

@Cypress

August 16, 2001 Newsletter from President Margie Lewis

THIS WEEK

17 • Friday

- Opening Day activities, Theater and Pond

20 • Monday

- First day of classes
- CAMERASKYOCEANLIGHT and "the kids are alright," Lost Pet Sign exhibits open in Photography Galleries and run through Sept. 15

23 • Thursday

- Staff Development Committee application deadline. See story on page 4.

THEY SAID IT

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"In a time of drastic change, it is the learners who inherit the future. The learned find themselves equipped to live in a world that no longer exists"

– Eric Hoffer

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@Cypress is published each week. If you would like to have items included, please contact Marc Posner in the Public Information Office at ext. 47006 or mposner@cypress.cc.ca.us.

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Welcome to the Fall 2001 Semester

► It's time to celebrate our 35th anniversary and the rich history of the campus.

Welcome to Fall 2001, the beginning of Cypress College's thirty-fifth anniversary celebration! This is a time for us to look back with pride at what we have accomplished these past thirty-five years but also to look forward with renewed commitment to our mission as a community college and especially to our Vision Statement: **Building a college-wide learning community for student success.** May we never forget to focus on our students and how we can best serve them as they strive to achieve their goals.

Several events are scheduled this fall to celebrate our anniversary, but in particular we are setting aside the week of September 17 as a focal point. On Thursday, September 20, an anniversary luncheon will be held at which we will honor alumni and special friends of the college. Larry "Merc" Mercadante is heading up the planning committee for the anniversary events and would very much appreciate receiving names of former students who might be recognized as Cypress College "success stories." Please send him names and contact information as soon as possible.

Much has happened at the college in recent months, and the coming year promises to be filled with an assortment of opportunities and challenges (see the College Update on page 2 of this newsletter). Of primary importance is to continue our emphasis on letting the community know of the wonderful programs and services that we offer. We have the capacity to serve more students, and there is funding from the state to pay for this growth, so it is incumbent on all of us to do everything we can to encourage more students to enroll.

I will also continue my efforts to increase the diversity of our faculty, staff, and students, and I ask that you join me in this important endeavor. We have made progress recently in hiring faculty and staff who better represent the rich ethnic diversi-



ty of our communities, but we need to do more. Reports on the 2000 census make it clear that Orange County, particularly the central and northern cities, has undergone a significant demographic shift. We need to ensure that everyone, regardless of their ethnicity, race, culture, sexual preference, or socio-economic level feels welcome and respected at the college.

Finally, I want to continue and expand an informal initiative that was started last year. As an institution that has reached "middle age," we must face the fact that a number of our long-term employees will be retiring in the next few years. These people have often been among the leaders of the college, so it is now time to start preparing new leaders to take their place. To that end, the college is supporting participation of twelve individuals (faculty, staff, and administrators) in a statewide Leadership Development Institute. We also sponsored a faculty member's participation in the United Way's Multicultural Leadership Institute; we hosted a statewide leadership development program for faculty department chairs/coordinators; we served as a sponsor and sent a four-person team to a Servant Leadership conference at Chapman University; and we offered a training workshop to members of the Leadership Team, which represents the faculty, staff, student, and administrative leadership of the college. Other opportunities for leadership development will be available this year.

I remain very proud to be associated with Cypress College and am looking forward to another exciting and productive year as your president.

Margie Lewis

College Update: Many Projects Completed, Others Upcoming

It has been a busy summer at Cypress College and in the North Orange County Community College District. Here is a look at what has been going on during the summer "break."

► EIS/Banner Implementation

Banner, the District's new Enterprise Information System, is officially here. Students are registering for fall classes using the Banner system, and most college operations are now being processed through Banner. While there have been a number of challenges in converting to the new system, as we would expect, we are all adapting. One of the most exciting changes that Banner has brought is to allow students to register for classes on the Web. The system has recorded nearly 20,000 "hits" from students using the Web for registration. Of course, in order to make the system work successfully, everyone must go through a certain amount of training, and there will continue to be glitches over the next few months as we fully implement the system, but those colleges who have adopted this software assure us that it is a very effective system.

► Budget

The good news is that the state budget includes a 3.8% COLA, an additional 4% funding for enrollment growth, \$57 million for increased part-time faculty compensation (one-time funding), and \$49 million to fund increases in energy costs (one-time funding). While there is no increase in Partnership for Excellence funds this year, nor did the governor approve a COLA for existing PFE funds, the college will continue to receive about \$3 million in PFE this year. Much of this money has already been committed to on-going costs, primarily salaries; but there is still some money available to fund efforts to reach our Partnership goals: increased numbers of students transferring, earning degrees and certificates, completing courses, improving basic skills, and obtaining jobs.

On the other hand, Governor Davis, as part of his effort to maintain what he deems is a prudent reserve, deleted instructional equipment and scheduled maintenance funds from the community college budget this year even though colleges have been receiving this funding for 15 years. For Cypress College this means a loss of approximately \$500,000 to fund instructional equipment and library materials and approximately \$800,000 to fund scheduled maintenance projects. Statewide, community college leaders are mounting a campaign to get part or all of this funding restored either through a veto override or special legislation. Part of the argument is that out of the \$554 million that the governor vetoed from the legislature's approved budget, 23% of those cuts directly affected community colleges even though only 5% of the state's budget goes to the community colleges. Until we know whether or not the college will receive any of the funds that were cut, we will

hold off on authorizing equipment purchases.

► Management Changes

Three new permanent managers have been hired in the last few months: Raul Alvarez, Executive Director of the Foundation and Community Relations; Andrea Hannon, Dean of the Health Science Division; and Shirley Smith, Director of Campus Security. Two interim deans have been hired to replace Hank Tobler and Mike Jacobs, both of whom retired: Steve Donley, Interim Dean of Business/CIS and Vo-Tech divisions; and Larry "Merc" Mercadante, Interim Dean of Science/Engineering/Math and Fine Arts. Also, Darlene Fishman is serving as the Interim Director of Nursing. Steve and Merc will be in their positions through June 2002, while Darlene will return to teaching duties in mid-October, when we expect to have hired the permanent director. A new EOP&S Coordinator will be hired by the end of August. One final note: The Center for Intercultural Understanding, under the direction of Coordinator Susan Williams, will report directly to President Margie Lewis this year.

► Review of Deans' Responsibilities

Executive Vice President Mike Kasler will chair a shared governance committee this fall to review the responsibilities currently assigned to deans and to recommend a deans' organizational structure that will effectively and efficiently handle all those responsibilities. The opportunity for this review came about because of the recent retirements of Hank Tobler and Mike Jacobs, as well as the anticipated June 2002 retirement of Kay Bruce, Dean of Instructional Development. All faculty and staff will have an opportunity to provide information and suggestions to this "Review" committee. Anyone who is currently a dean will continue in his/her position following this review although there may be some changes in responsibilities. Assuming that the Review committee recommends that new deans be hired to replace those who have retired, this hiring will take place in the spring, with a July 1, 2002, start date for the new administrators. Of course, these new deans will undoubtedly have a different array of responsibilities as compared to the recent retirees.

► 15-Week Classes

A number of classes, primarily in the evening, are being offered in a 15-week mode this semester. Beginning the week of September 4, right after Labor Day, these classes should appeal to working adults, especially parents whose children aren't yet in school by August 20. Students who are unable to enroll in full-semester classes can be referred to these short-term classes, as well as to the offerings available in the second nine weeks of the semester

BRIEFLY

The Puente Program is looking for faculty members who are willing to be mentors to the program's students. This is a year-long commitment, requiring roughly 18 hours per year. Mentors act as role models for academic success and encourage students to pursue transfer goals. Flex credit is available. For information, call Therese Mosqueda-Ponce at ext. 47180.



The Foundation's annual Gold Classic is scheduled for Monday, October 15. It will be held at Los Coyotes Country Club in Buena Park. The day's events begin at 8:30 a.m. and conclude with a 3:30 p.m. awards banquet. For information, call the Foundation at ext. 47126.



Race for the Arts, the Patrons of the Arts Annual Fundraiser, has been scheduled for October 6. It will be held at 6 p.m. at the Los Alamitos Race Course. Tickets go on sale soon. Watch for details.



Graduation for this academic year has been set for Wednesday, May 29. The day of the week is new, as the campus will now alternate with Fullerton each year. In 2003, our graduation will be on the last day of the spring semester, and Fullerton's will be on the preceding day.

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Update on College Projects: Summer Brought Many Changes, Fall Semester Will Bring More

(beginning the week of October 22).

► Energy “Crisis”

Thanks to relatively cool summer weather and statewide conservation efforts, this summer’s anticipated rolling blackouts have not yet materialized. However, summer weather often continues through September so it is possible that we will still experience blackouts. A reminder about procedures to follow will be distributed to all faculty and staff in the next few days, and faculty are asked to review the procedures with their students. The college will continue to follow state guidelines about when air conditioning can be turned on (when the temperature reaches 78 degrees), and we will continue to conserve as much as possible. Please remember to turn off unnecessary lights and equipment and keep flashlights handy in case of a blackout.

► Midterm Accrediting Team Report and Visit

The college received full re-accreditation in June 1999, following a team evaluation visit in March of that year. This fall we will be completing a “Focused Midterm Report,” which will be a response to the visiting team’s recommendations to us, as well as a progress report on the plans we developed as part of the self-study written for the March 1999 visit. This Midterm Report will be validated by a two-person visit on Tuesday, November 13. The President’s Advisory Cabinet (PAC) is being asked to oversee the preparation of this report.

► New College Web Page

The Cypress College Web Page has been redesigned and will be further improved during the next few months. Check it out at www.cypress.cc.ca.us.

Facilities and Services

► Phones and Computers for Faculty

Approximately 100 phones and over 100 computers are being installed in faculty office areas. The placement of this new equipment has been determined through consultation with deans and faculty in the various divisions. While not everyone will have a phone and computer on their desk at this time, there will be much more access to this equipment than there has been in the past. As budgets allow, more equipment will be installed.

► Food Services

Recently Cafe Supreme, our food services vendor, exercised its option to cancel its contract. SubNation, which is located on Valley View just across the street from the college, will be our new food services vendor, effective August 20. The “dug-out” will be open for breakfast, lunch, and dinner, and will provide a variety of food, as well as campus catering services. The convenience store will continue to provide service in the Humanities Building.

► Parking Lots

Parking lots were resurfaced and restriped over the summer, and Circle Drive was patched. Additional short-term visitor parking has been added to Lot 1 and Lot 9 to serve potential students who are visiting Admissions and Records or the Counseling and

Assessment Center in the Business Building. New signs have also been installed to direct newcomers to these important services.

► ATM

The ATM that was located in the Administration Building, just outside the Bursar’s Office, has been moved to the northwest corner of the Business Building, adjacent to Parking Lot 1. The expectation is that the machine will get much more use in this new location, which will increase the funds going to the Associated Students since half of all ATM non-member use fees are given to AS.

► Theater

A recent safety audit in the Theater revealed serious concerns about the rigging and other equipment above the stage. Plans are underway to do the necessary repairs, but until they can be completed, later this fall, only the very front part of the stage can be used. Fine Arts productions previously scheduled for the Theater will be moved to the smaller Studio Theater or other venues.

District News

► NOCCCD Higher Education Center/Anaheim Campus

The District has purchased the former Martin Luther Hospital site on Euclid at the 91 Fwy. in Anaheim. After renovation, which is scheduled to be completed by August 2002, the building will be occupied by District offices, School of Continuing Education programs and offices currently housed at Yorba Linda, classrooms for SCE to expand its programs, classrooms for Fullerton College to ease the overcrowding it currently faces, and District warehouse, maintenance, and production services. It is also possible that the Hospitality/Culinary Arts Program currently housed at Cypress will be moved to this new facility. The building is large enough that several of its floors can be leased to other higher education institutions, such as Cal-State Fullerton, UCI, National University, etc.

► Bond Measure

The Board of Trustees is considering a proposal to place a capital improvement bond measure on either the March or November ballot, 2002. If the measure is presented to the voters and if it passes with a 55% approval rate, the District would generate approximately \$240 million for new facilities and renovation of existing facilities. Projects at Cypress that could be funded include a Campus Center (student services, Associated Students, bookstore, and food services), Library/Learning Resources Building furniture and equipment, classroom and laboratories renovation and installation of new equipment, new Campus Children’s Center, improved access/signage at entries to the campus, especially the area in front of the Administration/Library Building, and a new Maintenance Facility.

► District Review of Policies

The District is continuing its review of all Board-adopted policies. Beginning this fall policies in instruction and student services will be reviewed. All faculty and staff will have an opportunity for involvement in this review either through their constituency group or through their manager.

CHARGERS

The national Self Help for the Hard of Hearing (SHHH) organization has honored our very own **Carol Waechter** with its 2001 Professional Advisor Award for her outstanding assistance to the Long Beach/Lakewood chapter.

In addition to teaching psychology and coordinating the Supplemental Instruction Program here at Cypress, she is a lipreading/speechreading instructor at Long Beach City College.



Congratulations to **Mary Forman**. She has been selected as a recipient of the Orange County Hispanic Education Endowment Fund's Apple of Gold for Excellence in Teaching Award.

The award is granted for an "extraordinary commitment to creating educational opportunities for Hispanic youth."



Retired geology faculty member **Dottie Stout** was featured in

Continued at top right

OPENINGS

For more information on these job openings, visit the NOCCCD Web site:

Program Assistant/ESL (SCE)
Manager, Child Care Center (FC)
Senior Secretary (SCE/Cypress)
Student Services Technician/Outreach (SCE/Wilshire)
Executive Secretary III (FC)
Executive Secretary II (DEC)
Part-time faculty positions available

Web for Faculty Provides Access to New System

Web for Faculty is "live" — meaning that all full-time and adjunct instructors can access information on their classes on the new Banner system.

Here are some very basic instructions intended to get faculty started. It is suggested that users change their PIN immediately for better security. More detailed instructions are being sent with printed class rosters.

1. Access the Cypress College

Web Site:

<http://www.cypress.cc.ca.us> and click on the WebStar icon to reach the NOCCCD WebStar portal, and click on the WebStar icon.

2. User ID's have been assigned as your social security number. Your PIN is your six digit birth date.

3. Scroll down and click on Faculty Services.

4. Once in Faculty Services, you can see a class roster and enrollments by selecting menu items.

Last Call to Apply for Staff Development Committee

Last Call for Faculty and Classified Staff!

Interested in serving on the Staff Development Committee? The deadline for submitting a letter of interest to the Staff Development Office for the one faculty position and the one classified staff position, each for a term of three years, is Thursday, August 23, 2001, at 4 p.m.

Applicants must submit a letter of interest, answering these three questions:

- What do you think is the purpose of a Staff Development Program?
- What contributions can you make to the committee?
- What ideas do you have for future Staff Development events?

Final selection of the faculty representative will be made in conjunction with the Academic Senate; final selection of the classified staff representative will be made by in conjunction with CSEA. If you have questions or concerns, call Nancy Deutsch at ext. 47326.

Production Center Hours Expanded to 9 p.m.

The campus Production Center is now open and staffed until 9 p.m., Monday through Thursday, and until 4:30 p.m., on Friday. During the week, the center opens at 7:30 a.m.

Two photocopiers are available for walk-up use during those hours and on Saturdays.

On Saturday, the "Gumby" key is located on the Saturday administrative desk, across from the library

entrance, from 7:45 a.m. until 3 p.m.

The Production Center is located on the second floor of the Administration/Library Building.

There now is also a sign-up sheet for taking paper from the Production Center for office use. This system should allow for more efficient tracking of paper usage and ordering of new supplies of paper.

E-mail, Electronic Attendance Training Sessions Set

Training sessions for those interested in learning how to use e-mail and the new Electronic Attendance component of Banner have been scheduled by the campus Department of Academic Computing.

The sessions will be held between August 20 and 23 (Monday through Thursday) in the North Computer Lab.

Electronic Attendance training sessions will be held on Monday, August 20, from 2-3 p.m., and Tuesday, August 21, from 10-11 a.m.

E-mail training — including staffmail and logging on — will be held Wednesday, August 22, from 2-4 p.m., and Thursday, August 23, from 9-11 a.m.

Class size is limited to 20 people per session.

Please call the Academic Computing Help Desk at ext. 47157 to reserve a seat.

CHARGERS

From left column

the July 10 edition of the national *Community College Times* publication. She was lauded for her 26-year teaching career here at Cypress College and for recently being honored with the Excellence in Geophysical Education Award by the American Geophysical Union.

Another national publication, the *Geo Times*, interviewed Dottie this week for an upcoming article.



Sadly, Som Nath Kanda, one of our evening custodians, passed away earlier this month. Som had been a Cypress College employee since 1979.



Charger pitcher **Ray Aguilar** has signed with the Atlanta Braves. He went 7-1 with a 2.26 ERA and led the conference with 71 strikeouts in 62 1/3 innings last season.



Three Court Reporting students recently passed the state Certified Shorthand Reporter exam on their first attempt, providing the program with an excellent 60% pass rate. The students are **Linda Klea**, **Peggy Ofield** and **Lisette Saucedo**. In May, six students passed the national exam: **Rebecca Horan**, **Linda Klea**, **Patricia Rodriguez**, **Theresa Ruiz**, **Lisette Saucedo** and **Melissa Sokolow**.