CYPRESS COLLEGE

Course Repeat Adjustment Request

If you have earned a C or better grade in a course in which you received a D or F, use this form to ask the College to disregard the old mark in your GPA. Note: Adjustments cannot be made to I, IP, CR, NC, P, NP, RD, W, or MW. These marks are not calculated into the GPA.

Banner ID:	@									Date of Birth:	
										mm/dd/yyyy	

Student Record Name:			
	Last	First	M.I.

Current Name:			
	Last	First	M.I

Telephone:		Email:	
	Area Code and Phone Number		

Course Number and Title	1st Semester/Year	1st Grade	2nd Semester/Year	2nd Grade	3rd Semester/Year	3rd Grade

Did you repeat the course at another college? If yes, list college name: _____
(Attach current official transcript)

_____ _____
Student Signature Date

Office Use Only

Received By:	Denied By:	Processed By:	Email By:
Received Date:	Denied Date:	Processed Date:	Email Date:
Comments:			
New UA:	New UC:	New GPts:	