## CYPRESS COLLEGE CURRICULUM COMMITTEE

Tuesday, May 24, 2016

## Special E-mail vote for Curriculum in the Baccalaureate Degree

## **AGENDA**

Approvals -

NEW COURSES						
COLIDGE ID	A CTION TA ZENI	CLASS	CLASS SIZE	EFF	HICTICATION	
COURSE ID	ACTION TAKEN	SIZE	JUSTIFICATION	DATE	JUSTIFICATION	
ANTH 308 C Anthropology of Death for Mortuary Science Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.	
COMM 340 C Communication for Mortuary Science Units:3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC * Advisory: COMM 100 C or COMM 100HC	20	The ASCCC's	Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.	
ENGL 310 C Advanced Writing in the Health Sciences Units: 4 Lecture: 4 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC * Online and Hybrid	20		Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.	

MORT 402 C Funeral Service Standards of Practice Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 430 C Cemetery and Crematory Operations Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C; Embalmer license and Funeral Director license, or funeral service practitioner certification; and MORT 402 C * Hybrid	20	recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.		This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 450 C Issues and Trends in Funeral Service Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C and MORT 402 C * Hybrid	20			This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 482 C Clinical Embalming Externship Units: 4 Lecture: 1 Laboratory: 9 TBA	* New Course  * Prerequisites: Embalmer license and Funeral Director license, or funeral service practitioner certification; and MORT 402 C  * Hybrid	20			This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.

MORT 492 C	* New Course	20	The ASCCC's	2017	This course will be
Funeral Service		20		Fall	
	* Prerequisites:		allow for lower seat	1 all	offered as an upper
Externship	Embalmer license		counts to be determined		division major class in
Units: 4	and Funeral		by the requirements of		the Bachelor of Science
Lecture: 1	Director license, or		each of the disciplines for		Degree in Funeral
Laboratory: 9	funeral service		the pilot baccalaureate		Service.
TBA	practitioner		programs. The maximum		
	certification; and		seat count of 20 allowed		
	MORT 402 C		for honors courses is		
			appropriate for the cohort		
	* Hybrid		as determined by the		
MODT 405 C	* Nary Carres	20	mortuary science faculty. The ASCCC's	2017	This serves will be
MORT 495 C	* New Course	20		Fall	This course will be
Mortuary	* Prerequisites:		allow for lower seat counts to	ган	offered as an upper
Jurisprudence	acceptance in		be determined by the		division major class in
Units: 3	Baccalaureate		requirements of each of the		the Bachelor of Science
Lecture: 3	degree pilot		disciplines for the pilot baccalaureate programs. The		Degree in Funeral
Laboratory: 0	program and		maximum seat count of 20		Service.
	MORT 402 C		allowed for honors courses is		
	* Hybrid		appropriate for the cohort as		
	liyona		determined by the mortuary		
1.500= 40= 0	# AY G	• 0	science faculty.	2015	TD1: '11.1 CC 1
MORT 497 C	* New Course	20	The ASCCC's	2017	This course will be offered
Funeral Service	* Prerequisites:		recommendation was to allow for lower seat	Fall	as an upper division major class in the Bachelor of
Practicum I	acceptance in		counts to be determined		Science Degree in Funeral
Units: 2-12	Baccalaureate degree		by the requirements of		Service. It will be used
Lecture: 1	pilot program and		each of the disciplines for		along with MORT 498 C
Laboratory: 3-33	MORT 297 C;		the pilot baccalaureate		Funeral Service Practicum
TBA	MORT 402 C;		programs. The maximum		II, as the capstone to
TD/T	MORT 430 C,		seat count of 20 allowed		determine ABFSE required
	MORT 450 C,		for honors courses is		competency certification in
	MORT 495 C		appropriate for the cohort		embalming and funeral
	* Hybrid		as determined by the		directing, using off-campus
			mortuary science faculty.		clinical locations.
MORT 498 C	* New Course	20	The ASCCC's	2017	This course will be offered
Funeral Service	* Prerequisite:		recommendation was to allow for lower seat counts to	Fall	as an upper division major
Practicum II	MORT 497 C		be determined by the		class in the Bachelor of
Units: 2-12	* Hybrid		requirements of each of the		Science Degree in Funeral Service. It will be used
Lecture: 1			disciplines for the pilot		along with MORT 497 C
Laboratory: 3-33			baccalaureate programs. The maximum seat count of 20		Funeral Service Practicum I,
TBA			allowed for honors courses is		as the capstone to determine
IDA			appropriate for the cohort as		ABFSE required
			determined by the mortuary		competency certification in
			science faculty.		embalming and funeral
					directing, using off-campus
					clinical locations.

REVISED COURSES						
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION	
MORT 100 C Orientation to Funeral Service Units: 3 Lecture: 2.5 Laboratory: 1.5	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 3 to 2.5 * Lab hours from 0 to 1.5 * Prerequisite revalidated * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review In order to comply with forthcoming ABFSE- accreditation mandate that requires funeral directing competencies to be certified by a qualified faculty member, it is necessary to add a clinical lab component to this class. Distance Education added in consultation with industry advisory committee members	
MORT 163 C Embalming Anatomy/ Pathology I Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Prerequisite revalidated * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members	
MORT 164 C Funeral Service Thanatology I Units: 2 Lecture: 2 Laboratory: 0	* Outline Update * Prerequisite revalidated * Textbook Update * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members	

MORT 170 C Funeral Service Ceremonies Units: 3 Lecture: 2.5 Laboratory: 1.5	* Outline Update * Lecture hours from 3 to 2.5 * Lab hours from 0 to 1.5 * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review In order to comply with forthcoming ABFSE- accreditation mandate that requires funeral directing competencies to be certified by a qualified faculty member, it is necessary to add a clinical lab component to this class. Distance Education added in consultation with industry advisory committee members
MORT 261 C Restorative Art I Units: 2 Lecture: 1 Laboratory: 3	* Outline Update  * Prerequisite revised from MORT 253 C to MORT 263 C  * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 262 C Embalming I Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Prerequisite revalidated * Online and Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.  Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.		Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 263 C Embalming Anatomy/ Pathology II Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Prerequisite revalidated * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning.  Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members

MORT 271 C	* Outline Update	30	Class time focuses on	2017	Switch from reusable clay to
Restorative Art II	1		individualized instruction,		wax which adds fees for
	revalidated		student presentation time,		Anatomical plastic skulls as
Lecture: 1			and/or group learning.		used in restorative art
	* Hybrid added		Accreditation standard:		modeling and restorative
Laboratory: 3	* Fee \$140 added		Student-teacher ratios must be available for		modeling wax, purchased at
			review and must not exceed		a significantly lower cost.
			30:1 overall in the funeral		Students take with them as a
			service program.		permanent instructive reconstruction aid.
1.60 F 252 G	1. O .11. T. 1.	20	Cl .: C	2015	
MORT 272 C	* Outline Update	30	Class time focuses on individualized instruction,	2017	Program Review
Embalming II	* Prerequisites		student presentation time,	Fall	The Mortuary Science
Units: 3	revalidated		and/or group learning.		faculty are adding
Lecture: 2	* Online and		Accreditation standard:		Distance Education to all
Laboratory: 3	Hybrid added		Student-teacher ratios		courses as part of regular
·	* Textbook Update		must be available for		program review and
	r		review and must not exceed 30:1 overall in the funeral		consultation with industry
			service program.		advisory committee
			service program.		members
MORT 274 C	* Outline Update	30	Class time focuses on	2017	Program Review
Funeral Service	* Prerequisites		individualized instruction,	Fall	The Mortuary Science
Thanatology II	revalidated		student presentation time,		faculty are adding
Units: 3	* Hybrid added		and/or group learning.		Distance Education to all
Lecture: 3	* Textbook Update		Accreditation standard: Student-teacher ratios		courses as part of regular
	rextbook opuate		must be available for		program review and
Laboratory: 0			review and must not exceed		consultation with industry
			30:1 overall in the funeral		advisory committee
			service program.		members
MORT 292 C	* Outline Update	30	Class time focuses on	2017	The Mortuary Science
Funeral Service	* Prerequisite from		individualized instruction,	Fall	faculty are adding
Science	MORT 282 C to		student presentation time,		Distance Education to all
Units: 3	MORT 272 C		and/or group learning.		courses as part of regular
			Accreditation standard:		program review and
Lecture: 3	* Online and		Student-teacher ratios must be available for		consultation with industry
Laboratory: 0	Hybrid added		review and must not exceed		advisory committee
			30:1 overall in the funeral		members
			service program.		
MORT 294 C	* Outline Update	30	Class time focuses on	2017	Program Review
Funeral Service	* Lecture hours from		individualized instruction,	Fall	In order to comply with
Counseling	4 to 3		student presentation time,		forthcoming ABFSE-
I Inita. 1	* Lab hours from		and/or group learning.  Accreditation standard:		accreditation mandate that
Lecture: 3	0 to 3 * Prerequisite from		Student-teacher ratios		requires funeral directing competencies to be certified
	MORT 264 C to		must be available for		by a qualified faculty
Laboratory: 3	MORT 204 C to MORT 274 C		review and must not exceed		member, it is necessary to
	* Hybrid added		30:1 overall in the funeral		add a clinical lab component
	* Textbook Update		service program.		to this class.
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## **Bachelor of Science Degree in Funeral Service**

**Program Description** - This program is an accredited course of study in funeral service education designed for students who wish to advance their career and employment opportunities as a funeral service practitioner and to prepare the student for state licensure where statutory law requires successful completion of the Bachelor of Science Degree in Funeral Service in order to practice. To earn the Bachelor of Science Degree in Funeral Service, students must complete: (1) requirements for Associate in Science Mortuary Science degree or equivalent (2) all upper division major course requirements with a minimum grade of "C"; (3) 37 units of IGETC lower division general education coursework or 39 units CSU GE Breadth lower division general education coursework, or previously awarded baccalaureate degree; (4) a minimum of 9 units of Upper Division General Education Graduation Requirements; (5) the cultural diversity requirement; (6) any elective courses to complete a minimum of 120 units; and, (7) have a minimum GPA of 2.0 in all college level courses attempted and at least 24 units of upper division course work must be completed at Cypress College (residency requirement). Total degree units are 120-131 units.

		ICATES			
DEGREE			EFF DATE	JUSTIFICATION	
Mortuary Science	Prerequisite Funeral Serv the major) Acceptance in and Embalme and Funeral I	Associate Degree in Funeral Service—Associate Degree from ABFSE-Actice Mortuary Science Program (41- ato Baccalaureate degree pilot program or License Director License rvices Practitioner certification	Fall	Selected for inclusion in the California Community Colleges Chancellor's Office Board of Governors Baccalaureate Degree Pilot Program	
	MORT 402 C MORT 430 C MORT 450 C MORT 482 C MORT 492 C MORT 495 C MORT 497 C au	Funeral Service Standards of Practice Cemetery and Crematory Operations Issues and Trends in Funeral Service Clinical Embalming Externship Funeral Service Externship Mortuary Jurisprudence and MORT 498 C (12 units total)  general education courses Anthropology of Death for Mortuary Science Communication for Mortuary Science Advanced Writing in the Health Sciences			