

**CYPRESS COLLEGE
CURRICULUM COMMITTEE**
Tuesday, April 9, 2019
(TLC) Teaching Learning Center in the LRC.
3:00 p.m.

AGENDA

Thank you for being on time. The meeting starts at 3:00 pm in the Teaching Learning Center in the LRC. Your attendance is critical in helping to meet the curriculum needs of Cypress College. Remember, if you are unable to attend please find an alternate representative.

Call to Order:

Silvie Grote, Chair

1. **Establish Quorum and Acknowledge Alternates**
2. **Adoption of the Agenda**
3. **Approval of *April 2, 2019 minutes*: (attached)**
4. **Public Commentary (3 minutes per speaker)**
5. **Chair Report**
6. **Discussion of ByLaws – continued (completion 4/9)**

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
COUN 105 C Stress and Anxiety Management Units:1 Lecture:1 Laboratory:0	* Catalog Description Update * Schedule Description Update * Grading option change to Pass/No Pass only	35	While the instructor does lecture, much of the class time focuses on discussion, group learning, and/or formal/informal student presentations.	2019 Fall	Grading option changed to Pass/No Pass Catalog & Schedule Descriptions grading language change.

DELETE COURSES		
COURSE ID	EFF DATE	JUSTIFICATION
MGT 085 C	2020 Fall	course no longer offered
MGT 086 C	2020 Fall	course no longer offered
MGT 087 C	2020 Fall	course no longer offered
MGT 088 C	2020 Fall	course no longer offered
MGT 089 C	2020 Fall	course no longer offered
MKT 086 C	2020 Fall	course no longer offered
MKT 087 C	2020 Fall	course no longer offered
MKT 088 C	2020 Fall	course no longer offered
MKT 089 C	2020 Fall	course no longer offered
MKT 090 C	2020 Fall	course no longer offered
MKT 091 C	2020 Fall	course no longer offered
MKT 092 C	2020 Fall	course no longer offered
MKT 093 C	2020 Fall	course no longer offered
MKT 094 C	2020 Fall	course no longer offered
MKT 095 C	2020 Fall	course no longer offered
MKT 096 C	2020 Fall	course no longer offered
MKT 097 C	2020 Fall	course no longer offered
MKT 098 C	2020 Fall	course no longer offered

DELETE DEGREES/CERTIFICATES																																																
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Management	<p>CALL CENTER OPERATIONS CERTIFICATE</p> <p>Required courses are listed in suggested sequence:</p> <table border="1"> <tr> <td></td> <td></td> <td>Units</td> </tr> <tr> <td>MGT111 C</td> <td>Business Communications</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>MGT211 C</td> <td>Writing for Business</td> <td>3</td> </tr> <tr> <td>MGT266 C</td> <td>Human Relations in Business</td> <td>3</td> </tr> <tr> <td>MGT151 C</td> <td>Business Mathematics</td> <td>3</td> </tr> <tr> <td>CIS111 C</td> <td>Computer Information Systems</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>CIS116 C</td> <td>MS Outlook/Office Procedures</td> <td>3</td> </tr> <tr> <td colspan="2">Select one course from the following:</td> <td>Units</td> </tr> <tr> <td>MGT 240 C</td> <td>Legal Environment of Business</td> <td>3</td> </tr> <tr> <td></td> <td>or</td> <td></td> </tr> <tr> <td>HS 145 C</td> <td>Survey Of Medical Terminology</td> <td>3</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">Total Units</td> <td>15</td> </tr> </table>			Units	MGT111 C	Business Communications	3		or		MGT211 C	Writing for Business	3	MGT266 C	Human Relations in Business	3	MGT151 C	Business Mathematics	3	CIS111 C	Computer Information Systems	3		or		CIS116 C	MS Outlook/Office Procedures	3	Select one course from the following:		Units	MGT 240 C	Legal Environment of Business	3		or		HS 145 C	Survey Of Medical Terminology	3				Total Units		15	2020 Fall	Program no longer offered
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