

# CYPRESS COLLEGE CERTIFICATE OF ACHIEVEMENT LIST

\*IMPORTANT - VERIFICATION OF AN APPLICABLE DEGREE IS NEEDED FOR THE FOLLOWING CERTIFICATES: DENTAL HYGIENIST, AND RADIOLOGIC TECHNOLOGY.

## ACCOUNTING

Accounting

## AIR CONDITIONING AND REFRIGERATION

Air Conditioning and Refrigeration Air Cond. - Building Commissioning Air Cond. - Codes and Estimating Air Cond. - Customer Service Air Cond. - Environmental Controls Air Cond. - Project Management Commercial Air Conditioning Commercial Refrigeration Heat Pump

## AUTOMOTIVE COLLISION REPAIR

Automotive Collision Repair  
Automotive Damage Appraisal  
Automotive Paint and Refinishing Insur. Co./Collision Repair Indus. Mgt.  
Collision Repair Auto. Sales and Service  
Collision Repair Body Technician  
Collision Repair Technician Assistant  
Auto. Collision Ctr. Damage Appraiser  
Auto. Collision Center Office Mgt.  
Collision Repair Center Parts Manager  
Detail Technician  
Auto. Collision Facility Prod. Manager  
Collision Repair I-Car Gold  
Collision Repair Mechanical Technician  
Collision Repair Paint App. Specialist  
Adv. Collision Repair Paint Technician  
Adv. Collision Repair – Structural Tech.

## AUTOMOTIVE TECHNOLOGY

Auto Sales and Service  
Auto Tech  
Auto Tech Electrical Diagnostic Specialist  
Auto Tech Maintenance Technician  
Auto Tech-Toyota Specialist  
Auto Tech T-Ten Toyota and Lexus Specialist  
Auto Tech T-Ten Engine & Driveline Specialist  
Auto Tech T-Ten Air Conditioning Specialist  
Auto Tech T-Ten Brake & Alignment Specialist  
Auto Tech T-Ten Performance & Driveability Specialist  
Auto Tech T-Ten Electrical Brake and Alignment Specialist  
Emission Control Specialist  
Engine Specialist  
Performance and Driveability Specialist  
Transmission Specialist

## AVIATION AND TRAVEL CAREERS

Advanced Airline Customer Services  
Advanced Flight Attendant  
Advanced Travel/Tourism  
Aviation I — Private Pilot  
Aviation II — Instrument Pilot  
Aviation III — Commercial Pilot  
Aviation IV — Advanced Pilot  
Aviation Management  
Basic Airline Customer Services  
Basic Airport Operations  
Basic Cruise Line Sales and Operations  
Basic Flight Attendant  
Basic Tourism and Conference Mgt.  
Basic Travel/Tourism  
Homeland Transportation Security

## COMPUTER INFORMATION SYSTEMS

Advanced Networking  
Cisco Networking  
Computer and Office Applications  
Computer Forensics  
Computer Programming  
Computer Software and Application  
Cyber Security  
Database Management  
Game Programming  
Java Programming  
Microsoft Excel  
Microsoft Networking  
Mobile Application Development  
Network Virtualization  
Office Assistant  
PC/Network Hardware Support Project Management  
Technology Management  
Visual C Programming  
Web Development  
Web Networking Technology  
Web Programming

## COURT REPORTING

Captioning  
CART – Comm. Access Realtime  
Trans. Computer Editor (Scopist)  
Court and Agency Services  
Court Reporting  
Court Reporting Technology  
Hearing Reporter  
Legal Administrative Assistant  
Legal Transcription  
Proofreading

## DANCE

Dance Teaching

## DENTAL

Registered Dental Assisting  
Dental Hygienist\*

## DIAGNOSTIC MEDICAL SONOGRAPHY

Diagnostic Medical Sonography

## ECONOMICS

Business Economics

## Energy Sustainable Technology

Geothermal Energy  
Solar Energy  
Sustainable Energy  
Wind Energy

## GEOGRAPHY

Geographic Information Systems  
Geographic Information Sys/Marketing

## HOTEL, RESTAURANT, CULINARY ARTS

Baking and Pastry Arts  
Baking Fundamentals  
Culinary Arts  
Culinary Fundamentals  
Food and Beverage Management Food Service Fundamentals Hospitality Management  
Hotel Fundamentals  
Recreational Assistant  
Restaurant - Lodging Entrepreneur  
Special Event Management

## HUMAN SERVICES

Addiction Studies  
Conflict Resolution  
Criminal Justice  
Family Studies  
Gerontology  
Human Services Generalist  
Victimology

## KINESIOLOGY

Fitness Specialist  
Aquatic Specialist  
Athletic Coach

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## MANAGEMENT

Business Management  
Project Management  
Retail Management (WAFC)  
Small Business Management  
Small Business Operations

## MARKETING

Marketing Professional Marketing  
Social Media Marketing

## MEDIA ARTS DESIGN

Animation 2D Computer Graphics  
Animation 3D Computer Graphics  
Computer Graphics  
Digital Cinema Arts and Industry  
Digital Cinema Production  
Digital Cinema Techniques and Tech.  
Electronic Publishing Design  
Multimedia Production Basics  
Post Prod. Basics for Cinema and Video  
Vector Illustration

## MERCHANDISING

Merchandising

## MULTIMEDIA

Multimedia Art

## MUSIC

Commercial Music Management  
Recording Arts

## PHOTOGRAPHY

Advertising and Illustrative Photo.  
Creative Photo Arts  
Digital Photo Technician  
Digital Photography  
Photography  
Portrait and Wedding Photography

## PSYCHIATRIC TECHNOLOGY

Psychiatric Technology

## RADIOLOGIC TECHNOLOGY

Imaging Technologist Assistant  
Radiologic Technology\*

## THEATER

Acting and Film Video Production  
Costume/Makeup Design  
Lighting/Audio Design  
Musical Theater Performance  
Technical Theater

## UNMANNED AIRCRAFT VEHICLES/UNMANNED AIRCRAFT SYSTEMS (UAV/UAS)

Advanced UAV/UAS  
Basic UAV/UAS  
UAV/UAS  
UAV/UAS Drone Photography & Video

# Certificate of Achievement Application Instructions/Information

1. Obtain the Certificate of Achievement Application. Applications are available at the Admissions and Records Office or from the College website. Please fill out the form carefully and completely. **Remember to sign your application. Applications received without a signature will be considered incomplete and the evaluation delayed.** You may choose to mail or deliver your completed application to:

Evaluations Unit  
Admissions and Records Office  
Cypress College  
9200 Valley View Street  
Cypress, Ca 90630

2. Enter the certificate of achievement title as it appears on the Certificate of Achievement List page. Coursework will be evaluated for the entered certificate of achievement title and catalog year **only**; **changes to your application will not be allowed after the application deadline or after the evaluation has been completed, whichever comes first.** If you are not currently attending, you will need to meet the current Cypress College Catalog certificate of achievement requirements for the current academic year. All advisement regarding which certificate of achievement and/or catalog year you should indicate, should be directed to the Counseling Center. **The Admissions and Records Staff will not be able to assist you.**
3. Include with your application all approved petitions and course substitution forms. Also include, official external exam scores and college transcripts (including work-in-progress). Note: Health Science certificate of achievement candidates must also submit official transcripts to the Admissions and Records Office. Transcripts submitted to the Health Science Division are for program admittance purposes and will not be forwarded to the Admissions and Records Office. **Applications submitted without required documentation will be withdrawn and you will need to reapply the following term.**
4. If you do not meet all requirements for the certificate of achievement in the term you submit this application, you will need to reapply during the term in which you do complete those requirements.

## Certificate of Achievement Status

1. Certificate evaluations will begin approximately one week after the Certificate application deadline has ended.
2. A letter indicating the status of your Certificate will be emailed by the Admissions and Records Office after the review. If you have not received a status email by the ninth week after the application deadline, please contact the Admissions and Records Office at (714) 484-7346. **Note: Summer candidates will receive status emails after the close of the summer term.**

## Certificate of Achievement Document Information

The Certificate is printed three to four months after the semester/term. The Certificate will be mailed to the most current address in the student database. Thus, be sure to review/update your mailing address through MyGateway.

**CERTIFICATE OF ACHIEVEMENT APPLICATION**  
 (One Certificate per Application)

Student ID:	@									Date of Birth:		
mm/dd/yyyy												
Student Record Name:												
	Last				First				Middle			
Contact Information:	(      )								Email:			
AREA CODE AND PHONE NUMBER												

**IMPORTANT:** For student record changes to your name, address, telephone number, or email, you must submit a Personal Information Change Form to the Admissions and Records Office or update through MyGateway. Commencement information will be mailed to the most recent address in the Campus database.

1. I plan to complete the Certificate: *(check one)*
- Fall
  Spring
 Summer

2. I qualify for: ***(Refer to the Cypress College Certificate of Achievement List page)***

Certificate Title: \_\_\_\_\_ \*Catalog Year: \_\_\_\_\_

*\*Must be one of continuous attendance or current Catalog*

3. I wish to use external exam credit to satisfy a Certificate requirement.

If yes, please check one:    AP                                    CLEP                                    IB

Subject(s): \_\_\_\_\_

***(Official exam scores must be on file at time of application)***

4. Have you completed course work at Fullerton College?    Yes            No

*(If yes, it is not necessary to submit an official transcript from Fullerton College.)*

5. List all institutions (including Fullerton College) at which you have completed coursework applicable to the Certificate:

\_\_\_\_\_

\_\_\_\_\_

**I have read and understand the Certificate of Achievement Application Instructions/Information page. It is my responsibility to have official transcripts from all other colleges or high school on file at Cypress College in the Admissions and Records Office. My application will be withdrawn if I fail to submit all official transcripts and/or external exam scores at the time of application. All transcripts on file or submitted must be the latest version.**

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Date*

**OFFICE USE ONLY**

Received By:	Prelim Status Sent:	Certificate Posted By:
Date Received:	Final Eval By:	Date Certificate Posted:
Prelim Eval By:	Date of Final Eval:	Certificate Ordered:
Date of Prelim Eval:	Final Status Sent:	