



## CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, October 29, 2019  
(TLC) Teaching Learning Center in the LRC.  
3:00 p.m.

### AGENDA

Thank you for being on time. The meeting starts at 3:00 pm in the Teaching Learning Center in the LRC. Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

#### Call to Order:

Silvie Grote, Chair

1. **Establish Quorum and Acknowledge Alternates**
2. **Adoption of the Agenda**
3. **Approval of October 22, 2019 *minutes*:** (attached)
4. **Public Commentary (3 minutes per speaker)**
5. **Educational and Facilities Master Plan presentation**
6. **Honors Program Presentation:** Penny Gabouri and Stephanie Tran
7. **Articulation Report:** Jacky Rangel, Articulation Officer
8. **Chair Report**
9. **Catalog Program Template discussion**
10. **Approval of curriculum**
11. **Curriculum review demonstration**

#### Informational Items:

##### **ESL Certificates-Expand title and remove acronyms effective Fall 2019.**

ESL Milestone Certificate: Pathway to Business and Computer Information Systems

ESL Milestone Certificate: Pathway to Science, Engineering, and Mathematics

ESL Milestone Certificate: Pathway to Aviation and Travel Careers

ESL Milestone Certificate: Pathway to Diagnostic Medical Sonography, Health Information Technology, and Radiological Technology –Previously Board approved on 12/11/2018 for Fall 2019

ESL Certificate-Revision of title (removing (/) and replacing with (,)) and course (CHEM 101 C units from 4 to 4.5)-effective Fall 2020.

ESL Milestone Certificate: Pathway to Dental Hygiene, Nursing and Psychiatric Technology-Previously Board approved on 12/11/2018 for Fall 2019

CHEM 101 C course revision units from 4 to 4.5 in the Associate in Arts in Kinesiology for Transfer Degree (AA-T) effective Fall 2020.

CHEM 101 C course revision units from 4 to 4.5 in the Associate in Science in Public Health for Transfer Degree (AS-T) effective Fall 2020.

PHOT 148 C, PHOT 149 C, PHOT 150 C-Add FSA C35 for effective date of Spring 2020. Previously Board approved 12/11/2018 for Fall 2019.

DELETE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
CIS 120 C Social Media and Digital Marketing	2020 Fall	With the rapid advancement in wireless technology, social media and digital marketing is not an attractive subject any more to the students due to the easy use of mobile communications and the development of interactive internet-based applications and advertising. Therefore, the course is going to be de-activated.
CIS 221 C Web Technology and Social Media	2020 Fall	I developed it many years ago when social media platforms were arriving into our lives. Our students now know more about social media technology than us and was not offered many semesters.
CIS 241 C Spreadsheet-Advanced MS Excel	2020 Fall	Deactivate. Course is no longer offered.
CIS 262 C New Technology	2020 Fall	I developed the course based on the recommendation of a previous Cypress College president to be offered as a trial version of any new course until it actually gets designed. But it did not work.
MATH 038 C Practical Mathematics for Life <b>Postponed for 10/29/2019 since this course is connected to programs.</b>	2020 Fall	Lack of enrollment and due to the implementation of AB 705, many of these students will now be placed on 100 level math courses.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
CHEM 101 C Chemistry for Health Science Majors I Units: 4.5 Lecture: 4 Laboratory: 2 <b>Postponed for 10/29/2019 since this course is connected to programs.</b>	*Outline Update *Units change from 4 *Lecture hours from 3 *Lab hours from 3 *Add Hybrid *Prerequisite revalidated *Catalog/Schedule Description Update *Textbook Update	25	This course contains labs in which the instructor provides extensive individualized feedback/evaluation on a regular basis. (e.g. problem sets, scientific experiments, lab reports)	2020 Fall	Program Review. Outline, unit's increase, lecture, lab, hybrid added, prerequisite revalidated, catalog, schedule and textbook updated to better reflect courses content.
CIS 100 C Introduction to Computer and Windows Concepts Units: 3 Lecture: 3 Laboratory: 1	*Outline Update *Grading Option change to Standard Letter Grade *Student Learning Outcomes Update *Textbook Update	35	Lecture /Discussion/ Group Learning / Student Presentations While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2020 Fall	Program Review Outline, grading option, student learning outcomes and textbook updated to better reflect course content.

COMM 124 C Small Group Communication Units: 3 Lecture: 3 Laboratory: 0	*Outline Update *Advisory removed *Catalog Description Update *AA GE: Area D *CSU GE: Area D *IGETC: Area 4 *Textbook Update	27	This course fits best in the Individualized Instruction category in that most of the time students are engaged in practicing the communication skills they are learning and the instructor gives each student individual instruction as the class proceeds. However, since we also engage in other methods of instruction we feel that we are able to accomplish our goals with a higher class size of 27.	2020 Fall	Program Review Outline, advisory removal, catalog description and textbook updated to better reflect course content.
COMM 138 C Forensics Units: 1-2 Lecture: 1 Laboratory: 1-3	*Outline Update *Hybrid added *Lecture hours change from 2 *Lab hours change from 1 *CIP code change to 90101.00 *Catalog/Schedule Description Update *Textbook Update	15	This course involves specialized instruction that does not align with the identified standards of other courses. The course requires intensive individualized instruction and requires students to participate in intercollegiate forensics competition. In addition the instructor has significant supervisory responsibility over the students; this occurs off campus and over extended periods of time.	2020 Fall	Program Review Outline, hybrid added, lecture hours, lab hours, CIP code, catalog, schedule and textbook updated to better reflect course content.
COMM 238 C Forensics Units: 1-2 Lecture: 1 Laboratory: 1-3	*Outline Update *Hybrid added *Lecture hours change from 2 *Lab hours change from 1 *CIP code change to 90101.00 *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	15	This course involves specialized instruction that does not align with the identified standards of other courses. The course requires intensive individualized instruction and requires students to participate in intercollegiate forensics competition. In addition the instructor has significant supervisory responsibility over the students; this occurs off campus and over extended periods of time.	2020 Fall	Program Review Outline, hybrid added, lecture hours, lab hours, CIP code, catalog, schedule, student learning outcomes and textbook updated to better reflect course content.
DMS 186 C Ob/Gyn Sonography Units: 4 Lecture: 4 Laboratory: 0	*Outline Update *Prerequisite revalidated *Corequisite revalidated *Catalog/Schedule Description Update *Student Learning Outcomes *Textbook Update	20	Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations. The class size is limited to the number of available training sites.	2020 Fall	Program Review Outline, prerequisite, corequisite, catalog, schedule, student learning outcomes and textbook updated to better reflect course content.

RADT 254 C Clinical Internship I Units: 6.5 Lecture: 0 Laboratory: 22 <b>Tabled</b> <b>10/22/2019- Need more information from the faculty whether this is an internship or practicum course.</b>	*Outline Update *Prerequisites revalidated *Catalog/Schedule Description Update *Student Learning Outcomes Update *Textbook Update	35	The number of students accepted to the Radiology Program is dependent on the number of hospital clinical sites available to train students. Classes in which the instructor coordinates internship/field practice opportunities and supervises students individually at different locations.	2020 Fall	Program Review Outline, prerequisites revalidated, catalog, schedule, student learning outcomes and textbook updated to better reflect course content.
PHOT 235 C Drone Photography and Video Units: 3 Lecture: 2 Laboratory: 4	*Outline Update *Prerequisite removed *Catalog Description Update *Student Learning Outcomes Update *Textbook Update	25	Most of the time the students are engaged in practicing the skill(s) they are learning and the instructor gives each student individual instruction as the class proceeds.	2020 Fall	Program Review Outline, prerequisite removed, catalog description, student learning outcomes, and textbook updated to better reflect course content.

NEW DEGREES/CERTIFICATES					
DEGREE			EFF DATE	JUSTIFICATION	
Communication Studies	<b>Communication Certificate</b>		2020 Fall	Given the abundance of evidence that strong communication skills are one of the primary things employers are seeking in the job market, a Communication Certificate would indicate specific training in that area and thus benefit students when they are seeking employment.	
	Required courses (15 units)				
		Units			
	COMM100 C	Human Communication			3
	COMM105 C	Interpersonal Communication			3
	COMM135 C	Argument and Critical Thinking			3
	COMM120 C	Intercultural Communication			3
	COMM124 C	Small Group Communication			3
	Elective Courses: Select from the following (1-3 units)				
	COMM170 C	Oral Interpretation of Literature			3
	COMM138 C	Forensics			1 - 2
		or			
	COMM238 C	Forensics			1 - 2
	COMM110	Mediated Oral Communication			3
COMM340 C	Communication for Health Services	3			
COMM220 C	The Rhetoric of the City	3			
COMM299 C	Communication Independent Study	1 - 2			
Total Units		16-18			

Court Reporting	<b>Legal Videography Certificate</b>		2020 Fall	There is currently a need for trained videographers to record legal proceedings in a variety of settings.	
	Required courses are listed in suggested sequence (18.5 units):				
		Units			
	CTRP063 C	Internship: Legal Videography			1.5
	CTRP071 C	Legal Terminology and Rhetoric			3
	CTRP072 C	Legal Procedures			4
	CTRP076 C	Court and Deposition Procedures			3
	MGT240 C	Legal Environment of Business			3
	HS145 C	Survey of Medical Terminology			3
	MGT143 C	Introduction to Legal Research			1
Total Units		18.5			

**MODIFY DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION																																																			
Communication Studies	<p><b>Communication Studies Associate in Arts Degree for Transfer</b></p> <p>Required Core 3 units</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>COMM100 C</td> <td>Human Communication</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM100HC</td> <td>Honors Human Communication</td> <td>3</td> </tr> </table> <p>Restricted Electives List A. Select 6 units. Students may choose from the following courses:</p> <table border="1"> <tr> <td>COMM105 C</td> <td>Interpersonal Communication</td> <td>3</td> </tr> <tr> <td>COMM135 C</td> <td>Argument and Critical Thinking</td> <td>3</td> </tr> </table> <p>Restricted Electives List B. Select 6 Units. Students may choose from any of the following courses: (Forensics - maximum of 3 units)</p> <table border="1"> <tr> <td>COMM124 C</td> <td>Small Group Communication</td> <td>3</td> </tr> <tr> <td>COMM120 C</td> <td>Intercultural Communication</td> <td>3</td> </tr> <tr> <td>COMM170 C</td> <td>Oral Interpretation of Literature</td> <td>3</td> </tr> <tr> <td>COMM138 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>COMM238 C</td> <td>Forensics</td> <td>1 - 2</td> </tr> <tr> <td>COMM220 C</td> <td>The Rhetoric of the City</td> <td>3</td> </tr> <tr> <td>COMM220HC</td> <td>Honors Rhetoric of the City</td> <td>3</td> </tr> <tr> <td>COMM340 C</td> <td>Communication for Health Services</td> <td>3</td> </tr> <tr> <td>COMM299 C</td> <td>Communication Independent Study</td> <td>1 - 2</td> </tr> <tr> <td>JOUR110 C</td> <td>Global Media</td> <td>3</td> </tr> </table>			Units	COMM100 C	Human Communication	3		or		COMM100HC	Honors Human Communication	3	COMM105 C	Interpersonal Communication	3	COMM135 C	Argument and Critical Thinking	3	COMM124 C	Small Group Communication	3	COMM120 C	Intercultural Communication	3	COMM170 C	Oral Interpretation of Literature	3	COMM138 C	Forensics	1 - 2		or		COMM238 C	Forensics	1 - 2	COMM220 C	The Rhetoric of the City	3	COMM220HC	Honors Rhetoric of the City	3	COMM340 C	Communication for Health Services	3	COMM299 C	Communication Independent Study	1 - 2	JOUR110 C	Global Media	3	2020	<p>Given the passage of SB 1440 there is a need for a Communication Studies Major to assist students in transferring to the CSU system.</p> <p>Add: COMM 170 C, COMM 340 C, COMM 299 C</p>
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Health Science	<p><b>General Studies Health Sciences Associate in Arts Degree</b></p> <p>Students must complete at least 9 units from the following restricted list of courses:</p> <table border="1"> <thead> <tr><th></th><th>Units</th></tr> </thead> <tbody> <tr><td>CHEM101 C</td><td>Chemistry for Health Science Majors I</td><td>4.5</td></tr> <tr><td>BIOL231 C</td><td>General Human Anatomy</td><td>4</td></tr> <tr><td>BIOL160 C</td><td>Integrated Medical Science</td><td>3</td></tr> <tr><td>BIOL210 C</td><td>Anatomy and Physiology</td><td>5</td></tr> <tr><td>PSY101 C</td><td>Introduction to Psychology</td><td>3</td></tr> <tr><td colspan="3">or</td></tr> <tr><td>PSY101HC</td><td>Honors Introduction to Psychology</td><td>3</td></tr> <tr><td colspan="3">or</td></tr> <tr><td>SOC101 C</td><td>Introduction to Sociology</td><td>3</td></tr> <tr><td colspan="3">or</td></tr> <tr><td>SOC101HC</td><td>Honors Introduction to Sociology</td><td>3</td></tr> <tr><td>HS145 C</td><td>Survey of Medical Terminology</td><td>3</td></tr> <tr><td>HS147 C</td><td>Survey of Disease</td><td>3</td></tr> <tr><td>HS161 C</td><td>Dying/Death and Grief/Mourning</td><td>3</td></tr> <tr><td>ENGL100 C</td><td>College Writing</td><td>4</td></tr> <tr><td colspan="3">or</td></tr> <tr><td>ENGL100HC</td><td>Honors College Writing</td><td>4</td></tr> <tr><td>COMM050 C</td><td>Effective Communication</td><td>3</td></tr> <tr><td>COMM100 C</td><td>Human Communication</td><td>3</td></tr> <tr><td colspan="3">or</td></tr> <tr><td>COMM100HC</td><td>Honors Human Communication</td><td>3</td></tr> <tr><td>MATH040 C</td><td>Intermediate Algebra</td><td>4</td></tr> <tr><td>MATH041 C</td><td>Combined Algebra I and II</td><td>6</td></tr> </tbody> </table> <p>Electives: To complete all course requirements, students must complete at least 9 additional units from the list below.</p> <p>Health Science concentration:</p> <table border="1"> <tr><td>HS277 C</td><td>Cultural Awareness and the Health Care System</td><td>3</td></tr> <tr><td>HS165 C</td><td>Ethical and Legal Issues</td><td>1.5</td></tr> <tr><td>HS161 C</td><td>Dying/Death and Grief/Mourning</td><td>3</td></tr> <tr><td>HS147 C</td><td>Survey of Disease</td><td>3</td></tr> <tr><td>HS099 C</td><td>Health Science Independent Study</td><td>0.5 - 2</td></tr> </table>		Units	CHEM101 C	Chemistry for Health Science Majors I	4.5	BIOL231 C	General Human Anatomy	4	BIOL160 C	Integrated Medical Science	3	BIOL210 C	Anatomy and Physiology	5	PSY101 C	Introduction to Psychology	3	or			PSY101HC	Honors Introduction to Psychology	3	or			SOC101 C	Introduction to Sociology	3	or			SOC101HC	Honors Introduction to Sociology	3	HS145 C	Survey of Medical Terminology	3	HS147 C	Survey of Disease	3	HS161 C	Dying/Death and Grief/Mourning	3	ENGL100 C	College Writing	4	or			ENGL100HC	Honors College Writing	4	COMM050 C	Effective Communication	3	COMM100 C	Human Communication	3	or			COMM100HC	Honors Human Communication	3	MATH040 C	Intermediate Algebra	4	MATH041 C	Combined Algebra I and II	6	HS277 C	Cultural Awareness and the Health Care System	3	HS165 C	Ethical and Legal Issues	1.5	HS161 C	Dying/Death and Grief/Mourning	3	HS147 C	Survey of Disease	3	HS099 C	Health Science Independent Study	0.5 - 2	<p>Removed: MATH 038 C Change of units: CHEM 101 C from 4 to 4.5</p>
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HS070 C	Health Care Communication	0.5 - 1
HS076 C	CPR for Health Care Providers	1
HS050 C	Preparation for Health Science	3
CIS111 C	Computer Information Systems	3
Dental concentration:		
DA016 C	Dental Materials	3
DA061 C	Oral Anatomy/Dental Assisting	3
DA062 C	Preventive Dental Health-Basics	3
DA063 C	Chairside Assisting I	3
DA065 C	Radiology/Dental Assisting	3
DA066 C	Radiology II/Dental Assisting	1
DH101 C	Dental Anatomy and Morphology	2
DH104 C	Oral Health Assessment	3
DH106 C	Radiology Technician - Hygienists	3
DH109 C	Pre-Clinical Dental Hygiene	5
DH205 C	Oral Embryology and Histology	2
Health Records concentration:		
HI100 C	Trends in Health Care Delivery	3
HI101 C	Health Information Management	3
HI102 C	Legal Aspects of Health Care	3
HI103 C	Healthcare Data Analysis	3
HI114 C	Beginning ICD-10-CM and ICD-10-PCS Coding	3
HI203 C	Medical Quality Management	3
Funeral Service concentration:		
MORT100 C	Orientation to Funeral Service	3
MORT170 C	Funeral Service Ceremonies	3
MORT163 C	Embalming Anatomy/Pathology I	4
MORT165 C	Funeral Service Management I	3
MORT164 C	Funeral Service Thanatology I	2
MORT263 C	Embalming Anatomy/Pathology II	4
MORT265 C	Funeral Service Management II	3
MORT201 C	Funeral Directing	5
MORT202 C	Funeral Service Administration I	4
MORT203 C	Methods of Disposition	4
Imaging concentration:		
RADT142 C	Radiologic Electronics	4
RADT153 C	Radiography Patient Care	3
CIS111 C	Computer Information Systems	3
DMS160 C	Introduction to Sonography	2
DMS170 C	Sonography Physics	3.5
DMS175 C	Abdomen Sonography	4
RADT146 C	Introduction to Radiography	4
RADT148 C	Radiology Imaging Techniques	4
RADT150 C	Radiographic Positioning I	5
Nursing Patient Care concentration:		
NURS191 C	Pharmacology in Nursing I	1
NURS192 C	Fundamentals of Nursing	4.5
NURS193 C	Introduction to Medical-Surgical/Gero Nursing	3.5
NURS195 C	Pharmacology in Nursing II	1
NURS196 C	Medical-Surgical Nursing I	5
NURS197 C	Maternal/Newborn Nursing	3.5
NURS090 C	Nursing Transitions	3.5
PT110 C	Nursing Science I	7
PT115 C	Nursing Science II	7
Total Units		18

Photography	<b>UAV/UAS Drone Photography and Video Certificate</b>		2020 Fall	This revision will allow for a further collaboration between Aviation, Geography and Photography. We are providing an exciting education for students, rooted in the rapidly expanding area of UAV Drone Photography and Video.  Removed: ATC 161 C, PHOT 101 C Add: GEOG 230 C, PHOT 148  Total units from 15 to 16	
	Required Courses (16 units)				
		Units			
	ATC160 C	UAV/UAS Basic			3
	PHOT103 C	Intermediate Photography			3
	GEOG230 C	Introduction to GIS			3
	PHOT148 C	Photo Laboratory Studies I			2
PHOT235 C	Drone Photography and Video	3			
Total Units		16			

**DELETE DEGREES/CERTIFICATES**

DEGREE		EFF DATE	JUSTIFICATION		
Computer Information Systems	<b>Social Media Marketing Certificate</b>		2020 Fall	Since two courses of the certificate related to Social Media (CIS 120 & CIS 221) were already deactivated due to a lack of demand, therefore the department does not expect a need for the certificate as well.	
	Required courses are listed in suggested sequence				
		Units			
	CIS120 C	Social Media and Digital Marketing			3
	CIS221 C	Web Technology and Social Media			3
	MKT222 C	Principles of Marketing			3
	MKT103 C	Principles of Advertising			3
or					
MKT210 C	Consumer Behavior	3			
Total Units		12			
Computer Information Systems	<b>WEB DEVELOPMENT CERTIFICATE</b>		2020 Fall	Based on the CIS department decision, the program is no longer needed.	
	Required courses are listed in suggested sequence:				
		Units			
	CIS109 C	E-Business Applications			3
	CIS179 C	Web Page Development			3
	CIS211 C	Introduction to Programming			3
	Take one of the following courses:				
CIS220 C	Web Page Programming	3			
CIS262 C	New Technology	3			
Total Units		12			



Computer Information Systems	<b>WEB NETWORKING TECHNOLOGY CERTIFICATE</b>		2020 Fall	Three out of four courses of the certificate got de-activated already, therefore it is not in need any more.
	Required courses are listed in suggested sequence:			
		Units		
	CIS120 C	Social Media and Digital Marketing 3		
	CIS121 C	Adobe PDF Document Management 3		
	CIS221 C	Web Technology and Social Media 3		
CIS262 C	New Technology 3			
Total Units		12		
Computer Information Systems	<b>WEB PROGRAMMING CERTIFICATE</b>		2020 Fall	Lack of demand for this certificate.
	The following two courses are required:			
		Units		
	CIS179 C	Web Page Development 3		
	CIS220 C	Web Page Programming 3		
	Take one of the following courses:			
	CIS225 C	ASP.NET Programming 3		
	CIS246 C	PHP Programming 3		
	Take one of the following courses:			
	CIS245 C	Perl Programming 3		
	CIS247 C	Python Programming 3		
Total Units		12		