

Safety Committee Minutes – March 13, 2019

Call to order 11:05 a.m.

In attendance: Ralph Webb, Celeste Phelps, Philip Fleming, Tami Oh, Christina Mix, Robyn Udell, Louella Nelson, Marla McBride, Vanessa Gonzales, Student Members: N/A

Introductions: Philip Fleming, Director of Facilities took over as chair of the committee to replace Robert Riffle who retired. Christina Mix and Vanessa Gonzales will assist with taking meeting minutes. Introduction of Vanessa Gonzales

Ralph Webb approved last month's minutes, Louella second.

Old Business:

Tobacco Policy – Marla – Each District in the California Community College system makes its own decision on tobacco policy. The Orange County Health Care Agency (OCHCA) has made grant money available to OC community colleges for tobacco cessation and prevention. Cypress is applying for the cessation grant and is already part of the prevention grant. First step is to have a Tobacco Use Survey for the campus and highly recommend it be sent district wide to assess needs. The ultimate goal is to have a tobacco free policy for the campus and district.

Phil thinks committee should draft questions and keep it simple (Marla will do this). Send draft to Phil and he will move forward.

Stop the Bleed – Ralph – C.S. carries tourniquets. Tami said for Marla to send training info to her so she can schedule it. Marla – Flex day is a good option. Louella advises Dave Okawa/Associated Students would be great place to start to engage students for disaster – FEMA webinar training. 2019 Fall & April disaster training already scheduled. Marla – suggest that the “Until Help Arrives” webinar from FEMA be one of the videos shown during these drills in classrooms for faculty and students. Also this could/should be included on the college website with the disaster links.

First Aid Report – Tami – Committee review list. Tami requested a report sent to her for any and all injuries (including ambulance response) from Campus Safety, so she can start paperwork.

Intranasal Naloxone – Marla – Naloxone is the antidote to reverse opioid overdose. The California Dept. of Public Health (CDPH) has a program to provide naloxone nasal spray to college campuses. Online training & certificate from CDPH is available for all interested in being trained for their areas. Discussion on where and how to store this needs to be addressed.

Ralph would like all his staff to be certified (day and night). Phil would like an email invite for 1 participant in each building to be trained. Where to store on campus? – Heat sensitive?, Ect. (Update: recommended room temp. for storage 59-77 degrees, protect from light, and do not freeze.)

Pedestrian safety/construction fencing – Phil – has met with vendor requested quote and money is approved by District. In process. There will be a new walking path for student safety. Visual aid for walking traffic.

Parking Issues: None- there is available parking, staff just needs to walk further. Campus Safety takes a poll 4 times a day to check on the availability of parking spots since fencing went up. And there is available parking every day.

ID Badges – This is not being well received by Academic Senate will have to proceed carefully. We need to use the same vendor that HR/District currently uses for ID badges. Marla – Faculty is resistant but may be more likely to use if it is required for purchasing, copier, access, etc. Items on badge will be: name, pic, banner # and department – also access card for building.

Centralized Shipping/Receiving – Phil – in the works – PAC unanimously approved the process. Just need a sign off from President. And is moving forward with the plan and hiring of an extra person to staff it. Build a warehouse for this. Ralph thanks Phil.

New Business:

One time funding – Phil Dykstra- One time funding requests – Need a few volunteers to review and rate- Debbie V., Phil. Track lighting – Needed due to claims of injury and no defense. Tami will get sign verbiage for people assuming liability.

Construction update – Phil - No one is allowed inside fencing – breaking ground (pile-driving) 19 days trying to get down to 9 days of this period. It will be very noisy.

VRC Fencing – Phil - Final version not 100%, bad foot traffic – entire pond area/old A.S. – No walk area to library. The fencing will go up a week after ground breaking. Can buy signs to put up to direct traffic. Ralph – Marc Posner blast to go out to all campus/students as an FYI.

Adjourn: 12:05 p.m