

**CYPRESS COLLEGE
CURRICULUM COMMITTEE
Tuesday, May 24, 2016**

Special E-mail vote for Curriculum in the Baccalaureate Degree

AGENDA

Approvals –

NEW COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
ANTH 308 C Anthropology of Death for Mortuary Science Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.
COMM 340 C Communication for Mortuary Science Units:3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC * Advisory: COMM 100 C or COMM 100HC	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.
ENGL 310 C Advanced Writing in the Health Sciences Units: 4 Lecture: 4 Laboratory: 0	* New Course * Prerequisites: ENGL 100 C or ENGL 100HC * Online and Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	Designed as an upper division general education course with a significant writing component for the Bachelor of Science Degree in Funeral Service.

MORT 402 C Funeral Service Standards of Practice Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 430 C Cemetery and Crematory Operations Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C; Embalmer license and Funeral Director license, or funeral service practitioner certification; and MORT 402 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 450 C Issues and Trends in Funeral Service Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C and MORT 402 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 482 C Clinical Embalming Externship Units: 4 Lecture: 1 Laboratory: 9 TBA	* New Course * Prerequisites: Embalmer license and Funeral Director license, or funeral service practitioner certification; and MORT 402 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.

MORT 492 C Funeral Service Externship Units: 4 Lecture: 1 Laboratory: 9 TBA	* New Course * Prerequisites: Embalmer license and Funeral Director license, or funeral service practitioner certification; and MORT 402 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 495 C Mortuary Jurisprudence Units: 3 Lecture: 3 Laboratory: 0	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 402 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service.
MORT 497 C Funeral Service Practicum I Units: 2-12 Lecture: 1 Laboratory: 3-33 TBA	* New Course * Prerequisites: acceptance in Baccalaureate degree pilot program and MORT 297 C; MORT 402 C; MORT 430 C, MORT 450 C, MORT 495 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service. It will be used along with MORT 498 C Funeral Service Practicum II, as the capstone to determine ABFSE required competency certification in embalming and funeral directing, using off-campus clinical locations.
MORT 498 C Funeral Service Practicum II Units: 2-12 Lecture: 1 Laboratory: 3-33 TBA	* New Course * Prerequisite: MORT 497 C * Hybrid	20	The ASCCC's recommendation was to allow for lower seat counts to be determined by the requirements of each of the disciplines for the pilot baccalaureate programs. The maximum seat count of 20 allowed for honors courses is appropriate for the cohort as determined by the mortuary science faculty.	2017 Fall	This course will be offered as an upper division major class in the Bachelor of Science Degree in Funeral Service. It will be used along with MORT 497 C Funeral Service Practicum I, as the capstone to determine ABFSE required competency certification in embalming and funeral directing, using off-campus clinical locations.

REVISED COURSES					
COURSE ID	ACTION TAKEN	CLASS SIZE	CLASS SIZE JUSTIFICATION	EFF DATE	JUSTIFICATION
MORT 100 C Orientation to Funeral Service Units: 3 Lecture: 2.5 Laboratory: 1.5	* Outline Update * Catalog Description Update * Schedule Description Update * Lecture hours from 3 to 2.5 * Lab hours from 0 to 1.5 * Prerequisite revalidated * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review In order to comply with forthcoming ABFSE-accreditation mandate that requires funeral directing competencies to be certified by a qualified faculty member, it is necessary to add a clinical lab component to this class. Distance Education added in consultation with industry advisory committee members
MORT 163 C Embalming Anatomy/ Pathology I Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Prerequisite revalidated * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 164 C Funeral Service Thanatology I Units: 2 Lecture: 2 Laboratory: 0	* Outline Update * Prerequisite revalidated * Textbook Update * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members

MORT 170 C Funeral Service Ceremonies Units: 3 Lecture: 2.5 Laboratory: 1.5	* Outline Update * Lecture hours from 3 to 2.5 * Lab hours from 0 to 1.5 * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review In order to comply with forthcoming ABFSE-accreditation mandate that requires funeral directing competencies to be certified by a qualified faculty member, it is necessary to add a clinical lab component to this class. Distance Education added in consultation with industry advisory committee members
MORT 261 C Restorative Art I Units: 2 Lecture: 1 Laboratory: 3	* Outline Update * Prerequisite revised from MORT 253 C to MORT 263 C * Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 262 C Embalming I Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Catalog Description Update * Prerequisite revalidated * Online and Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 263 C Embalming Anatomy/ Pathology II Units: 4 Lecture: 4 Laboratory: 0	* Outline Update * Prerequisite revalidated * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members

MORT 271 C Restorative Art II Units: 2 Lecture: 1 Laboratory: 3	* Outline Update * Prerequisites revalidated * Hybrid added * Fee \$140 added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Switch from reusable clay to wax which adds fees for Anatomical plastic skulls as used in restorative art modeling and restorative modeling wax, purchased at a significantly lower cost. Students take with them as a permanent instructive reconstruction aid.
MORT 272 C Embalming II Units: 3 Lecture: 2 Laboratory: 3	* Outline Update * Prerequisites revalidated * Online and Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 274 C Funeral Service Thanatology II Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisites revalidated * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 292 C Funeral Service Science Units: 3 Lecture: 3 Laboratory: 0	* Outline Update * Prerequisite from MORT 282 C to MORT 272 C * Online and Hybrid added	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	The Mortuary Science faculty are adding Distance Education to all courses as part of regular program review and consultation with industry advisory committee members
MORT 294 C Funeral Service Counseling Units: 4 Lecture: 3 Laboratory: 3	* Outline Update * Lecture hours from 4 to 3 * Lab hours from 0 to 3 * Prerequisite from MORT 264 C to MORT 274 C * Hybrid added * Textbook Update	30	Class time focuses on individualized instruction, student presentation time, and/or group learning. Accreditation standard: Student-teacher ratios must be available for review and must not exceed 30:1 overall in the funeral service program.	2017 Fall	Program Review In order to comply with forthcoming ABFSE-accreditation mandate that requires funeral directing competencies to be certified by a qualified faculty member, it is necessary to add a clinical lab component to this class.

Bachelor of Science Degree in Funeral Service

Program Description - This program is an accredited course of study in funeral service education designed for students who wish to advance their career and employment opportunities as a funeral service practitioner and to prepare the student for state licensure where statutory law requires successful completion of the Bachelor of Science Degree in Funeral Service in order to practice. To earn the Bachelor of Science Degree in Funeral Service, students must complete: (1) requirements for Associate in Science Mortuary Science degree or equivalent (2) all upper division major course requirements with a minimum grade of “C”; (3) 37 units of IGETC lower division general education coursework or 39 units CSU GE Breadth lower division general education coursework, or previously awarded baccalaureate degree; (4) a minimum of 9 units of Upper Division General Education Graduation Requirements; (5) the cultural diversity requirement; (6) any elective courses to complete a minimum of 120 units; and, (7) have a minimum GPA of 2.0 in all college level courses attempted and at least 24 units of upper division course work must be completed at Cypress College (residency requirement). Total degree units are 120-131 units.

NEW DEGREES/CERTIFICATES																																																
DEGREE		EFF DATE	JUSTIFICATION																																													
Mortuary Science	<p>Bachelor of Science Degree in Funeral Service</p> <p>Prerequisite –Associate Degree from ABFSE-Accredited Funeral Service Mortuary Science Program (41-50 units in the major)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">Acceptance into Baccalaureate degree pilot program and Embalmer License and Funeral Director License or Funeral Services Practitioner certification</td> </tr> <tr> <td colspan="3">Required upper division major courses (32 units) of which 12 units will be from MORT 497 C and MORT 498 C</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Units</td> </tr> <tr> <td>MORT 402 C</td> <td>Funeral Service Standards of Practice</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MORT 430 C</td> <td>Cemetery and Crematory Operations</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MORT 450 C</td> <td>Issues and Trends in Funeral Service</td> <td style="text-align: center;">3</td> </tr> <tr> <td>MORT 482 C</td> <td>Clinical Embalming Externship</td> <td style="text-align: center;">4</td> </tr> <tr> <td>MORT 492 C</td> <td>Funeral Service Externship</td> <td style="text-align: center;">4</td> </tr> <tr> <td>MORT 495 C</td> <td>Mortuary Jurisprudence</td> <td style="text-align: center;">3</td> </tr> <tr> <td colspan="2">MORT 497 C and MORT 498 C (12 units total)</td> <td style="text-align: center;">12</td> </tr> <tr> <td colspan="3">Upper division general education courses</td> </tr> <tr> <td>ANTH 308 C</td> <td>Anthropology of Death for Mortuary Science</td> <td style="text-align: center;">3</td> </tr> <tr> <td>COMM 340 C</td> <td>Communication for Mortuary Science</td> <td style="text-align: center;">3</td> </tr> <tr> <td>ENGL 310 C</td> <td>Advanced Writing in the Health Sciences</td> <td style="text-align: center;">4</td> </tr> <tr> <td colspan="2">Total Units</td> <td style="text-align: center;">42</td> </tr> </table>	Acceptance into Baccalaureate degree pilot program and Embalmer License and Funeral Director License or Funeral Services Practitioner certification			Required upper division major courses (32 units) of which 12 units will be from MORT 497 C and MORT 498 C					Units	MORT 402 C	Funeral Service Standards of Practice	3	MORT 430 C	Cemetery and Crematory Operations	3	MORT 450 C	Issues and Trends in Funeral Service	3	MORT 482 C	Clinical Embalming Externship	4	MORT 492 C	Funeral Service Externship	4	MORT 495 C	Mortuary Jurisprudence	3	MORT 497 C and MORT 498 C (12 units total)		12	Upper division general education courses			ANTH 308 C	Anthropology of Death for Mortuary Science	3	COMM 340 C	Communication for Mortuary Science	3	ENGL 310 C	Advanced Writing in the Health Sciences	4	Total Units		42	2017 Fall	Selected for inclusion in the California Community Colleges Chancellor’s Office Board of Governors Baccalaureate Degree Pilot Program
Acceptance into Baccalaureate degree pilot program and Embalmer License and Funeral Director License or Funeral Services Practitioner certification																																																
Required upper division major courses (32 units) of which 12 units will be from MORT 497 C and MORT 498 C																																																
		Units																																														
MORT 402 C	Funeral Service Standards of Practice	3																																														
MORT 430 C	Cemetery and Crematory Operations	3																																														
MORT 450 C	Issues and Trends in Funeral Service	3																																														
MORT 482 C	Clinical Embalming Externship	4																																														
MORT 492 C	Funeral Service Externship	4																																														
MORT 495 C	Mortuary Jurisprudence	3																																														
MORT 497 C and MORT 498 C (12 units total)		12																																														
Upper division general education courses																																																
ANTH 308 C	Anthropology of Death for Mortuary Science	3																																														
COMM 340 C	Communication for Mortuary Science	3																																														
ENGL 310 C	Advanced Writing in the Health Sciences	4																																														
Total Units		42																																														