



Cypress College Associated Students  
*Spirit | Determination | Integrity | Excellence*  
Approved Minutes

**Monday July 24th, 2017 11:30AM**

Student Activities Center, Conference Room  
9200 Valley View Street, Cypress, CA 90630

**NOTICE IS HEREBY GIVEN** that the Associated Students of Cypress College will meet, commencing on **July 24th, 2017**. The start time is approximate. Pursuant to the Government Code Section 54955 and 54954.2(b)(3), the council may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Council. Those wishing to address the Council shall be present during public forum and express their concern. For further information, please contact Maria Alvarez at (714) 851-1832 or by e-mail at mariaisabelalvarez07@gmail.com

## **I. Organizational Items**

**1.1 Call to Order:** (11:52 am)

**1.2 Roll Call:** Maria Alvarez, Robert Mounce, Daniel Sebastian, Aaron Hutchings, Kayla Zuniga, Angiel Mendieta, Kammi Olimberio, Monica Santana

**1.3 Pledge of Allegiance:** Tanya Washington

**1.4 Introduction of Guests:** N/A

**1.5 Approval of Minutes:** Tabled.

**1.6 Approval of Agenda:** Moved to Approve the Monday, July 24th Official Meeting Agenda made by Robert Mounce, Seconded by Monica Santana. Motion Carried.

## **II. Public Forum**

This time is reserved for members of the public to address the A.S. Council on issues not already appearing on the agenda. A limit of five minutes per speaker and fifteen minutes per topic shall be observed.

- Speakers Name: None

## **III. Old Business**

(A limit of five minutes per item, please hold questions until the end)

**3.1 Recap: Student Trustee Meeting – Trustee Sebastian**

Trustee Sebastian attended 2 NOCCCD Board of Trustees meetings over the summer. He had the pleasure of meeting all the trustees, and is looking forward to the next meeting tomorrow July 25<sup>th</sup>.

**3.2 Recap: July Region Meeting – President Alvarez**

President Alvarez recapped that they discussed about SSCC elections for the new executive member board, and Jennifer Kay, a well-spoken candidate, won. President Alvarez agreed with the election results.

## **IV. New Business**

(A limit of five minutes per item, please hold questions until the end)

**4.1 Discussion: Swearing in Members – President Alvarez**

President Alvarez swore in the following elected executive board members: Robert Mounce as Executive Vice President, Daniel Sebastian as Student Trustee, Aaron Hutchings as VP of External Affairs, Kayla Zuniga as VP of Campus Activities, Angiel Mendieta as VP of Fiscal Affairs, Kathryn Olimberio as VP of Public Relations, and Monica Santana as Executive Secretary. Congratulations to the new AS Executive Board!

**4.2 Discussion: Developing Semester Calendar – VP Zuniga**

VP Zuniga discussed tentative dates for events for this upcoming school year as following. August 25<sup>th</sup> New Student Welcome Night, August 28<sup>th</sup>- 30<sup>th</sup> AS Information Booth from 8-4pm, September 5-6<sup>th</sup> Welcome Back, September 19-20<sup>th</sup> Club Rush, Sept. 26<sup>th</sup>-27<sup>th</sup> Tentative Special Elections, Oct. 4-5<sup>th</sup> Blood Drive, Oct. 4<sup>th</sup> Donate-a-Day, Oct. 9<sup>th</sup> Foundation Golf Tournament, October 26<sup>th</sup> Pumpkin Bash.

**4.3 Discussion: Manning Information Booth – President Alvarez**

President Alvarez discussed if any AS members were interested in manning the booth. The booth will be on campus Aug. 28<sup>th</sup>-30<sup>th</sup> 8-4pm. A sign-up sheet was passed around.

#### **4.4 Discussion: Upgrading Benefit Sticker Booklet – President Alvarez**

President Alvarez discussed re-designing the AS benefits sticker booklet to make it look new and exciting. She wants to add a Q & A section/ review section so students who have the sticker actually benefit from it. She also encouraged everyone to go out and ask local businesses if they would like to offer Cypress College students discounts.

#### **4.5 Discussion: Designing AS Flyer – VP Olimberio**

VP Olimberio showed the council her designs/ideas for our AS flyers. The council voted on a design.

#### **4.6 Funds: New Student Welcome Night – VP Zuniga**

VP Zuniga entertained a motion to approve and not to exceed \$800 for New Student Welcome Night on August 25<sup>th</sup>. The funds will go towards food, drinks, and decorations. Student Trustee Daniel Sebastian moved to approve and not to exceed \$800 for New Student Welcome Night, seconded. Motion carried. Account #52802.

#### **4.7 Funds: Welcome Back – VP Zuniga**

VP Zuniga entertained a motion to approve and not to exceed \$800 for Welcome Back on September 5-6<sup>th</sup>. The funds will go towards food and drinks. Executive Secretary Monica Santana moved to approve and not to exceed \$800 for Welcome Back, seconded. Motion carried. Account #52802.

#### **4.8 Funds: Club Rush – VP Zuniga**

VP Zuniga entertained a motion to approve and not to exceed \$800 for Club Rush on September 19<sup>th</sup>-20<sup>th</sup>. The funds will go towards food, drinks, and decorations. VP of External Affairs Aaron Hutchings moved to approve and not to exceed \$800 for Club Rush, seconded. Motion carried. Account #52802.

#### **4.9 Funds: Promotional Merchandise – Secretary Santana**

Secretary Santana discussed buying school spirited school supplies to pass out to students to promote joining AS, and all the benefits that come along with it. AS is important to many of us in the council so we want to recruit as many as we can. The funds would go towards Cypress College water bottles, flash drives, pens, and pencils. Secretary Santana entertained a motion to approve \$500 for Promotional Merchandise pending transfer of funds. Student Trustee Daniel Sebastian moved to approve \$500 for Promotional Merchandise pending transfer of funds, seconded. Motion carried. Account #52650.

#### **4.10 Funds: Name Badges – President Alvarez**

President Alvarez entertained a motion to approve and not to exceed \$150 for Name Badges. Student Trustee Daniel Sebastian moved to approve and not to exceed \$150 for Name Badges, seconded. Motion carried. Account #44110.

#### **4.11 Funds: Business Cards – President Alvarez**

President Alvarez entertained a motion to approve \$150 for business cards. VP of Public Relations Kammi Olimberio moved to approve a \$150 for business cards, seconded. Motion carried. Account #44110.

#### **4.12 Funds: T-shirts/polos – EVP Mounce**

EVP Mounce entertained a motion to approve and not to exceed \$2000 for t-shirts/polos with \$1000 of the funds for the AS t-shirts/polos and the other \$1000 to make Cypress College Food Bank t-shirts to fundraise on campus. VP of Public Relations Katheryn Olimberio moved to approve and not to exceed \$1000 for AS t-shirts/polos and \$1000 for the fundraising shirts with a total of \$2000, seconded. Motion carried. Account #44110.

#### **4.13 Discussion: Food Bank – Advisor Okawa**

Advisor Okawa discussed having AS promote the Food Bank this semester that way more students utilize it. Also he discussed having AS donate to the food bank, and the council agreed. The donation amount was tabled, pending a check of our funds and what products the food bank needs the most.

## **V. Shared Governance Committee Reports**

(A limit of five minutes per committee report, please hold questions until the end)

5.1 N/A

## **VI. Reports**

(A limit of five minutes per item, hold questions until the end)

### **6.1 Advisor**

David Okawa: We have Opening Day, and New Student Welcome Night coming up really quick so we are going to need a lot of help for both events. We are looking to serve approximately 500 people. We will be barbecuing turkey, veggie, and beef patties for burgers and in

addition hot dogs at New Student Welcome Night. I also wanted to implement more leadership tips or small discussions at our meetings that way we add to the “Leadership” aspect of AS, since we are a class as well. Also, if you have not given me your parking information please do so after the meeting.

**6.2 Executive Secretary**

Monica Santana: No report.

**6.3 Chief of Staff**

Vacant

**6.4 Vice-President of Public Relations**

Katheryn Olimberio: No report.

**6.5 Vice-President of Fiscal Affairs**

Angiel Mendieta: No report.

**6.6 Vice-President of Campus Activities**

Kayla Zuniga: I hope those who signed up to volunteer at New Student Welcome Night will show up and help! We need as much help as possible.

**6.7 Vice- President of Campus and District Affairs**

Vacant

**6.8 Vice-President of Student Organizations**

**a. ICC Updates**

Yesenia Renteria: No report.

**6.9 Vice-President of External Affairs**

**a. Region VIII/SSCCC**

Aaron Hutchings: This year I want to help everyone improve on their abilities so I want to have sessions during our general meetings like on public speaking, general assembly procedures, Roberts Rules of Order, etc. I think it would benefit our council and future members immensely.

**6.10 Student Trustee**

**a. Board of Trustees**

Daniel Sebastian: No report.

**6.11 Executive Vice President**

Robert Mounce: No report.

**6.12 President**

Maria Alvarez: I want to congratulate everyone on e-board, and I am very excited to work with everyone! We have many goals to achieve and I know we can accomplish them.

**VII. Announcements**

7.1 New Student Welcome Night August 25th

7.2 Next Business Meeting TBA

7.3 E Board meeting TBA

**VIII. Adjournment**

8.1 (2:23 pm)

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**Monica Santana, Executive Secretary**