



**CYPRESS COLLEGE  
CURRICULUM COMMITTEE**  
Tuesday, October 15, 2019  
Teaching Learning Center (TLC) in the Library (LRC).  
3:00 p.m.

**AGENDA**

Thank you for being on time. The meeting starts at 3:00 pm in the Teaching Learning Center in the LRC. Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

**Call to Order:**

**Silvie Grote, Chair**

1. **Establish Quorum and Acknowledge Alternates**
2. **Adoption of the Agenda**
3. **Approval of October 8, 2019 Minutes: (attached)**
4. **Public Commentary (3 minutes per speaker)**
5. **Class Size Document: Jennifer Combs, FC Curriculum Chair**
6. **Catalog information for certificates board approved, but not State approved.**
7. **Articulation Report: Jacky Rangel, Articulation Officer**
8. **Chair Report**
9. **Resolutions: Section 9.0 Curriculum (9.01, 9.02, 9.03)**
10. **Approval of curriculum**
11. **Curriculum review demonstration**

**Information Item:** COUN 105-adding DE component to the course. Course was previously Board approved on 6/11/2019 only for Hybrid option. It should have been proposed for DE. DE document is now attached on the course and has been vetted by DE coordinator.

DELETE COURSES/CERTIFICATES		
COURSE ID	EFF DATE	JUSTIFICATION
COMM 049 C Oral Communication for Advanced Non-Native Speakers	2020 Fall	We have not been able to offer this course for several years.
PHOT 110 C About Faces: Portraiture	2020 Fall	This course covers most of the same topics as Portrait Photography, making most of the course material redundant. I elect to deactivate this course to streamline degree and certificate completion.
PHOT 200 C Conceptual Photography	2020 Fall	This course covers most of the same topics as Contemporary Photography, making most of the course material redundant. I elect to deactivate this course to streamline degree and certificate completion.
PHOT 201 C Introduction to Professional Photo	2020 Fall	This course covers most of the same topics as Studio Practices, making most of the course material redundant. I elect to deactivate this course to streamline degree and certificate completion.
PHOT 209 C Careers in Photography	2020 Fall	This course covers most of the same topics as Studio Practices making most of the course material redundant. I elect to deactivate this course to streamline degree and certificate completion.
PHOT 211 C Film Photography	2020 Fall	This course is not included on any degree or certificate. I elect to deactivate this course to streamline degree and certificate completion.

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ACCT 107 C Computerized Accounting with QuickBooks Units:3 Lecture:3 Laboratory:0	*New Course *Prerequisite: None *Advisory: ACCT 101 C *Distance Education	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This proposal is a new course to help prepare students to qualify for entry-level positions in the accounting department of a small business using QuickBooks accounting software. The 2018 Accounting Advisory members approved this new course which included the CSUF Dean of Accounting. Online component added to
ACCT 205 C Ethics in Accounting Units:3 Lecture:3 Laboratory:0	*New Course *Prerequisite: ACCT 101 C *Distance Education	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	This proposal is a new course needed to fulfill the professional ethics requirement for the CPA exam. The 2018 Accounting Advisory members approved this new course which included the CSUF Dean of Accounting.
COMM 170 C Oral Interpretation of Literature Units: 3 Lecture: 3 Laboratory: 0	*New Course *Prerequisite: None *AA GE C1 and C2 *CSU GE: Area C1 and C2 *IGETC: Area 3A and 3B	27	This course fits best in the Individualized Instruction category in that most of the time students are engaged in practicing the communication skills they are learning and the instructor gives each student individual instruction as the class proceeds. However, since we also engage in other methods of instruction we feel that we are able to accomplish our goals with a higher class size of 27.	2020 Fall	New course for inclusion in the ADT of Communication Studies.
CTRP 063 C Internship: Legal Videography Units:1.5 Lecture:1 Laboratory:1.5  <b>Action: Tabled for 10/15/2019- Committee needs additional documentation. Bret Clarke will reach out to originator.</b>	*New Course *Prerequisite: None	25	Internship classes are normally composed of 25 students.	2020 Fall	The field of legal videographer is expanding nationwide providing accurate recordings of legal proceedings in a variety of venues.

**REVISED COURSES**

COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
COMM 105 C Interpersonal Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory removed *Catalog/Schedule Description Update *CSU GE: Area D *CSU GE: Area E *IGETC: Area 4 *Textbook Update	30	This course fits best in the Individualized Instruction/Group Learning/Student Presentations category in that class time focuses on individualized instruction, student presentation time and or group learning. The course requires three or more writing assignments using advanced analytical and critical thinking skills. Writing assignments are assessed for critical thinking, conceptual understanding, structure, style and mechanics.	2020 Fall	Program Review Outline, advisory, catalog, schedule and textbook updated to better reflect course content.
COMM 120 C Intercultural Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory removed *Catalog Description Update *Textbook Update	35	Lecture/Discussion/Group Learning/Student Presentations. While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations. Evaluation primarily through objective exams. Writing assignments are assessed mostly for concepts and structure.	2020 Fall	Program Review Outline, advisory, catalog and textbook updated to better reflect course content.
COMM 135 C Argument and Critical Thinking Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory removed *CIP code revised *Catalog Description Update *Textbook Update *Student Learning Outcomes	27	While close to the category for individualized instruction, this course more closely aligns with the definitions for the category of specialized instruction. Required individual student oral presentations in front of an audience are fundamental to the course and require a significant amount of class time for each student enrolled. This type of intensive individualized instruction necessitates a limited number of students.	2020 Fall	Program Review Outline, advisory, CIP code, catalog description, textbook and student learning outcomes updated to better reflect course content.

ECON 100 C Principles of Economics-Macro Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Remove Distance Education *Prerequisite revalidated *Catalog Description Update *Textbook Update *Student Learning Outcomes	45	The primary mode of instruction is lecture and may include discussion and/or group learning.	2020 Fall	Program Review Outline, distance education, prerequisite, catalog description, textbook and learning outcomes updated to better reflect course content.
ECON 100HC Honors Principles of Economics-Macro Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title updated to add Macro *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar- style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Outline, title, prerequisite, catalog, schedule and textbook updated to better reflect course content.
ECON 105 C Principles of Economics-Micro Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog Description Update *Textbook Update	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations	2020 Fall	Program Review Outline, prerequisite, catalog description and textbook updated to better reflect course content.
ECON 105HC Honors Principles of Economics-Micro Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Title updated to add Micro *Prerequisite revalidated *Catalog Description Update *Textbook Update	20	The Cypress College Honors Advisory Group recommends a maximum of 20 students for a seminar- style honors course to allow for in-depth class discussion and student presentations.	2020 Fall	Program Review Outline, title, prerequisite, catalog and textbook updated to better reflect course content.
NURS 090 C Nursing Transitions Units: 3.5 Lecture: 2 Laboratory: 4.5	*Outline Update *Prerequisite revalidated *Prerequisite added: ENGL 100 C, BIOL 220 C *Concurrent course added: BIOL 231C *Catalog/Schedule description Update *Textbook Update	20	This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The course cohort consists of two (2) lab sections that can be accommodated by a lecture size of 20.	2020 Fall	Outline, prerequisite revalidated, prerequisites added, concurrent courses added, catalog, schedule and textbooks updated to better reflect course content.

NURS 103 C Basic Health Assessment Units: .5 Lecture: .5 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds	2020 Fall	Outline, prerequisite revalidated, catalog, schedule description and textbook updated to better reflect course content.
NURS 104 C Introduction to ECG Interpretation Units: .5 Lecture: .5 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2020 Fall	Outline, prerequisite revalidated, catalog, schedule and textbook updated to better reflect course content.
NURS 191 C Pharmacology in Nursing I Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prerequisite revalidated *SAM code change to B *FSA code updated to add C20 *Catalog/Schedule description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2020 Fall	Outline, prerequisite revalidated, SAM code, FSA code, catalog, schedule and textbook updated to better reflect course content.
NURS 192 C Fundamentals of Nursing Units: 4.5 Lecture: 2.5 Laboratory: 6	*Outline Update *Class Fee added to \$5 *Prerequisite revalidated *SAM code change to B *FSA code added: Q80 *Catalog/Schedule description Update *Textbook Update	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations This course consists of two components: a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of 4 lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Outline, class fee, prerequisite revalidated, SAM code, FSA code, catalog, schedule and textbook updated to better reflect course content.
NURS 193 C Introduction to Medical- Surgical/Gero Nursing Units: 3.5 Lecture: 1.5 Laboratory: 6	*Outline Update *Prerequisite revalidated *SAM code change to B *FSA code added: Q80 *Catalog/Schedule description Update *Textbook Update	40	This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of four (4) lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Outline, prerequisite revalidated, SAM code, FSA code, catalog, schedule and textbook updated to better reflect course content.

NURS 195 C Pharmacology in Nursing II Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prerequisite revalidated *Hybrid added *Catalog/Schedule description Update *Textbook Update	25	This class requires individualized instruction as the class proceeds. Most of the time the students are engaged in practicing the specific skills they are learning, or small group activities which require individual instruction or evaluation.	2020 Fall	Outline, prerequisites revalidated, hybrid added, catalog/schedule description and textbook updated to better reflect course content.
NURS 196 C Medical-Surgical Nursing I Units: 5 Lecture: 2.25 Laboratory: 8.25	*Outline Update, *Prerequisite revalidated *Class fee added to \$40 *FSA code added: Q80 *Catalog/Schedule description Update *Textbook Update	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of four (4) lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Outline update, prerequisites revalidated, class fee, FSA code, catalog, schedule and textbook updated to better reflect course content.
NURS 197 C Maternal/Newborn Nursing Units: 3.5 Lecture: 1.75 Laboratory: 5.25	*Outline Update *Class fee added to \$28 *Prerequisite revalidated * FSA code added: Q80 *Catalog/Schedule Description Update *Textbook Update	40	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 8 students per instructor. The class cohort consists of 5 lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Program Review Outline, class fee, prerequisite, FSA code, catalog, schedule and textbook updated to better reflect course content.
NURS 291 C Pharmacology in Nursing III Units: 1 Lecture: 1 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2020 Fall	Program Review Outline, prerequisite, catalog, schedule and textbook updated to better reflect course content.

NURS 292 C Medical-Surgical Nursing II Units: 5 Lecture: 2.25 Laboratory: 8.25	*Outline Update *Class fee added to \$49 *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	40	This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of four (4) lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Program Review Outline, prerequisite, class fee, catalog, schedule and textbook updated to better reflect course content.
NURS 293 C Mental Health Nursing Units: 3.5 Lecture: 1.75 Laboratory: 5.25	*Outline Update *Corequisite remove *Catalog/Schedule Description Update *Textbook Update	40	This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The class cohort consists of 2 lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Program Review Outline, corequisite, catalog, schedule and textbook updated to better reflect course content.
NURS 294 C Geriatric Nursing Units: 3 Lecture: 1.5 Laboratory: 4.5	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	40	This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of ten students per instructor. The cohort consists of two lab sections that can be accommodated by a lecture size of 40.	2020 Fall	Program Review Outline, prerequisite, catalog, schedule and textbook updated to better reflect course content.
NURS 295 C Pharmacology in Nursing IV Units: .5 Lecture: .5 Laboratory: 0	*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2020 Fall	Program Review Outline, prerequisite, catalog, schedule and textbook updated to better reflect course content.



<p>NURS 296 C Child/Family Nursing Units: 3.5 Lecture: 1.75 Laboratory: 5.25</p>	<p>*Outline Update *Prerequisite revalidated *SAM Code change to B *FSA code added: Q80 *Catalog/Schedule Description Update *Textbook Update</p>	<p>40</p>	<p>While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of four (4) lab sections that can be accommodated by a lecture size of 40.</p>	<p>2020 Fall</p>	<p>Program Review Outline, prerequisite, SAM code, FSA code, catalog, schedule and textbook updated to better reflect course content.</p>
<p>NURS 297 C Medical-Surgical Nursing III Units: 5 Lecture: 2.25 Laboratory: 8.25</p>	<p>*Outline Update *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update</p>	<p>40</p>	<p>This course consists of two components, a minor component of lecture and a major component of lab (clinical practicum). The clinical component is mandated by discipline accreditation standards to a maximum of 10 students per instructor. The course cohort consists of four (4) lab sections that can be accommodated by a lecture size of 40.</p>	<p>2020 Fall</p>	<p>Program Review Outline, prerequisite, catalog, schedule and textbook updated to better reflect course content.</p>



**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION	
Photography	<b>Photography Associate in Arts Degree</b> Required Courses (36 units)		2020 Fall Updated wording on required course topic heading. Removed Electives option. Removed: PHOT 200 C, 201 C, 209C,216C,227C,106C,110C, 148C,149C,150C,206,230C,277C  Added: PHOT 220C, 235C  Total units from 45 to 36	
		Units		
	PHOT101 C	Introduction to Photography		3
	PHOT103 C	Intermediate Photography		3
	PHOT104 C	Wedding and Event Photography		3
	PHOT109 C	Portrait Photography		3
	PHOT118 C	Available Light Photography		3
	PHOT202 C	Contemporary Photography		3
	PHOT203 C	Studio Lighting Techniques		3
	PHOT204 C	History of Photography		3
	PHOT215 C	Digital Photography		3
	PHOT219 C	Editorial Photography		3
	PHOT220 C	Alternative Photo Processes I		3
	PHOT235 C	Drone Photography and Video		3
Total Units		36		
Photography	<b>Creative Photo Arts Certificate</b> Required Courses (20 units)		2020 Fall Removed Electives option. Removed: PHOT 200 C, 118C, 215C Added: PHOT 101C,149C and 219C ART 166C  Total units from 15 to 20	
		Units		
	PHOT101 C	Introduction to Photography		3
	PHOT202 C	Contemporary Photography		3
	ART166 C	Contemporary Art Studio		3
	PHOT220 C	Alternative Photo Processes I		3
	PHOT204 C	History of Photography		3
	PHOT219 C	Editorial Photography		3
	PHOT149 C	Photo Laboratory Studies II		2
	Total Units			20
Photography	<b>Photography Certificate</b> Required Courses (17 units)		2020 Fall Due to changes in the technical nature of this program, it is necessary to make an adjustment to the variety of courses that make up this certificate. We intend to eliminate courses which incorporate outdated technology and replace them with existing courses which deliver more current applications of our medium. This is not a major overhaul of the program, yet one which is essentially a non-substantial adjustment, maintaining the basic integrity of our certificate.  Removed: PHOT 201 C, 209 C, 216 C. MGT 161C, 266C, 261 C. MKT 103 C, 208 C ART 120 C  Added: PHOT 203 C, 202 C, 148 C 149 C, 235 C, 219 C, 204 C, 220 C. Total units from 24 to 23	
		Units		
	PHOT101 C	Introduction to Photography		3
	PHOT103 C	Intermediate Photography		3
	PHOT118 C	Available Light Photography		3
	PHOT203 C	Studio Lighting Techniques		3
	PHOT215 C	Digital Photography		3
	PHOT148 C	Photo Laboratory Studies I		1
	PHOT149 C	Photo Laboratory Studies II		1
	<b>Electives - Select 2 courses (6 units)</b>			Units
	PHOT109 C	Portrait Photography		3
	PHOT104 C	Wedding and Event Photography		3
	PHOT202 C	Contemporary Photography		3
	PHOT235 C	Drone Photography and Video		3
	PHOT219 C	Editorial Photography		3
	PHOT204 C	History of Photography		3
	PHOT220 C	Alternative Photo Processes I		3
	Total Units			23

Photography	<b>Portrait and Wedding Photography Certificate</b>		2020 Fall	<p>Due to changes in the technical nature of this program, it is necessary to make an adjustment to the variety of courses that make up this certificate. We intend to eliminate courses which incorporate outdated technology and replace them with existing courses which deliver more current applications of our medium. This is not a major overhaul of the program, yet one which is essentially a non-substantial adjustment, maintaining the basic integrity of our certificate.</p> <p>Add: PHOT 118 C, 227 C, 203 C, 150 C. Remove: PHOT 209 C, 215 C</p> <p>Total units from 15 to 18.5-19</p>	
	<b>Required Courses (18.5-19 units)</b>				
		<b>Units</b>			
	PHOT103 C	Intermediate Photography			3
	PHOT118 C	Available Light Photography			3
	PHOT104 C	Wedding and Event Photography			3
	PHOT109 C	Portrait Photography			3
	PHOT227 C	Retouching and Digital Workflow			3
	PHOT203 C	Studio Lighting Techniques			3
	PHOT150 C	Photo Laboratory Studies III			0.5 - 1
Total Units		18.5 - 19			

**DELETE DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																											
Photography	<p><b>ADVERTISING AND ILLUSTRATIVE PHOTOGRAPHY CERTIFICATE</b></p> <p>Required courses are listed in suggested sequence:</p> <table border="1" data-bbox="375 415 927 751"> <thead> <tr> <th></th> <th></th> <th>Units</th> </tr> </thead> <tbody> <tr> <td>PHOT103 C</td> <td>Intermediate Photography</td> <td>3</td> </tr> <tr> <td>PHOT201 C</td> <td>Introduction to Professional Photo</td> <td>3</td> </tr> <tr> <td>PHOT203 C</td> <td>Studio Lighting Techniques</td> <td>3</td> </tr> <tr> <td>PHOT206 C</td> <td>Studio Practices</td> <td>3</td> </tr> <tr> <td>PHOT209 C</td> <td>Careers in Photography</td> <td>3</td> </tr> <tr> <td>PHOT215 C</td> <td>Digital Photography</td> <td>3</td> </tr> <tr> <td>PHOT277 C</td> <td>Food Photography</td> <td>3</td> </tr> <tr> <td colspan="2">Total Units</td> <td>21</td> </tr> </tbody> </table>			Units	PHOT103 C	Intermediate Photography	3	PHOT201 C	Introduction to Professional Photo	3	PHOT203 C	Studio Lighting Techniques	3	PHOT206 C	Studio Practices	3	PHOT209 C	Careers in Photography	3	PHOT215 C	Digital Photography	3	PHOT277 C	Food Photography	3	Total Units		21	2020 Fall	Due to the ever changing nature of the photographic industry this certificate is no longer relevant.
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