

## Safety Committee Minutes – June 21, 2017

Call to order 11:10 a.m.

In attendance: Bob Riffle, Roland Esquivel, Louella Nelson, Tami Oh, Robyn Udell, Debbie Valentine,  
Student Members: N/A

### Old Business:

The committee looked over the most recent District provided Campus Injury report. A short discussion ensued regarding injury and/or accident reporting, what forms, who gets them etc. The committee once again discussed the need to standardize and/or clarify our procedure. Interim Director of Campus Safety Roland Esquivel will be working on providing Campus Safety reports and assisting as needed. A brief discussion regarding existing Campus protocol ie; skateboarding etc., was discussed for the benefit of Roland.

R. Riffle gave a brief overview of the main points of the OCFA Campus inspections report. Many reoccurring items seem to be related to housekeeping and each division shall be responsible for their buildings housekeeping issues etc. Some of the items such as non-working exit lights and emergency lighting will be repaired by M & O this summer during our down time.

A question was raised about the timing of the Theater projects: R. Riffle stated that the fire curtain project is scheduled for mid-July and so is the orchestra pit. The orchestra pit may be delayed as a few issues and/or clarifications are needed by DSA.

The update for the installation of an AED in the Campus Theater was requested. R. Riffle stated that he was waiting to hear from Katy and Marla regarding their discussion and what was agreed.

### New Business:

The committee welcomed the Interim Director of Campus Safety, Roland Esquivel. We look forward to his involvement and assistance.

Adjourn: 12:00 p.m.