

## Safety Committee Minutes – February 14, 2018

Call to order 11:07 a.m.

In attendance: Bob Riffle, Mario Gaspar, Marla McBride, Louella Nelson, Celeste Phelps, Robyn Udell, Debbie Valentine, Student Members: N/A.

### Old Business:

There were no recent District provided Campus Injury reports, if available they will be provided at the next meeting.

Marla M./Celeste P. reported out that the Charger Assessment Team (CHAT) met and are working on the assessment protocol for the Campus.

Flex Day Safety Topics: Debbie V. reported out that AED training for staff was given and there was an excellent turnout. The Safety Committee supports the need and that continued training be offered through staff development.

Marla M./Debbie V. reported out that they have begun inspecting and documenting the AED's on Campus. They are investigating the need to upgrade some of the older AED's and perhaps providing newer ones for certain areas that need child devices for their programs such as NOCE and Dental.

Debbie V. reported that Fire Extinguisher training is in the planning stages for our Campus.

### New Business:

Robert R. asked the committee if they had approved the October meeting minutes and all members in attendance agreed that they had. The October minutes will be placed on the J drive as required. Since he had not received the minutes from the November meeting there are none to approve.

Robert R. reported out that there was an emergency executive team meeting last week to discuss the next Campus drill. It was discussed that the next drill will be a shelter in place drill and that it will happen in May 2018. A list of to-do's were given to each person in preparation for the drill. The request to update the floor marshals etc. will be forthcoming along with training dates and times. M & O will be doing a complete and thorough test of the Campus building lock down system. If we encounter any issues we should be able to correct them prior to the actual drill. The Safety Committee agreed that it is important to remind all staff to be trained and treat all people in a professional manner.

Adjourn: 11:45 a.m.