

Safety Committee Minutes –May 10, 2017

Call to order 11:05 a.m.

In attendance: Bob Riffle, Melisa Barrios, Mario Gaspar, Marla McBride, Louella Nelson, Tami Oh, Celeste Phelps, Chuck Rogers, Robyn Udell, Student Members: N/A

Old Business:

Two additional Stryker Chairs have been delivered to the Campus and have been installed. One on the second floor of the Humanities building at the NW corner near the stairwell and the other has been installed on the 3rd floor of the SEM building in the center of the North hallway. It was requested that a copy of the evac-chair listing be distributed to the committee members via email.

ASCIP and OCFA Campus inspections scheduled for spring break have been completed we are waiting for the reports for both. Once the reports have been received the major infractions will be briefly shared with the Safety Committee. M & O will handle any building related corrections as needed and each division will be responsible for their buildings housekeeping issues etc. The District will assist if there are identified hazards or infractions that may require their assistance.

A long discussion ensued regarding injury and/or accident reporting, what forms, who gets them etc. The committee discussed the need to standardize and/or clarify our procedure. Once an interim Director of Campus Safety is appointed and/or a permanent person is hired, we will invite that person to our Safety Committee meetings. It is extremely important for the Director of Campus Safety to be a member and involved with the Safety Committee.

New Business:

It was agreed that the June 14th, Safety Committee Meeting will be rescheduled to Wednesday, June 21st, due to the District-wide management retreat that has been scheduled for June 14th & 15th.

Adjourn: 12:10 p.m.