

## Safety Committee Minutes – March 14, 2018

Call to order 11:05 a.m.

In attendance: Bob Riffle, April Guarjardo, Marla McBride, Louella Nelson, Robyn Udell, Debbie Valentine  
Student Members: Angiel Mendieta, Adrian Salas

### Old Business:

The committee briefly looked over the District provided Campus Injury reports from February 1, 2018 – March 9, 2018. Nothing on the list needed to be acted upon by the committee.

The committee had a short discussion regarding the Charger Assessment Team (ChAT) process. The committee will discuss the document and process at next month's meeting. The ChAT team is also looking at implementing a software program called Maxient, this will assist the Campus in identifying and tracking repeat student problems or concerns.

An email to the Campus was sent out on Monday regarding the next Campus Drill. The next drill will focus on an active shooter situation and the drills are scheduled for Thursday, April 5, 2016, one at 10:15 a.m. and one at 6:15 p.m. The student members present requested a discussion and possible inclusion of a handout to be provided, outlining emergency protocol for different types of emergencies and or issues. Perhaps these procedures could or should be given at the first day of each semester to each class as part of the orientation program or class overview.

Debbie V. reported that an email outlining the next Fire Extinguisher training has been sent out to all sites. She is hoping that there will be high interest and turn out for this very important training.

### New Business:

There was a national student walk out today for the 17 fallen victims of the Florida mass shooting. Associated student representatives, Angiel and Adrian reported that the function attracted over 200 students and was well received by the Campus. The committee thanked them for their support and leadership sponsoring this peaceful endeavor. They also stated that they had spoken with Peter Maharaj, Campus Director of IT regarding the possible addition of a Cypress College app for assisting students in emergency situations. They also requested information on locations of blue phones and if there is intent to add more. B. Riffle stated that Campus Safety is currently looking into either additional devices and/or adding enhancements to the current ones on Campus.

M. McBride mentioned that it may be good to have all staff have ID cards for access to Campus along with identifying staff to others. D. Valentine commented that the District Office requires staff to carry their ID with them at all times. The committee agreed it would be beneficial for this Campus to look into this.

R. Riffle requested volunteers to form a sub-committee to go over this year's one-time funding safety identified submittals. M. McBride, R. Udell, D. Valentine and R. Riffle will meet Thursday, March 15, 2018 at 8 a.m. to go over the submittals.

Adjourn: 12:05 a.m.