



**CYPRESS COLLEGE
CURRICULUM COMMITTEE**

Tuesday, October 1, 2019
TLC) Teaching Learning Center in the LRC.
3:00 p.m.

AGENDA

Thank you for being on time. The meeting starts at 3:00 pm in the Teaching Learning Center in the LRC. Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

Call to Order:

Silvie Grote, Chair

1. **Establish Quorum and Acknowledge Alternates**
2. **Adoption of the Agenda**
3. **Approval of September 24, 2019 *minutes*:** (attached)
4. **Public Commentary (3 minutes per speaker)**
5. **Distance Education Report: Kathleen McAlister, DE Coordinator**
6. **Articulation Report: Jacky Rangel, Articulation Officer**
7. **Chair Report**
8. **ADTs-continuing discussion (completion 10/1/2019)**
9. **50% rule-continuing discussion (completion 10/1/2019)**
10. **10-year Master Plan: Curriculum-continuing discussion (completion 10/1/2019)**
11. **Multiple Degrees**
12. **Approval of curriculum**
13. **Curriculum review demonstration**

Informational Items:

FSA for Interdisciplinary Studies- INDS 200 and INDS 201 change of FSA from FSA S75 Travel Services to FSA B60 Interdisciplinary Studies.

Courses were previously approved on April 30, 2019 (reference Agenda 4/30/19) and a discussion took place on May 14, 2019 (reference 5/14/2019 minutes) at the curriculum meeting in which Jane reviewed and defined Interdisciplinary Studies and Transdisciplinary Degree. She asked that the INDS FSA code be considered to add to the FSA list of options. Discussion included the possibility of multiple FSAs for the INDS 200 and INDS 201 new courses. Motion to include INDS FSA code for curriculum purposes. **MSP**

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CTRP 063 C Internship: Legal Videography Units:1.5 Lecture:1 Laboratory:1.5	*New Course *Prerequisite: None	25	Internship classes are normally composed of 25 students.	2020 Fall	The field of legal videographer is expanding nationwide providing accurate recordings of legal proceedings in a variety of venues.

REVISE COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
AC/R 220 C Introduction to Air Conditioning controls Units: 2 Lecture:1.5 Laboratory:1.5	*Outline Update *Title change from A/C Controls and Energy Management *Advisory revalidated *Textbook Update	25	HVAC EXCELLENCE Standard 5.2 – Students per Instructor: The number of students per instructor shall be reasonable and allow for individual instruction. Classes should consist of no more that a maximum of 20 students per instructor. Open enrollment programs comprised of 15 or more students at multiple levels should be two instructor programs. The Air Conditioning & Refrigeration Department is aligning itself to this standard. This standard is not only for the quality of education allowing for more individual instruction, but also takes into account safety and health reasons as this industry is involved with the handling of hazardous materials such as refrigerants, oxygen and acetylene and oils. Also, the handling of electrical circuits at higher voltages demands more care. See the attached justification.	2020 Fall	Outline, title and textbook updated to better reflect course content. Update course name to integrate into a controls program under development, update textbook.