

April 7, 2003 Newsletter from President Margie Lewis

THIS WEEK

8 • Tuesday

- » Banner Finance Overview, 8:30 a.m.-2:30 p.m., Wilshire Room 212
- » [Laughter workshop, 2-2:30 p.m., Staff Conference Center](#)
- » NOCCCD Board meeting, 5:30 p.m., Anaheim

9 • Wednesday

- » [Laughter workshops, 9-9:30 a.m., TE3-203A; 12-12:30 p.m., Wilson Conference Room](#)
- » [Ronald D. Kranz to speak on "Enhancing Teams Through Diversity," 12:30-1:30 p.m., H-136](#)
- » [Campus Budget Forum, 2-3 p.m., Campus Theater](#)
- » Advanced Powerpoint II workshop, 2-4 p.m., Teaching Learning Center
- » Health Information Technology programs workshop, 5:30 p.m., TE3-201

10 • Thursday

- » [Laughter workshop, 11:30 a.m. - noon, Staff Conference Center](#)

11 • Friday

- » [Deadline for Foundation Mini-Grants Application Submission](#)
- » [Deadline for Outstanding Classified Employee of the Year Award Submission](#)

14-18 • Monday-Friday

- » [Spring Break](#) (campus closed Friday, April 18)

THEY SAID IT

"When I was a boy, the Dead Sea was only sick."

— George Burns

@Cypress is published each week. If you would like to subscribe to the e-version, or have items included, please contact Marc Posner in the Public Information Office at ext. 47006 or mposner@CypressCollege.edu.

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Budget Plans Taking Shape for 2003-2004

► A campus-wide forum will be held on Wednesday, from 2-3 p.m. in the Theater.

A preliminary plan to meet next year's anticipated \$5.17 million budget reduction — roughly 13% of the \$39.4 million total budget — was discussed late last week at Cypress College's Management Team meeting.

It will also be a topic of discussion at this week's campus-wide budget forum. Rod Fleeman, the district's vice chancellor of budget and finance, will be a presenter at the forum, which will be held Wednesday, from 2-3 p.m. in the Campus Theater. Campus administrators will also be on hand to share information and answer questions.

The draft — potentially with revisions — will also be presented to the President's Advisory Cabinet.

Input on the preliminary plan came from every corner of the campus. Earlier this semester, all college managers met with their staffs in response to a request to discuss 2003-2004 budget cuts of 5%, 10% and 15% in their areas.

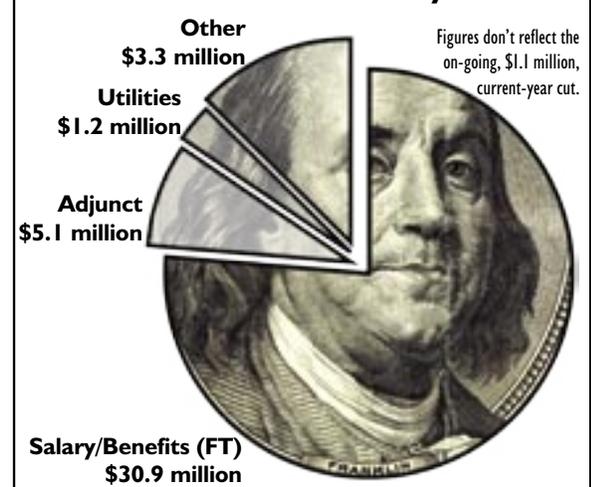
The proposal also considers several

important guidelines that were approved this spring in PAC and distributed to all employees in a memo from Dr. Lewis. She also solicited suggestions for other cost savings.

The college met this year's retroactive \$1.1 million cut by slashing spending. Depending on state-tax revenue, it's possible that a second current-year cut could be coming. It would need to be met by using money from the contingency fund.

Of the looming 2003-2004 budget cuts, \$1.27 million is expected to come from categorical programs, \$1.3 million from PFE, and \$2.6 million from the general fund.

Where Does the Money Go?



Math Teacher Picked for County Honor

For the second-straight year, Cypress College has nominated a math teacher for the James Hines Orange County Teacher-of-the-Year award.

Karen Watson has been selected by a committee of students, faculty, and administration to represent the best that Cypress College has to offer.

The selection process began in February with written nominations submitted by students. From these nominations instructors were observed in the classroom setting, and the final selection process was made by committee based on the information gathered.

"The entire campus community extends congratulations to Karen for her excellence as an instructor." Dr. Lewis said. "She is another example of the wonderful employees that we have at Cypress. It also speaks volumes about the depth of quality instruction within the Mathematics Department for a math teacher to be nominated yet again for this honor."



Watson

@Cypress

joins in on the Spring Break revelry next week by taking an issue off.

Rest assured that your number one source for local and late-breaking campus news will return tanned and ready to close out the semester.

The remaining issue dates are: April 21, 28 and May 5 and 12.

CHARGERS

Four Dental Hygiene students have been awarded honors:

Nicole Watkins, a senior dental hygiene student was awarded the Orange County Dental Hygiene Society's Jackie Clark Memorial Scholarship. The award was presented at a dinner meeting. Nicole was selected from essays and applications from all southern California Dental Hygiene schools.

Marika Trapus-Lockhart and **Amanda Yniguez** have been selected to represent the dental hygiene students of California at the Annual Scientific Session of the California Dental Hygienists' Association, in Newport Beach, in May 2003.

Trena Clesceri has been selected from all California dental hygiene students to be the student delegate for District XI (California and Arizona) for the Annual Scientific Session of the American Dental Hygienists' Association, June 2003, in New York City.



The Lady Chargers softball team came back from a 3-0 deficit in the seventh inning to beat Riverside 4-3 on March 31 at home.

With the win, the team secures the top ranking in the race for conference domination.

STAFF TIPS

Retention Tip #11

Provide sufficient break time in classes with three-hour time blocks.

Apply Now for A Mini-Grant!

Last year, the Cypress College Foundation established the "Faculty and Staff Mini-Grants Program." The response was excellent, and the Foundation was pleased to distribute ten awards, which helped faculty and staff to further enhance student success.

This year, faculty and staff are again being offered the opportunity to apply for "mini-grants," with up to twenty awards available. These awards are to be given in amounts of up to \$500, and funds may be used for any reasonable project, initiative, or material that supports students.

For an application to be considered, the amount must be under \$500, including tax and delivery (if applicable); and, the application must be filled out completely.

Applications are due to the Foundation Office by 5 p.m. on Friday, April 11. Awards will be announced soon thereafter. For more information, please contact the Foundation Office at ext 47128. @

Student Orator to Speak at National Contest

Cypress College student James Chang has been selected as the Southern California representative at the 131st Interstate Oratory Contest to be held April 25 at Rice University in Houston.

Chang, a freshman, qualified for the national event by placing first in the persuasive speaking event at the Spring 2003 Southern California Regional Championships.

The Interstate Oratory Contest is the nation's oldest speech tournament, considered to be the pre-eminent showcase for the best speakers in the nation. The contest draws two representatives from each state across the U.S. together to showcase their oratorical skills. Although most speech tournaments have a variety of events, this contest is dedicated to oratory, or persuasive, speech only.

Chang, Cypress College's first

representative at the tournament in over 12 years, will speak on the topic of "Sustainable versus Non-Sustainable Charities."

Chang's speech will also appear in the Interstate Oratorical Association's yearly edition of *Winning Orations*, a publication that contains the exemplary speeches presented by the college students at the annual contest.

Chang and Forensics teammate Vanessa Welter also recently finished in the top one hundred teams in the nation at the National Parliamentary Tournament of Excellence in Portland, Oregon, March 14-17. The duo was one of only two community colleges represented in the elimination round.

Cypress finished third overall in the two-year college division at the tournament. Also representing Cypress College at the events were Casey Tillett and Jonathan Walker.

Laughter for the Health of It!

It was the worst of times, it was the best of times? Feeling stressed out because of budget cuts, Banner glitches, and the Iraqi War? Take a thirty minute break, bring your lunch or a snack, and join in on "Laughter for the Health of It!" The workshop will be presented by Andrea Hannon and Mary Lou Giska, and is sponsored by the Staff Development Committee.

Sessions are scheduled throughout the week. Check the calendar for specifics regarding time and place of each workshop. @

Foundation to Provide Textbook Funding to Library

The Cypress College Foundation Board passed a resolution this month to donate \$16,500 annually to support the Library Textbook Collection.

The collection has previously relied upon Partnership for Excellence funding - money which will be unavailable in the next fiscal year due

to the Governor's impending budget cuts.

The Textbook Collection makes textbooks available to students on a 2-hour library-use-only basis, a much-needed service to those students who are not able to afford textbooks of their own.

BRIEFLY

The Cypress College Registered Nursing Program has received accreditation from the National League for Nursing Accrediting Commission for eight years. Congratulations to the entire division for their hard work!



Is there a Classified employee you would like to honor for his or her work? Nominate them for the Outstanding Classified Employee of the Year award to show your appreciation.

The deadline for submission of these nominations is Wednesday, April 16, at 4 p.m. - which is in the middle of Spring Break, so please plan accordingly.

Please contact Nancy Deutsch at ext. 47236 for more information. @

Construction Update:

The piazza project is almost complete. Now

the design will begin on the attachment of the new railing and the waterproofing of the entire piazza. This project is scheduled to begin in July, 2004. The tennis court project is now 95% complete.



MEASURE X
CONSTRUCTION
UPDATE

SAVING TIPS

Tip #8

Before you print, ask yourself is it something you really need to print, or do you only need a URL or some other small piece of information that you could write down?

ENHANCING TEAM PERFORMANCE THROUGH DIVERSITY

- ▣ Team Definition
- ▣ Effective Teams
- ▣ Maximize Performance
- ▣ Value of Diversity



Joining Together To Create Success

Presented By

Ronald D. Kranz

Business Coach and Educator

Wednesday
April 9, 2003
12:30 PM to
1:30 PM

BEYOND the 
BENCHMARK

425.761.6299 rdkranz@attbi.com

Humanities
Lecture Hall
#136



M E M O

To: Cypress College Faculty and Staff
From: Raul Alvarez, Executive Director
Date: March 26, 2003
RE: "Faculty and Staff Mini-Grants Program"

Last year, the Cypress College Foundation established the "Faculty and Staff Mini-Grants Program." The response was excellent and we were pleased to distribute ten awards, which helped our faculty and staff enhance student success. This year, we are again offering faculty and staff the opportunity to apply for "mini-grants" and so you will find a copy of the 2003 application attached.

We are also pleased to announce that, this year, the **Program will make up to twenty (20) awards** to faculty and staff members. These awards are given in amounts of up to \$500, and funds may be used for any reasonable project, initiative, or material that supports students.

The attached application, by design, is very simple. We encourage you to review it and consider applying. For your application to be considered, the amount must be under \$500, including tax and delivery (if applicable); and, **the application must be filled out completely.**

Applications are due to the Foundation Office by 5:00 p.m. Friday, April 11, 2003. Awards will be announced soon thereafter.



**Cypress College Foundation
Faculty and Staff Mini-Grants Program
2003 Application**

Item or Project Requested

Description of Item or Project

Justification - How will students and/or your department benefit?

Budget Detail (If an item, please include manufacturer, make, model, part number etc., if applicable, and the total price including tax and shipping)

Requesting Faculty or Staff Member (name and telephone)

Authorization - *This authorization signifies the appropriate Dean or Director=s support for this request.*

Dean or Director: _____

Date: _____

Note: *Applications are due to the Foundation office by 5:00 p.m., Friday, April 11, 2003. Request must not exceed \$500, and there must be no additional related costs involved in the request, i.e., installation, wiring, etc. Projects must be completed within 90 days unless otherwise approved. Additional information/ materials may be attached if they will be helpful.*



It was the worst of times, it was the best of times?
Feeling stressed out and sad because of
Budget cuts, Banner glitches, and the Iraqi War?

Take a thirty-minute break,
bring your lunch or a snack, and join us for

"Laugh for the Health of It!"

Presented by Andrea Hannon and Mary Lou Giska

Ha, Ha, Ha!



Tuesday, April 8
2 pm to 2:30 pm
Fine Arts Staff Conference Room

Wednesday, April 9
9 am to 9:30 am
Health Science 203A

Wednesday, April 9
12 Noon to 12:30 pm
Wilson Conference Room

Thursday, April 10
11:30 am to 12 Noon
Fine Arts Staff Conference Room

Ha, Ha,
Ha!



CYPRESS COLLEGE
CLASSIFIED EMPLOYEE OF THE YEAR
Nomination Form and Guidelines

Cypress College is proud to announce its 4th Annual Classified Employee of the Year award. This award will be given to a full-time classified employee who represents the dedication and commitment to making Cypress College an outstanding learning environment for our students.

This award offers the opportunity to you, our administrators, faculty, staff, and students, to recognize those people who consistently treat members of our college community with courtesy and respect, who respond in a timely way to our requests, and who regularly demonstrate acts of kindness.

The following additional criteria will be considered in the selection process:

- service
- enthusiasm
- caring about students, colleagues, and the Cypress College community
- campus involvement
- special talents which contribute to the community to enrich society
- effectiveness of job skills
- contributor to positive morale

PROCESS

1. Nominations may be submitted by any member of the Cypress College community (students, staff, faculty, administrators).
2. Those making the nomination must fill out the nomination form (attached). The form must be typewritten and turned into the Staff Development Office by **Wednesday, April 16, at 4:00 p.m.**
3. The selection will be based upon the information provided on this nomination form only.
4. The selection will be made by a subcommittee appointed by the Staff Development Committee, and will include representation from management, classified, students, and faculty.
5. The winner of the award will be announced at the Classified Appreciation Luncheon on **Friday, May 2.**

**CYPRESS COLLEGE
2002-2003 CLASSIFIED EMPLOYEE OF THE YEAR**

NOMINATION FORM
(Only typewritten nominations will be considered.)

I nominate _____, whose title is

_____, to be considered as
Classified Employee of the Year for 2002-2003 for the following reasons:

Nominated by

_____ Ext. _____ Date _____

**RETURN THIS FORM to the STAFF DEVELOPMENT OFFICE
by Wednesday, April 16, 2003, at 4 p.m.**

CYPRESS



COLLEGE
Go Places

Educational Excellence

Students and staff are proud of the many top-quality academic and vocational programs at Cypress College. Our students say Cypress College is a good place to build skills and connect with others. Many feel their confidence grow. Graduates say that after completing a program at Cypress College, they feel well prepared for their next step, whether that's a career or the university.

A Great Environment

Students often comment about the warm, personal and friendly experience at Cypress College. They say they feel safe at the college and enjoy the atmosphere. Students like that teachers remember their first names and say "hi" on campus. They also enjoy the casual environment, beautiful grounds and ample parking. And they rave about the relaxing duck pond.

Personal Attention

Cypress College classes are always taught by highly qualified faculty members. Students think their teachers are excellent and willing to go the extra mile for them. Faculty members like Cypress College because they love to teach. The result is personal attention and one-on-one interaction between students and their instructors. Many students say they came to Cypress College for that reason alone.

Value and Quality

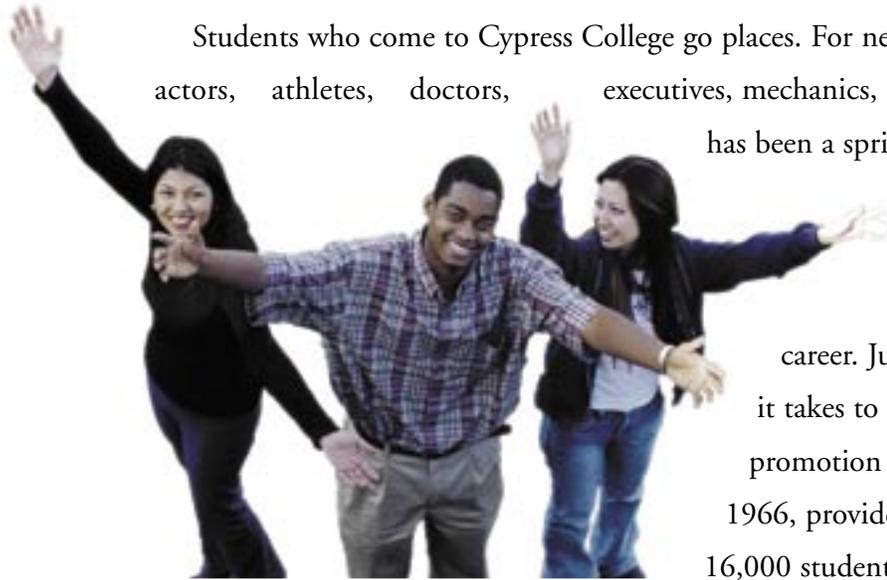
Ask a Cypress College student if they're getting a good deal and you're likely to hear this response: "My friends are paying a fortune for the same education." It's not only the exceptionally low cost of just \$11 per unit, either. Students say they know they're getting a top-quality education and transfer credits, too.

A Fun Experience

You can't quite call Cypress College a party school. At least not in an official publication. But students say they find lots of opportunity for involvement. The campus has a vibrant arts community and several top-notch athletic programs. Not to mention all the attractions — like Downtown Disney and Knott's Berry Farm — that are just a stone's-throw from the campus.

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<http://CypressCollege.edu> • info@CypressCollege.edu

For nearly a half million students, Cypress College has been a springboard to their dreams. Come to Cypress College and *Go Places*



Students who come to Cypress College go places. For nearly a half-million people — including actors, athletes, doctors, executives, mechanics, nurses and teachers — Cypress College has been a springboard to their dreams. For some,

Cypress College is the ticket into their university of choice and for others it provides essential training for a rewarding career. Just one Cypress College class is often all it takes to provide cutting-edge skills that lead to a promotion or a new job. Cypress College, founded in 1966, provides a quality higher education to more than 16,000 students of diverse backgrounds each semester.

More than 25% of Cypress College's students are Latinos, 18% are Asian, 7% are Filipino, 5% are African American, 38% are Caucasian, and 7% are from other ethnicities or are unidentified. The college serves the Orange County cities of Anaheim, Buena Park, Cypress, Garden Grove, La Palma, Los Alamitos and Stanton, although residents of any city are welcome.

Cypress College is committed to promoting student success and contributing to intercultural understanding, in a student-centered learning environment. Offering 58 university-transfer majors, 107 career-certificate programs, and degrees in 46 areas of study, Cypress College has traditional semesters beginning in January and August, while short-term courses start throughout the year. A Cypress College education costs just \$11 per unit, California's lowest tuition. Financial aid and scholarships also are available to qualifying students.

Cypress College, in sunny Southern California, is in the shadow of major tourist attractions such as Disney's theme parks and Downtown Disney (about six miles), Knott's Berry Farm (less than five miles), and The Block entertainment complex (about 10 miles). The campus is 12 miles from the beach and provides quick access to Long Beach and Los Angeles. Located at 9200 Valley View Street in Cypress, the college is easily accessible from several Southern California freeways, including the 5, 91, 605, 22 and 405.

The 110-acre Cypress College campus features a lake, park-like study areas and beautiful weather year-round.

