



**CYPRESS COLLEGE
CURRICULUM COMMITTEE**

Tuesday, April 14, 2020
3:00 p.m.

AGENDA

Thank you for being on time. The meeting starts at 3:00 pm in the Teaching Learning Center in the LRC. Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

Call to Order:

Silvie Grote, Chair

1. **Establish Quorum and Acknowledge Alternates**
2. **Adoption of the Agenda**
3. **Approval of March 31, 2020 *minutes*:** (attached)
4. **Public Commentary** (3 minutes per speaker)
5. **Disability Studies Prefix Discussion**
6. **Curriculum Specialist Report:** Marbelly Jairam
7. **Articulation Officer Report:** Jacky Rangel
8. **Division Reports:** All division reps
9. **Chair Report**
10. **DE addendum discussion:** ERI vs DE
11. **Approval of curriculum procedures**
12. **Approval of curriculum**
13. **Curriculum review demonstration**

Info Item:

KIN 244 C-Catalog/Schedule Description minor updates and title-previously locally approved 3/31/20, Effective Fall 21.

DEACTIVATE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
AVIA 103 C	2021 Fall	This course is no longer in use because the AVIA classes were combined with ATC.
CIS 075 C	2020 Fall	This variable unit course cannot be offered in a lecture setting.
DANC 132 C	2020 Fall	We have not offered this course for a long time due to lack of demand.
DANC 139 C	2020 Fall	We have not offered this course in a while due to lack of demand.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
KIN 134BC Walking for Fitness - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 134AC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	This class was pre-launched in order to instruct students who are interested in continuing to improve their skill set.

KIN 134CC Walking for Fitness - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 134BC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	This class was pre-launched in order to instruct students who are interested in continuing to improve their skill set.
KIN 193BC Soccer - Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 193AC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	Title 5 and opportunity for students to further develop knowledge, skills, performance.
KIN 193CC Soccer - Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 193BC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	Title 5 and an opportunity for students to further develop knowledge, skills, performance.
KIN 195BC Baseball- Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 195AC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	Creating a new course for intermediately skilled players. More advanced instruction and competition.
KIN 195CC Baseball- Advanced Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*New Course *Prerequisite: None *Advisory: KIN 195BC *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E	30	Labs in which the instructor supervises students as they proceed in their work and answers questions, but does NOT provide extensive individualized feedback/evaluation on a regular basis.	2021 Fall	5 Year Review and creating new course for more advanced skill training and instruction.
PHS 270 C Nutrition Science and Application Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education *Prerequisite: None *UC/CSU Transfer *AA GE: Area E *AA GE: Area B *CSU GE: Area E *CSU GE: Area B2 *IGETC: Area 5B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	This course was modeled after KIN 270 HC and this PHS version is to align with ADT in PHS
PHS 270HC Honors Nutrition: Science and Application Units: 3	*New Course *Distance Education *Prerequisite: None *UC/CSU Transfer *AA GE: Area E *AA GE: Area B	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class	2021 Fall	This course was modeled after KIN 270 and this PHS version is to align with ADT in PHS.

Lecture: 3 Laboratory: 0	*CSU GE: Area E *CSU GE: Area B2 *IGETC: Area 5B		discussion and student presentations.		
PHS 286 C Nutrition for Public Health Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education *Prerequisite: None *UC/CSU Transfer *AA GE: Area E *CSU GE: Area E *CSU GE: Area B2 *IGETC: Area 5B	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Proposal of a new course to enhance ADT in PHS and community health worker certificate
PHS 287 C Case Studies in Public Health Units: 3 Lecture: 3 Laboratory: 0	*New Course *Distance Education *Prerequisite: None *UC/CSU Transfer *AA GE: Area D *CSU GE: Area D *IGETC: Area 4	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Addition to ADT in PHS and community health worker certificate

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
DANC 101 C Multicultural Dance in the US Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory revalidated *Advisory added: ENGL 101 C *Catalog Description Update	45	The primary mode of instruction is lecture and may include discussion and/or group learning. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, catalog, advisory revalidated and added to better reflect course content.
DANC 105 C Ballet I Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog, schedule, and textbook updated to better reflect course content. Course revision for necessary updates
DANC 106 C Ballet II Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Prerequisite revalidated *Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, schedule, and textbook updated to better reflect course content. Just a revision to check if any updates are needed.
DANC 107 C Modern Dance I Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog, schedule, and textbook updated to better reflect course content. Revising what needs to be revised.

DANC 108 C Modern Dance II Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Prerequisite revalidated *Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, schedule and textbook updated to better reflect course content.
DANC 109 C Dance Improvisation Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog, schedule and textbook updated to better reflect course content.
DANC 110 C Adaptive Dance Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Units change from 1-2 *Repeatability change from D to B *Advisory revalidated *Lab hours change from 1-2 *Student contact hours change from 54-108 *Total Student Learning Hours change from 54-108. * Catalog/Schedule Description Update *Textbook Update	25	Labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, vocational skills, lab reports)	2021 Fall	Outline, units, repeatability, advisory, lab hours, student contact hours, total student learning hours, catalog/schedule description, and textbook updated to better reflect course content.
DANC 111 C Jazz Dance I Units: 2 Lecture: 1 Laboratory: 3	*Outline Update Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog and schedule description updated to better reflect course content.
DANC 112 C Jazz Dance II Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite and catalog schedule updated to better reflect course content.
DANC 113 C Tap Dance I Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Catalog/Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog/schedule description and textbook updated to better reflect course content.
DANC 114 C Tap Dance II Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite revalidated, catalog and schedule description updated to better reflect course content.

DANC 130 C Afro-Caribbean Dance Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, schedule description and textbook updated to better reflect course content.
DANC 136 C Middle Eastern Dance Units: 1 Lecture: 0 Laboratory: 3	*Outline Update Catalog/Schedule Description Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, catalog and schedule updated to better reflect course content.
DANC 137 C Latin and Swing Dance Units: 1 Lecture: 0 Laboratory: 3	*Outline Update *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds	2021 Fall	Outline, catalog, schedule and textbook updated to better reflect course content.
DANC 141 C Performance Class I Units: 2-3 Lecture: 0 Laboratory: 6-9	*Outline Update *Prerequisite revalidated *Advisory revalidated *Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, advisory, schedule and textbook updated to better reflect course content.
DANC 142 C Performance Class II Units: 2-3 Lecture: 0 Laboratory: 6-9	*Outline Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, advisory and textbook updated to better reflect course content.
DANC 143 C Performance Class III Units: 2-3 Lecture: 0 Laboratory: 6-9	*Outline Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, advisory and textbook updated to better reflect course content.
DANC 144 C Performance Class IV Units: 2-3 Lecture: 0 Laboratory: 6-9	*Outline Update *Prerequisite revalidated *Advisory revalidated *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, advisory and textbook updated to better reflect course content.
DANC 202 C Elements of Choreography Units: 2 Lecture: 2 Laboratory: 1	*Outline Update *Prerequisite removed *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite, catalog, schedule and textbook updated to better reflect course content.
DANC 205 C Dance Ensemble Units: 1-2 Lecture: 0 Laboratory: 3-6	*Outline Update *Prerequisite removed *Outside Class Hours change from 108 to 0 *Total Student Learning Hours change from 162 to 54-108	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite removed, outside class hours , total student learning hours, course classification code , TOPS code, CIP code, SAM code and catalog description and textbook updated to better reflect course content.

	*Course Classification Code change from A to I *TOPS Code change *CIP Code change *SAM Code change *Catalog Description Update *Textbook Update				
DANC 230 C Dance Teaching Methodologies Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *Prerequisite revalidated *Course Classification Code change from A to I *SAM Code change *Catalog description Update *Textbook Update *UC Transfer	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, prerequisite revalidated, course classification code, SAM code, catalog description and Textbook updated to better reflect course content.
KIN 134AC Walking for Fitness- Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*Outline Update *Course number change from 134 C *Title change from Walking for Fitness *FSA added: B73 *Catalog/Schedule Description Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, course number, title, FSA, catalog and schedule description updated to better reflect course content.
KIN 144 C Boot Camp Workout- Intermediate Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*Outline Update *Title change from HIIT High Intensity Interval Training *Advisory: KIN 145 C *FSA added: B73 *Catalog/Schedule Description Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, title, advisory, FSA, catalog and schedule description updated to better reflect course content. Change in title to better reflect the content of this class to students
KIN 193AC Soccer- Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*Outline Update *Course number change from 193 C *Title change from Soccer *FSA added: B73, M35 *Catalog Description Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, course number, title, FSA, and catalog description updated to better reflect course content. 6-year review
KIN 195AC Baseball- Beginning Units: .5-1 Lecture: 0 Laboratory: 1.5-3	*Outline Update *Course number change from 195 C *Title change from Baseball *FSA added: B73 *Catalog Description Update	30	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, course number, title, FSA and catalog description updated to better reflect course content. 6-Year Review
KIN 249 C Sport and United States Society	*Outline Update *Class size from 45 to 35 *FSA code added: B73	35	While the instructor does lecture, much of the class time focuses on discussion,	2021 Fall	Outline updated, class size, FSA code, and textbook updated to better reflect course content.

Units: 3 Lecture: 3 Laboratory: 0	*Textbook Update		group learning, and formal/informal student presentations.		6-year revision This course is a part of our AAT and other programs. I have updated instructional methodologies and used district class size document.
KIN 256 C Water Safety Instruction Units: 2 Lecture: 1 Laboratory: 3	*Outline Update *Prerequisite revalidated *Advisory revalidated	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline updated, prerequisite and advisory revalidated to better reflect course content. 6-year revision
KIN 271 C Movement Anatomy Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *FSA added: B73 *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, FSA code, catalog description and textbook updated to better reflect course content. 6- Year Review
KIN 272 C Strength and Conditioning Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *FSA added: B73 *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, FSA code, catalog description and textbook updated to better reflect course content. 6- year review
KIN 273 C Exercise Physiology Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *FSA added: B73 *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, FSA code, catalog/schedule description and textbook updated to better reflect course content 6- year Review
KIN 274 C Exercise Testing and Prescription Units: 3 Lecture: 2 Laboratory: 3	*Outline Update *FSA added: B73 *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2021 Fall	Outline, FSA code, and textbook updated to better reflect course content. 6- year review
PHS 280 C Introduction to Public Health Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Course Classification Code from A to I *TOPS Code change *CIP Code change *SAM Code change *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline updated, prefix change, course classification, TOPS code, CIP code, SAM code, catalog/schedule description and textbook updated to better reflect course content. Change in prefix from KIN to PHS to align with the Public Health Science degree for Transfer

PHS 280HC Honors Introduction to Public Health Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Course Classification code change from A to I *TOPS Code change *CIP Code change *SAM Code change *Catalog/Schedule Description Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Outline, prefix, course classification, TOPS code, CIP code, SAM code, catalog, schedule, and textbook updated to better reflect course content.
PHS 281 C Health and Social Justice Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Course Classification code change from A to I *TOPS Code change *CIP Code change *SAM Code change *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2021 Fall	Outline, prefix, course classification, TOPS code, CIP code, SAM code, catalog, schedule, and textbook updated to better reflect course content. Change in prefix from KIN to PHS to align with the Public Health Science degree for transfer
PHS 281HC Honors Health and Social Justice Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *TOPS Code change *CIP Code change *SAM Code change	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar-style honors course to allow for in-depth class discussion and student presentations.	2021 Fall	Outline, prefix, TOPS code, CIP code, and SAM code change to better reflect course content.
PHS 283 C Women's Health Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Course Classification code change from A to I TOPS Code change *CIP Code change *SAM Code change *Catalog/Schedule Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, prefix, course classification, TOPS code, CIP code, SAM code, catalog/schedule description, and textbook updated to better reflect course content. Change in prefix to align with ADT in PHS
PHS 284 C Contemporary Personal Health Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Class size change from 45 to 35 *TOPS Code change *CIP Code change *SAM Code change *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2021 Fall	Outline, prefix change, class size, TOPS code, CIP code, SAM code, catalog description, and textbook updated to better reflect course content. Change in prefix to align with the ADT in PHS and community worker certificate. Change in class size to align instructional methodologies with the District class size document
PHS 285 C Global and Community Health Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prefix change from KIN *Course Classification Code change from A to I *TOPS Code change *CIP Code change *SAM Code change *Catalog Description Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments	2021 Fall	Outline, prefix change, course classification code, TOPS code, CIP code, SAM code, and catalog description updated to better reflect course content. change in prefix to align with ADT in PHS and community health worker certificate

			are assessed mostly for concepts and structure.		
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MODIFY DEGREES/CERTIFICATES

DEGREE		EFF DATE	JUSTIFICATION																												
Administration of Justice	<p>Law, Public Policy and Society Associate in Arts for Transfer</p> <p>The coursework required to earn a Law, Public Policy, and Society AA-T has been identified as good preparation for law school upon completion of a bachelor's degree. This interdisciplinary area of emphasis emphasizes the development of communication skills, introduces students to the legal field, and prepares students for further study in a variety of majors. Students who opt to pursue this course of study are encouraged to engage in further exploration of one or more specific majors as they select electives for degree completion. This curriculum specifically prepares the prospective transfer student for upper division coursework in a variety of majors such as: American Studies, Communications, Criminal Justice, Criminology, Global Intelligence and National Security, International Relations, Philosophy, Political Science, Social and Behavioral Sciences or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. Students completing these degrees (AA-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AA-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. To earn an AA-T in Law, Public Policy and Society students must complete the following requirements: (1) 33-34 semester units or 49.5-51 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0.</p> <p>Required Core: (27 units)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 40%; text-align: center;">Units</th> </tr> </thead> <tbody> <tr> <td>AJ110 C Introduction to Criminal Justice</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>AJ120 C Concepts of Criminal Law</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>MGT240 C Legal Environment of Business</td> <td style="text-align: center;">3</td> </tr> <tr> <td>PHIL160 C Introduction to Ethics</td> <td style="text-align: center;">3</td> </tr> <tr> <td>COMM100 C Human Communication</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>COMM100HC Honors Human Communication</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>COMM124 C Small Group Communication</td> <td style="text-align: center;">3</td> </tr> <tr> <td style="text-align: center;">or</td> <td></td> </tr> <tr> <td>COMM135 C Argument and Critical Thinking</td> <td style="text-align: center;">3</td> </tr> </tbody> </table>		Units	AJ110 C Introduction to Criminal Justice	3	or		AJ120 C Concepts of Criminal Law	3	or		MGT240 C Legal Environment of Business	3	PHIL160 C Introduction to Ethics	3	COMM100 C Human Communication	3	or		COMM100HC Honors Human Communication	3	or		COMM124 C Small Group Communication	3	or		COMM135 C Argument and Critical Thinking	3	2021 Fall	Prefix change: KIN 281 C to PHS 281 C, KIN 285 C to PHS 285 C Adding: PHS 281HC
	Units																														
AJ110 C Introduction to Criminal Justice	3																														
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COMM135 C Argument and Critical Thinking	3																														

ENGL100 C	College Writing	4
	or	
ENGL100HC	Honors College Writing	4
ENGL103 C	Critical Reasoning and Writing	4
	or	
ENGL103HC	Honors Critical Reasoning and Writing	4
MATH120 C	Introduction to Probability and Statistics	4
	or	
PSY161 C	Probability and Statistics-Social Sciences	4
	or	
PSY161HC	Honors Probability and Statistics-Social Sciences	4
	or	
SOC161 C	Probability and Statistics-Social Sciences	4
	or	
SOC161HC	Honors Probability and Statistics-Social Sciences	4
HIST170 C	History of the United States I	3
	or	
HIST170HC	Honors History of the United States I	3
	or	
ETHS131 C	African-American History II	3
POSC100 C	United States Government	3
	or	
POSC100HC	Honors United States Government	3

List A

Select 6-7 units

(Note: Courses must not have been used above):

Administration of Justice/Criminal Justice/Criminology

		Units
AJ110 C	Introduction to Criminal Justice	3
AJ120 C	Concepts of Criminal Law	3
AJ160 C	Community and the Justice System	3

Business:

		Units
MGT240 C	Legal Environment of Business	3

Economics

		Units
ECON100 C	Principles of Economics-Macro	3
ECON100HC	Honors Principles of Economics-Macro	3
ECON105 C	Principles of Economics-Micro	3
ECON105HC	Honors Principles of Economics-Micro	3

Political Science

		Units
POSC120 C	Political Theory	3
POSC200 C	Introduction to Political Science	3
POSC215 C	Comparative Politics	3
POSC230 C	International Relations	3

Public Policy

		Units		
ETHS101 C	American Ethnic Studies	3		
ETHS101HC	Honors American Ethnic Studies	3		
HUSR240 C	Drugs and Alcohol in Our Society	3		
JOUR140 C	Public Relations	3		
PHS281 C	Health and Social Justice	3		
PHS281HC	Honors Health and Social Justice	3		
PHS285 C	Global and Community Health	3		
Diversity				
		Units		
ANTH102 C	Cultural Anthropology	3		
ANTH102HC	Honors Cultural Anthropology	3		
GEOG160 C	Cultural Geography	3		
Perspectives of Under-Represented Groups				
		Units		
ETHS130 C	African-American History I	3		
ETHS131 C	African-American History II	3		
ETHS151 C	Chicana-o History I	3		
ETHS152 C	Chicana-o History II	3		
ETHS153 C	Chicana-o and Latina-o Contemporary Issues	3		
ETHS160 C	Native American History I	3		
ETHS171 C	Asian Pacific American History	3		
HIST270 C	Women in United States History	3		
College Success				
		Units		
COUN105 C	Stress and Anxiety Management	1		
COUN150 C	Academic and Life Success	3		
COUN151 C	Career and Life Planning	3		
Internship/Fieldwork				
		Units		
HUSR210 C	Introductory Fieldwork	3		
HUSR211 C	Advanced Fieldwork	3		
Total Units		33 - 34		
Interdisciplinary Studies	Global Citizenship Studies Certificate As a result of completing this certificate program, students will be able to: 1. Describe key developments in the ongoing processes of globalization, climate change, mono-culturalization, decreasing biodiversity and ongoing social injustices and inequities 2. Analyze the concepts of global and local interdependence with reference to United Nations policies and documents 3. Critically consider and connect political, economic, cultural and ecological challenges as discussed in contemporary news and social media venues 4. Examine and practice strategies for resolution. This certificate requires a total of 21 units. Required core courses (6 units):		2021 Fall	Prefix change: KIN 280 C to PHS 280 C, KIN 280HC to PHS 280HC, KIN 281 C to PHS 281 C, KIN 281HC to PHS 281HC, KIN 285 C to PHS 285 C
		Units		
INDS200 C	Introduction to Global Citizenship Studies	3		
INDS201 C	Global Citizenship Issues	3		
List A: Select 1 course from each of the 4 areas below: (12 units)				
Culture and Society Area				
		Units		

ANTH102 C	Cultural Anthropology	3
	or	
ANTH102HC	Honors Cultural Anthropology	3
COMM120 C	Intercultural Communication	3
ETHS101 C	American Ethnic Studies	3
	or	
ETHS101HC	Honors American Ethnic Studies	3
ETHS130 C	African-American History I	3
ETHS131 C	African-American History II	3
ETHS151 C	Chicana-o History I	3
ETHS152 C	Chicana-o History II	3
ETHS160 C	Native American History I	3
ETHS161 C	Native American History II	3
ETHS171 C	Asian Pacific American History	3
PSY131 C	Cross-Cultural Psychology	3
Biology and Geography Area		
		Units
BIOL103 C	Environmental Science	3
BIOL107 C	Nutrition and World Food Issues	3
GEOG100 C	World Geography	3
	or	
GEOG100HC	Honors World Geography	3
GEOG102 C	Physical Geography	3
GEOG160 C	Cultural Geography	3
Economics and Political Science Area		
		Units
ECON120 C	International Economics	3
POSC215 C	Comparative Politics	3
POSC230 C	International Relations	3
Humanities Area		
		Units
DANC101 C	Multicultural Dance in the US	3
ENGL208 C	Asian American Literature	3
ENGL243 C	Mythology	3
ENGL247 C	Multicultural Literature	3
ENGL255 C	African-American Literature I	3
ENGL260 C	Survey of Arabic Literature (in translation)	3
	or	
ENGL260HC	Honors Survey of Arabic Literature (in translation)	3
ENGL256 C	African-American Literature II	3
PHIL101 C	Introduction to Religious Studies	3
SOC277 C	Sociology of Religion	3
THEA107 C	Diversity in American Theater	3
List B: Select minimum 1 course from Career Education list below: (3 units)		
		Units
AJ160 C	Community and the Justice System	3
ATC182 C	Cultural Tourism	3
EST100 C	Renewable and Sustainable Energy	3
HRC265 C	World Culture and Cuisine	3

	<table border="1"> <tr> <td>JOUR110 C</td> <td>Global Media</td> <td>3</td> </tr> <tr> <td>PHS280 C</td> <td>Introduction to Public Health</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS280HC</td> <td>Honors Introduction to Public Health</td> <td>3</td> </tr> <tr> <td>PHS281 C</td> <td>Health and Social Justice</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>PHS281HC</td> <td>Honors Health and Social Justice</td> <td>3</td> </tr> <tr> <td>PHS285 C</td> <td>Global and Community Health</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>Total Units</td> <td></td> <td>21</td> </tr> </table>	JOUR110 C	Global Media	3	PHS280 C	Introduction to Public Health	3		or		PHS280HC	Honors Introduction to Public Health	3	PHS281 C	Health and Social Justice	3		or		PHS281HC	Honors Health and Social Justice	3	PHS285 C	Global and Community Health	3				Total Units		21																																															
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Kinesiology	<p>Public Health Associate in Science for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Public Health major to achieve an Associate in Science in Public Health for Transfer (AS-T in Public Health) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Public Health or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally</p>	2020 Fall	Adding KIN 270H, 280H, 281H, HUSR 240 C																																																																																																			

offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Public Health may pursue careers in a variety of health-related professions with employment opportunities in private, state, federal, corporate, and non-profit sector. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AS-T in Public Health students must complete the following requirements: (1) a minimum of 32.5 to 33 semester units or 48.75 to 49.50 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0.

Required Core Courses: 29-30 units

		Units
KIN284 C	Contemporary Personal Health	3
KIN280 C	Introduction to Public Health	3
	or	
KIN280HC	Honors Introduction to Public Health	3
BIOL231 C	General Human Anatomy	4
BIOL241 C	General Human Physiology	4
MATH120 C	Introduction to Probability and Statistics	4
	or	
PSY161 C	Probability and Statistics-Social Sciences	4
	or	
PSY161HC	Honors Probability and Statistics-Social Sciences	4
	or	
SOC161 C	Probability and Statistics-Social Sciences	4
	or	
SOC161HC	Honors Probability and Statistics-Social Sciences	4
BIOL101 C	General Biology	4
	or	
BIOL101HC	Honors General Biology	4
CHEM101 C	Chemistry for Health Science Majors I	4.5
	or	
CHEM111AC	General Chemistry I	5
PSY101 C	Introduction to Psychology	3
	or	
PSY101HC	Honors Introduction to Psychology	3

List A: Select one course (3 units)

		Units
ECON105 C	Principles of Economics-Micro	3
ECON105HC	Honors Principles of Economics	3
ECON100 C	Principles of Economics-Macro	3
ECON100HC	Honors Principles of Economics	3
HRC100 C	Nutrition	3
HUSR240 C	Drugs and Alcohol in Our Society	3
KIN235 C	First Aid, CPR and Emergencies	3

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Kinesiology	<p>Public Health Associate in Science for Transfer</p> <p>This curriculum is designed to provide an opportunity for the Public Health major to achieve an Associate in Science in Public Health for Transfer (AS-T in Public Health) which completes the first- and second-year requirements for transfer to a four-year public California institution. While at least a baccalaureate degree is recommended preparation for those considering professional careers, completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for further academic study through upper-division course work. This curriculum specifically prepares the prospective transfer student for upper division coursework in Public Health or a similar major at a California State University (CSU) campus. Students should consult a counselor, the Transfer Center and the catalog of the transfer college or university to plan a specific program of study to meet the college or university's requirements. Note: Courses that fulfill major requirements for an Associate Degree for Transfer at Cypress College might not be the same as those required for completing the major at all transfer institutions offering a Baccalaureate Degree. The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The AS-T is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept the AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. Students with a degree in Public Health may pursue careers in a variety of health-related professions with employment opportunities in private, state, federal, corporate, and non-profit sector. The completion of this curriculum will demonstrate commitment to the field and provide comprehensive preparation for upper-division work. To earn an AS-T in Public Health students must complete the following requirements: (1) a minimum of 32.5 to 33 semester units or 48.75 to 49 quarter units in the major or area of emphasis as determined by the community college district, (2) earn a grade of C or better in all courses required for the major or area of emphasis, (3) the California State University General Education Breadth requirements (CSU GE-Breadth) or the Intersegmental General Education Transfer Curriculum (IGETC) pattern, (4) 60 semester or 90 quarter CSU-transferable units, and (5) obtainment of a minimum grade point average (GPA) of 2.0.</p> <p>Required Core Courses: 29-30 units</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr><td>PHS284 C</td><td>Contemporary Personal Health</td><td>3</td></tr> <tr><td>PHS280 C</td><td>Introduction to Public Health</td><td>3</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>PHS280HC</td><td>Honors Introduction to Public Health</td><td>3</td></tr> <tr><td>BIOL231 C</td><td>General Human Anatomy</td><td>4</td></tr> <tr><td>BIOL241 C</td><td>General Human Physiology</td><td>4</td></tr> <tr><td>MATH120 C</td><td>Introduction to Probability and Statistics</td><td>4</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>PSY161 C</td><td>Probability and Statistics-Social Sciences</td><td>4</td></tr> <tr><td></td><td>or</td><td></td></tr> <tr><td>PSY161HC</td><td>Honors Probability and Statistics-Social Sciences</td><td>4</td></tr> </tbody> </table>			Units	PHS284 C	Contemporary Personal Health	3	PHS280 C	Introduction to Public Health	3		or		PHS280HC	Honors Introduction to Public Health	3	BIOL231 C	General Human Anatomy	4	BIOL241 C	General Human Physiology	4	MATH120 C	Introduction to Probability and Statistics	4		or		PSY161 C	Probability and Statistics-Social Sciences	4		or		PSY161HC	Honors Probability and Statistics-Social Sciences	4	2021 Fall	Prefix change: KIN 284 C to PHS 284 C, KIN280 C to PHS280 C, KIN281 C to PHS 281 C, KIN 281HC to PHS 281HC
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Required Core Courses: (11 units)

		Units
KIN230 C	Introduction to Kinesiology	3
BIOL231 C	General Human Anatomy	4
BIOL241 C	General Human Physiology	4

Movement-Based Courses (3 units minimum). Select one course maximum from three of the following areas:

Aquatics

		Units
KIN110 C	Surfing	0.5 - 1
KIN111 C	Swimming	0.5 - 1
KIN112 C	Swimming - Intermediate-Advanced	0.5 - 1
KIN114 C	Springboard Diving	0.5 - 1
KIN115 C	Springboard Diving-Intermediate-Advanced	0.5 - 1
KIN116 C	Swim for Fitness	0.5 - 1
KIN117 C	Water Aerobics	0.5 - 1

Combatives

KIN120 C	Kick-Boxing	0.5 - 1
KIN121 C	Self Defense	0.5 - 1

Fitness

KIN128 C	Yoga-Intermediate	0.5 - 1
KIN129 C	Vinyasa Yoga	0.5 - 1
KIN130 C	Yoga	0.5 - 1
KIN131 C	Restorative Yoga	0.5 - 1
KIN132 C	Hatha Yoga	0.5 - 1
KIN133 C	Cardiovascular Conditioning	0.5 - 1
KIN134AC	Walking for Fitness-Beginning	0.5 - 1
KIN134BC	Walking for Fitness-Intermediate	0.5 - 1
KIN135 C	Cardio Step	0.5 - 1

KIN136 C	Cardio Step-Intermediate	0.5 - 1
KIN137 C	Mountaineering and Rock Climbing	0.5 - 1
KIN138 C	Body Sculpt	0.5 - 1
KIN139 C	Cardio Blast	0.5 - 1
KIN140 C	Fitness Training	0.5 - 1
KIN142 C	Power Training	0.5 - 1
KIN143 C	Strength Training	0.5 - 1
KIN144 C	Boot Camp Workout-Intermediate	0.5 - 1
KIN145 C	Boot Camp Workout	0.5 - 1
KIN146 C	Cardio Core	0.5 - 1
KIN147 C	Body Building and Development	0.5 - 1
KIN148 C	Total Body Fitness	0.5 - 1
KIN149 C	Weight Training and Lifting	0.5 - 1
KIN150 C	Trail Hiking	0.5 - 1
KIN151 C	Spinning-Beginning	0.5 - 1
KIN152 C	Spinning-Intermediate	0.5 - 1
KIN198 C	Athletic Weight Training	0.5 - 3
KIN199 C	Conditioning for Athletes	0.5 - 3

Individual Sports

		Units
KIN160 C	Badminton- Beginning	0.5 - 1
KIN163 C	Table Tennis	0.5 - 1
KIN164 C	Bowling - Beginning	0.5 - 1
KIN165 C	Bowling - Intermediate	0.5 - 1
KIN166 C	Bowling - Advanced	0.5 - 1
KIN167 C	Gymnastics-Tumbling	0.5 - 1
KIN168 C	Tennis - Beginning	0.5 - 1
KIN169 C	Tennis-Intermediate	0.5 - 1
KIN170 C	Tennis-Advanced	0.5 - 1
KIN171 C	Golf-Beginning	0.5 - 1
KIN172 C	Golf-Intermediate	0.5 - 1
KIN173 C	Golf-Advanced	0.5 - 1
KIN174 C	Pickleball-Beginning	0.5 - 1
KIN175 C	Pickleball-Intermediate	0.5 - 1

Team Sports

		Units
KIN180 C	Futsal-Beginning	0.5 - 1
KIN181 C	Futsal-Intermediate	0.5 - 1
KIN182 C	Futsal-Advanced	0.5 - 1
KIN183 C	Volleyball - Beginning	0.5 - 1
KIN184 C	Volleyball - Intermediate	0.5 - 1
KIN185 C	Volleyball - Advanced	0.5 - 1
KIN186 C	Beach Volleyball - Beginning	0.5 - 1
KIN187 C	Beach Volleyball - Intermediate	0.5 - 1
KIN188 C	Beach Volleyball - Advanced	0.5 - 1
KIN189 C	Basketball - Beginning	0.5 - 1
KIN190 C	Basketball - Intermediate	0.5 - 1
KIN191 C	Basketball - Advanced	0.5 - 1
KIN192 C	Water Polo	0.5 - 1
KIN193AC	Soccer- Beginning	0.5 - 1
KIN193BC	Soccer-Intermediate	0.5 - 1
KIN194 C	Softball	0.5 - 1
KIN195AC	Baseball- Beginning	0.5 - 1
KIN195BC	Baseball-Intermediate	0.5 - 1
KIN197 C	Flag Football	0.5 - 1

List A: Select two courses (7-9 units) from the following:		
MATH120 C	Introduction to Probability and Statistics	4
	or	
PSY161 C	Probability and Statistics-Social Sciences	4
	or	
PSY161HC	Honors Probability and Statistics-Social Sciences	4
	or	
SOC161 C	Probability and Statistics-Social Sciences	4
	or	
SOC161HC	Honors Probability and Statistics-Social Sciences	4
CHEM101 C	Chemistry for Health Science Majors I	4.5
	or	
CHEM107 C	Preparation for General Chemistry	5
	or	
CHEM111AC	General Chemistry I	5
PHYS201 C	College Physics I	4
KIN235 C	First Aid, CPR and Emergencies	3
Total Units		21 - 23

DEACTIVATE DEGREES/CERTIFICATES																																						
DEGREE		EFF DATE	JUSTIFICATION																																			
Computer Information Systems	Computer Software & Application Certificate Required courses are listed in suggested sequence: <table border="1"> <thead> <tr> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>CIS 100 C</td> <td>Introduction to Computer and Windows Concepts</td> <td>3</td> </tr> <tr> <td>CIS 101 C</td> <td>Introduction MS Word/Document Formatting</td> <td>4</td> </tr> <tr> <td>CIS 150 C</td> <td>Microsoft Office Applications</td> <td>3</td> </tr> <tr> <td>CIS 250 C</td> <td>Word Processing</td> <td>2</td> </tr> <tr> <td>CIS 115 C</td> <td>Desktop Publishing - Publisher</td> <td>2</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>CIS 075 C</td> <td>Business Skills Development</td> <td>2</td> </tr> <tr> <td>CIS 103 C</td> <td>Microsoft Excel and PowerPoint</td> <td>3</td> </tr> <tr> <td>CIS 121 C</td> <td>Adobe PDF Document Management</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>20</td> </tr> </tbody> </table>		Units	CIS 100 C	Introduction to Computer and Windows Concepts	3	CIS 101 C	Introduction MS Word/Document Formatting	4	CIS 150 C	Microsoft Office Applications	3	CIS 250 C	Word Processing	2	CIS 115 C	Desktop Publishing - Publisher	2		or		CIS 075 C	Business Skills Development	2	CIS 103 C	Microsoft Excel and PowerPoint	3	CIS 121 C	Adobe PDF Document Management	3	Total Units		20	2020 Fall	Department reorganization of Curriculum programs			
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MGT 089 C	Business Law - Small Business	0.5		
MKT 090 C	Marketing Essentials	1		
MKT 091 C	Advertising and Public Relations	1		
MKT 092 C	Personal Selling	1		
MKT 093 C	Target Marketing	0.5		
MKT 094 C	Buyer Behavior	0.5		
MKT 095 C	Market Distribution Systems	0.5		
MKT 096 C	Sales Promotion Techniques	0.5		
MKT 097 C	Customer Relations	0.5		
MKT 098 C	International Marketing - Small Business	0.5		
MGT 161 C	Introduction to Business	3		
	Total Units	12		