting of the Advisory Committee in two years. Since there were no applicants for Distance Education Coordinator, a request was submitted to President's Advisory Council to hire a Special Project Manager to serve till the successful recruitment of a faculty member.

PBC ruled that campus financial policies prohibit an increase in the Senate budget to support faculty recognition awards. The Special Budget Request to fund Senate Executive Committee attendance at the ASCCC Leadership Conference in June was approved and will be forwarded to the President's Advisory Council for final action.

President's Advisory Committee (PAC) met on May 15, 2014. The Legacy Program was once again a topic of discussion. Karen Cant reported conversion to LED lighting is projected to save approximately \$180,000 per year. HVAC upgrades in the summer are scheduled for buildings on the south side of campus. This summer parking lots will be restriped and construction will begin for the new marquee. Dr. Simpson, Karen Cant and Albert Miranda met with Journalism Professor Robert Mercer as promised and offered to relocate Journalism to different rooms in Fine Arts awaiting the Bond Measure. Kitchen equipment will be removed from the Journalism office as soon as reasonably possible. PAC approved the Senate's request for funds to send the Executive Committee to the ASCCC Leadership Conference. Pat Humpres, Executive Assistant to the President, announced her retirement.

District Coordinating Council had not met. **Graduation Planning Committee met on May 20, 2014.** There will be live music at Graduation on Friday, May 23. The President's Reception is at 4:30 pm in CCC-414. Faculty and

students begin lining up outside the Art Gallery at 5:50 pm with Graduation Ceremonies to begin promptly at 6:00 pm.

Board of Trustees (BOT) met on May 13, 2014. While there have been changes in the May revision of the State's budget, the budgetary climate remains promising overall. President Zager posed that the Cypress College Academic Senate might wish to consider nominating an Administrator of the Year like Fullerton College does.

Plans were discussed for the After Gradation Faculty Party sponsored by Academic Senate. Senators were asked to make a voluntary contribution to assist in defraying costs of paper goods and food. Everyone was encouraged to attend.

President Zager recognized and thanked with personalized gifts each member of the Executive Committee for their dedicated service -- President-elect Grande; Treasurer Ron Armale, Secretary Rosalie Majid, and 5th Wheel Kathy Llanos. President Zager thanked all Senators and distributed parting gifts as a token of his appreciation for their support-- a myriad of movie DVDs from which everyone could select one they liked best.

VII. Faculty Issues – Unfinished Business

A. Academic Senate Handbook:

Senator Diep and Seiling distributed the Academic Senate Handbook to all Senators. Both Senators noted the Handbook is a work in progress. President Zager commended Senator Diep for the incredible amount of work and countless hours in support of Senate functions during her two year Senate term. She was instrumental in the first Academic Senate website, the first Academic Senate Handbook, and the first illusive Committee listing. The Senate also recognized those Senators who worked with Senator Diep on the Constitution changes: Senators Bryan Seiling, Billy Pashaie, Wayne Kistner, Renee Ssensalo, and Tina Johannsen.

VIII. Faculty Issues – New Business

A. Outgoing President Gary Zager turned the meeting to incoming President Jolena Grande. President Grande thanked Senator Zager for his past two years of service and effective leadership and presented him with his own detachable gavel. President Grande recognized the incoming Senators for 2014-15. Senators introduced themselves.

B. **Senate Officers Elections:** The Nominating Committee put forth Laurie Morvan for Treasurer. On motions, duly made, seconded, and carried, Laurie Morvan was elected Treasurer by acclamation. (Zager/Dickey)

The Nominating Committee did not have any names to put forth for the difficult position of Secretary. Discussion centered on expectations and the needed depth and detail of Senate minutes. While minutes technically need only record

actions taken, detailed documentation in past Senate minutes were an attempt to support transparency showing varying opinions. Suggestions were made to contact Court Reporting Department for assistance in transcribing minutes. The motion to delay selection of a Secretary till the fall semester failed. (Seiling/Saldana)

On motions duly made, seconded, and carried, the nomination of Bryan Seiling for Secretary was approved. (Zager/Kistner)

C. Lack of Computer Lab Designated for Scheduling:

Language Arts faculty Mary Forman lamented that since the conversion of the instructional computer lab in the Library to the Language Lab several years ago, there is no lab where instructors can schedule one or two classes to provide instruction on using electronic research tools. Ms. Forman wanted to impress upon the Academic Senate the importance of taking measures to correct this digital inequality as many of our students do not have computers at home and simply do not know how to use computers for academic activities and responsibly search the Internet. Students need hands on experience with electronic research tools under faculty guidance. Ms. Forman reported that she has been unable to locate available computer lab space on campus to accommodate her classes. Other Senators and faculty experienced similar difficulties. The Nursing Departments needs computer lab space for testing 50 students at one time. Ms. Forman also felt dismantling the original instructional computer lab in the Library over the summer without faculty dialogue had been in appropriate.

Senator Zager commented that he was under the impression that space has been allotted for Language Arts in the second floor computer lab in Social Sciences. Ms. Forman was unaware of this arrangement, but felt this did not meet the needs of the English Department and many other faculty across campus.

On motions duly made, seconded and carried, a sub-committee was appointed to reestablish instructional computer lab space. (Hormel/Seiling) President Grande appointed Jane Walker, Keith Vescial, Sarah Jones, Mary Forman, Jessie Saldana and Robert Mercer to serve on the Computer Lab Sub-Committee.

The Curriculum Committee Chairman will investigate how CurricUNET could be configured to better integrate resources needed for effective instruction when new/revised curriculum is submitted for review.

D. California Community College (CCCC) Scorecard

Language Arts Faculty Kathy Wada, Susan Klein, and Sarah Jones presented information on CCCC Scorecard (<http://scorecard/cccco.edu/scorecard>) and how Cypress College ranks in terms of success and compares to other colleges. This is important information that

not only helps understand the College's strengths but also identifies areas for improvement. In 2013, ESL ranked first, Developmental English ranked second, and Math ranked eleventh when compared with the 20 colleges in Cypress College's peer group. In 2014 ESL again ranked first with Developmental English fourth in the peer group. Over all, of the 112 community colleges in the state, Cypress ESL is ranked #2 and developmental English is #4 for 2014 for successful completion for ESL and developmental English to English 100.

The extraordinary success of the ESL Program is directly related to the hard work of the former ESL Coordinator, Kathy Llanos. Senator Llanos was commended for the phenomenal performance of students within her program. When questioned about areas for improvement, Ms. Wada felt continuing work needs to focus on improving degree completion rates and evaluating programs at Colleges who scored higher than Cypress. What seemed to be a key factor of successful programs is integrated reading and writing.

Senator Jones announced the Reading Department was awarded an Innovation Grant entitled "Just in Time Reading." Reading faculty will be asking content areas to collaborate on projects to meet grant objectives. With one year remaining on the Title V grant, Susan Klein reminded everyone that she is entertaining ideas to support "Reading and Writing across the Curriculum."

E. Faculty Inquiry Group on Acceleration

Susan Klein presented information on the Title V Faculty Inquiry Group on accelerated basic skills programs. Research examined the value and emphasis of accelerated pathways with specific focus on the developmental strands for English and Math. How does one get students through remedial classes more quickly into College level transfer courses? The initial findings are that students who entered accelerated pathways created by curriculum redesign were more successful than students in the traditional sequences

The Title V Faculty Inquiry Group examined the accelerated programs at seven peer community colleges to identify common characteristics of successful programs. Eight members researched the following colleges: Citrus, Chabot, Santa Barbara City College, Fullerton College, Ohlone, De Anza, and Los Positas. There is a statewide movement toward integration of reading and writing. Top schools used placement tests. The group acknowledged that placement tests at Cypress College are effective in placing students in the appropriate sequence. When student support services are effectively integrated, success and completion rates increase. Cohorts, peer mentoring; block scheduling; learning communities are examples of integrated support services that make a big difference in success.

President Grande thanked Kathy Wada and Susan Klein for sharing this phenomenal information about the collective work of Language Arts faculty and Title V collaborations.

- IX. **Adjournment:** On motions duly made, seconded and carried the meeting adjourned at 5:02 pm (Johannsen/Seiling)

Respectfully Submitted,

Rosalie Majid
Academic Senate Secretary

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