

CYPRESS COLLEGE EMPHASIS/DEPARTMENTAL ASSOCIATE DEGREE LIST

If you are applying for a degree that is not on this list or have any questions about the application, please **contact** a counselor **at** The Counseling Center **at** (714) 484-7015 **or at** <https://cypress.craniumcafe.com/> .

AA AFRICAN-AMERICAN STUDIES - 1A19682

AA ANTHROPOLOGY - 1A18368

AA CHICANA/O STUDIES - 1A19606

AA ETHNIC STUDIES - 1A03807

AA GEOGRAPHY - 1A19681

AA LIBERAL ARTS: ARTS & HUMANITIES - 1A18521

AA LIBERAL ARTS: HUMAN COMMUNICATION - 1A18522

AA LIBERAL ARTS: MATH & SCIENCE - 1A18524

AA LIBERAL ARTS: SOCIAL & BEHAVIORAL SCIENCES - 1A18523

AA PHILOSOPHY - 1A16881

Associate Degree Application Instructions/Information

1. Obtain the **appropriate** associate degree application. Applications are available at the Cypress College Admissions & Records website. Please fill out the form carefully and completely. **Remember to sign your application. Applications received without a signature will be considered incomplete and the evaluation delayed.**

(a) You may choose to mail or deliver your completed application to: Evaluations Unit
Admissions & Records Office
Cypress College
9200 Valley View Street
Cypress, CA 90630

(b) **OR**, you can **email your completed application and a copy of a valid photo ID to your designated evaluator** based on your last name. Please include your name and Student ID number in the body of your email. Evaluator distribution list based on student's last name on record.

Alphabet Section:	Evaluator:	Email:
A - C	Linda Redd	lredd@cypresscollege.edu
D - J	Brett Tani	btani@cypresscollege.edu
K- M	Ly Chang	lchang@cypresscollege.edu
N - R	Amy Minakha	wminakha@cypresscollege.edu
S - Z	Selina Khatun	skhatun@cypresscollege.edu
Health Science Majors	Patrick Tuufuli	ptuufuli@cypresscollege.edu

2. Use the **drop-down menu** in the Degree Name section (#2) of the application page to select the Degree Program you are applying for. Coursework will be evaluated for the entered/selected degree name, general education pattern, and catalog year **only; changes to your application will not be allowed after the application deadline or after the evaluation has been completed, whichever comes first.** If you are not currently attending, you will need to meet the Cypress College Catalog degree requirements for the current academic year. All advisement regarding selection of degree, general education pattern and catalog year is done through the Counseling Center (714) 484-7015 or online at <https://cypress.craniumcafe.com/>. **The Admissions and Records Staff will not be able to assist you.**
3. **All official college transcripts, external exam scores, etc., MUST be on file with Admissions & Records Office by the published application deadline dates.** Include with your application all approved general education pattern pass along requests, petitions, and course substitution forms. Include official external exam scores and college transcripts (including work-in-progress). Official high school transcripts are also required, if using them to satisfy the Language Other Than English requirement for UC IGETC. **Note: Official transcripts from all colleges attended are required, for cumulative GPA purposes, even if the coursework will not be used toward completion of your degree requirements. Applications submitted without required documentation will be withdrawn and you will need to reapply the following term.**
4. If you do not meet all requirements for the degree in the term you submit this application, you will need to reapply during the term in which you do complete those requirements.

Associate Degree Status

1. Degree evaluations will begin approximately one week after the degree application deadline.
2. A letter indicating the status of your degree will be emailed by your evaluator after the preliminary review. If you have not received a status email by the ninth week after the application deadline, please contact your evaluator. **Note: Summer candidates will receive status emails after the close of the summer term.**
3. **Registered Nursing Students: MUST** fill out and attach a transcript request form to the associate degree application to ensure the mailing of your Cypress College transcripts to the applicable State Board of Registered Nursing.

Commencement, Honors, and Diploma Information

1. Commencement is held once a year at the end of the Spring Semester. The Student Activities Office will send out Commencement information approximately six weeks prior to the ceremony. If you do not receive the information by then, please call the Student Activities Center (SAC) at (714) 484-7199.
2. Students with a cumulative GPA (excluding non-degree or non-transferable courses) of 3.30 or higher will graduate with honors. High honors are awarded to those graduating with a cumulative GPA of 3.75 or higher.
3. Spring Semester grades will not be used in computing the grade point average for the Commencement ceremony, but will be used in determining the final GPA for the diploma. All transfer work from other colleges is included in the cumulative GPA.
4. Diplomas are printed three to four months after the semester/term. Diplomas will be mailed to the most current address in the student database. Thus, be sure to review/update your mailing address through MyGateway.

