

Safety Committee Minutes – October 11, 2017

Call to order 11:05 a.m.

In attendance: Bob Riffle, Allen Arslanian, Roland Esquivel, Marla McBride, Louella Nelson, Celeste Phelps, Robyn Udell, Debbie Valentine, Student Members: Kayla Zuniga.

Old Business:

The committee very briefly looked over the most recent District provided Campus Injury report. R. Riffle reminded all that the Campus is participating in the Great California Shake Out drill next week and that there will be no evacuations. Talking points and a video will be conducted in all classrooms.

New Business:

R. Riffle welcomed and introduced new CSEA members: Allen Arslanian (present) and Daniel Gonzales (not present).

We have received the most recent ASCIP inspection report prior and it is 251 pages of recommended corrections. R. Riffle will begin working on notifications and corrective actions. This will be a rather lengthy process to complete. The complete Cypress College ASCIP pdf report has been placed on the J drive in the Safety Meeting Minutes folder.

A discussion regarding what kind of spring drill that the Campus should participate in transpired. The Safety Committee recommends that we should do a full evacuation drill either fire or earthquake. Historically the Campus has planned this type of drill in February – March each year.

Assessment Protocol: A discussion regarding proper lock down procedures and perhaps incorporating it into the Cypress College Threat Reporting Process. Many of the committee members were unaware of the Threat Report Process here at Cypress College. The document is in MyGateway and members should look at it and become aware of the protocol. We will discuss this further at the next safety committee meeting in November.

Flex Day Safety Topics: The committee discussed the interest in providing first aid training possibly combined with AED training during our spring flex days on Campus. The District may be able to support this and/or provide training. Celeste Phelps will discuss this with the Professional Development Committee to see if they would be willing to offer this during the Campus spring flex day offerings. Celeste & Marla will report back regarding this issue at the November Safety Committee Meeting.

A brief discussion regarding the need for safety netting placed on right side of the baseball field to help protect visitors sitting in the softball bleachers from getting hit by foul baseballs from the baseball field occurred. R. Riffle reported that we are currently getting proposals for installing the netting to help alleviate some of the hazard.

Adjourn: 12:00 p.m.