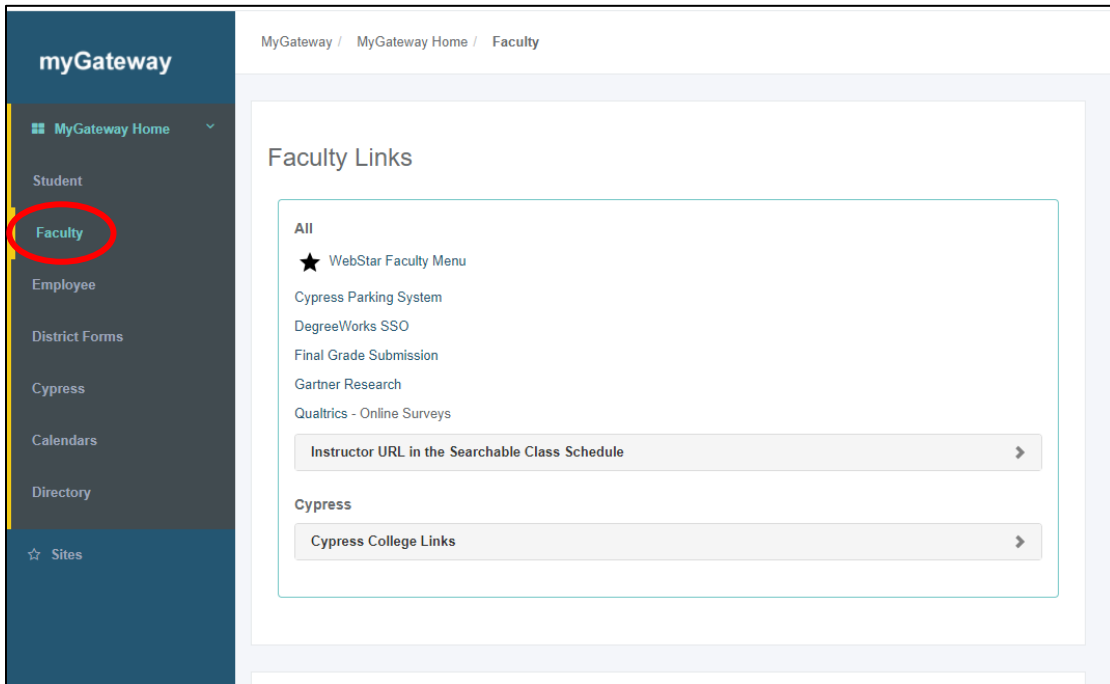
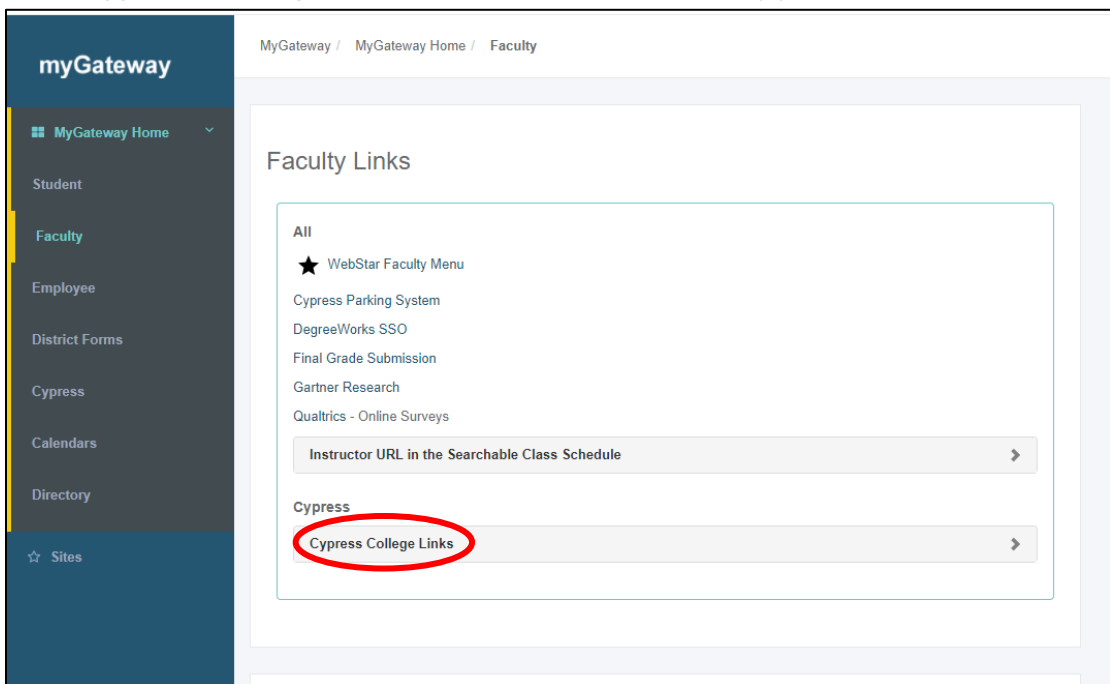


# Assessing SLOs Through eLumen

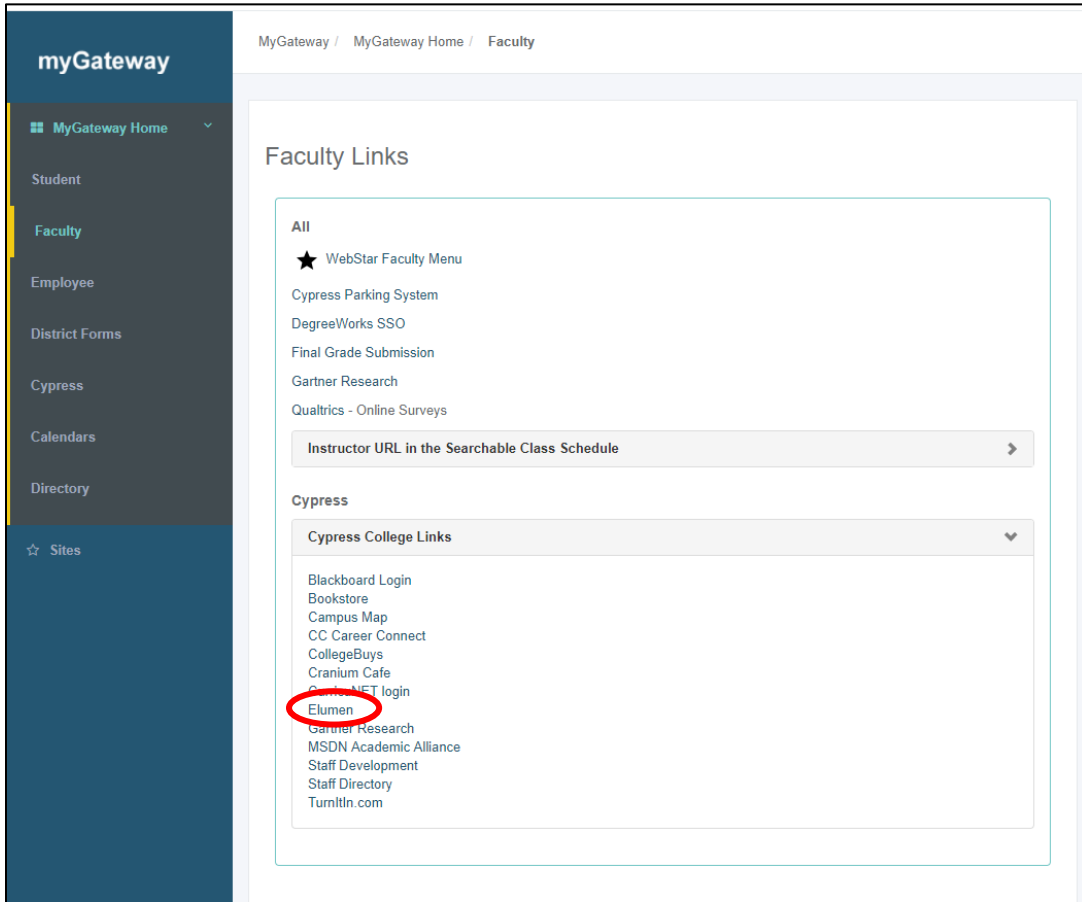
1. Log into **MyGateway** at <https://mg.nocccd.edu/>
2. Click on the **Faculty** tab on the left.



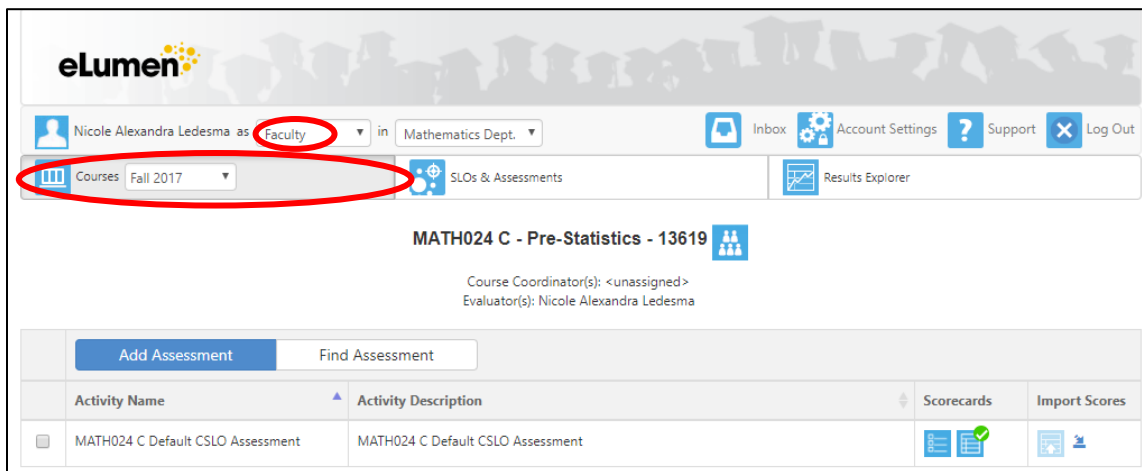
3. Click on **Cypress College Links** for the list of links to appear.



4. Click on **Elumen**.



5. Once you are in eLumen, make sure that it says **Faculty** next to your name. Also, make sure that **Courses** is selected and that the **correct semester** is selected.



- For the class you would like to assess, click on either icon under **Scorecards**.
  - The left icon is “Scorecard View” which is a more condensed form.
  - The right icon is “Rubric View” which gives a more detailed description of the Grading Rubric.

The screenshot shows the eLumen interface for a course. At the top, the user is identified as Nicole Alexandra Ledesma, Faculty in the Mathematics Dept. The course is MATH024 C - Pre-Statistics - 13619, with Nicole Alexandra Ledesma as the evaluator. Below the course information, there are buttons for 'Add Assessment' and 'Find Assessment'. A table lists the assessment 'MATH024 C Default CSLO Assessment'. To the right of the table, there are two icons for 'Scorecards' (one with a list icon, one with a document icon) and an 'Import Scores' button. The 'Scorecards' icons are circled in red.

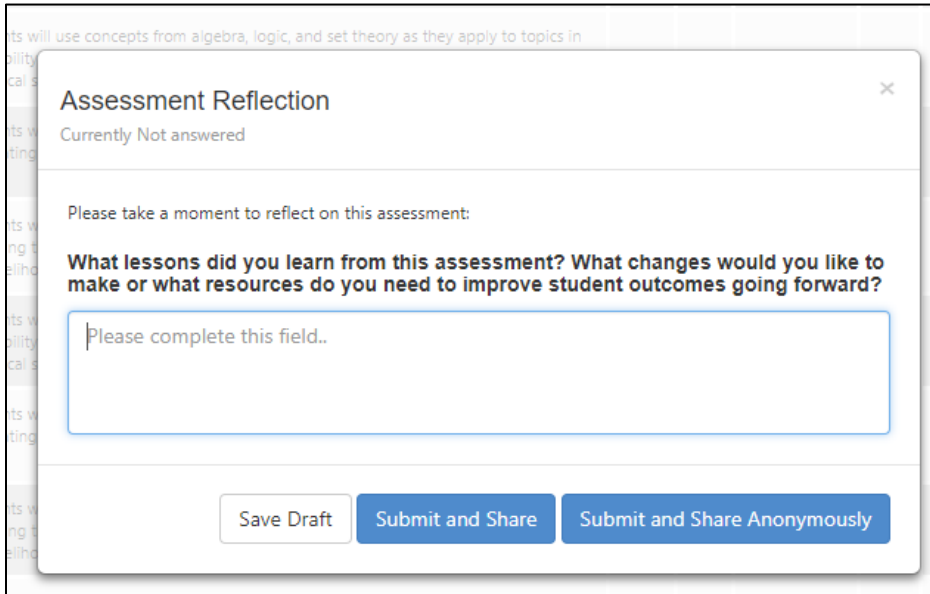
- Although many courses have more than one SLO, faculty are **only required to choose one SLO to assess**. All instructors teaching the same course must be assessing the same SLO(s). For any **SLO(s) that you are not assessing**, click the **N/A** box. (Faculty are welcome to assess all of the SLOs; however, only one SLO per course is required.)

- Once you have assessed the SLO(s) for each student, click **Save and Continue to Reflection**.

The screenshot shows a table for assessing two SLOs. The first SLO is about counting principles and probability distributions, and the second is about algebra, logic, and set theory. The table has columns for scores 4, 3, 2, 1, 0, and a column for 'N/A'. The 'Score total' row shows scores of 20, 9, 4, 1, 2, and 0. At the bottom right, there are buttons for 'Cancel', 'Save', and 'Save and Continue to Reflection'. The 'Save and Continue to Reflection' button is circled in red.

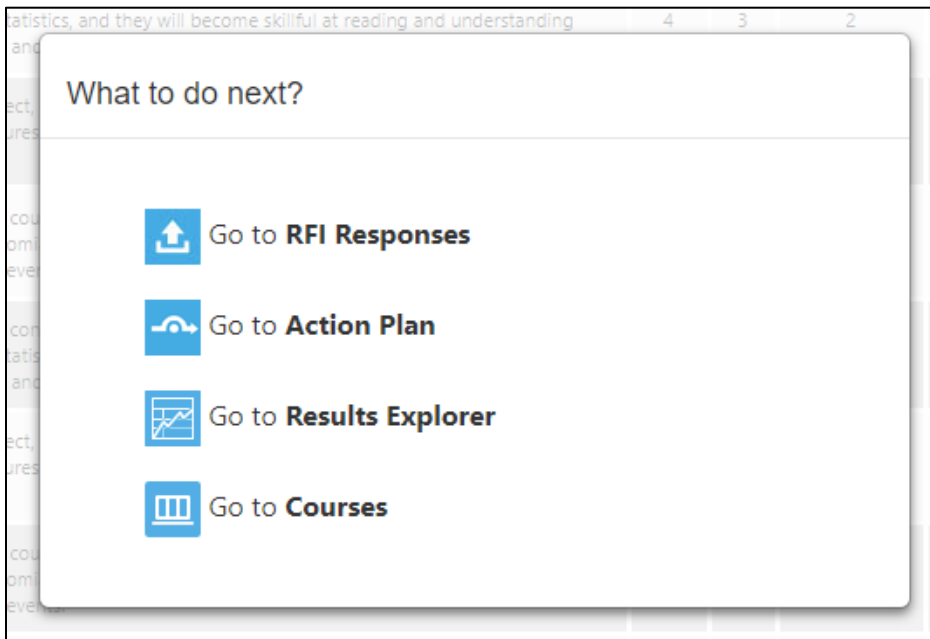
Students will use counting principles, laws of probability, and probability distributions, including the binomial, uniform, normal, T, F, and Chi-Square distributions to compute the likelihood of events.	4	3	2	1	0	<input type="checkbox"/>	<input type="checkbox"/>
Students will use concepts from algebra, logic, and set theory as they apply to topics in probability and statistics, and they will become skillful at reading and understanding statistical studies and problems.	4	3	2	1	0	<input type="checkbox"/>	<input type="checkbox"/>
<b>Score total:</b>	<b>20</b>	<b>9</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>0</b>	

9. Enter in a **Reflection** of your assessment. Then click on either **Submit and Share** or **Submit and Share Anonymously**.







The screenshot shows a dialog box titled "Assessment Reflection" with a close button (X) in the top right corner. Below the title, it says "Currently Not answered". The main text reads: "Please take a moment to reflect on this assessment: **What lessons did you learn from this assessment? What changes would you like to make or what resources do you need to improve student outcomes going forward?**". Below this text is a large text input field with a placeholder "Please complete this field..". At the bottom of the dialog, there are three buttons: "Save Draft" (white with a grey border), "Submit and Share" (blue), and "Submit and Share Anonymously" (blue).

10. The following screen will pop up, in which you can select where to go.



The screenshot shows a dialog box titled "What to do next?". It contains four options, each with a blue icon and text:

-  Go to **RFI Responses**
-  Go to **Action Plan**
-  Go to **Results Explorer**
-  Go to **Courses**

11. You can click **Go to Courses** to go back to the Course Screen where you can verify that you have successfully completed the assessment for that class by seeing the icon below next to the class.

The screenshot shows a user interface for a course management system. At the top, the user is identified as Nicole Alexandra Ledesma, Faculty, in the Mathematics Dept. Navigation options include Courses (Fall 2017), SLOs & Assessments, and Results Explorer. The course title is MATH024 C - Pre-Statistics - 13619, with Course Coordinator(s) <unassigned> and Evaluator(s) Nicole Alexandra Ledesma. Below this is a table with two columns: Activity Name and Activity Description. The table contains one row: MATH024 C Default CSLO Assessment. To the right of the table are buttons for Scorecards and Import Scores. A red circle highlights the Scorecards button, which has a green checkmark icon next to it.

Activity Name	Activity Description	Scorecards	Import Scores
MATH024 C Default CSLO Assessment	MATH024 C Default CSLO Assessment		