

**CYPRESS COLLEGE
CURRICULUM COMMITTEE
Tuesday, May 19, 2015
3:00 p.m.**

**MINUTES
(approved 9-8-15)**

PRESENT: Mark Majarian (chair), Drew Alhadeff, Santanu Bandyopadhyay, Joyce Carrigan, Jennie Hurley, Jane Jepson, Tina Johannsen, Donna Landis, Kathleen McAlister, Jessica Nelson, Joyce Peacock, Molly Schulps, Cindy Shrout

ABSENT: Akilah Courtney, Steve Donley, Krystal Kosacki (AS), Danny Lind, Ali Moady, Carlos Urquidi

GUEST: Glenn Bower

Recorder: Terry Carpenter

Call to Order: by Mark Majarian at 3:10 p.m.

Approval of May 5, 2015 minutes – MSP w/correction of Curriculum Institute Conference date to July

Chair Report

Mark has estimated the hours necessary for the Baccalaureate Committee for Mortuary Science to complete the task this summer will be approximately 8 – 10 hours. He indicated that input from Social Sciences or English will be needed regarding the 6 units of General Education credit required for upper division course work. He asked the Reps to pass the request to faculty for a volunteer in those disciplines to serve on the committee. Mark will send directions out to those faculty participating. Glenn added that the memo should be contextualized regarding General Ed upper division requirements and that he and Jolena will work on language for the memo.

Kathleen McAlister has confirmed that she will serve a second 3 year term as the Language Arts Rep.

The Curriculum Institute (7/9-7/11) is local this year in Anaheim at the Double Tree by Hilton Hotel. The Plenary Session for Academic Senate is June 11th- 13th in San Jose.

The process and status of Curriculum for this cycle was reviewed. Reminder the Curriculum LAUNCH date is by June 30, 2015.

Protocol for Late Submissions

Mark reviewed the various suggestions to the Protocol for Late Submissions and appropriate changes were made. The committee approved to adopt the document.

ACTION: MSP

OTHER

Kathleen asked for an exception for a late PreLaunch on a revision for ENGL 103HC in order to add the RDG requirement to the course. The RDG is already on the ENGL 103C course and was missed on the Honors course when it was sent through originally.

It was requested that the justification be included on the revision.

ACTION: MSP

Approvals

Automotive Technology Certificate - remove deactivated elective courses (2013) –

Total unit change from 55 to 55-56

AT 161 C, AT 162 C, AT 163 C, AT 164 C, AT 190 C, AT 191 C, AT 192 C,

AT 201 C, AT 202 C, AT 203 C, AT 204 C, AT 205 C, AT 206 C, AT 207 C, AT 208 C,

ENGL 095 C

ACTION: MSP

Adjourned 3:53 p.m.